

A Regular Meeting of the Town of Avon was held on Thursday, October 25, 2012 at 7:00 P.M. at the Avon Opera Block/Town Hall with the following members present:

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs (arrived at 7:15 P.M.), Councilmen Robert Ayers, James Blye and Richard Steen

OTHERS: Water Superintendent Daniel McKeown, Highway Superintendent Thomas Crye, Town Engineer Timothy Rock, Attorney James Campbell, Code Enforcement Officer Anthony Cappello, Assessor Tami Snyder, Supervisor Secretary and Water/Personnel Clerk Mary Blye, Clerk's to the Town Justices Janis Cole, Jennifer Sargeant and Stephanie Schweitzer, and Town Clerk Sharon Knight, CMC/RMC

VISITORS: Michael Froome, Judy Falzoi, Brenda McKeown, Jeff Witherow, Tom Maier, Sharon Maier, Colin Bruckel, Lew Brice, Charles Leonard, Dr. Robert Tugel, and Terri Tugel

Supervisor LeFeber called the meeting to order at 7:00 P.M.

Pledge of Allegiance

DISCUSSION – PUBLIC COMMENTS

Supervisor LeFeber asked for any public comments and resident Brenda McKeown addressed the Board with her concerns of the dog enumeration. Town Clerk Knight shared that the enumeration was approved by the Board after receiving a request from a local resident and veterinarian's office. The decision was made as a health and safety issue. The Town Clerk's Office projected the costs associated with the enumeration as \$5.00 and that is being charged to the owner of the dogs. Mrs. McKeown stated that she does not have a dog and she was thanked for her questions regarding dog enumeration.

RESOLUTION #192 APPROVAL OF MINUTES

On motion of Supervisor LeFeber, seconded by Councilman Ayers the following resolution was ADOPTED AYES 4 NAY 0 ABSENT 1 (Councilman Mairs)

RESOLVE to approve the minutes of October 9, 2012 as presented.

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Absent, Supervisor LeFeber – Aye

RESOLUTION #193 APPROVAL OF MINUTES

On motion of Supervisor LeFeber, seconded by Councilman Steen the following resolution was ADOPTED AYES 4 NAY 0 ABSENT 1 (Councilman Mairs)

RESOLVE to approve the minutes of October 11, 2012 as presented.

RESOLUTION #193 APPROVAL OF MINUTES-continued

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Absent, Supervisor LeFeber – Aye

DISCUSSION – MORATORIUM COMMITTEE UPDATE

Chairman Michael Froome addressed the Board with the following report.

The Committee is actively doing research and recently had John Holko as a special guest along with Bob Weir who attends every meeting. Robert Docherty also attended the last meeting. The meeting went well and the committee learned a lot of things.

The Town of York has a newly formed committee and they will be comparing notes with each other. Meetings continue to be held twice per month. Town of York is scheduling two tours to Pennsylvania one given by the gas industry, and the second an activist. The first visit tentatively scheduled for the first of November and it was questioned if the Board would be willing to share the cost of the bus with the Town of York.

Both Supervisor LeFeber and Councilman Steen have attended tours in Pennsylvania when the County offered the tours. The tours will be held on separate days and the specific places of tours are unknown at this time. Councilman Blye stated that it would be good to go to both tours to see the pros and cons as the cost are minimal. Supervisor LeFeber stated that other boards are required to have training and this allows for good decision makings. At least two members have committed to attending. The costs of the buses are unknown at this time and Chairman Froome will provide them as soon as they are known

The committee's reports continue to show that both sides of the issue are being considered and are sensitive to their personal opinions.

Chairman Froome and the Committee Members highly recommend that the Comprehensive Plan be updated. The last update was in the mid 90's and does not include a scale of industrial activities. It was determined that the need to update the Plan would be a valid reason to extend the moratorium. Councilman Blye offered to update the Comprehensive Plan with the use of a facilitator.

Councilman Blye reported that he has removed himself from the committee as he does not have an opinion yet, and does not want the exposure of the committee to jaded his opinion and/or create any future conflict.

DISCUSSION – WATER REPORT

Water Superintendent McKeown provided the following report.

He has approximately four more hours of reading water meters. A bill was sent out for the water used on Route #15. A letter will be mailed to the residents North of the four corners in East Avon regarding the plan to increase flushing to every four months.

DISCUSSION – WATER REPORT-continued

The bids were opened today in the Town Clerk's Office and the low bid was Genesee Valley Ford \$26,244.00 with the plow and \$22,138.00 without the plow. Discussion included the benefits to the Water Department to have the plow. Highway Superintendent Crye agreed to share his truck with Water Superintendent McKeown and to keep records as requested by the Comptrollers' Office. It was great to see the spirit of cooperation of the two departments. The Board took the following action.

RESOLUTION #194 APPROVAL OF BID TO PURCHASE A TRUCK

On motion of Deputy Supervisor Mairs, seconded by Councilman Steen the following resolution was

ADOPTED AYES 5 NAY 0

RESOLVE to approve the bid from Genesee Valley in the amount of \$22,138.00 as follows:

Prepared For:

Prepared By:

Cork VanDerMeid
Genesee Valley Ford
1675 Interstate Dr.
Avon, New York, 14414

Ship To:

Town of Avon
Water District



Vehicle Profile

2013 Ford F-250

4x4 SD Regular Cab 8' box 137" WB SRW XL (F2B)

Powertrain

Triton 6.2L V-8 SOHC SMPI 16 valve flexible recommended fuel engine with variable valve control * 157 amp HD alternator * 650 amp 72 amp hours (Ah) HD battery with run down protection * Engine block heater, transmission oil cooler * 6-speed electronic SelectShift automatic transmission with overdrive, lock-up, driver selection * Part-time four-wheel drive with electronic transfer case shift, auto locking hubs * ABS & driveline traction control * 3.73 axle ratio * Stainless steel exhaust

Steering and Suspension

Hydraulic power-assist re-circulating ball steering * 4-wheel disc brakes with front and rear vented discs * Firm ride suspension, with AdvanceTrac w/Roll Stability Control stability control with anti-roll control * Mono-beam non-independent front suspension * Front anti-roll bar * HD front coil springs * HD front shocks * Rigid rear axle * Rear leaf suspension * HD rear leaf springs * HD rear shocks * Front and rear 17.0" x 7.50" argent steel wheels with hub covers * LT245/75SR17.0 BSW AT front and rear tires * Underbody w/crankdown mounted full-size steel spare wheel

Safety

4-wheel anti-lock braking system * Center high mounted stop light * Dual airbags, passenger side front-impact cancellable airbag, seat mounted driver and passenger side-impact airbags, curtain 1st row overhead airbag * Front height adjustable seatbelts * SecuriLock immobilizer, panic alarm, security system

Comfort and Convenience

Air conditioning * AM/FM stereo, clock, seek-scan, 2 speakers, fixed antenna * Cruise control with steering wheel controls * Power door locks with 2 stage unlock, keyfob (all doors) keyless entry, manual tailgate/rear door lock * 2 12V DC power outlets, retained accessory power * Analog instrumentation display includes tachometer, oil pressure gauge, engine temperature gauge, transmission fluid temp gauge, engine hour meter, exterior temp, systems monitor, trip odometer * Warning indicators include oil pressure, engine temperature, battery, lights on, key, low fuel, door ajar, service interval, brake fluid, low tire pressure * Steering wheel with tilt and telescopic adjustment * Power front windows with light tint, driver and passenger 1-touch down * Variable intermittent front windshield wipers * Passenger side vanity mirror * Day-night rearview mirror * Interior lights include dome light with fade, front reading lights, illuminated entry * Glove box, front cupholder, instrument panel bin, driver and passenger door bins

Seating and Interior

Seating capacity of 3 * 40-20-40 split-bench front seat with adjustable head restraints, center armrest with storage * 4-way adjustable driver seat includes lumbar support * 4-way adjustable passenger seat * Vinyl faced front seats with vinyl back material * Full cloth headliner, full vinyl/rubber floor covering, plastic/rubber gear shift knob, chrome interior accents

Exterior Features

Side impact beams, front license plate bracket, fully galvanized steel body material * Black side window moldings,

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05208045 10/1/2012

Printed on October 25, 2012 at 09:53

Price Level: 315

QuoteID: <None>

Page 1

Exterior Features (Continued)

black front windshield molding * Black door handles * Black grille * 2 doors with tailgate rear cargo door * Class V trailering, trailer harness, trailer hitch, trailer sway control * Driver and passenger power remote black heated convex spotter folding manual extendable trailer outside mirrors with turn signal indicators * Front and rear black bumpers, with front tow hooks rear step * Aero-composite halogen headlamps * Additional exterior lights include pickup cargo box light, underhood light, remote activated perimeter/approach lights * Clearcoat monotone paint * Snow plow provision

Warranty

Basic 36 month/36,000 miles Powertrain 60 month/60,000 miles
 Corrosion Perforation 60 month/unlimited mileage Roadside Assistance 60 month/60,000 miles

Dimensions and Capacities

Output	385 hp @ 5,500 rpm	Torque	405 lb.-ft. @ 4,500 rpm
1st gear ratio	3.974	2nd gear ratio	2.318
3rd gear ratio	1.516	4th gear ratio	1.149
5th gear ratio	0.858	6th gear ratio	0.674
Reverse gear ratio	3.128	Curb weight	6,414 lbs.
GWR	10,000 lbs.	Front GAWR	5,600 lbs.
Rear GAWR Weight	6,100 lbs.	Payload	3,790 lbs.
Front curb weight	3,758 lbs.	Rear curb weight	2,656 lbs.
Front axle capacity	6,000 lbs.	Rear axle capacity	6,200 lbs.
Front spring rating	5,600 lbs.	Rear spring rating	6,100 lbs.
Front tire/wheel capacity	6,390 lbs.	Rear tire/wheel capacity	6,390 lbs.
Towing capacity	12,500 lbs.	5th-wheel towing capacity	12,300 lbs.
Front legroom	41.1 "	Front headroom	40.7 "
Front hiproom	67.6 "	Front shoulder room	68.0 "
Passenger area volume	65.9 cu.ft.	Length	227.6 "
Body width	79.9 "	Body height	79.2 "
Wheelbase	137.0 "	Cab to axle	56.3 "
Front tread	68.3 "	Rear tread	67.2 "
Turning radius	23.1 '	Fuel tank	35.0 gal.
Exterior cargo length	98.0 "	Exterior cargo minimum width	50.9 "
Exterior cargo volume	77.3 cu.ft.	Exterior cargo pickup box depth	20.0 "
Exterior cargo maximum width	69.3 "		

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Prepared For:

Prepared By:

Cork VanDerMeid
Genesee Valley Ford
1675 Interstate Dr.
Avon, New York, 14414

Ship To:
Town of Avon
Water District



Selected Options

2013 Ford F-250

4x4 SD Regular Cab 8' box 137" WB SRW XL (F2B)

Vehicle Snapshot	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fue Transmission: TorqShift 6-Speed Automatic O/D Rear Axle Ratio: Electronic Locking w/3.73 GVWR: 10,000 lb Payload Package
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Code	Description	Class	MSRP
F2B	Base Vehicle Price (F2B)	STD	32,185.00
Packages			
600A	Order Code 600A <i>(996) Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel; (44P) Transmission: TorqShift 6-Speed Automatic O/D ; Includes SelectShift.; (X37) 3.73 Axle Ratio; (STDGV) GVWR: 10,000 lb Payload Package; (TBK) Tires: LT245/75Rx17E BSW A/S (5); (64A) Wheels: 17" Argent Painted Steel : Includes painted hub covers/center ornaments.; (A) Heavy Duty Vinyl 40/20/40 Split Bench Seat : Includes center armrest, cupholder and storage.; (587) Radio: AM/FM Stereo w/Digital Clock : Includes 2-speakers.</i>	OPT	N/C
Emissions			
422	California Emission System <i>Required code for California Emissions States registration for vehicles with 6.2L engine. Optional code for Cross Border State dealers (Arizona, District of Columbia, Delaware, Idaho, New Hampshire, New Jersey, Nevada, Pennsylvania, Virginia, Washington and West Virginia).</i>	OPT	N/C
Powertrain			
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel <i>Torque: 405 ft.lbs. @ 4500 rpm.</i>	INC	Included
44P	Transmission: TorqShift 6-Speed Automatic O/D <i>Includes SelectShift.</i>	INC	Included
X3E	Electronic Locking w/3.73 Axle Ratio	OPT	390.00
STDGV	GVWR: 10,000 lb Payload Package	INC	Included
Wheels & Tires			
TBM	Tires: LT245/75Rx17E BSW A/T (5)	OPT	125.00

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Selected Options Continued

Prepared By: Cork VanDerMeid
Dealership: Genesee Valley Ford

Code	Description	Class	MSRP
64A	Wheels: 17" Argent Painted Steel <i>Includes painted hub covers/center ornaments.</i>	INC	Included
Seats & Seat Trim			
A	Heavy Duty Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder and storage.</i>	INC	Included
Other Options			
137WB	137" Wheelbase	STD	N/C
90L	Power Equipment Group <i>Accessory Delay; Power Locks; Remote Keyless Entry; Perimeter Anti-Theft Alarm; Power Front Side Windows : Includes 1-touch up and down driver and passenger windows.; Manual Telescoping Trailer-Tow Mirrors : Includes power heated glass, heated convex spotter mirror and integrated clearance lamps/turn signals. Deletes passenger-side lock cylinder. Includes upgraded door-trim panel.</i>	OPT	895.00
473	Snow Plow Prep Package <i>Includes computer selected springs for snowplow application and heavy-duty alternator. NOTE: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details.</i>	OPT	85.00
213	4x4 Electronic-Shift-On-The-Fly <i>Includes manual locking hubs and auto rotary control on instrument panel.</i>	OPT	185.00
41H	Engine Block Heater (Regional) <i>Standard in Alaska, Colorado, Iowa, Idaho, Maine, Michigan, Minnesota, Montana, North Dakota, New Hampshire, New York, South Dakota, Vermont, Wisconsin and Wyoming.</i>	OPT	N/C
PAINT	Monotone Paint Application	STD	N/C
76S	Remote Start System	OPT	195.00
587	Radio: AM/FM Stereo w/Digital Clock <i>Includes 2-speakers.</i>	INC	Included
Fleet Options			
525	Cruise Control (LPO)	OPT	235.00
Interior Colors For : Primary w/XL (Reg)			
AS	Steel	OPT	N/C
Primary Colors For : Primary w/XL (Reg)			
N1	Blue Jeans Metallic	OPT	N/C

Vehicle Subtotal	\$34,295.00
Fuel Charge	\$0.00
Destination	\$995.00
Vehicle Subtotal (including Destination)	\$35,290.00

PRICE AFTER GOV. PRICE
 CONCESSIONS -
 3 1/2 WESTERN PLOW
 22,138.00
 + 4,106.00 (OPTIONAL)
\$26,244.00

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Avon, New York, 14414

Ship To:
Town of Avon
Water District



Warranty

2013 Ford F-250

4x4 SD Regular Cab 8' box 137" WB SRW XL (F2B)

Description

Months/Distance

Basic	36 month/36,000 miles
Powertrain	60 month/60,000 miles
Corrosion Perforation	60 month/unlimited mileage
Roadside Assistance	60 month/60,000 miles

Prices and content availability as shown, are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information. Reference CT05208045 10/1/2012

UNICELL®

Post-it® Fax Note	7671	Date	# of pages ▶
To	CORK	From	
Co./Dept	GEN VALLEY	Co.	
Phone #		Phone #	
Fax #		Fax #	

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INFORMATION	
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NAPLES SCHOOL DIST

TO SUPPLY AND INSTALL:

**WESTERN ULTRAMOUNT SNOWPLOW
MODEL 81/2 PRO PLUS**

\$ **4,106.00**

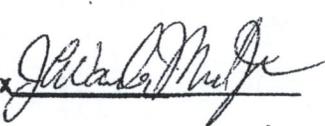
MUST SUPPLY O.G.S. NUMBER TO QUALIFY FOR PRICE

THANK YOU

TOTAL

OPTIONS: (Not included in total price unless requested)

REQUESTED OPTIONS

TERMS:	FOB:	ROCH/BUFF	SUB-TOTAL:	
			SALES TAX	
			DELIVERY	CUSTOMER PICK-UP
ORDER ACCEPTANCE: X			TOTAL:	\$ 4,106.00

RESOLUTION #194 APPROVAL OF BID TO PURCHASE A TRUCK-continued

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – HIGHWAY REPORT

Highway Superintendent Crye reported on the work performed since the last Town Board meeting:

The last Dump Day of the year report, mowed the park and cemeteries, finished mow backs, installed the new radios, preparing interstate drive for re-grading that will happen on Monday and paving dated scheduled for Wednesday, work continues to be monitored on the hammer heads in Royal Springs, a request was made to get the highway barns switched over to propane. The earliest RG&E can survey the area would be the 6th of November. The Board appeared to approve the propane tank.

DISCUSSION – CODE REPORT

Code Enforcement Officer Cappello reported that framing the home of Mrs. White is scheduled for this Friday, and she will be evicted on the first of November if she is still in her trailer.

DISCUSSION – ATTORNEY REPORT

Attorney Campbell updated the Board stating that he is moving along on the annexation. The Public Notice has been sent to the Town and Village Clerks and Village Attorney and we are moving forward.

The Title Insurance Company would like a difference description of the Royal Springs Development and he will be working with Attorney Henehan to assist in drafting the new language.

Resident Mr. Halpin and his Attorney were in Town Court and both an agreement and recommendation was made to the Judge to accept Mr. Halpin's admission along with a fine of \$500.00. The Judge accepted the recommendation while reducing the fine to \$250.00.

A request was received from AT&T to extend their lease.

DISCUSSION – ENGINEER REPORT

Town Engineer Rock reported that he delivered a CD of photos of the new culvert from beginning to end on North Littleville Road.

DISCUSSION – TOWN CLERK REPORT

Town Clerk Knight provided the following report:

Town Clerk's Report for October 25, 2012

Dog Enumeration

As requested by a resident, and then required by Town Board Resolution, our dog enumeration update is; letters have been sent out to all Town and Village residents, farms, and multi-family homes. Our responses have been tremendous. To date 128 new dogs have been licensed with \$1,355.00 in licensing fees, and \$640.00 in enumerations fees.

Hunting and Fishing

First Come First Serve DMP (Doe Permits) will be available Nov 1st in the following areas; 1C, 3M, 3R, 3S, 7F, 7H, 8A, 8F, 8G, 8H, 8J, 8N, 9A, 9F.

Request to Use the Town Hall

No New Requests.

Youth Recreation

For the record, I have not had any communication with Joyce Faville since our last special budget meeting until receiving an email that was forwarded to the Town Board. We do always encourage participation in the government process.

Credit Card Agreement

Our office continues to receive requests to use credit and debit cards, and we are currently reviewing agreements. Supervisor LeFeber has provided the recent County Agreement.

Town Hall Address

Can Councilman Blye advise on a name for someone to paint the address on the building?

Attorney

Working with Jim for his preparation of Legal Notices for Adopted Laws 2 & 3.

Budget Procedure

Best Budget Meeting in thirteen years. Requests were shared and presentations were accepted with respect for everyone. Thank you to the Supervisor and his Secretary Mary Blye for providing me with the submitted department information.

DISCUSSION – COURT REPORT

Clerk to the Town Justice Janis Cole reported that she included a request of \$2,500 for signs throughout the building in her recent grant application. We will know in February if the grant was approved.

DISCUSSION SUPERVISOR REPORT

Supervisor LeFeber provided the following report:

A meeting was held with Avon Central School Superintendent Bruce Amey and he is requesting free water for the practice fields and referenced the Town's use of the school facilities for six weeks in the summer for youth recreation. The water bill was just paid and the request would be for the summer of 2013.

DISCUSSION SUPERVISOR REPORT-continued

There have been very rare situations when water has been given for free and an example was for the St. Agnes Cemetery four years ago when there was a water leak.

A meter was placed on the practice fields that are read through the Town meter on Lake Road and the Village meter on Clinton Street. The Village does not give a break on water fees.

Assessor Snyder stated that during the time she was in charge of Youth Recreation there was never a charge and she stated that it was not a good idea to tie the request for free water to the Recreation Program. It appeared the Board wanted to leave it as it is without offering a discount.

RESOLUTION #195 PAYMENTS OF BILLS

On motion of Councilman Blye, seconded by Deputy Supervisor Mairs the following resolution was

ADOPTED AYES 5 NAYS 0

Concerning ABSTRACT of Claims Number 2012-20 including claims as follows:

General Fund	Voucher #440 through #457 in amounts totaling \$5,737.67
Highway Fund	Voucher #185 through #193 in amounts totaling \$56,137.82
Water Fund	Voucher #127 through #130 in amounts totaling \$272.77
Cemetery Fund	No Voucher
Opera Block Capital	No Voucher
Improvement	No Voucher
Royal Springs Lighting	No Voucher
Cross Roads Drainage	No Voucher
District	
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town Of Avon Fire	
Protection	No Voucher
Rte 39 Water SW2	No Voucher

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber - Aye

SUPERVISOR 2013 BUDGET PUBLIC HEARING

Supervisor LeFeber read the following legal notice to open the budget hearing:

TOWN OF AVON
NOTICE OF PUBLIC HEARING ON THE
PRELIMINARY BUDGET OF THE TOWN OF AVON
For the year 2013

NOTICE IS HEREBY GIVEN that the preliminary budget of the Town of Avon for the fiscal year beginning January 1, 2013, including General Town Funds, Highway Fund, Water Funds, Special Districts, Royal Spring Lighting & Drainage District, Crossroads Drainage District, Bruckel Drainage District, Cemetery, Water District Route 39, Ext, and Fire District, will be completed and filed in the office of the Town Clerk of the Town of Avon, 23 Genesee Street, Avon, New York 14414, the tentative budget is available and the preliminary budget will be available for inspection by any interested person during office hours, Pursuant to Real Property Tax Law Chapter 258 & 495, an exemption report is attached to the preliminary budget and includes every type of exemption granted by the taxing authority and the cumulative impact of each type of exemption, the cumulative amount expected to be received from recipients of each type of exemption as payments in lieu of taxes or other payments for municipal services, and the cumulative impact of all exemptions granted. The Town Board of the Town of Avon shall hold a hearing on said preliminary budget on October 25, 2012 at 8:00 P.M. at the Avon Opera Block/Town Hall, 23 Genesee Street, Avon, New York 14414, showing such changes, alterations and revisions as shall have been made therein by the Town Board of the Town of Avon. At such hearing, any person may be heard in favor of or against the preliminary budget as compiled or for or against any item or items therein contained. The following are the proposed 2013 salaries of Town of Avon

ELECTED OFFICIALS:

Supervisor	\$12,240.00
Councilman (4)	\$ 4,794.00
Town Justice 1	\$12,018.50
Town Justice 2	\$12,018.50
Town Clerk	\$40,000.00
Highway Superintendent	\$59,752.00

By Order of the Town Board
Sharon M. Knight, CMC/RMC
Avon Town Clerk

DATED: October 11, 2012

PUBLISHED: October 18, 2012

Supervisor LeFeber stated that this is the time for testimony to be received and requested that those wishing to provide testimony provide their names, addresses and to please stated if you are in favor or against the Preliminary Budget.

Janis Cole 312 Genesee Street – Against

Mrs. Cole stated that she has worked for the Village of Avon for 22 years and the Town of Avon for 16 years. She is speaking on behalf of the Town Employees and Town Residents. She read the following written information for the record:

During your October 11th meeting you voted by a vote of 4_1 on your Preliminary Budget for 2013. Most of the town employees are slated to receive a pay increase of 2%. The Town Clerk's proposed pay increase is just over 23%. Additionally, the Deputy Town Clerk line shows an increase of over 41%.

As town employees, as well as most of us also being town residents, we would like an explanation and rationalization for such a significant raise for the Town Clerk and her staff.

I have a history of Mrs. Knight's pay during her tenure as Town Clerk.

SHARON KNIGHT'S PAY INCREASES

Started in 2001 at \$24,000 (Along with full health care @ a cost of \$13,000)

2002	\$24,720	
2003	\$27,000	
2004	\$27,810	
2005	\$28,650	
2006	\$29,510	
2007	\$30,400	
2008	\$31,312	
2009	\$32,251	
2010	\$32,251 *(if given same raise as benefitted employees \$33,219)	
2011	\$32,251 (increase of 10% to Deputy Town Clerks) (if given same raise as all benefitted employees \$33,883)	
2012	\$32,574 (same 1% raise as rest of employees. If she had received raises for each year, her pay would have been \$34,222)	

RECEIVED

OCT 25 2012

SHARON M. KNIGHT
TOWN CLERK / TAX COLLECTOR

*ONE MUST ASSUME WHEN A RAISE IS NOT GIVEN, THAT THERE WERE REASONS.

ALL INCREASES THAT WERE GIVEN WERE THE SAME AS ALL EMPLOYEES. PRIOR TO 2011 INCREASES FOR NON-BENEFITTED EMPLOYEES RECEIVED 4% INCREASE AND BENEFITTED EMPLOYEES RECEIVED A 2% INCREASE. FOLLOWING THAT PERIOD ALL EMPLOYEES RECEIVED A 2% INCREASE.

ONE PREVIOUS DEPUTY TOWN CLERK WAS PAID \$11.60 WITH 3 ½ YEARS EXPERIENCE. (A PAY INCREASE OF \$1.60 OVER HER TENURE) THE OTHER PREVIOUS DEPUTY WAS PAID \$14.74 WITH 12 YEARS EXPERIENCE.

IT IS PROPOSED THAT THE NEW DEPUTY TOWN CLERK, WHO CURRENTLY RECIEVES \$14 AN HOUR, WILL RECEIVE AN ADDITONAL \$1 FOR THE REMAINDER OF 2012 THEN THE INCREASE OF 2% ACCORDING TO NEXT YEARS PRELIMINARY BUDGET.

IF THIS IS A MERIT INCREASE, WE WOULD LIKE TO KNOW WHAT CRITERIA WAS USED SO THE REST OF US CAN STRIVE TO GET A 23% RAISE.

IF MRS. KNIGHT IS CONSIDERING RETIRING AND THE REASON FOR HER RAISE IS TO ADD TO HER RETIREMENT BENEFITS THEN CAN ALL EMPLOYEES EXPECT THIS BENEFIT? WHEN MR. AYERS RETIRED AND THEY RAISED HIS PAY WHICH ADDED TO HIS RETIREMENT BENEFITS, THE INCREASES WERE 3% IN 2009, 4% IN 2010 AND 2011. AGAIN, THESE RETIREMENT BENEFITS ARE PAID BY THE TOWN OF AVON TAXPAYERS.

THE TOWN CLERK'S OFFICE IS THE ONLY OFFICE *NOT* OPEN ON WEDNESDAY AFTERNOON.

Is the Town Clerk's Office going to be open more hours? Will she be reducing costs in some other way? What research was done in comparison to other Town Clerk's pay, what the Clerk's office does and when they are open?

I have attached a record of Town Clerk's pay, hours, and deputy information for the current year of the top six municipalities in Livingston County, based on population.

Currently Mrs. Knight is well compensated for the hours that she works.

TOWN CLERK INFORMATION BY HIGHEST POPULATIONS

<u>Geneseo</u>	Population 10,483 Hours-Monday-Friday 8:30-4:30 No Deputy Clerk	Salary-\$49, 835 (no health care) Employed for 23 Years
<u>Livonia</u>	Population 7,809 Hours-Monday-Friday 8:30-4:30 Deputy works 30 hours per week @ \$14.30 per hour	Salary-\$38,510 (full health care) Employed for 7 years
<u>Avon</u>	Population 7,164 Hours-Monday, Tuesday, Thursday, Friday 8-4 Wednesday 8-12 Full Time Deputy \$18,840 Budgeted (As of 9/30/12 over budget \$901)	Salary-\$33,007 (full health care with TC Paying 2%) Employed for 13 years
<u>N. Dansville</u>	Population 5,538 Deputy-per diem (only for vacations)	Salary-\$13,900 (full health care) Employed for 25 years
<u>Lima</u>	Population 4,305 Hours-Monday, Tuesday, Thursday, Friday-8-4, Wednesday, 9-12 Deputy-per diem (taxes, sick days, vacation) @ \$10.50 per hour	Salary-\$25,209 (pays 25% of health care)
<u>Caledonia</u>	Population 4,255 Hours-Monday, Tues., Thur., Fri.-8:30-4:30 Wednesday-8:30-12 Deputy-part time (works as supervisor secretary, bookkeeper, water secretary to become full-time) \$9,000 budgeted	Salary-\$30,146 (full health care) Employed for 6 years

Mrs. Cole passed out the information to the Board member asking them to respond.

Councilman Ayers shared his thoughts including that he was in support of the Preliminary Budget. Items shared included but was not limited to his being a newly elected Town Board Member, 35 years of service in the Highway Department including 18 as a Highway Superintendent, he understands the budget and how it works, you need to go back to previous years to determine an increase, have sat through many discussion around this table, even walked out of one at 11:00 pm, shortly after Councilman Blye left the meeting as well, Mrs. Knight has been harassed by a handful of people over the years, and she does not sit around and talk on the phone, she has continued to stick in and perform her job to the best of her ability, she works outside of the hours of the Town Clerk's Office, Justice Clerk Janis Cole receives \$19.66 per hour and the Supervisor Secretary at \$17.55 per hour, the Town Clerk's Office is the hub of the Town that provides information and helps direct people to the right departments, she is the record keeper is responsible for the records of the town, sells marriage licenses, and he feels good about the job performance of the Town Clerk and the Deputy Town Clerk.

James Harrington, 157 East Main Street, Against

Mr. Harrington stated that he also owns property where his Dad lives on Prospect Street. He questioned if anyone had ever given a twenty percent increase and to please talk with his employer, Frank Matusak. He spoke of the Geneseo Town Clerk's salary and the Avon Deputy Town Clerk who has a high salary without including the proposed increase. Councilman Mairs was just out picketing to get jobs and this cannot be justified, happy to hear the Water and Highway Departments are working together, Richard Burke had spoken of his four daughters and wanting the same dream and that may not happen with twenty percent increases.

Councilman Steen stated that he is a new comer to the board with ten months experience, he ran his own business in the early 1950's opened up R Steen and Sons, he moved to Caledonia for five years and then returned to the Town of Avon, his opinion is the same as Councilman Ayers and has heard both sides of the story. He has in fact given twenty percent increases to employees in the past when hired at minimum wage because they were worth the increase, when first elected he went to classes to learn of his responsibilities and learned some of the responsibilities of the Town Clerk and he does not believe people have any idea of the Town Clerk responsibilities. He also believes the Deputy is earning a fair wage including the increase.

DISCUSSION – MORATORIUM COMMITTEE UPDATE

Chairman Michael Froome addressed the Board providing them with the cost \$250.00 to fund the transportation costs of the trip to Pennsylvania. The Board appeared to approve to cover the cost.

2013 BUDGET PUBLIC HEARING-continued

Councilman Blye stated that he voted against the Preliminary Budget, the Town Clerk started a new term January for the position of Town Clerk that she choose to run, why would there be a need for such a large increase? Yes he did walk out of a meeting as he felt two percent was fair

2013 BUDGET PUBLIC HEARING-continued

for the positions, in his opinion he did not view Mrs. Knight as being abused and is not sure beyond that, why would take out on the tax payers the sins of previous boards?

Brenda McKeown, 139 East Main Street, Against

Mrs. McKeown for the record provided the following written document:

TOWN	HOURS WORKED	POPULATION	SALARY	DOG FEES
Avon 8-4 8-12 Wed	32 hrs	6,443	\$40,000 Proposed 2013	\$15/\$20
Caledonia 8:30-12 and 1-4:30 8:30-12 Wed	31.5 hrs	4,567	\$30,146 Proposed 2013	\$7/\$15
Geneseo 8:30-4:30	35 hrs	9,654	\$49,835 ? w/ no salary for deputy clerk	
Lima 8-12 and 1-4 9-12 Wed	31 hrs	4,541	\$31,189 Adopted 2012	\$8/\$16 - letter says rate covers only cost. money goes to state and county for dog control services
Livonia 8:30-4:30	35 hrs	7,286	\$39,280 Proposed 2013 \$38,500 Adopted 2012	\$10.50/\$15.50

$32 \times 52 = 1,664 \text{ hrs} / 40,000 = \24.04 per hr
 $31.5 \times 52 = 1,638 \text{ hrs} / 30,146 = \18.40 per hr
 $35 \times 52 = 1,820 \text{ hrs} /$
 $31 \times 52 = 1,612 \text{ hrs} / 31,189 = \19.35 per hr
 $35 \times 52 = 1,820 \text{ hrs} / 39,280 = \21.58 per hr

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 BARRONIA TOWN
 TOWN CLERK / TAX COLLECTOR

2013 BUDGET PUBLIC HEARING-continued

She stated that she did not take into account any time spent on community events, she is against the Preliminary Budget due to the Town Clerk's salary, she spoke about her government employment and not having a choice in her salary as she is at the mercy of the president, she has no connection to the people working for the Town except she is the Water Superintendent's sister-in-law, and that in general there is no one in the town that should get that pay raise.

Supervisor LeFeber described the budget process of asking department heads for proposed budgets, then a tentative budget is produced and included a two percent raise for everyone with the exception of one employee, the Board passed a resolution adopting the Preliminary Budget with changes, in the past years some employees received larger increases than others, as well as some employees received benefits, merit pay has always caused trouble, he voted against hiring the Deputy Town Clerk based on the way it was done including making an offer and then making notification outside of Board meeting, this is the most people to attend a budget hearing, granted Mrs. Knight has not received a raise for a couple of years, he worked numbers along with Councilman Steen to bring her up closer to other Town Clerks and went along with that to have the budget hearing, the budget hearing is a part of the process, he has struggled with the salary and a lot of information has been shared as testimony to listen to our residents.

Deputy Supervisor Mairs stated that he serves as the Deputy to the Supervisor and that he worked along with his fellow Councilmembers as well as other Board members until 11:45 P.M. one night when they decided to hire the new Deputy Town Clerk, he believes they did very well and she is a great asset, the Clerk's salary within differ somewhat and the median salary was considered along with Mrs. Knight's length of time that brought him to the decision to increase the salary to \$40,000.00.

Lou Brice 5605 Sutton Road, Against

Mr. Brice is against a forty-two percent increase, four dollars an hour jump when you start a job is not necessary considering the last person's salary, this is not justified, hired at \$14.00, based on three months, health care was ruled out and then getting a \$1.00 raise, then two percent on top of that, there are many qualified people that could serve in this position and the positions should be determined to pay a specific amount of money.

Mrs. Janis Cole stated that Mrs. Knight has a big responsibility carrying for people in her office and that as the Clerk to the Town Justice she affects people's lives in her office, past Deputy Clerks recently were paid \$11.60 with four years of service and \$14.60 a second Clerk being paid with ten years of service, she stated that she likes Mrs. Knight and has good working relationship as they cover for each other, she also likes the Deputy Town Clerk and thinks they are doing a great job, and if you want to see abuse come to her office and sit.

Mary Blye, 1943 Dutch Hollow Road, opposes

2013 BUDGET PUBLIC HEARING-continued

One of the points that she would like to make is that employees deserve an explanation of a difference in two percent versus twenty-three percent as well as the Deputy Town Clerk percentage increase, this years' budget was \$18,840.00 for 2012, all employees work hard and like their jobs, if we are not doing a good job the Board needs to say so, the monies that are collected in taxes goes right back out.

Visitor Jim Harrington agreed that a twenty-three percent increase is too high and that the Deputy increase is also too high.

Supervisor LeFeber stated that the salaries are actually completed in January when the 2013 Compensation Schedule is adopted. Attorney Campbell stated there would need to be a strong agreement to amend the Budget. The Board adopts the Comp Schedule.

Terry Tugel, 1480 West Henrietta Road, opposes

Mrs. Tugel confirmed with the Board that the increase in Preliminary Budget is one percent. She applauded the Board for running for public office service, many people are struggling, ten families call for the Avon Food Pantry, keeping the tax flat as you can without increases, she is a friend of the Town Clerks and the Board has a duty to the citizens rather than to serve and individual.

There was discussion on the Highway Department purchasing a 2013 truck and that no services were cut and no employee positions were cut. In Geneseo the Code Secretary was cut.

Colin Bruckel 64 Lacy Street, opposes

Mr. Bruckel question if \$14,000 represented one percent increase and if there were no increase for the Town Clerk or Deputy Town Clerk then there would be a zero increase to the budget.

Supervisor LeFeber discussed all of the changes the Board made to the Preliminary Budget including line items in the building contractual, recreation program, Clerk to the Town Justice line item, Town Clerk and Deputy Town Clerk salary increases, records management salaries, and a mistake in the clerical portion of the Justice, all total a one percent increase. The Tentative Budget had a flat tax rate with no increase.

There was discussion on leaving the public hearing open and the latest date to leave open is 15th of November and adoption is required by the 20th of November, comparing salaries of other Towns within the County the salaries are comparable except for the Town Supervisor and Town Clerk they are well below the other Towns, so at some point the Supervisor salary may see a large increase.

Supervisor LeFeber stated that he is not in the position for an increase as he counts on others such as the Attorney, Engineer and his staff to provide recommendations.

2013 BUDGET PUBLIC HEARING-continued

There was discussion on the purchase of mailboxes and Mr. Harrington suggested the use of fish buckets rather than spending \$1,800.00 on mailboxes. He suggested that he run for office. Councilman Ayers stated that the mailboxes should have been purchased when the building was renovated. Giving access to them after hours works great and they keep our records secure.

RESOLUTION #196 HOLD THE PUBLIC HEARING OPEN UNTIL THE NEXT MEETING

On motion of Councilman Blye, seconded by Supervisor LeFeber the following resolution was ADOPTED AYES 5 NAY 0

RESOLVE to keep the public hearing open until the next meeting.

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION OPEN ITEMS

Clerk to the Town Justice Cole requested that something be done with the wicked cold that comes into her office and that she must keep her door closed. She also requested that the security camera be turned back on as they were removed from the Courts grant application. The Board informed her that the camera does not record and only allows real time images and that is why they were turned off.

OPEN ITEMS

Supervisor LeFeber asked the Board and they responded that it's worth conversation to consider the use of solar panels at the Town Barns on Agar Road as they have acres of land.

Councilman Ayers shared his concern that we have continued to use Kelly Cole to have access to the control/access of the keys and fobs of the Town Hall. This Board voted to discontinue his service and Hurricane Technology was to be taking care of the fobs. For Mr. Cole to be able to determine that a fob was not used to access the Assessor's office is not right. Supervisor LeFeber stated that there are only a few keys out such as our Cleaner and the Fire Department. It was suggested that no one entered the room except a squirrel.

Councilman Steen spoke of the need to turn on the heat in the basement and the heater in the hall by the handicap door as well as the cold air entering the court office. The Board took the following action.

**RESOLUTION #197 APPROVE THE LMC INDUSTRIAL CONTRACTORS, INC.
HVAC PLANNED MAINTENANCE AGREEMENT FOR THE TOWN HALL**

On motion of Supervisor LeFeber, seconded by Councilman Steen the following resolution was
ADOPTED AYES 5 NAY 0

RESOLVE to authorize the Supervisor to sign the LMC Industrial Contractors, Inc., as
follows:



LMC Industrial Contractors, Inc.

2060 Lakeville Road. Avon, NY 14414

Phone (585) 226-6244 1-800-839-2989 Fax: (585) 226-3317

Please visit our website at www.lmcic.com

August 31, 2012

Town of Avon
23 Genesee Street
Avon, New York 14414

Attn: Dave LeFeber

Re: **HVAC PLANNED MAINTENANCE AGREEMENT AT Town Hall**
CONTRACT PERIOD: September 1, 2012 – August 31, 2013
LMC PROPOSAL #12-221

RECEIVED
OCT 25 2012
SHARON M. KNIGHT
TOWN CLERK / TAX COLLECTOR

Note: You may modify the dates to suite your schedule or physical calendar. Contract will be for 1-year duration.

The following is our proposal to provide all service material and equipment necessary for planned maintenance on the equipment listed below for a period of two years. LMC Industrial Services will provide qualified personnel to perform the work promptly and satisfactorily according to the terms of this maintenance agreement.

EQUIPMENT COVERED UNDER THIS AGREEMENT:

LOCATIONS... ROOF / MECHANICAL ROOM / AND VARIOUS AREAS

Seventeen (17) Heat Pumps "7 McQuay and 7 Florida Heat Pump)"

One (1) Make-Up Air Units "Renew-Air"

Two (2) Armstrong Loop Water Pump

Two (2) Variable Frequency Drives "ABB"

One (1) Loop Water Control System "Alerton"

One (1) Armstrong Expansion tank

Two (2) Armstrong Triple Duty Discharge Valves

One (1) Hot Water Heater

One (1) Glycol feed pump

Two (2) Suction strainers/Diffusers

24 Hour Emergency Service for all your maintenance and repairs
HVAC-Plumbing-Process-Industrial Piping-Rigging-Millwright-Electrical-Certified ASME Welding-Fabrication

SERVICES PROVIDED UNDER THIS AGREEMENT:

Make-Up Air Units

Lubricate fan motor and fan bearings
Check complete operation
Tighten electrical connections
Inspect coil and damper operation
Check and adjust belts, replace as needed
Change disposable filters, four times per year
Amp all loads on system
Check and verify safeties
Check air intakes and damper linkages
Check and brush clean heat recovery plates
Check & verify exhaust functions

Heat Pumps

Change filter, quarterly
Lubricate fan motor (where applicable)
Check control set points
Check and clean out condensate drain line (at heat pump only) excludes mains
Check water temperatures and adjust as needed (Annually)
Check control boards for signs of wear or damage
Check and tighten electrical connections

Hot Water Heaters

Check and tighten electrical connections
Check safeties
Check operating controls
Check piping for any damage or corrosion
Check expansion tank where applicable
Check recirculating pump where applicable
Lubricate pump where applicable

VFD's

Check and tighten Electrical connections
Amp motors
Clean heat sinks and air blow control boards
Check motor rotation and interlock connections

*24 Hour Emergency Service for all your maintenance and repairs
HVAC-Plumbing-Process-Industrial Piping-Rigging-Millwright-Electrical-Certified ASME Welding-Fabrication*

SERVICES PROVIDED UNDER THIS AGREEMENT(Continued)

Circulating and Glycol feed Pumps

Lubricate pumps and motors
Check seals for wear or damage
Check flow switches or indicators
Amp motor
Check for wear or damage

Triple Duty Valves

Check operation
Check set points and stops
Check for wear or damage

Expansion Tank

Check operation of make-up water valves.
Check expansion tank and vent system, or add water, as needed.
Vent high point of system.
Clean or replace make-up valve filter (as needed).

DDC building Control System

Check Controls
Check set points
Test Shut Downs (Where applicable)
Test Pump lead lag control
Test audible alarm (Where applicable)
Customer to provide access to system
Remote access is available (Customer responsible to arrange accessibility)

Hot Water Tank

Check settings
Check electrical connections
Check safeties and relief valve

- ❖ Excludes bag and specialty filters.
- ❖ Labor, Parts, Refrigerants and additional repairs not included. (Expect as noted above)
- **LMC Industrial Contractors Inc would also like to make our costumers aware of the fallowing important facts to consider in choosing a HVAC contractor.**
- Any time where more than one technician is required we will whenever possible use a lower apprentice rate to reduce cost for that work.
- LMC bases billing of material, equipment costs on what we pay, not on "Trade or List" pricing. (As is common practice for most contractor)
- LMC does not use sales representatives to generate work.(Our employees are not paid thru commission)
- LMC offers multi location/facility discounts on all PPM contracts.
- This agreement will be renew for a period of up to 4 years. (With reviews).
- All of our field service representatives are certified thru a state approved 5-year training program.
- All of our field service representatives are CFC citified per federal and EPA requirements.
- All of our field service representatives are encouraged and required to and go thru various factory-authorized training centers.
- LMC will assign a primary and secondary back up technician to your facility.
- LMC offers a complete set of mechanical services, including, plumbing, welding, controls, HVAC, refrigeration, electrical, millwright, rigging, and much more.
- LMC maintains a large list of suppliers and vendors throughout North America to reduce material costs.
- Should Building usage change (i.e.: facility downsizing, relocating, closing etc) appropriate arrangements will be made upon request.

NOTE: All work will be based and comply with NYS Prevailing rates. (As require by NYS Labor Laws).

24 Hour Emergency Service for all your maintenance and repairs
HVAC-Plumbing-Process-Industrial Piping-Rigging-Millwright-Electrical-Certified ASME Welding-Fabrication

FINANCIAL CONSIDERATION

Standard Planned Maintenance Agreement

The total price of this service agreement for Jamestown is \$2,800.00 (Two thousand eight hundred and sixty dollars) per year, plus applicable sales tax. The quarterly invoice will be accompanied by documentation of specific service performed on equipment and specific notification of testing results where applicable, i.e., refrigerant levels adjustments, belt adjustments, bearing lubrication, etc. on covered items. (Please note sample PM Checklists for the above site.)

SERVICE CALLS

During the contract period LMC Industrial Services will provide qualified personnel to service the equipment during normal working hours (7:30 a.m. to 5:00 p.m., Monday thru Friday). For service outside the normal working hours, the appropriate service technician may be reached (585)226-6244 or (800)839-2989

Additional **emergency service** work will be billed at the following preferred rates, offered exclusively to our Service Agreement customers:

Any diagnostics for repairs will be billed based on the following rates. All repairs above \$600.00 (or an amount determined by Town of Avon) will be quoted on a Not to Exceed basis prior to performing the repair.

A separate record will be kept of each service call made and sent to the owner when the invoice is submitted.

Normal Working Hours	\$85.00/hour
Overtime (Nights & Saturdays)	\$98.00/hour
Premium Time (Sundays & Holidays)	\$130.00/hour

NOTE: *This agreement will automatically renew at the end of its term upon agreement of both parties.*

This will include rate increases and hourly rate changes as effected by contract agreement with UA Plumbers & Pipefitters Local Unions as well as other trades which may be utilized at the Town of Avon facilities by LMC.

*This coverage insures the customer "preferred customer" discount on any large future projects (From our standard billing rates).

INSURANCE:

LMC Industrial Contractors Inc. will provide all certificates required proving worker's compensation and general liability coverage. Note: Any specific insurance requirements must be reviewed by our insurance carrier

*24 Hour Emergency Service for all your maintenance and repairs
HVAC-Plumbing-Process-Industrial Piping-Rigging-Millwright-Electrical-Certified ASME Welding-Fabrication*

Town of Avon
Proposal #12-221
August 31, 2012
Page # 6

AGREEMENT AND TERMINATION REQUIREMENTS:

NOTE: All work will be based and comply with NYS Prevailing rates. (LMC only utilizes Union Labor wherever reasonably possible).

Either party upon the giving of thirty (30) days written notice may terminate this agreement.

Please return a signed copy of this proposal upon acceptance. Thank you for this opportunity to submit our proposal.

If you have any questions, please contact this office at (585) 226-6244.

We reserve the right to review or retract this proposal if not responded to after 30 days (Due to changing labor and supplier rates).

Accepted By:



If you wish to proceed with the above please fax the above signed copy along with any PO# or information to (585)226-3317

Respectfully submitted,



David Nasradinaj
Business Manager

*24 Hour Emergency Service for all your maintenance and repairs
HVAC-Plumbing-Process-Industrial Piping-Rigging-Millwright-Electrical-Certified ASME Welding-Fabrication*

Vote of the Board: Councilman Ayers - Aye, Councilman Steen- Aye, Councilman Blye - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – PUBLIC COMMENTS

Supervisor LeFeber asked for any public comments and Visitor Judy Folzoi addressed the Board stating that she cannot stress enough that the Board needs to understand their responsibility regarding the moratorium including their due diligence and reading of the Comprehensive Plan. She stated that there is nothing about types of industries. She suggested they keep a list of conference and training as a part of their responsibilities. The Board thanked Judy for all that she is doing on behalf of the Town of Avon.

On motion of Supervisor LeFeber, seconded by Deputy Supervisor Mairs, the meeting adjourned at 9:28 P.M.

Respectfully submitted by, _____
Sharon M. Knight CMC/RMC Town Clerk