A Special Budget Meeting of the Town of Avon was held on Tuesday, October 9, 2012 at 5:00 P.M. at the Avon Opera Block/Town Hall with the following members present:

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, and Councilmen Richard Steen (arrived at 5:20), Robert Ayers, and James Blye

OTHERS: Historian Maureen Kingston, Water Superintendent Daniel McKeown, Town Justices Peter Piampiano and Michael Torregiano, Youth Recreation Director Kim McDowell, Highway Superintendent Thomas Crye, Assessor Tami Snyder, Code Enforcement Officer Anthony Cappello, and Town Clerk Sharon Knight, CMC/RMC

VISITORS: NONE

Supervisor LeFeber opened the meeting by reading the following legal notice.

TOWN OF AVON
LEGAL NOTICE

A special budget meeting has been scheduled for Tuesday, October 9, 2013 at 5:00 P.M., at the Avon Opera Block/Town Hall, 23 Genesee Street Avon, New York, 14414.

By order of the Supervisor
Sharon M. Knight, CMC/RMC, Avon Town Clerk
Dated: October 1, 2012
Publish: October 4, 1012

DISCUSSION-HISTORIAN MAUREEN KINGSTON – A7510

Historian Maureen Kingston presented a copy of the *Life in the Finger Lakes* as there is an article about Avon. The author, James P. Hughes, spent a lot of time last fall in the Historian's Office and around Town gathering information. The magazine is available for purchase at Wegmans. The budget is cut and dried and not terribly different than past years. It looks as though the tentative budget looks as those things are covered as requested. She is very happy with the addition of Deputy Historian Holly Watson. It was requested to keeping the two salaries separate in the budget. A Historical marker for the Littleville area is expected to be purchased next year. Purchasing of a display board to have historical information might be appropriate for the Bank Lobby, sorting of files is a planned project for next year including the family history files. The picture collection has been organized and it's very useful, it was most recently for the Village Parks grant application. Electronic filing is also a consideration. Historian Kingston stated she is always open to suggestions and thanked the Board for their support.

The Board appeared to agree to change budget code A7510.1 to separate the Historian and Deputy Historian salaries. The Board also thanked Mrs. Kingston for all of her work on behalf of the Town.

DISCUSSION -WATER SUPERINTENDENT DANIEL MCKEOWN- SW8310, SW8340.1, SW1420.4, SW1440.4, SW1990.4, SW8320.4

Water Superintendent Daniel McKeown stated that nothing major for 2013 is being planned as the focus is on the water tower. Paying off the Henty Road BAN is a goal. Replace a couple of hydrants as well as expecting one or two hydrants to break. A mower is planned to be replaced in 2014.

The upgraded computer system report will be provided when complete. A water quality issue is the dead end in East Avon on Route #15 heading North of Route #5/20. Replacing the line from Tec Drive North may be needed in 2013. Flushing is a short term fix for the eight inch line. All other sampling is fine. We sell water to H2O Joe on Sutton Road and Jim Anderson on Pole Bridge Road and these sales keeps water flowing at these dead ends. Sales are looking good and we have conservatively budgeted. Sales are three to four million gallons. There are no reasons to change our water rate. Discussion on back up and a budget line is a part of the budget for on call service. The Village is still willing to back us up and we help each other from time to time. Funds have not been exchanged since Mr. McKeown he has been serving as our Water Superintendent. The sales of equipment will be put in for the 2012 budget.

The condition of the tank will not be known prior to adopting this budget.

Running a water line under Route #390 is a fairly costly project as we have had communications with New York State to gather costs.

It was questioned if there are any plans to provide water on Wolcott Drive.

Supervisor asked the Board if they had any questions and there were none. The Board thanked Dan for his efforts.

DISCUSSION -TOWN JUSTICES PETER PIAMPIANO AND MICHAEL TORREGIANO – A1110

Justices Michael Torregiano and Peter Piampiano presented some changes that were made from the original budget requests due to the use of old salary amounts. Justice Clerk's salaries will be over the budget this year as budget modifications are needed and there is a history of mid-year modifications. The hours have once again been changed giving Jennifer Sargeant 12 hours, Stephanie Schweitzer 13 hours and fewer hours for Janis Cole. The reason provided for additional salaries is for training purposes as we do not know when Jan will be retiring. After retirement the courts will not need three clerks. There were questions on when training will be completed and cheat sheets are being developed for procedures, such as probation violations. The Town court is much busier than the Village Court and Mrs. Cole is the only Village Clerk.

DISCUSSION -TOWN JUSTICES PETER PIAMPIANO AND MICHAEL TORREGIANO – A1110-continued

There is a drop in dollars targeted for conferences as Janis Cole's conference will be paid for by the Village of Avon, so the Town of Avon would only need to budget for one Clerk. It's helpful for two to attend as Mrs. Cole knows what classes to attend. Time sheets will include reasons for absences.

A grant application will be completed and include a panic button and hallway cameras for security. The building will be inspected to make sure cameras would be covered by the grant. Things have been running smooth without incident with one exception when an Officer did not show up for one of Justice Piampiano's court dates. There were no problems with security and there were conservations about the absent with Village of Avon Chief of Police. The Courts are self-sufficient and provide extra money for other areas.

After completing an arraignment for the Town of Livonia Court, the decisions of the Justice was questioned. A letter is being sent to Court Administration as holding arraignments is a part of the duties of Justices.

It was requested that cheat sheets be developed for the annual audit process in preparation of Janis's retirement within the next year or two.

The Board commended both Justices on their efforts on behalf of the Town of Avon as they are doing a great job.

A new schedule of office hours has been provided to the Town Board.

DISCUSSION – YOUTH RECREATION KIM MCDOWELL - A7310

Youth Recreation Director McDowell discussed her proposed budget stating the recreation department is less than what it was last year. The number of hours worked in 2012 was lower that what was budgeted for in 2012 and were therefore reduced. An increase was needed to cover the cost to use the materials and guidelines of the American Red Cross and the participation charges for non-residents off-set these fees. Improvements to the American Red Cross System has allowed our Swimming Director to report participants information electronically, thus saving reporting time and reducing his working hours. Arts and craft supplies will see an increase due to an increased number of participants. There was discussion on the Nunda Recreation Programs.

No changes are expected of our current Board Members. A decision has not been made regarding the continuation of the Ski Program. Our insurance went up a little to offer the ski program. The trailer is still in good shape and works out well.

DISCUSSION – YOUTH RECREATION KIM MCDOWELL - A7310-continued

There was discussion on the prepared policies that was shared with the Board at a previous meeting and the only recommendation was if the Board adopts the policy that it be put on the Town of Avon web site. The Board thanked Mrs. McDowell and stated that she and the committee are doing a great job.

DISCUSSION-HIGHWAY SUPERINTENDENT TOM CRYE –A5010.1, A5132.4, A5182.4, A5410.4, A 8160.4, A8810.4, DA5120, DA5130, DA5140, DA5142, DA5148, DB5110., DB5112.2

Highway Superintendent Crye opened the discussion with his requested 2013 budget by questioning if the Board would like to reduce the number of Dump Days down to three. In the past, we would have 200 cars and that is down to only 125 cars. Salt is a little cheaper this season as Cargo from Buffalo won the bid. Fund balance will be used to purchase a new truck and next year additional dollars will be put into the fund balance. We will to continue to have a healthy fund balance of thirty percent. The plan is for the next truck to be purchased in 2015.

There was discussion on providing heat at the Town Highway Barns and Councilman Steen offered to contact Rochester Gas and Electric to see if they are interest in running a line to the Town Barns.

The Board thanked Tom for his efforts on behalf of the Town.

DISCUSSION-ASSESSOR TAMI SNYDER- A1355

Tami Snyder addressed the Board to review her proposed 2013 budget. She is looking to start an update, unless the Board decides that they do not want to do one. It's to the Town's benefit to do an update to make sure the values are what they should be. Some will stay the same and some are expected to go up 3 to 4 percent in the Town. If we waited four years to do the update than people would take a 6 percent increase. The one hundred percent value would not drop if the update was not completed this year. There was discussion on lake property and farm land within the County that is expected to be different depending on the town. There was discussion on the duties of the Clerk. Exemption renewal forms will be mailed at the end of the month and the Board asked for copies of the mailing. There was discussion on the exemption income limits and it's questioned if this is covered in the Avon Town Code. The heat has come on twice and continues to be odor free.

The Board thanked Tami Snyder for her efforts on behalf of the Town.

DISCUSSION-CODE ENFORCEMENT OFFICER ANTHONY CAPPELLO B3620, B8020

Code Enforcement Officer Cappello presented his budget and reported that he just finished a training program and only needs six more hours. We have not heard of any new housing. Only two homes are for sale in the Royal Springs Development. There are a lot of weeds on the empty properties left to be sold on Eleni Court.
He stated that the year was slow and if we hire someone to work on fire inspections we would be caught up. The state requires inspections every three years.

There was discussion of when the next Zoning Board of Appeals meeting is scheduled. The potential buyer of property on Huckleberry Road called him to report that she was no longer interested in purchasing the property.

The Board thanked Mr. Cappello for his efforts on behalf of the Town.

DISCUSSION-TOWN CLERK SHARON KNIGHT, CMC/RMC – A1410, A4020, A1460.4

There was discussion on the salary for the Deputy Town Clerk as her ninety day probation period will be met on October 16, 2012. An increase in her salary would increase the amount of salary budgeted in this line item and a recommendation will be made at the next meeting. Deputy Dillon-Sarra is doing a great job and we are fortunate to have her on board. Town Clerk Knight asked if there were any questions.

The Board thanked Mrs. Knight for her service.

DISCUSSION – SUPERVISOR REPORT

Supervisor LeFeber stated that further discussion will take place at the Town Board meeting in just a couple of days. At this time there is a slight decrease. It appeared the Board was not interested in going over the two percent cap which would allow approximately $26,750.00 to be added to the tentative budget.

On motion of Deputy Supervisor Mairs, seconded by Councilman Blye, the meeting adjourned at 8:30 P.M.

Respectfully submitted by, _____
Sharon M. Knight, CMC/RMC, Town Clerk