

A Regular Meeting of the Town of Avon was held on Thursday, January 12, 2012 at 7:00 P.M. at the Avon Opera Block/Town Hall with the following members present:

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen Robert Ayers, Jim Blye and Richard Steen.

OTHERS: Attorney James Campbell, Town Engineer Timothy Rock, Assessor Tami Snyder, Historian Maureen Kingston, Highway Superintendent Thomas Crye, Water Superintendent Daniel McKeown, Code Enforcement Officer Anthony Cappello, Insurance Representative Tim Anderson, Town Justice Michael Torregiano and Town Clerk Sharon Knight, CMC/RMC

VISITORS: GeneseeSun.com Owner Josh Williams

Supervisor LeFeber called the meeting to order at 7:00 P.M.

Pledge of Allegiance

Supervisor LeFeber asked for any public comments and there were none.

RESOLUTION #16 APPROVAL OF MINUTES

On motion of Supervisor LeFeber, seconded by Councilman Blye the following resolution was

ADOPTED AYES 4 NAYS 0 ABSTAIN 1 (Councilman Ayers)

RESOLVE to approve the minutes of December 29, 2011 as presented.

Vote of the Board: Councilman Ayers - Abstain, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #17 APPROVAL OF MINUTES

On motion of Councilman Blye, seconded by Deputy Supervisor Mairs the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to approve the minutes of January 2, 2012 as presented.

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – TOWN CLERK

Town Clerk Sharon Knight reported on the following:

3a.) Correspondence – Town of Caledonia

DISCUSSION – TOWN CLERK-continued

A copy of the Town of Caledonia, proposed moratorium Local Law 1 was shared and their public hearing is Friday, January 13, 2012

3b.) Recommendation – mail box. The following proposal was provided to the Board:

Town Clerk Report:

The Boards action to approve the purchase of two wall-mounted drop boxes for the Water and Youth Recreation Departments and locking door secure and protect confidential mail for all Departments are being requested. Why expend the funds?

First: The wall-mounted drop boxes – Approximate cost \$139 plus shipping of \$37.05.

In the year 2011, the Town Clerk's Office collected funds for the Water Department and the Youth Recreation Department. The water billing occurs four times per year and two of those times are the busiest time for us as we are collecting taxes and during hunting and fishing sales. The major collecting for Youth Recreation occurs May through November. We provided receipts to the customers and requested the Department sign documentation that allowed us to keep a record of their receipt of the funds. Documentation of collected funds is required by the New York State Comptroller's Office and is just good business since. Actually depositing the funds into an account rather than providing to the Departments is believed to be the recommendation of the Comptroller's Office.

Other Department accepts payments for the Town Clerk's office and we find them under our door, on the chair and in drawers of our front counter.

Purchasing the mailboxes will allow access to the drop boxes during the office hours of the Town Clerk and the extend hours of other Departments. The wall-mount provides the protection of the deposits from others without the responsibility of collecting the funds. We share the distribution center, hall ways, kitchenette, and lobbies with many employees and our Avon Preservation & Historical Society as our renters.

1. Second: Locking mailbox with drop slots – 8 Doors \$929 each plus shipping or
2. Second: Locking mailbox with drop slots 16 doors \$1459 plus \$97.50 shipping and handling

We currently have mailboxes for the Assessor, Code Enforcement, Historian, Youth Recreation and the AP&HS in the distribution center and leave mail for the Supervisor/Water Clerk/Personnel and Court on their respective counters. A concern is when residents leave Star Applications for the Assessing Department; their personal information can be viewed by all employees and our renters.

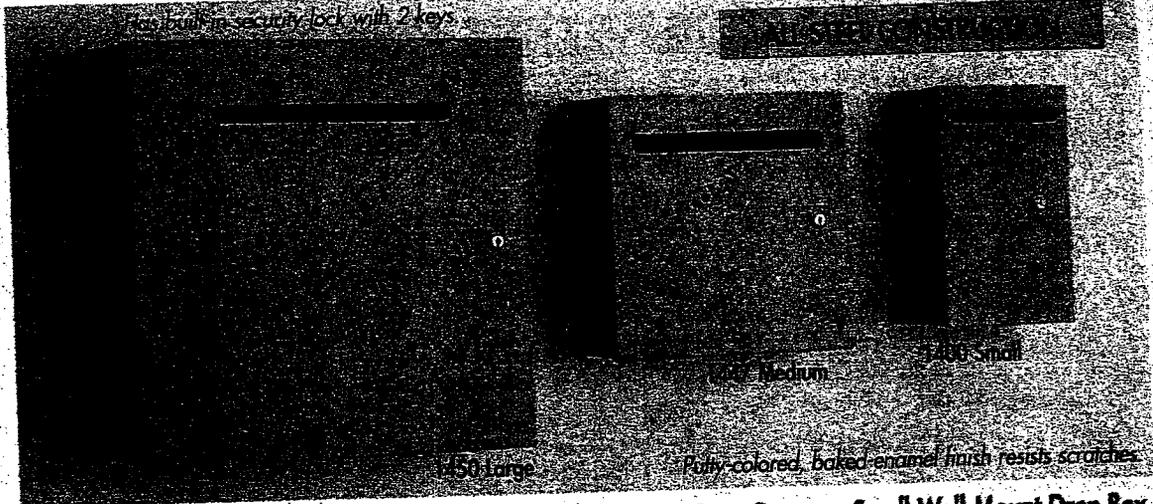
Currently Board mail is in two places. The table of the Town Clerk's Office and the Supervisor's Office.

An outstanding question is if each board member finds it convenient for them to pick-up mail from me during the regular hours of my office or if you would like 24/7 access.

Thank you for your consideration and I'm happy to answer any question that you may have.

Account#	Account Description	Fee Description	Qty	Local Share
		Cemetery	1	0.00
		Recreation	1695	0.00
		Water Fee	399	0.00
		Sub-Total:		\$0.00
A1255	Conservation	Conservation	120	995.23
	Marriage License Fees	Marriage License Fee	42	735.00
	Minor Sales	Certified Copies - Marriage	43	430.00
		Sub-Total:		\$2,160.23
A1603	Minor Sales	Vitals	39	442.00
		Sub-Total:		\$442.00
A2544	Dog Licensing	Exempt Dogs	10	0.00
		Female, Spayed	214	1,926.00
		Female, Unspayed	20	240.00
		Male, Neutered	193	1,737.00
		Male, Unneutered	21	252.00
		Purebred Licenses	3	75.00
		Replacement Tags	4	8.00
		Sub-Total:		\$4,238.00
A2655	Minor Sales	Copies	215	158.75
		Sub-Total:		\$158.75
A2770	Minor Sales	OUR - Brith - Death - Clerk	25	302.00
		Sub-Total:		\$302.00
B2110	Planning & Zoning	Variance Legal Fees	1	45.00
		Sub-Total:		\$45.00
B2115	Planning & Zoning	Subdivision	7	835.00
	Zoning Fees	Site Plan Review	1	120.00
		Sub-Total:		\$955.00
B2555	Permits	Building Permit	90	5,822.38
		Sub-Total:		\$5,822.38

Mail Drop Boxes



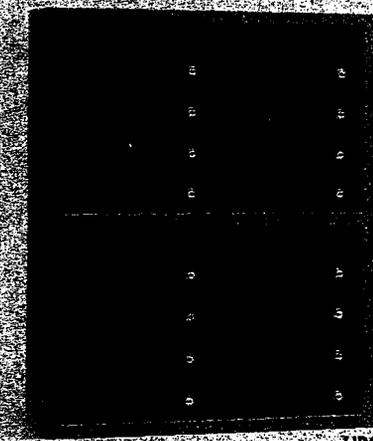
Large Wall-Mount Drop Box
 Overall: 18"W x 7"D x 18"H
 Slot: 10 1/2"W x 3/4"H
 1450 Putty \$159 ea.
SAVE! 3 or more \$139 ea.

Medium Wall-Mount Drop Box
 Overall: 12"W x 5"D x 12 1/4"H
 Slot: 10"W x 3/4"H
 1447 Putty \$ 98 ea.
SAVE! 3 or more \$ 89 ea.

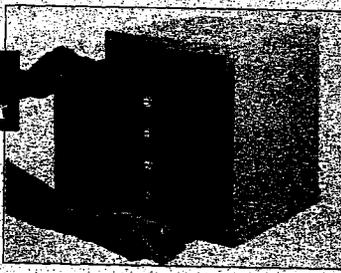
Small Wall-Mount Drop Box
 Overall: 7"W x 5"D x 12 1/4"H
 Slot: 6"W x 3/4"H
 1400 Putty \$ 79 ea.
SAVE! 3 or more \$ 69 ea.



HR46



Arrange In Any
 Charnstrom Steel Sorter



Locking Mailbox with Drop Slots, 16 Doors
 Overall: 25"W x 12 3/4"D x 31 1/4"H (2 keys per door)
 16 Doors: 10 1/2"W x 2 1/4"H, plus 10 1/2"W x 3/4"H slot
 HR08 \$1459 ea./**SAVE! 3 or more \$1419 ea.**

Locking Mailbox with Drop Slots, 8 Doors
 Overall: 13 1/2"W x 12 3/4"D x 31 1/4"H (2 keys per door)
 8 Doors: 10 1/2"W x 2 1/4"H, plus 10 1/2"W x 3/4"H slot
 HR45 \$929 ea./**SAVE! 3 or more \$867 ea.**

HR08 shipping \$97.50 HR45

BOX
 16 3/8 H

Door Mailboxes

27

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DISCUSSION – TOWN CLERK-continued

Town Clerk Knight continued stating as shown on the Clerk's Monthly Report, the amount of money that was collected for Recreation was \$6020.00 serving 1,695 transactions. The amount of water money that was collected was \$37,260.52 and there were 400 transactions. Supervisor LeFeber questioned is what line item would pay for these charges. The Town Clerk responded that the Building Contractual was the line item. The Board took no action at this time.

3c.) NYS Association of Towns – Annual Mtg. Resolution

Town Clerk Knight asked the Board to review the resolutions. Any modifications would be needed at the next Board meeting. The annual meeting is held in New York City February 19 – February 22, 2012.

3d.) Correspondence – Jr. Achievement

A solicitation from Livingston County Business Education Alliance was received requesting financial contributionS. The Town Clerk provides support through participation with Junior Achievement for the last ten years.

3e.) Dump Days

The Regional Computer Recycling Recovery provides recycling services as required by law and their invoice of zero dollars was provided to the Board.

3f.) Cemetery Plots

The recommendation for the Town Clerk to collect payments for plots is recommended as payment would only be accepted when the identified section and lot numbers are provided and a deed would be issued. Recently monies were collected on December 27 and December 29 and the information for section and lot numbers was just provided today. It's recommended that money only be collected for specific purposes.

3g.) Claims Process

A revised claim process was provided to the Board for their consideration. Originally written in 2002, updated in 2007, another update is needed. Discussions of the changes occurred and the Board will consider at a future meeting.

3h.) Correspondence – Lenape Resources

A correspondence was received by Town Clerk Knight and it was shared with the Board.

3i.) FOIL – John Holke

A copy of the FOIL was provided to the Town Board.

DISCUSSION – ASSESSOR

Assessor Tami Snyder addressed the Board with the following:

Processing by March, 900 exemption forms.
Review village and town building permits to include new assessment increases.
Closing out the end of the year.
Preparing for filing of the roll.

DISCUSSION – ASSESSOR-continued

Discussion today with Mike Bishop regarding resignation letter from Board of Assessment Review, as he moved out of Avon today.

Working on the copy machine, we are getting there.

She will be working a lot on the weekends, and who to contact about temperature control. The Board told her to contact Kelly Cole.

An update of the villages public hearing for possible exemptions to property owners spending \$10,000 or more that make improvements to their commercial or multi-purpose properties.

An offer to answer any questions and welcoming the new Board members was provided.

DISCUSSION – TOWN JUSTICE, MICHAEL TORREGIANO

Town Justice Michael Torregiano addressed the Board with the following:

Town Officers law, section 27, compensation of town officers and employees was provided to the Board. He stated that Supervisor LeFeber's tentative budget included increases for both Justices. However the final budget was adopted without a raise and he still does not know why. This is not the first time that he has had an issue with a raise. His second year serving as Justice he opted out of taking a raise, in the year 2005. This is the third time in nine years that he was not given a raise. Actual costs of running the Town Court were provided as well as the amount of money brought in through the Court.

Supervisor LeFeber questioned and Justice Torregiano verified that he was speaking on behalf of himself and Justice Piampiano. He wanted to update the two new Board members on this issue, and start the new year with a better relationship with the Board. Tax payers do not provide financial support at years end.

He was prepared to answer any questions of the Board.

The Board discussed:

The number of Court nights changing from two to one.

Prior salaries were provided while the Justices worked two nights a month, and those salaries were not cut in half when the changes were made.

Quarterly reports are needed.

Highest paid Justices within the County are here in Avon.

Comparing salaries and workload of the Supervisor/Justice.

The Town Clerk not receiving salary increases and giving her one percent while keeping under the two percent tax cap.

The Board was not informed of the change of changing the number of court nights.

At the organizational meeting, questions were asked as to why some people received pay increases of one percent or more, while others did not receive any.

DISCUSSION – TOWN JUSTICE, MICHAEL TORREGIANO-continued

Justice Torregiano responded with:

Workloads were not reduced with the change of court nights. It was more efficient for the public as the District Attorney only attends our Town Court one night a month.

Additional court hours are provided.

Court is not only being held on Tuesdays, but as needed.

Permission from the Board was not needed to change court hours, and the thought didn't cross his mind.

Attorney Campbell will review the information and report back at a future meeting.

DISCUSSION – HISTORIAN REPORT

Historian Maureen Kingston reported on the following:

Several applications have been received for the position of Deputy Historian. Councilman Steen and Deputy Supervisor Mairs volunteered to sit in on interviews. Job description of the position was provided by the Historian. She has increased her hours, and will be working on Mondays and Tuesdays. The temperature in her office of 66 degrees is too cold, and needs to be adjusted.

DISCUSSION – ATTORNEY REPORT

Attorney James Campbell reported on the following:

He provided an update on the Local Law T-2A-2011 stating that he has received correspondence from John Holke of Lenape Resources, and has had discussions with him. The idea of the public hearing is that it generates discussion. The draft local law might need to be changed to suit our community needs. Only after the public hearing when comments are received, can the Board make that determination. Supervisor LeFeber stated that he does not want to effect any current businesses within the Town. Attorney Campbell will be reaching out and asking for specific language that is not favorable. Councilman Ayers stated that they have a strong interest as approximately \$5 was spent sending information to Board members throughout the County. There are approximately 8,000 wells in Livingston County. Discussion included the need to change the location of the meeting to provide space to expected visitors. Holding the meeting at the school was discussed, but availability is unknown at this time.

RESOLUTION #18 CHANGE PLACE AND TIME OF MEETING

On motion of Deputy Supervisor Mairs, seconded by Councilman Steen the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLUTION #18 CHANGE PLACE AND TIME OF MEETING-continued

RESOLVE to hold the meeting of January 26, 2012 at the Avon Central School and to begin at 5:30 P.M.

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – ATTORNEY REPORT-continued

An update of information regarding our water tower and the benefits it provides for cell companies and other uses was discussed in relation to a visit of Mike Unison to Attorney Campbell's Office. Municipal solutions are attractive as they do not require Planning or Zoning Board actions, however; the ability of municipalities to rent space on their own was discussed. Keeping control and an annual income with increases are currently in place. The question of new opportunities coming to us or the need for solicitation was considered. Current benefits include portable generators, having electric costs for the water tower paid and control of additions or deletions of antennas was also considered.

Training requirements for Zoning Board of Appeals and Planning Board members was investigated. State law requires annual mandatory training of four hours. Shortly after that mandate, the Town Board adopted a resolution concurring with the state mandate. Town Boards have the right to waive the mandated four hours, but must specify the reasons for the waiver such as previous experience. Keeping track of annual training is a requirement, however; decisions of those members without training remain valid.

Attorney Campbell talked with Attorney Henehan regarding Royal Springs, and it was recommended that Peter Kolokouris be invited to a future meeting to hold further discussion.

DISCUSSION – HIGHWAY REPORT

Highway Superintendent Thomas Crye reported on the following:

- Completed some snow removal.
- Working in the shop and finished servicing tractors and mowers.
- Digging ditches
- Peter Watson provided hay and mulch and it was distributed.
- Picked up limbs and Christmas trees in the Town and cemeteries.
- Patched up holes and fixed signs.
- Had salt delivered.

DISCUSSION – ENGINEER REPORT

Town Engineer Timothy Rock reported on the following:

A meeting was held yesterday to discuss the North Littleville Road Culvert. Those in attendance included Supervisor LeFeber, Councilman Ayers, and two property owners; the Lees and the Morans. The placement of large flat stone/rock that is stackable to drill and pin down, received positive feedback from property owners. The materials will need to be bid out. They are the same materials used on the Five Arch Bridge.

DISCUSSION – ENGINEER REPORT-continued

Joint application forms will need to be completed by the Engineer. The project is in the \$300,000 range. Supervisor LeFeber read the following for the record:

1-12-2012

After a meeting with the Morans and the Lees, myself, Tim Rock and Bob Ayers, we have a forward direction with the Littleville Road box culvert.

The dangerous condition of the box culvert was brought to the Board's attention at the 4/28/2011 Town Board meeting by Mr. Lee. In the past the Board was concerned with the structure. The storm event early in April of 2011 has resulted in the receipt of FEMA dollars by the Town for cleanup and stabilization. Also FEMA funds are available to help replace a wing wall if the project is completed in 2012.

Tim Rock of Larsen has looked at several options for a replacement project based on a land survey and test boring into the bedrock. Mr. Rock shared his project options with the Board in late December. At a follow up meeting with the residents the ideas on options and permission to work on their property to complete the project was discussed. Options included changing the stream direction, box culvert placement, securing the guard rails better and reducing the stream's undercutting of North Littleville Road above a Town water main.

The project will be funded by FEMA money, fund balance and diverting some dollars from road repairs of 2012. The Highway Superintendent and Board feel this diversion of dollars will not affect the current road maintenance plan based on the good current condition of Town roads. A plan will be submitted to the Army Corps of Engineers and DEC to consider the box culvert being longer with wing walls. At the same location, rip rap will be placed in the channel, thereby diverting water to the entrance of the culvert and reduce current under cutting. The project will take place this summer using Highway forces and contractors.

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SHARON M. KNIGHT
TOWN CLERK / TAX COLLECTOR

DISCUSSION – ENGINEER REPORT-continued

The plans for in the installation of water lines on South Avon Road as the extension to Route 39 were approved by the County, Department of Health, Jim Mazurowski, Director of Environmental Health. Discussion included the length of time it would take for water to reach the first house from Route 39. Additional information is needed to make this determination and will be provided by the Engineer.

Opportunities for grant funding continues to be investigated and a meeting will be attended on January 17, 2012.

DISCUSSION – WATER REPORT

Water Superintendent McKeown reported on the following:

An inventory of water meters is being read.

Water shut offs will be collected using Village equipment to allow for GPS coordinances versus a notebook.

Questions regarding employees handbook were presented with the results being the old handbook continues to be in effect until the new handbook is provided in written form and provided to employees.

DISCUSSION – CODE ENFORCEMENT OFFICER

Code Enforcement Officer Anthony Cappello reported that things are moving along and that there has not been many building permits, but the department is working on special use permits.

DISCUSSION – HELGE HEEN

Supervisor LeFeber reported that Helge Heen cancelled and is rescheduled for February.

DISCUSSION – INSURANCE REPORT

Timothy Anderson addressed the Board and recommended a new liability insurance to cover the Ski Club, previously held by the Avon Central School. The cost of the policy is approximately \$2,000.

RESOLUTION #19 PAYMENT OF BILLS

On motion of Councilman Blye, seconded by Councilman Steen the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to accept for payment Abstract 2012-1 in the following amounts:

RESOLUTION #19 PAYMENT OF BILLS-continued

Concerning ABSTRACT of Claims Number 2012-1 including claims as follows:

General Fund	Voucher #1through #31 in amounts totaling \$29,525.90
Highway Fund	Voucher #1 through #5 in amounts totaling \$1,030.20
Water Fund	Voucher #1 through #6 in amounts totaling \$2,094.52
Cemetery Fund	No Voucher
Opera Block Capital Improvement	No Voucher
Royal Springs Lighting	Voucher #1 through #1 in amounts totaling \$1,030.80
Cross Roads Drainage District	No Voucher
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town Of Avon Fire Protection	No Voucher
Water Capital Improvement	No Voucher

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – 2011 BUDGET END OF YEAR REPORT

Supervisor LeFeber provided his 2011 End of Year Report as required by law to be received prior to January 20. It includes performance of different funds, breakdown of revenues by fund, which are in the monthly budget reports. Supervisor LeFeber stated that if anyone has any questions, he would be happy to answer them.

RESOLUTION #20 2011 BUDGET END OF YEAR REPORT

On motion of Deputy Supervisor Mairs, seconded by Councilman Ayers the following resolution was

ADOPTED AYES 5 NAYS 0

TOWN OF AVON

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JAN 12 2012

STUART M. KNIGHT
TOWN CLERK / TAX COLLECTOR



2011 Budget End of Year Report

Submitted on January 12, 2012

By

*David LeFeber, Supervisor
Town of Avon*

**Town of Avon 2011 Budget Report
Individual Fund Performance**

General Fund - A - Townwide

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$1,092,273.00	\$1,129,049.00	\$1,130,528.89	\$1,479.89	0.13%
Expense:	\$1,092,273.00	\$1,128,122.00	\$753,858.54	(\$374,263.46)	33.18%

General Fund - A, composite performance impact on budget: \$375,743.35

General Fund - B - Outside Village

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$128,139.00	\$133,913.00	\$148,275.32	\$14,362.32	10.73%
Expense:	\$128,139.00	\$133,913.00	\$98,583.28	(\$35,329.72)	-26.38%

General Fund - B, composite performance impact on budget: \$49,692.04

Highway Fund - DA - Townwide

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$498,814.00	\$506,127.00	\$560,909.79	\$54,782.79	-9.05%
Expense:	\$498,814.00	\$506,127.00	\$411,259.25	(\$94,867.75)	-18.74%

Highway Fund - DA, composite performance impact on budget: \$149,650.54

Highway Fund - DB - Outside Village

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$310,913.00	\$329,215.00	\$354,219.96	\$25,004.96	7.60%
Expense:	\$310,913.00	\$329,215.00	\$320,820.99	(\$8,394.01)	-1.66%

Highway Fund - DB, composite performance impact on budget: \$33,398.97

Water Fund - SW - Town of Avon Water District

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$502,041.00	\$513,283.00	\$541,414.36	\$28,131.36	5.48%
Expense:	\$502,041.00	\$513,283.00	\$480,999.02	(\$32,283.98)	-6.29%

Water Fund - SW, composite performance impact on budget: \$60,415.34

Capital Project - Water Fund - H, composite performance impact on budget: (\$167,736.78)

Water - HW Route 39

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$6,770.00	\$6,770.00	\$6,770.00	\$0.00	0.00%
Expense:	\$6,770.00	\$6,770.00	\$6,770.00	\$0.00	0.00%

Route 39 Water Fund - HW, composite performance impact on budget: \$0.00

Special District Fund - SF - Town of Avon Fire District

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$387,805.00	\$387,805.00	\$387,805.00	\$0.00	0.00%
Expense:	\$387,805.00	\$387,805.00	\$387,805.00	\$0.00	0.00%

Special District Fund - SF, composite performance impact on budget: \$0.00

Cemetery Fund - C - East Avon Cemetery

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$3,850.00	\$3,850.00	\$5,586.56	\$1,736.56	45.11%
Expense:	\$3,850.00	\$3,850.00	\$2,094.81	(\$1,755.19)	-45.59%

Cemetery Fund - C, composite performance impact on budget: \$3,491.75

Crossroads Drainage District

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
Expense:	\$1,000.00	\$1,000.00	\$0.00	(\$1,000.00)	100.00%

Crossroads Drainage District Fund - CR, composite performance impact on budget: \$1,000.00

Bruckel Drainage District

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$500.00	\$500.00	\$500.00	\$0.00	0.00%
Expense:	\$500.00	\$500.00	\$0.00	(\$500.00)	100.00%

Bruckel Drainage District Fund - BD, composite performance impact on budget: \$500.00

Royal Springs Drainage District

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
Expense:	\$1,000.00	\$1,000.00	\$0.00	(\$1,000.00)	100.00%

Royal Springs Drainage District Fund - RS, composite performance impact on budget: \$1,000.00

Royal Springs Lighting District

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00%
Expense:	\$10,000.00	\$10,000.00	\$8,687.02	(\$1,312.98)	13.13%

Royal Springs Lighting District Fund - RL, composite performance impact on budget: \$1,312.98

Capital Improvement - Opera Block-Town Hall

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$0.00	\$289,012.00	\$289,042.54	\$30.54	0.00010567
Expense:	\$0.00	\$289,012.00	\$403,348.73	\$114,336.73	0.395612397

Opera Block Capital Improvement Fund - H , composite performance impact on budget: (\$114,306.19)

Total composite budget fund impact for 2011: \$394,162.00

Revenue From Other Governments

Mortgage Tax	\$75,142.67
Sales Tax Receipts Balance	\$17,154.75
State Snow Rem. & Cty. Snow Removal & Road Maint.	\$132,873.38
Equipt. Rental - Other Govts.	\$52,659.58
NYS Per Capita Aid	\$38,854.00
Justice Mgmt. Grant	\$0.00
Consolidated Highway Aid (CHIPS)	\$77,622.62
NYS Real Property Tax Admin.	\$10,211.48
Equalization & Assessment	\$0.00
Misc.	\$11,583.10

Total: \$416,101.58

Revenue by Fund

	Budgeted	Revised	Actual
General Fund - A - Townwide	\$1,092,273.00	\$1,129,049.00	\$1,130,528.89
General Fund - B - Outside Village	\$128,139.00	\$133,913.00	\$148,275.32
Highway Fund - DA - Townwide	\$498,814.00	\$506,127.00	\$560,909.79
Highway Fund - DB - Outside Village	\$310,913.00	\$329,215.00	\$354,219.96
Water Fund - SW - Town of Avon Water District	\$502,041.00	\$513,283.00	\$541,414.36
Special Fire District Fund - SF	\$387,805.00	\$387,805.00	\$387,805.00
Water - Route 39 Capital	\$0.00	\$26,826.00	\$71,204.18
Route 39 Water	\$6,770.00	\$6,770.00	\$6,770.00
Crossroads Drainage	\$1,000.00	\$1,000.00	\$1,000.00
Bruckel Drainage	\$500.00	\$500.00	\$500.00
Royal Springs Drainage	\$1,000.00	\$1,000.00	\$1,000.00
Royal Springs Lighting	\$12,000.00	\$12,000.00	\$12,000.00
Cemetery	\$3,850.00	\$3,850.00	\$5,586.56
Opera Block - Town Hall	\$0.00	\$289,012.00	\$289,042.54
Total:	\$2,945,105.00	\$3,340,350.00	\$3,510,256.60

Expenses by Fund

	Budgeted	Revised	Actual
General Fund - A - Townwide	\$1,092,273.00	\$1,128,122.00	\$753,858.54
General Fund - B - Outside Village	\$128,139.00	\$133,913.00	\$119,590.08
Highway Fund - DA - Townwide	\$498,814.00	\$506,127.00	\$411,259.25
Highway Fund - DB - Outside Village	\$310,913.00	\$329,215.00	\$320,820.99
Water Fund - SW - Town of Avon Water District	\$502,041.00	\$513,283.00	\$480,999.02
Special Fire District Fund - SF	\$387,805.00	\$387,805.00	\$387,805.00
Water - Route 39 Capital	\$0.00	\$26,826.00	\$238,824.74
Route 39 Water	\$6,770.00	\$6,770.00	\$6,770.00
Crossroads Drainage	\$1,000.00	\$1,000.00	\$0.00
Bruckel Drainage	\$500.00	\$500.00	\$0.00
Royal Springs Drainage	\$1,000.00	\$1,000.00	\$0.00
Royal Springs Lighting	\$12,000.00	\$12,000.00	\$11,799.35
Cemetery	\$3,850.00	\$3,850.00	\$2,094.81
Opera Block - Town Hall	\$0.00	\$289,012.00	\$403,348.73
Total:	\$2,945,105.00	\$3,339,423.00	\$3,137,170.51

Revenue Sources

Property Taxes	\$1,595,237.00
Payment in Lieu of Taxes	\$16,118.33
Franchise Fees	\$36,491.48
Interest & Earnings	\$3,518.66
Penalties & Interest	\$31,341.96
Fees & Permits	\$132,010.64
Fines & Forfeitures	\$72,049.70
Water Rents	\$414,149.58
Revenue From Other Governments	\$416,101.58
Misc.	\$793,237.67
Total:	\$3,510,256.60

2011 Receipts for the Year

January	\$564,857.13	\$43,524.76	\$400,263.38	\$220,052.93	\$10,312.66	\$0.00	\$25.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72.59	\$34,506.38	\$0.00
February	\$6,375.22	\$246.38	\$4,860.39	\$14,208.61	\$104,446.31	\$387,805.00	\$24.94	\$1,000.00	\$1,000.00	\$1,000.00	\$12,000.00	\$0.00	\$0.00	\$287,645.31	\$6,770.00	\$0.00
March	\$11,393.82	\$37,447.34	\$302.37	\$49.98	\$27,228.36	\$0.00	\$23.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$0.00
April	\$14,839.95	\$5,750.09	\$18,286.85	\$46.73	\$2,922.65	\$0.00	\$25.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$203.17	\$0.00	\$0.00
May	\$16,924.37	\$592.69	\$17,893.13	\$33.44	\$47,126.80	\$0.00	\$508.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$134.85	\$0.00	\$0.00
June	\$46,669.56	\$769.21	\$37,751.70	\$41.48	\$70,274.38	\$0.00	\$509.29	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$121.89	\$0.00	\$0.00
July	\$11,277.91	\$1,499.25	\$40,082.18	\$38.03	\$7,687.61	\$0.00	\$1,033.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.97	\$0.00	\$0.00
August	\$8,221.68	\$503.02	\$18,464.75	\$32.86	\$103,460.60	\$0.00	\$24.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$161.76	\$3,231.02	\$0.00
September	\$1,479.41	\$39,409.80	\$340.81	\$77,653.57	\$21,747.73	\$0.00	\$734.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170.75	\$2.57	\$0.00
October	\$15,789.59	\$678.65	\$18,874.90	\$36,130.03	\$14,066.02	\$0.00	\$23.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88.46	\$0.00	\$0.00
November	\$14,071.61	\$17,602.68	\$3,362.64	\$30.85	\$93,609.12	\$0.00	\$509.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.05	\$0.00	\$0.00
December	\$418,628.64	\$251.45	\$426.69	\$5,901.45	\$38,532.12	\$0.00	\$2,143.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.02	\$0.00	\$0.00
Totals:	\$1,130,528.89	\$148,275.32	\$560,909.79	\$354,219.96	\$541,414.36	\$387,805.00	\$5,586.56	\$1,000.00	\$1,000.00	\$1,000.00	\$12,000.00	\$0.00	\$0.00	\$289,042.54	\$71,204.18	\$0.00

Total Receipts for 2011

\$3,510,256.60

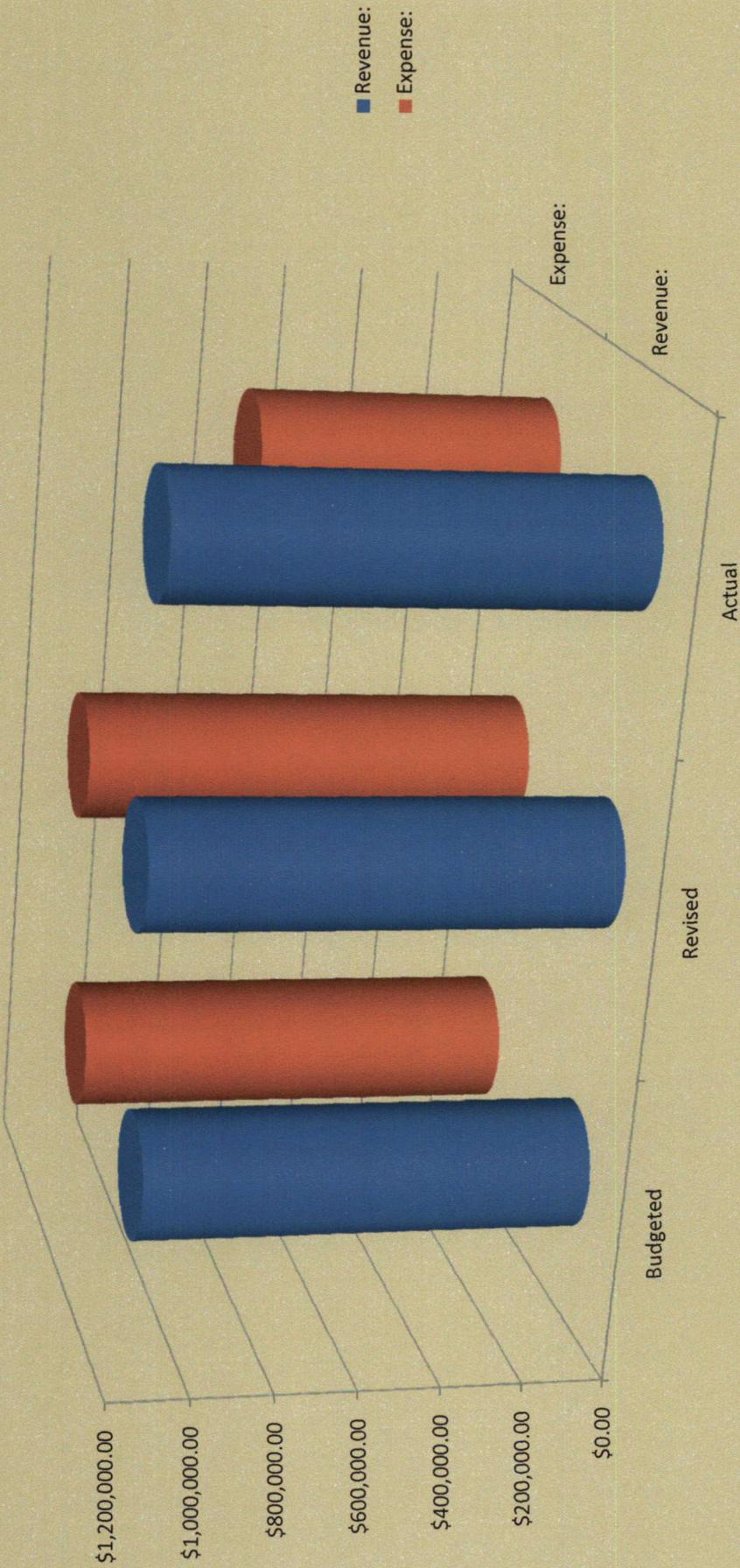
2011 Disbursements for the Year

January	\$80,860.20	\$52,829.66	\$54,402.74	\$13,307.34	\$35,656.60	\$0.00	\$112.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228,261.09	\$0.00
February	\$30,744.37	\$3,631.59	\$29,422.47	\$1,036.43	\$55,064.67	\$387,805.00	\$112.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,137.24	\$0.00
March	\$44,605.51	\$14,949.21	\$51,076.98	\$1,070.88	\$11,535.04	\$0.00	\$112.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,000.00	\$2,476.41	\$0.00
April	\$32,384.13	\$3,624.41	\$52,672.51	\$8,413.80	\$47,060.87	\$0.00	\$112.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	\$0.00
May	\$28,926.15	\$3,205.43	\$32,714.59	\$5,353.89	\$10,321.23	\$0.00	\$112.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
June	\$64,398.12	\$3,896.39	\$64,204.18	\$7,414.11	\$72,910.54	\$0.00	\$112.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,385.00
July	\$71,091.00	\$6,017.18	\$18,097.65	\$13,112.88	\$10,486.98	\$0.00	\$612.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
August	\$42,826.01	\$6,213.04	\$15,007.86	\$164,156.41	\$95,648.46	\$0.00	\$112.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
September	\$77,446.88	\$4,216.37	\$15,342.49	\$7,869.52	\$6,867.79	\$0.00	\$112.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
October	\$77,696.91	\$4,261.87	\$3,544.28	\$3,544.28	\$12,305.82	\$0.00	\$112.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
November	\$41,261.63	\$9,612.70	\$33,615.86	\$90,236.15	\$64,806.00	\$0.00	\$362.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$161,617.63	\$7,132.23	\$30,048.90	\$5,305.30	\$58,335.02	\$0.00	\$112.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$366,288.73	\$3,950.00	\$0.00
Totals:	\$753,858.54	\$119,590.08	\$411,259.25	\$320,820.99	\$480,999.02	\$387,805.00	\$2,094.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$403,348.73	\$238,824.74	\$0.00

Total Disbursements for 2011

\$3,137,170.69

General Fund A - Townwide



■ Revenue:
■ Expense:

Expense:

Revenue:

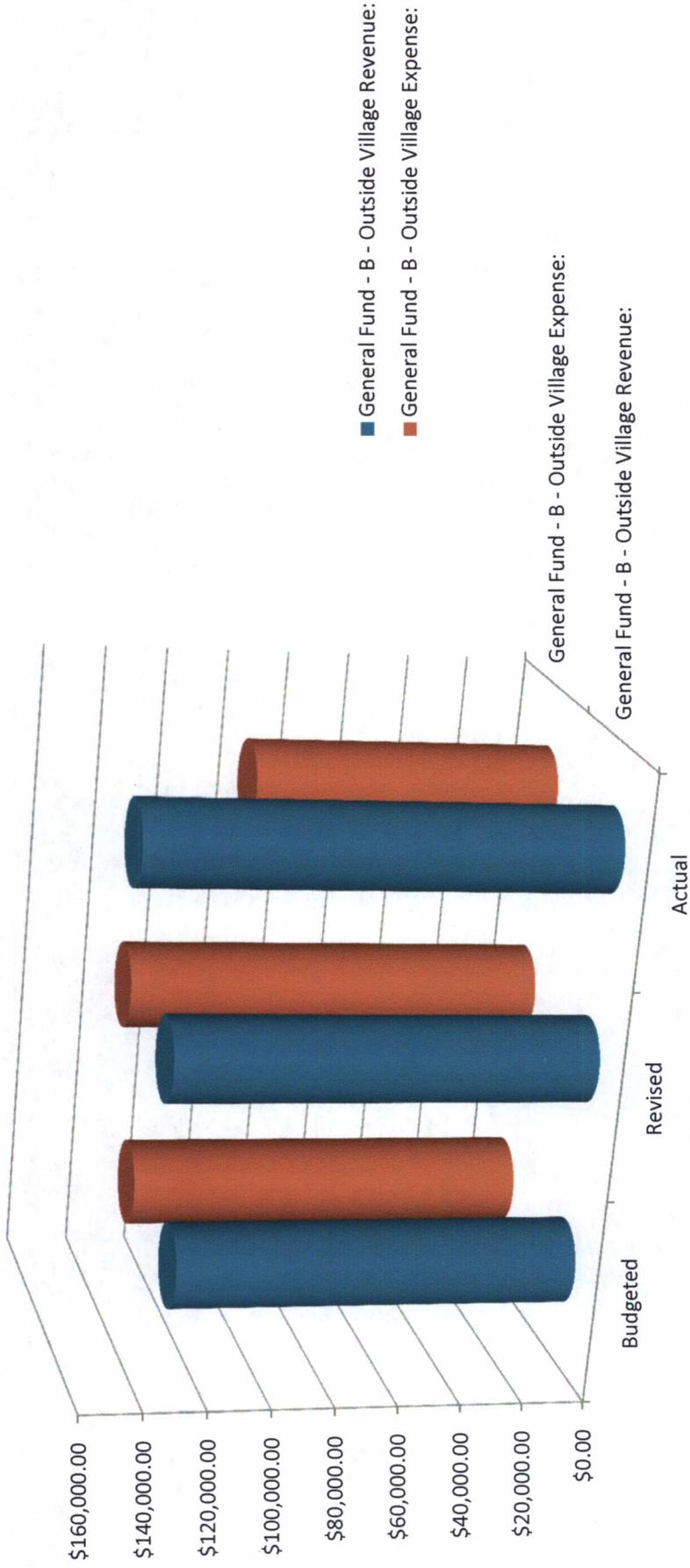
Budgeted

Revised

Actual

\$1,200,000.00
\$1,000,000.00
\$800,000.00
\$600,000.00
\$400,000.00
\$200,000.00
\$0.00

General Fund B - Outside Village



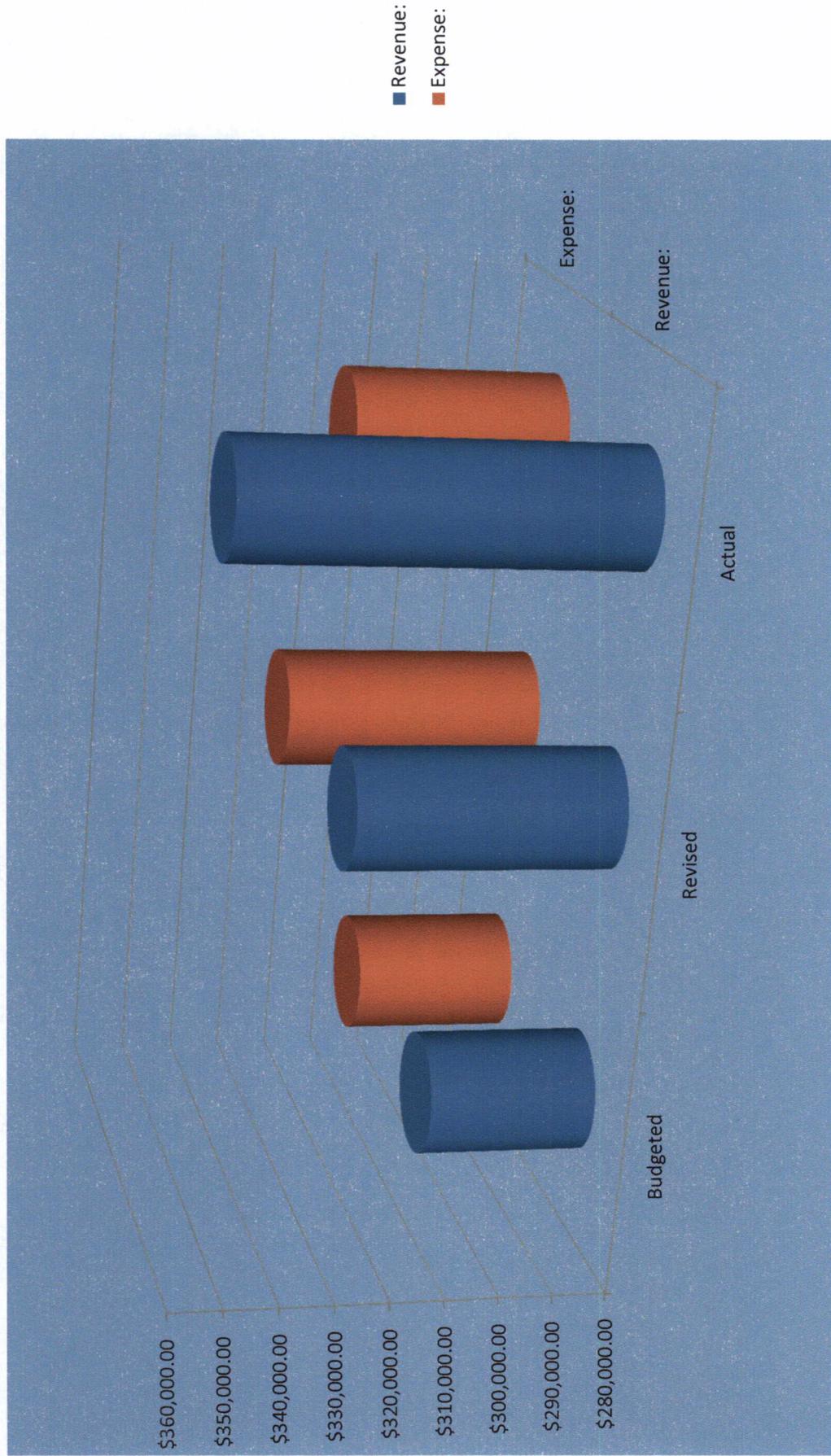
■ General Fund - B - Outside Village Revenue:
 ■ General Fund - B - Outside Village Expense:

General Fund - B - Outside Village Expense:
 General Fund - B - Outside Village Revenue:

Highway Fund DA - Townwide

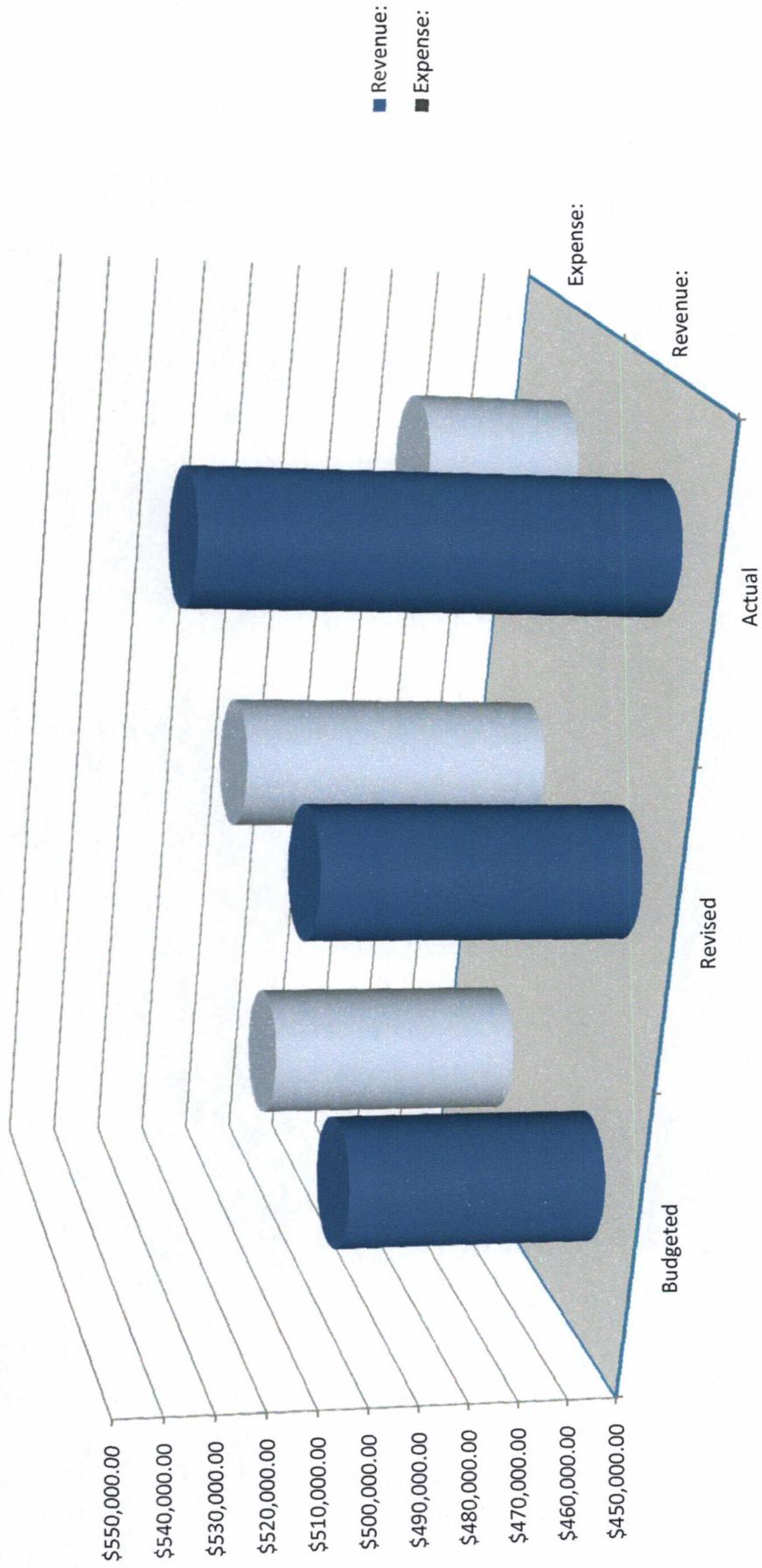


Highway Fund DB - Outside Village



■ Revenue:
■ Expense:

Water Fund



■ Revenue:

■ Expense:

Expense:

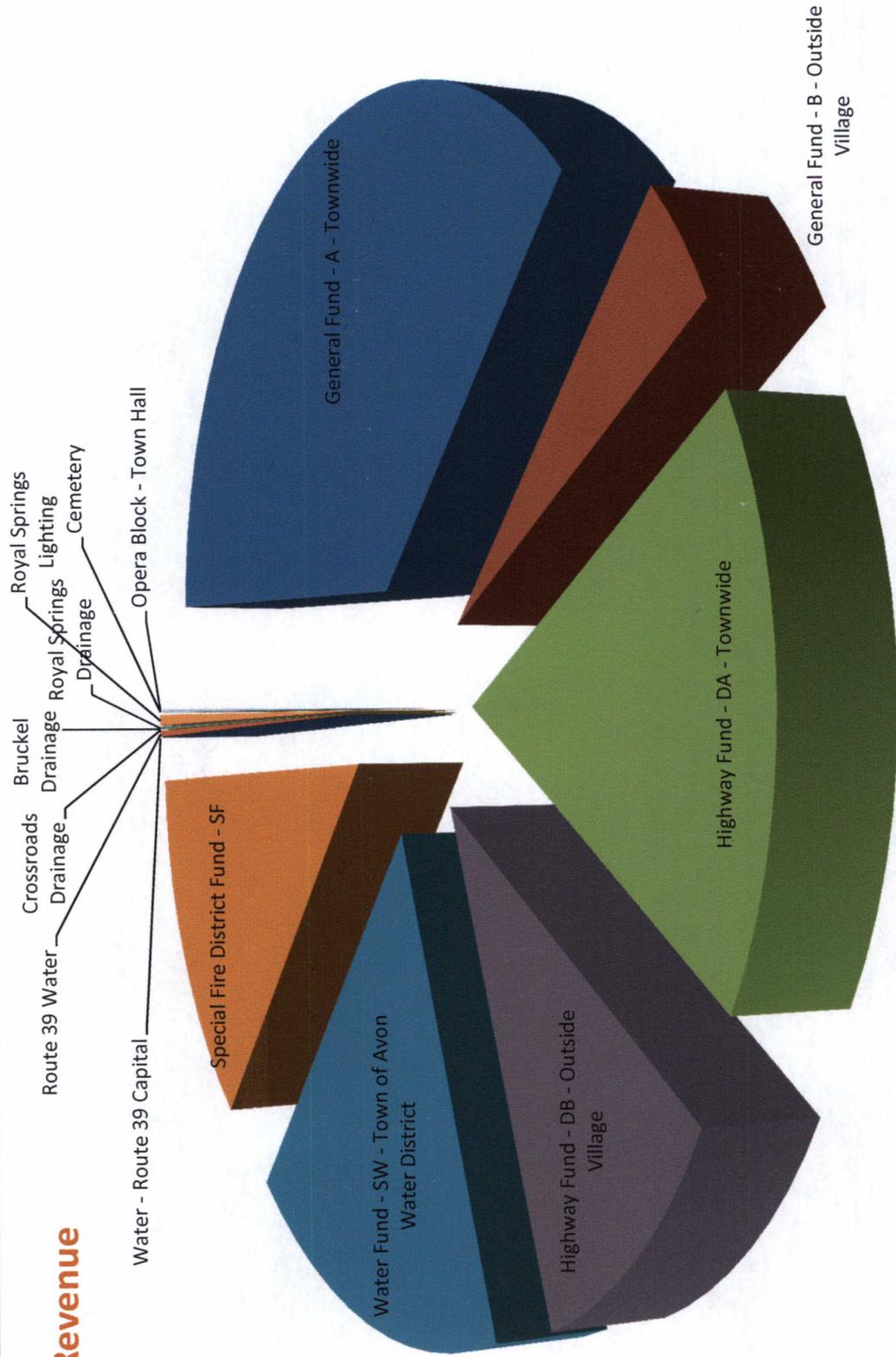
Revenue:

Actual

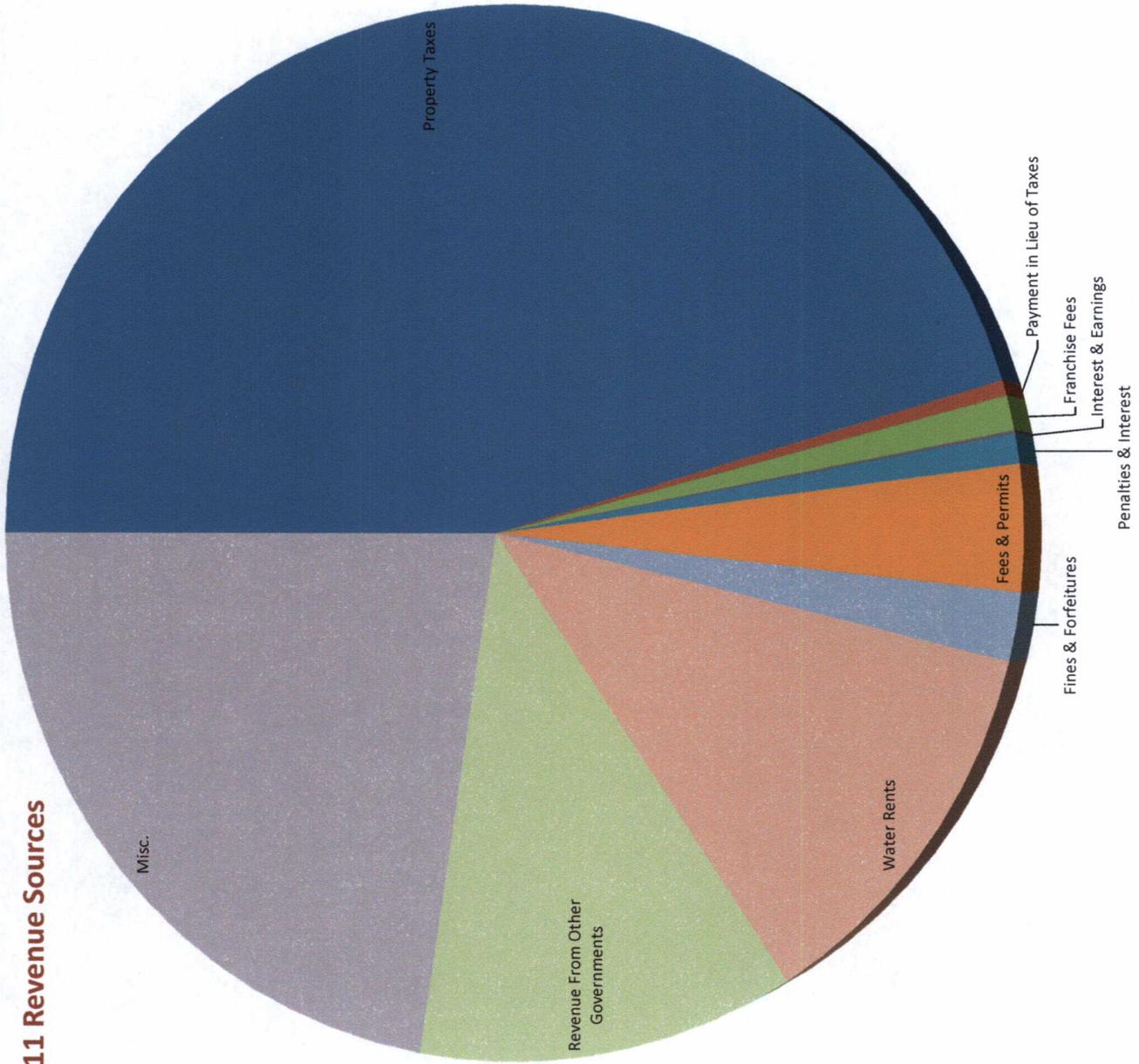
Revised

Budgeted

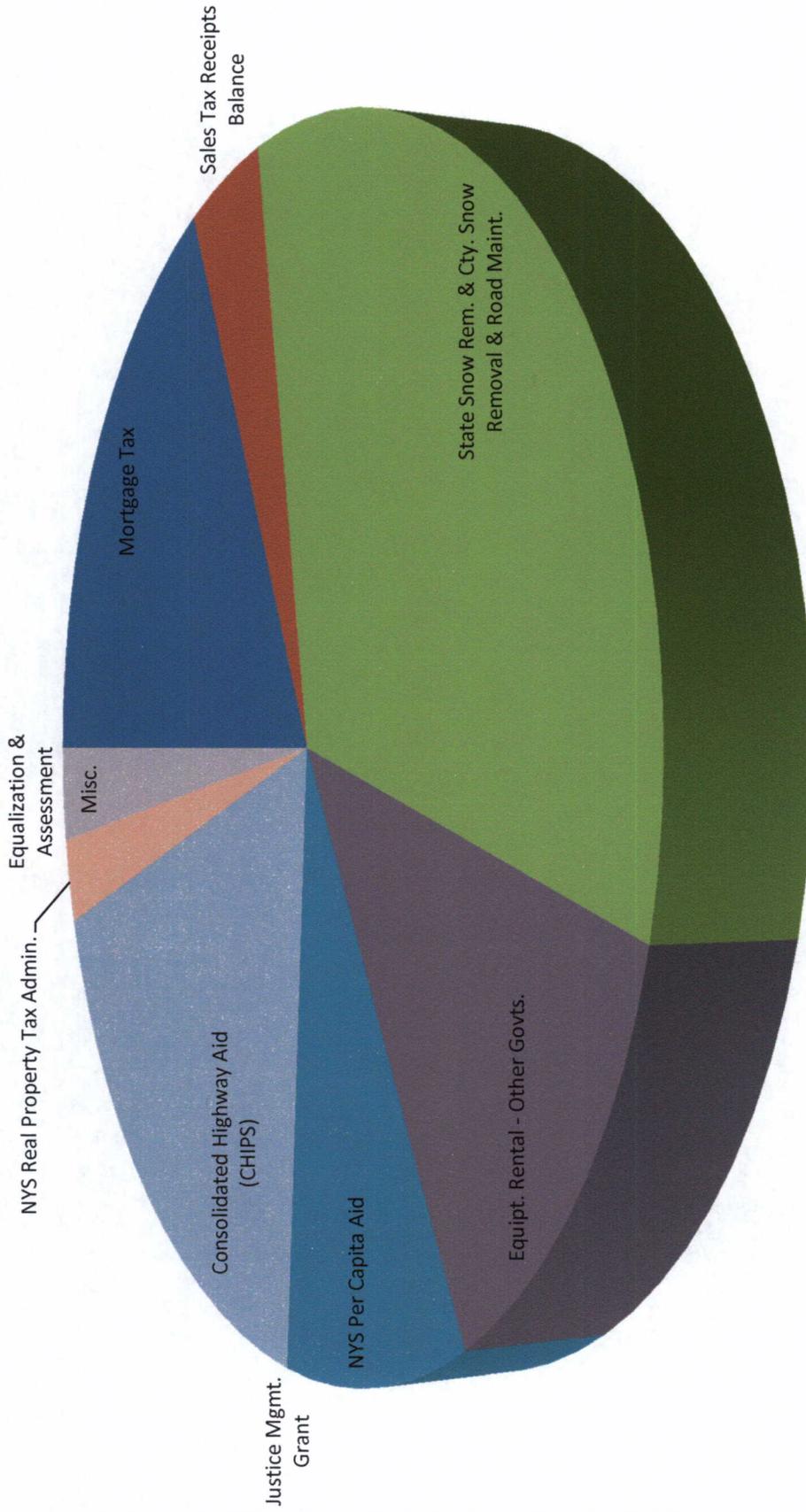
2011 Revenue



2011 Revenue Sources



Revenue from other Governments



RESOLUTION #20 2011 BUDGET END OF YEAR REPORT-continued

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #21 RECEIVE MONTHLY REPORTS FROM THE SUPERVISOR AND TOWN CLERK

On motion of Councilman Blye, seconded by Councilman Ayers the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to accept the Citizens Bank Commercial Account of Avon Lima Road Inc. Escrow Account in Favor of the Town of Avon and monthly reports for December from the Supervisor, and the Town Clerk Report as shown below:

Town Clerk December Report:

Total Local Shares Remitted:	\$960.63
New York State Department of Health	\$22.50
NYS Ag. & Markets for spay/neuter program	\$66.00
NYS Environmental Conservation	\$154.95
WATER Fee	\$4219.47
TOTAL	\$5,283.35

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #22 APPOINTMENT TO BOARD OF ASSESSMENT REVIEW

On motion of Deputy Supervisor Mairs, seconded by Supervisor LeFeber the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to appoint Richard Burke to the Board of Assessment Review, term to expire October 2016.

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #23 APPOINTMENT TO ZONING BOARD OF APPEALS

On motion of Deputy Supervisor Mairs, seconded by Councilman Steen the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLUTION #23 APPOINTMENT TO ZONING BOARD OF APPEALS-continued

RESOLVE to appoint Norman Barrett to the Zoning Board of Appeals, term to expire 12/31/2016.

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #24 RECOMMENDATION AVON REPRESENTATIVE TO THE LIVINGSTON COUNTY YOUTH BOARD

On motion of Councilman Blye, seconded by Deputy Supervisor Mairs the following resolution was

ADOPTED AYES 4 NAYS 0 ABSTAIN 1 (Supervisor LeFeber)

RESOLVE to recommend Carol Hayes to the position Avon Representative to the Livingston County Youth Board.

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Abstain

RESOLUTION #25 APPOINTMENT TO THE WATER WORKS COMMITTEE

On motion of Deputy Supervisor Mairs, seconded by Supervisor LeFeber the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to appoint James Schillinger to the Water Works Committee.

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – OPEN POSITIONS

Supervisor LeFeber reported open positions include Deputy Town Historian, Planning Board, and Code Enforcement. Prior Planning Board member James Anderson did not re-submit his name. Prior to an appointment, consulting with Planning Board Chairman, Dr. Robert Tugel, is recommended. Seven people applied and the position is for seven years.

There were thirteen applicants and appointment to this position will be discussed at a future joint meeting with the Village. Notification of the extended time will be sent to all applicants.

DISCUSSION – EMPLOYEE HANDBOOK

Supervisor LeFeber reported that he is going to reschedule the meeting regarding the new employee handbook with employees.

DISCUSSION OPEN ITEMS

Councilman Richard Steen thanked the Board for the opportunity to attend the New York State Association of Towns Meeting, as he learned a lot and recommends that attending the meeting should be mandatory.

Councilman Ayers stated that after 38 years of being involved in Government, he learned a lot that filled a binder. There are things that happen in this Board room that need to be looked at, and that those recommendations and changes will be discussed.

DISCUSSION – SUPERVISOR’S REPORT

Supervisor LeFeber reported on the following:

There will be an open house for Covered Wagon Tours, January 24, 2012.
After the Village Elections, the Board of Elections will be looking at ways to reduce the number of election inspectors needed.
A correspondence was received regarding the creation of Tobacco free zones outdoors.

DISCUSSION – NEW YORK STATE PUBLIC OFFICERS LAW

Attorney Campbell addressed a new Public Officers Law in relations to requiring certain records which are the subject of a discussion conducted at an open meeting be made available to the public. He is working with the Town Clerk on procedures to adhere to the new law. An example of information was provided, and additional time will be needed to prepare these documents. Supervisor LeFeber agreed to provide the agenda no later than the end of business on Mondays prior to the meeting. As items become available, they will be provided to the Board members and to the Town Clerk.

RESOLUTION #26 AMEND RESOLUTION #9 RULES OF PROCEDURE OF THE TOWN BOARD

On motion of Deputy Supervisor Mairs, seconded by Councilman Blye the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to amend Resolution #9, adopted January 2, 2012 as follows:

PUBLIC HEARINGS

1. Please sign in to speak.

RESOLUTION #26 AMEND RESOLUTION #9 RULES OF PROCEDURE OF THE TOWN BOARD-continued

2. Please direct any comments to the Town Board and kindly wait to be recognized by the Town Supervisor.
3. Please state your name for the official record. If you have any information that you would like included in the official records, please provide a copy to the Town Clerk this evening.
4. The Town Board reserves the right to allow each speaker 3 minutes.
5. Notarized information would also be included in the minutes, if provided prior to the public hearing.
6. Once everyone has had a chance to speak, the Board may choose to allow second comments.

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

On motion of Councilman Blye, seconded by Deputy Supervisor Mairs, the meeting adjourned at 10:10 P.M.

Respectfully submitted by, _____
Sharon M. Knight CMC/RMC Town Clerk