

Avon Village Board Special Meeting
Thursday, July 8, 2010

PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT: 2

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A special meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Thursday, July 8, 2010.

Present: Thomas Freeman, Mayor
William Zhe, Trustee
Robert Hayes, Trustee

Absent: Mark McKeown
Timmy Batzel

Visitors: Bernard Thoma

Mayor Freeman opened the meeting at 4:00 p.m. with the Pledge of Allegiance.

PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT:

Mayor Freeman opened the public hearing by reading the official notice that was published in the Livingston County News.

The purpose of the first public hearing is to provide citizens with information about the NYS CDBG program. That information is provided in the Informational Statement handout, which is part of the Village of Avon Citizens Participation Plan.

Mr. Thoma informed the Board that first the Village is required to have a Citizens Participation Plan. This should be kept on file and provided to anyone with questions at the public hearings. The first hearing is concerning the CDBG program in general. The second hearing address the specific use of the funds the Village is applying for. The next item is the scope of work and the range of costs for the grant. The local share is 30%. If the Mayor and Board are happy with the scope then the grant amount will be determined based upon the amount the Village is willing to commit. The costs are based upon preliminary discussions with an architect and market analyst.

There are three tasks for the proposed scope of services for downtown planning.

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Task 1) Design Guidelines – Develop written and illustrative design guidelines for the downtown. Guidelines must be appropriate for the downtown's unique architectural style(s) and be consistent with the Secretary of the Interior's Standards for Rehabilitation. Guidelines should be developed with public input to ensure local concerns and desires are incorporated.

Deliverables – One printed and one digital copy of the full guidelines. One printed and one digital copy of a hand-out brochure summarizing the guidelines.

Costs: \$6,000 - \$8,000

Task 2) Building Reuse and Code Analysis – Inspect the upper floors of buildings to determine their suitability for reuse as residential living units. Analysis will include general physical condition, issues or constraints involved with applicable NYS/local building codes and ADA compliance issues, conceptual sketch layouts to determine the number of units and number of bedrooms per unit, and cost ranges based on the above data.

Deliverables – Two printed and one digital copy summarizing the above for each building.

Costs: \$5,000 - \$10,000

Task 3) Upper Floor Housing Demand Analysis – Conduct a preliminary housing demand analysis of rental housing in the Village of Avon and specifically the demand for rental units in the upper floor of downtown buildings. The analysis will determine the amount, type and price of new rental units in the downtown area. This analysis will assist downtown property owners in deciding to develop existing vacant space or renovation existing units.

Deliverables – Two printed and one digital copy of the analysis.

Costs: \$3,000 - \$6,000

Total Cost: \$14,000 - \$24,000

Local Share: \$4,200 - \$7,200

Bernard Thoma - The Community Planning Grant should be something useful for you.

Mayor Freeman – We have property owners that are interested but financially cannot contribute.

Trustee Zhe – I think \$20,000 is a reasonable amount.

Bernard Thoma – Design guidelines are something you might want to consider even if you don't get the main street grant.

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At the 2nd public hearing, which is scheduled for July 12th at 6:30 p.m. the Village Board needs to disclose what kind of a budget you want to put forth.

After giving an opportunity to the public to attend the meeting and participate and ask questions, the public hearing was closed by a unanimous vote. A motion was made to close the public hearing of the Block Grant at 4:45 p.m.

Trustee Zhe – The skate house is deteriorating at the Driving Park. It needs to be painted and the roof needs to be done on the south side. Mike Manning is willing to do the work on the outside of the building.

Mayor Freeman suggested that Mike Manning give us an estimated cost to do the work?

Upon a motion the meeting was adjourned at 4:55 p.m.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "Patricia E. Baker". The signature is fluid and cursive, with the first name being the most prominent.

Patricia E. Baker
Village Clerk