

A Regular Meeting of the Town of Avon was held on Thursday, October 9, 2008 at 6:00 P.M. at the Avon Village Hall with the following members present:

PRESENT: Supervisor David LeFeber, Deputy Supervisor Kelly Cole, and Councilmen Donald Cook, and James Blye (left at 7:00 P.M. and returned at 9:00 P.M.)

ABSENT: Councilman Mairs

OTHERS: Attorney Timothy Ingersoll, Code Enforcement Officer Anthony Cappello, Hurricane Technology Employee Jeremiah Jordan, Highway Superintendent Robert Ayers, and Town Clerk Sharon Knight

VISITORS: Village Mayor Thomas Freeman and Avon Central School Superintendent Bruce Amey, Austin Wadsworth, Richard Steen, and Livingston County News Reporter Howard Appell

Supervisor LeFeber called the meeting to order at 6:00 P.M.

DISCUSSION  
2009 BUDGET

Supervisor LeFeber requested the Code Enforcement Officer discuss his budget and there were no changes. All requests were included in the Tentative budget.

DISCUSSION  
VISITOR COMMENTS

Supervisor LeFeber asked for any public comments and there were none.

DISCUSSION  
WATER REPORT

Water Superintendent McKeown was not in attendance as he continues to be ill. He is monitoring the Water System from his home. Supervisor LeFeber reported that the Darby Road tie-ins have been completed. There was discussion of the painting of the tank one year ago, the first inspection after one year showed a few areas to repair and paint next week.

DISCUSSION  
HIGHWAY REPORT

Highway Superintendent Ayers reported on the following:

The Department has been working on mowing road side and working for the County. They have been wedging Bronson Hill Road. He would like to complete two seasonable jobs one is the walking bridge on Mill Street. He is in the process of looking at removing the bridge and replacing using concrete, but waiting for concrete pricing.

DISCUSSION-continued  
HIGHWAY REPORT

Equipment will be rented from Admair for approximately \$450.00 per week to straighten-up the many headstones in our five cemeteries.

Supervisor LeFeber stated he will be working on getting a price for removal of the tires collected during Dump Days and then have the tires removed.

Supervisor LeFeber read the following letter for the record as follows:

Bob, We'd like to thank you and your crew for the improved drainage in front of our house on Antonio Drive. This allowed us to put in our new driveway this September.

Again, thank you. We truly appreciate your work.

Dan & Wendi Kinney

DISCUSSION  
ENGINEER REPORT

Larsen Engineer Timothy Rock reported he has received many different names for service calls for the water system and they follow:

G.P. Jager & Associates, Inc. 10 Bradley Lane, Montvale, NJ 07645  
ACI Service Solutions – Performance that sets the standard, Jim Swift, 5604 Business Avenue, Cicer, NY 13039  
SIEMENS – Siemens Water Technologies Corp, 1239 Willow Lake Boulevard, Vadnais Heights, MN 55110

Supervisor LeFeber stated discussion will take place regarding the open Public Hearing on the Royal Springs Development when the Attorney arrives.

DISCUSSION  
OPERA BLOCK

Deputy Supervisor Cole reported the Architect is waiting to send letters after the thirty days. There was discussion on the Estoppel Period and he understands during the required waiting period you can not borrow money; however, the Town has already borrowed the money. He stated we will be publishing the estoppel and the contracts can be signed on October 30<sup>th</sup>. The week of October 20<sup>th</sup> the contracts will be mailed for review. A letter of understanding will be included. He recommended appointing the Clerk of the Works tonight. There was discussion on the need for insurance riders or having the Clerk of the Works on the Compensation Schedule.

DISCUSSION-continued  
OPERA BLOCK

He stated there was discussion on the recent legal notice at the Chamber of Commerce meeting and he explained what was going on and described the notice as a house keeping thing. There is an interest of taking on going photos of the building and no additional insurance would be needed for the person taking the photos.

Deputy Supervisor Cole would like to get the Opera Block Committee back together and update them. The Board appeared to support the idea.

He discussed the Cash Flow and the Architect stated we need to have ten percent of the cost of project retained. Engineer Rock stated NYS law requires five percent. Karen Ferguson suggested we submit requests to get as many dollars now using the completed studies for SHIPO as this is good business management.

There was discussion on the amount of money spent to date and Supervisor LeFeber and Deputy Supervisor Cole agreed we have spent approximately \$450,000.00 and that includes the cost of the building. Four of the five grants have signed contracts and two are matching grants with SHIPO being a 50/50, the Court grant being 90/10, and Congressman Reynolds and NYS Senator Volker are gifts

DISCUSSION  
SCHOOL RESOURCE OFFICER

Supervisor LeFeber stated he met with both Village Mayor Freeman and Avon Central School Superintendent Bruce Amey to take a closer look at the costs of the School Resource Officer.

The following items were discussed and considered:

The County requires an agreement of all three municipalities.

The Town is paid up to March 21, 2008.

A spreadsheet was reviewed.

The agreement would include 2009, 2010 and 2011 that would require an additional payment in 2008 and two payments in each of the following three years.

As of yesterday, 25 days of school, and there have been 72 jobs and 7 arrests.

The Town Board stated future years the program would not be a shared expense and the entire cost of the program would be in the School Budget.

As a Village taxpayer I pay more than 1/3 of the program.

The School Board is not interested in having the cost totally paid for by the School. This is a joint collaborative effort and when weighing the cost of the program and the value of having the officer in the school it would not stand for very long, but as a shared program it would not be targeted.

DISCUSSION-continued  
SCHOOL RESOURCE OFFICER

The board appeared to be in support of the provided School Resource Office for the next three years only and Supervisor LeFeber stated this is not in the tentative budget and an adjustment will need to be made to the Preliminary Budget.

RESOLUTION #176  
SET PUBLIC HEARING – ROYAL SPRINGS SUBDIVISION LIGHTING AND  
BRUCKEL DRAINAGE DISTRICTS NOTIFICATION OF UNIT PROPERTY  
CHARGES

On motion of Councilman Cook, second by Councilman Blye the following resolution was ADOPTED AYES 3 NAYS 0 ABSENT 2 (Councilmen Blye and Mairs)

RESOLVE to schedule a Public Hearing for tentative per unit assessment roll of the Royal Springs Subdivision Lighting District and the Bruckel Drainage District on Thursday, November 6, 2008 at 7:15 P.M. and the Town Clerk is directed to publish the following notice in accordance with applicable law: and further give notice by mail to each property owner with unit charges on their tax bill.

**NOTICE OF PUBLIC HEARING**

The tentative 2008 special assessment roll of the Royal Springs Subdivision Lighting and Drainage Districts and the Bruckel Drainage District has been completed and is on file at the Avon Town Clerk's Office, 57 Genesee Street, Avon, New York 14414 for review during regular business hours. The special assessment rolls indicate how many units you will be charged for drainage and/or lighting on your property tax bill for 2009.

The Avon Town Board will hold a public hearing for owners of property located within the above-described districts on Thursday, November 6, 2008 at 7:15 P.M. in the Avon Village Hall, 74 Genesee Street, Avon, New York 14414 to hear objections to the special assessment roll.

Supervisor David LeFeber	voting	AYE
Deputy Supervisor Kelly Cole	voting	AYE
Councilman Donald Cook	voting	AYE
Councilman Thomas Mairs	voting	ABSENT
Councilman James Blye	voting	ABSENT

RESOLUTION #177  
ACCEPT MONTHLY BUDGET REPORTS

On motion of Councilman Cook, seconded by Deputy Supervisor Cole the following resolution was

RESOLUTION #177-continued  
ACCEPT MONTHLY BUDGET REPORTS

ADOPTED AYES 3 NAYS 0 ABSENT 2 (Councilmen Mairs and Blye)

RESOLVE to accept the monthly reports for September from the Supervisor and the following summary of the Town Clerk Report as provided:

Total Local Shares Remitted:	\$2,577.53
County Treasurer for Dog Licenses	\$52.35
New York State Department of Health	\$90.00
NYS Ag. & Markets for spay/neuter program	\$15.00
NYS Environmental Conservation	\$4,990.02
TOTAL	\$7,724.90

Supervisor David LeFeber	voting	AYE
Deputy Supervisor Kelly Cole	voting	AYE
Councilman Donald Cook	voting	AYE
Councilman Thomas Mairs	voting	ABSENT
Councilman James Blye	voting	ABSENT

RESOLUTION #177  
APPROVAL OF MINUTES

On motion of Councilman Cook, second by Supervisor LeFeber the following resolution was

ADOPTED AYES 3 NAYS 0 ABSENT 2 (Councilmen Mairs & Blye)

RESOLVE to approve the minutes of September 25, 2008 as presented.

Supervisor David LeFeber	voting	AYE
Deputy Supervisor Kelly Cole	voting	AYE
Councilman Donald Cook	voting	AYE
Councilman Thomas Mairs	voting	ABSENT
Councilman James Blye	voting	ABSENT

RESOLUTION #178  
APPROVAL OF MINUTES

On motion of Councilman Cook, second by Deputy Supervisor Cole the following resolution was

ADOPTED AYES 3 NAYS 0 ABSENT 2 (Councilmen Mairs & Blye)

RESOLVE to approve the minutes of September 29, 2008 as presented.

RESOLUTION #178-continued  
APPROVAL OF MINUTES

Supervisor David LeFeber	voting	AYE
Deputy Supervisor Kelly Cole	voting	AYE
Councilman Donald Cook	voting	AYE
Councilman Thomas Mairs	voting	ABSENT
Councilman James Blye	voting	ABSENT

RESOLUTION #179  
PAYMENT OF BILLS

On motion of Deputy Supervisor Cole, seconded by Councilman Cook the following resolution was

ADOPTED AYES 3 NAYS 0 ABSENT 2 (Councilmen Mairs & Blye)

Concerning ABSTRACT of Claims Number 2008-19 including claims as follows:

<b>General Fund</b>	Voucher #608 through #648 in amounts totaling \$46,961.83
<b>Highway Fund</b>	Voucher #217 through #227 in amounts totaling \$2,835.52
<b>Water Fund</b>	Voucher #159 through #171 in amounts totaling \$5,590.82
<b>Cemetery Fund</b>	No Voucher
<b>Royal Springs Lighting</b>	Voucher #7 through #7 in amounts totaling \$781.63
<b>Cross Roads Drainage</b>	No Voucher
<b>District</b>	
<b>Bruckel Drainage District</b>	No Voucher
<b>Royal Springs Drainage</b>	No Voucher
<b>Town Of Avon Fire</b>	
<b>Protection</b>	No Voucher
<b>Water Capital</b>	No Voucher
<b>Improvement</b>	

Supervisor David LeFeber	voting	AYE
Deputy Supervisor Kelly Cole	voting	AYE
Councilman Donald Cook	voting	AYE
Councilman Thomas Mairs	voting	ABSENT
Councilman James Blye	voting	ABSENT

RESOLUTION #180  
BUDGET WORK SESSION

On motion of Deputy Supervisor Cole, second by Councilman Cook the following resolution was ADOPTED AYES 3 NAYS 0 ABSENT 2 (Councilmen Mairs & Blye)

RESOLUTION #180-continued  
BUDGET WORK SESSION

RESOLVE to schedule a Special Budget Work Session for Tuesday, October 21, 2008 at 7:00 P.M. at the Village Hall, 74 Genesee Street, New York 14414 for the purpose of finalizing the Preliminary budget and any other business that may come before the Board.

Supervisor David LeFeber	voting	AYE
Deputy Supervisor Kelly Cole	voting	AYE
Councilman Donald Cook	voting	AYE
Councilman Thomas Mairs	voting	ABSENT
Councilman James Blye	voting	ABSENT

RESOLUTION #181  
EXECUTIVE SESSION

On motion of Councilman Cook, seconded by Deputy Supervisor Cole the following resolution was

ADOPTED AYES 3 NAYS 0 ABSENT 2 (Councilmen Mairs & Blye)

RESOLVE to enter into executive session for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. TIME 7:02 P.M.

Supervisor David LeFeber	voting	AYE
Deputy Supervisor Kelly Cole	voting	AYE
Councilman Donald Cook	voting	AYE
Councilman Thomas Mairs	voting	ABSENT
Councilman James Blye	voting	ABSENT

RESOLUTION #182  
CLOSE EXECUTIVE SESSION

On motion of Supervisor LeFeber, seconded by Deputy Supervisor Cole the following resolution was

ADOPTED AYES 3 NAYS 0 ABSENT (Councilmen Mairs & Blye)

RESOLVE that the Executive Session be closed and that this Board returns to the meeting with no action taken. Time 7:30 P.M.

Supervisor David LeFeber	voting	AYE
Deputy Supervisor Kelly Cole	voting	AYE
Councilman Donald Cook	voting	AYE
Councilman Thomas Mairs	voting	ABSENT
Councilman James Blye	voting	ABSENT

DISCUSSION  
ATTORNEY REPORT

Attorney Ingersoll provided the following report:

There was discussion on the letter and map received from Helge Heen, stamped received October 7, 2008. The Board discussed being right back where we started and Supervisor LeFeber will send a letter inviting Developer Heen into a future meeting.

Code Enforcement Officer Cappello stated according to the Town Code we need a Board adopted resolution to require the property owner to take down the building at J & A Farm Market. A formal report will be made to the Board of the unsafe building and then the board could adopt the resolution. It looks like the building continues to become more dangerous as time passes.

Mr. Bruckel is moving forward on the empty Balconi building. He has been told the lighting needs to be down cast lighting on the property.

Supervisor LeFeber requested Attorney Ingersoll prepare the legal notice for a public hearing for the Dark Sky as the Planning & Town Boards are in favor of the proposed Local Law. The Town Clerk was requested to forward to the County Planning Board.

Deputy Supervisor Cole suggested not taking action on the proposed definition of Common Open Space at this time and the Board agreed.

Supervisor LeFeber stated four requests were mailed and two responses were received to provide the Town with an opinion of the Royal Springs Development Phase II and it's affect on our Comprehensive Plan. The responses were very different and a meeting should be held with both to discuss the scope of the project as the Town is not looking for an expansive analysis. Attorney Ingersoll stated the scope should be very narrow and the Board needs to live and die with the objective opinion that it receives. If the project does not fit with our Comprehensive Plan than step two could be "What needs to be changed to allow it to fit?" It was suggested the Town pay for step one and the Developer pay for Step 2 if it's needed.

Supervisor LeFeber opened discussion of the following letter to the Board:

October 9, 2008

Avon Town Board  
Attn: Supervisor LeFeber  
Avon, New York 14414

RE: Town Board Approved Minutes  
September 11, 2008 meeting

DISCUSSION-continued  
ATTORNEY REPORT

Dear Town Board Members:

After review of the above-referenced Town Board minutes, Planning Board members noticed some factual errors on page three. The approved minutes read as follows:

“The Code Enforcement Officer did not approve the building permit and it was referred to the Planning Board. Discussion included Planning Boards review of the building permit as two lots were combined into a single lot and a review to make sure taxes were paid.”

*The fact of the matter is that **Code Enforcement Officer Anthony Cappello did issue the building permit** for Tom & Sharon Maier’s greenhouse, which was partially constructed across the their property line and onto the neighboring parcel. **The Planning Board was never consulted and no site plan review was ever requested or initiated by the Code Enforcement.***

*As a result, the project was completed without meeting setback, area, and height restrictions and without consideration of the impact on the adjoining property owner. More than a year after the greenhouse was completed, a resubdivision of the two properties was required to change the boundaries to bring the greenhouse structure into compliance with the required setbacks. The Planning Board did review the resubdivision process at that time.*

*The Planning Board would like to have the minutes changed to accurately reflect the process by which, and by whom, this project was approved. Feel free to contact me or Chairman Bob Tugel at the Town of Avon Code Enforcement Office at (585) 226-2425, ext. 19, if you require assistance.*

Sincerely,

Jennifer Sargeant  
Planning Board Clerk

/jss

Attorney Ingersoll stated the minutes reflect what was said not if the information is true and correct. It appeared everyone was in agreement that the minutes accurately reflect what was said. Deputy Supervisor Cole reported the residential home owner put the fence all the way around the property. The Code Enforcement Officer did not do anything wrong; however, in the future an expansion would be put before the Planning Board. Town Clerk Knight was asked to respond to the Planning Board Clerk.

DISCUSSION-continued  
ATTORNEY REPORT

Town Clerk Knight provided an addendum to the contract previously approved by the Board to authorize the Supervisor to sign. Attorney Ingersoll stated there are no problems with the contract; however, he recommended a sign be placed that has the percentage of rates even though two signatures are required on the dual receipts.

Supervisor LeFeber stated an individual contacted Board Members regarding his complaint on the property where the house was torn down on Pole Bridge Road. Attorney Ingersoll stated the individual must go through the court to find relief. Code Enforcement Officer Cappello stated a variance was approved for the thirteen feet as the house that was taken down was in the exact same place.

It was recommended to keep the insurance agent updated on the Opera Block Project and require a reassessment on a regular basis as the value increases. A project schedule will be provided. Engineer Rock suggested he review the contract's insurance to make sure the right types and amounts of insurance.

DISCUSSION  
SUPERVISOR REPORT

Supervisor LeFeber reported on the following:

A letter of memorandum was received from the Livingston County Youth Bureau regarding reductions in 2008 allocation amounts. They have been informed by the State that reductions to programs will be received for 2008 and 2009. During the summer OCFS had advised that all YDDP programs were being cut two percent for the present funding year of 2008. The County was able to offset that reduction. As of October 6<sup>th</sup>, an additional six percent was cut across the 2008 YDDP and SDPP funds. Municipal recreation programs and all contracted programs are being impacted by this decrease in the amount allocated to our program for 2008. There have been delays in the 2009 renewal allocation process. The Individual Program Applications have not received the allocation amounts. It's being recommended to assume that we will have eight percent less than the original 2008 funding but, it may be a higher percentage. Supervisor LeFeber stated our budget for 2008 is okay as we did not include the revenue for programs in the 2008 budget.

A letter was received from Lisa Burns, Tourism Director requesting links between the Town website and the Livingston County Tourism site. The Board appeared to be in favor of the request.

DISCUSSION  
OPEN ITEMS

There were no open items.

RESOLUTION #183  
APPOINTMENT OF JAMES BIONDILLIO

On motion of Deputy Supervisor Cole, second by Councilman Cook the following resolution was

ADOPTED AYES 3 NAYS 0 ABSENT 2 (Councilmen Blye & Mairs)

RESOLVE to appoint James Biondillio to the Clerk of the Works position to be paid on a voucher basis for \$35.00 per hour.

David LeFeber, Supervisor	voting	AYE
Kelly Cole, Deputy Supervisor	voting	AYE
Donald Cook Jr., Councilman	voting	AYE
Thomas Mairs, Councilman	voting	ABSENT
James Blye, Councilman	voting	ABSENT

DISCUSSION  
LETTER OF CREDIT – STARKEY & WOLCOTT

Visitor Austin Wadsworth stated he is speaking without the benefits of his attorney and was in attendance to find out what the intentions of the Board are in regards to the road. It was determined that his name nor the name of Visitor Richard Steen appear on the bond. They do not feel any responsibility of the road.

At the time the money was adequate and the problem has occurred as the utilities have not been put in. Visitor Richard Steen discussed the amount of the letter of credit with Supervisor LeFeber more than once and was told the amount of money was sufficient. Waiting approximately 9 years to complete the project is the not answer and it's going to get worse. The question remains, "Who is responsible?" The original amount of the bond was \$36,088.00 and it was changed in May 8, 2001. The original bond was reduced after the base and binder were put in. Pooler Realtor LLC is the name on the bond.

What is the Town's position? It is the responsibility of the developers to put in the infrastructure and that is why we still have the letter of credit. Both Visitors stated they put in the money to put in the road. Visitor Richard Steen also questioned the Board's position regarding issuing building permits.

Supervisor LeFeber stated that opportunities have been missed as the utilities are not in place. He also stated that is a good question and that we do not have all the answers. An invitation to attend the Livingston County Water & Sewer meeting to discuss the possibility of sewer service was made as the Town has already been provided with a petition for service on Route #15, South of Route #5/20 and cost estimates have been done by Clark Patterson. The designation of the Empire Zone has one more year.

DISCUSSION-continuedLETTER OF CREDIT – STARKEY & WOLCOTT

In regards to the road it is the position of the Town that we need a higher letter of credit because of increased road costs which dramatically went higher in the Spring and Summer of 2008.

DISCUSSION2009 INSURANCE

Timothy Anderson Representative of New York State Municipal Insurance Receptor (NYMIR) provided the following document to the Board.

**LANDON AGENCY**

15 Park Place, P.O. Box 280

Avon, New York 14414

Phone: 585-226-6127 Fax: 585-226-6159

**Town of Avon**

(10/9/08)

<u>Property (Building coverage)</u>	<u>07-08</u>	<u>08-09</u>
17-23 Genesee Street	\$1,724,911	\$2,000,000
Lake & George Streets (pump station)	\$111,091	\$116,646
Routes 5 & 20 and 15 (water tower)	\$271,654	\$285,237
Routes 5 & 20 (water tower)	\$258,862	\$271,805
5390 Agar Road (highway garage)	\$967,946	\$1,016,343
Agar Road (pump station)	\$175,658	\$184,441
Lake & Polebridge Roads (pressure reducing station)	\$33,071	\$34,725
2050 Lakeville Road (pressure reducing station)	\$33,071	\$34,725
Agar Road (salt storage)	\$36,400	\$38,220
Agar Road (pole barn)	\$52,000	\$54,600
57 Genesee Street (temporary offices)		\$60,000
74 Genesee Street (temporary court)		\$10,000
2001 Avon Geneseo Road (record storage)		\$10,000
Boiler & Machinery	Included	Included
Property Deductible	\$1,000	\$1,000
<u>Liability</u>		
Each Occurrence	\$1,000,000	\$1,000,000
General Aggregate	\$2,000,000	\$2,000,000
Products-Completed Operations Aggregate	\$1,000,000	\$1,000,000
Personal & Advertising Injury	\$2,000,000	\$2,000,000

Fire Legal	\$50,000	\$50,000
Medical Expense	\$5,000	\$5,000

**Highway Permit**

Each Occurrence	\$1,000,000	\$1,000,000
General Aggregate	\$2,000,000	\$2,000,000

**Automobile:**

Liability	\$1,000,000	\$1,000,000
No Fault	\$150,000	\$150,000
Uninsured Motorist	\$1,000,000	\$1,000,000
Medical Payments	\$10,000	\$10,000
Schedule of vehicles (next page)		

**Vehicle Schedule:**

- |                          |                        |                         |
|--------------------------|------------------------|-------------------------|
| 1) 97 Ford Dump          | 5) 01 Dodge Ram Pickup | 9) 05 Ford Pickup       |
| 2) 88 International Dump | 6) 98 Trailer          | 10) 06 Ford Pickup      |
| 3) 77 Budd Trailer       | 7) 04 Sterling Dump    | 11) 07 Ford F650        |
| 4) 00 Sterling Dump      | 8) 04 Carryon Trailer  | 12) 07 Sterling Dump    |
|                          |                        | 13) 08 Interstate Trlr. |

**Public Officials Liability:**

	<b><u>07-08</u></b>	<b><u>08-09</u></b>
Each Occurrence	\$1,000,000	\$1,000,000
Annual Aggregate	\$2,000,000	\$2,000,000
Deductible	\$2,500	\$2,500

**Umbrella:**

Each Occurrence	\$5,000,000	\$5,000,000
Products-Completed Operations Aggregate	\$5,000,000	\$5,000,000
Personal & Advertising Injury Aggregate	\$5,000,000	\$5,000,000
Public Officials Aggregate	\$5,000,000	\$5,000,000
Policy General Aggregate Limit	\$10,000,000	\$10,000,000

**Equipment:**

Highway equipment	\$730,212	\$1,000,000
Physical Damage for heavy trucks	\$529,538	\$528,108
Miscellaneous Equipment	\$15,000	\$15,000
Radios	\$10,164	\$10,164
Deductible (not heavy trucks)	\$250	\$250
Deductible heavy trucks	\$500	\$500

Policy General Aggregate Limit	\$10,000,000	\$10,000,000
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**Public Officials Bond:**

Public Employee Dishonesty	\$16,000	\$16,000
Forgery & Alteration	\$5,000	\$5,000
Money & Securities (on & off the premises)	\$50,000	\$50,000
Excess Public Employee Dishonesty		
Tax Collector	\$1,000,000	\$1,000,000
Supervisor	\$45,000	\$45,000
Water Department Personnel	\$20,000	\$20,000
Deductible	\$500	\$500

<b><u>Premium:</u></b>	\$38,094	\$37,132
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Price came down \$800.00

Mr. Anderson stated the Town of Avon has been insured with NYMIR since 1994. Included in the proposal is renters insurance for both the offices and the storage facility. There was clarification of the pieces of the Shared Services equipment being insured by the Town of Leicester.

Supervisor LeFeber questioned the hiring of a Clerk of the Works and if he was covered by the proposal. Mr. Anderson stated that if he is an employee of the Town then he is covered. If not an employee of the Town then the costs for coverage would be \$1,100.00 to \$1,700.00. Visitors would be insured.

The responsibilities of the Clerk were identified as he is simply checking the work to be sure the proper materials are being used, such as  $\frac{3}{4}$  inch versus  $\frac{1}{2}$  inch. He would also be collecting data. There was discussion on the resolution previously adopted. Deputy Supervisor Cole stated maybe BERO would hire him as an employee.

Mr. Anderson thanked the Highway Superintendent for doing a great job as most claims are in the Highway Departments.

On motion of Councilman Cook, seconded by Deputy Supervisor Cole, the meeting was adjourned at 9:08 P.M.

Respectfully submitted, \_\_\_\_\_ by  
Sharon M. Knight, CMC/RMC, Town Clerk