

Avon Village Board Meeting
Monday, February 1, 2010

TOM VONGLIS (HURRICANE TECHNOLOGIES):.....	2
EXECUTIVE SESSION:.....	3
VILLAGE BOARD MEETING MINUTES:.....	3
MARK ALEXANDER - (ALEXANDER CROSSING, LETTER OF CREDIT):.....	4
SERGEANT HENRY UPDATE:	6
EXECUTIVE SESSION:.....	7
VOUCHERS AND MANUAL CHECKS:	7
CLOSED PROJECTS:.....	10
TRUSTEE'S UPDATE:.....	10
SUPERINTENDENT BARRETT UPDATE:	11

Avon Village Board Meeting
Monday, February 1, 2010

The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, February 1, 2010.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
William Zhe, Trustee
Timmy Batzel, Trustee
Robert Hayes, Trustee

Staff: John Barrett
Sergeant Pete Henry

Visitors: Tom Vonglis
Howard Appell
Mark Alexander

Mayor Freeman opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

TOM VONGLIS (HURRICANE TECHNOLOGIES):

Tom Vonglis informed the Board that he would like to gain the Village's I/T Support. Batavia would be a great reference if you need one. We would love to have the business. There's enough of a need for it. It would be only minutes before we would respond to problems. We currently are doing the support on the Court's computer. I'm not trying to knock Mike Tomaselli out but I would work with him.

Mayor Freeman – What can you do different than what Mike Tomasellis' already doing?

Avon Village Board Meeting
Monday, February 1, 2010

Tom Vonglis – You still need Mike because of Gemini. We can make suggestions on better programs, certain applications.

Mayor Freeman – Would this be a contract or hourly?

Tom Vonglis – You could pay a monthly fee or yearly. Most customers buy a block of hours at the cost of \$75.00 an hour. Because of security issues, you need to trust us and feel we'll get the job done. Batavia buys 40 hours at a time from us. When they get down to 5 hours we send them another 40 hours and it's up to them to renew or not.

Tom Vonglis - We can do an assessment at no cost to you. We would sit down and spend some time and make suggestions.

Trustee Hayes – Data backup and disaster recovery is a concern for me right now.

Tom Vonglis – We would provide external hard drive and an off site backup service. We try to on a weekly basis test the backup. We do version control because of security interest that goes back a month. Off site backup is pretty cheap, it's like \$17 a month. It's a proactive service that's very important.

Trustee McKeown – I think the idea of coming in and having an assessment done and have someone give us some ideas on how we can do things smarter, and faster would be beneficial. We need to find out if we have a good system in place now. I think it's definitely worthwhile looking into this.

Tom Vonglis – Without the technology you can't operate a business. You can utilize your infrastructure and make it run efficiently. I think it's important that Mike Tomaselli knows that you're thinking about doing this.

Mayor Freeman – There's a part of Mike Tomaselli that you cannot replace. We would like you to come back and give us recommendations.

EXECUTIVE SESSION:

Upon a motion made by Trustee Hayes the Board entered into executive session at 6:25 p.m. to discuss contractual matters. Trustee Zhe seconded the motion and the Board exited executive session at 6:35 p.m. The motion was carried by a unanimous vote.

VILLAGE BOARD MEETING MINUTES:

Avon Village Board Meeting
Monday, February 1, 2010

Upon a motion made by Trustee Zhe the minutes from January 25, 2010 meeting are hereby approved as submitted. Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MARK ALEXANDER - (ALEXANDER CROSSING, LETTER OF CREDIT):

MRB received and reviewed a request from Avery Engineering on behalf of the developer dated January 29, 2010 to release \$35,073.91 of the remaining \$51,566.97, leaving \$16,493.06 to finish the Alexander Crossing project located on Pole Bridge Road. Avery sent this letter request so that a value could be agreed upon at Monday's Village Board meeting. Given the sidewalks constructed since MRB's December 9th memorandum, they find this amount to be acceptable and it would leave sufficient funds in the Letter of Credit to complete the project.

MRB anticipates the formal release request based upon this value to be forwarded to the Village of Avon for the Village's signature for approval very shortly, after which the Village can notify the Bank that the funds are available for release.

Avery Engineering & Land Surveying Associates, P.C. submitted a list of items remaining in the letter of credit which are as follows:

Sidewalks 410 lf	\$6,180.00
Light ole (1)	\$2,000.00
Inspection	\$ 452.78
Engineering/Surv	\$1,000.00
Retainage (10%)	\$6,860.20

Mark Alexander – I am here to talk about the draw schedule. Several weeks back MRB came up with different numbers then I think they should have. Now Avery Engineer and MRB came up with an amendment. I believe MRB was confused. They thought the road wasn't wide enough because the island wasn't put in.

Avon Village Board Meeting
Monday, February 1, 2010

Mayor Freeman – When you went to John Barrett and asked to remove the island we didn't realize you were changing the radius so that was a surprise to MRB and the Village Board.

Mark Alexander – Avery Engineer was part of the problem when you sat down with me and asked if I would invest another \$120,000 on sidewalks and drainage Avery was to submit a revised drawing with the islands out.

Mayor Freeman – You made the asphalt surface smaller going in and that was a surprise, and you never got approval from John Barrett to pour the sidewalks, that was a surprise. John Barrett was suppose to approve all sub grades. We didn't know you were putting in the sidewalks on October 16th. MRB had contacted Avery several times and didn't receive return phone calls.

Mark Alexander – This Board has been a pleasure to work with. I apologize, before I do the rest of the sidewalks I will call.

Mayor Freeman - What is your understanding of the handoff from Letter of Credit to Performance Bond or Maintenance Bond?

Mark Alexander – I'm not sure.

Mayor Freeman – Our hope is that your project will go full steam ahead with the change of the economy. Before the Village would take dedication of the road, it has to sit one full year without final topping.

Mark Alexander – The number of people that have gone through the model has been phenomenal. We plan to connect to Five Lot Lane. I'm hesitant to invest money because of the economy. The cost to finish that portion of my proposal is about \$600,000.

Mayor Freeman – The sidewalks are good for curb appeal.

Upon a motion made by Trustee Hayes the Board agreed to release \$35,073.99 of the remaining \$51,566.97, leaving \$16,492.98 to finish the Alexander Crossing project in the Spring. Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

SERGEANT HENRY UPDATE:

Sergeant Henry updated the Board on the following items:

- Major investigation held recently on an accidental death in the Village
- Up to date with training and requalifying for fire arms
- Staff meeting recently held on day-to-day operations – very productive

Sergeant Henry - One thing coming up is that the District Attorney has grant money available for an interview room. We have to video tape the cases that come before us and the room has to be preapproved and non threatening. We have to move on this in terms of room dedication or we won't be able to meet the timeline for the grant.

With the Board's permission, I would like to approach the Town on using a room which could be used by any Law Enforcement Agency. We would like to keep it here in Avon. I think the grant is for \$5,000 for equipment.

Mayor Freeman – If we were to set it up temporarily in the Town Hall, can we relocate it to the Village Hall after possible renovations to our facility were complete?

Sergeant Henry – I don't want to loose the opportunity on this grant and I don't want to see it go to Caledonia.

Mayor Freeman – Do you want to check with the D.A.'s office first before going to the Town and ask them? Do you want to go to Town together?

Mayor Freeman suggested that he would call Supervisor LeFeber ahead of time to discuss it and let him know what we're thinking.

Sergeant Henry – In the past I know Chief Carney's brought this up to you. I'd like to revisit the door lock in the back of the building by the Police Department. We would like to propose to install a low voltage access control keypad station on the exterior Police Department door.

Sergeant Henry gave a couple examples of situations where it would have been helpful for this type of entry. A push button code would be assigned to the Sheriff's Department, DPW could have a code, Village Board, etc. and you can change that code whenever you wish. There would be a way of recording who's coming into the building.

Mayor Freeman – I just had West Fire Systems come in for a job I'm doing now. I think it's something that we should consider throughout the entire building and incorporate that into the building renovations. I'm asking you to be a little patient and see if we could incorporate a system to include the Filtration Plant, WWTP, and DPW etc.

Trustee McKeown – An Officer’s safety should be addressed and could it be expanded on as we do the rest of the building.

Sergeant Henry – I’ve been working on this for over year and it’s a real safety issue and I don’t want to see anyone get hurt.

Sergeant Henry reported that three officers, Kenny Ippolito, John Jordan & Tim Ferrara put on a presentation at the school for Crime Scene Investigation and got a thank you note today from the school.

EXECUTIVE SESSION:

Upon a motion made by Trustee Hayes the Board entered into executive session at 7:00 p.m. to discuss personnel matters. Trustee McKeown seconded the motion and the Board exited executive session at 7:10 p.m. The motion was carried by a unanimous vote.

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers are approved for payment.

Fund #1 General Fund	\$12,348.86
Fund #4 Schedule C	\$ 6,173.42
Fund #5 Water	\$ 2,908.12
Fund #6 Sewer	\$ 6,173.98
Fund #9	\$
Fund #10	\$
Fund #11	\$
Fund #17	\$ 2,818.71
Fund #44	\$
Fund #45	\$
Fund #47	\$
Fund #48	\$

Avon Village Board Meeting
Monday, February 1, 2010

Fund #49	\$
Fund #50	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$
Fund #78	\$
Fund #79	\$
Fund #80	\$
Fund #81	\$

Avon Village Board Meeting
Monday, February 1, 2010

Fund #82	\$
Fund #83	\$
Fund #84	\$
Fund #85	\$
Fund #86	\$
Fund #87	\$
Fund #88	\$
Fund #89	\$
Fund #90	\$
Fund #91	\$
Fund #92	\$
Fund #93	\$
Fund #94	\$
Fund #95	\$
Fund #96	\$
Fund #97	\$
Fund #98	\$
Fund #99	\$
TOTAL	\$ 30,423.09

Manual Checks:

Postmaster – W/S Bill Postage \$328.72

TOTAL: \$328.72

Trustee Zhe seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes

Trustee Timmy Batzel

Voting

Yes

CLOSED PROJECTS:

Upon a motion made by Trustee Batzel the following project is hereby closed and the remaining monies returned to its original funding source:

<u>Project Name</u>	<u>Balance Remaining</u>	<u>Original Source</u>
H50-Turnout Gear	\$2597.25	HR21-Fire Eqt. Reserve

Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes Trustee	Voting	Yes

TRUSTEE'S UPDATE:

Mayor Freeman informed the Board that MRB has a floor planner on staff which will come out to the Village and layout some plans for possible renovations for the Village Hall on Thursday.

Correspondence was received from Jean Batzing who is the Chairperson on the Interfaith Council. She expressed concern regarding the residents at Community Manor 1 and 2. They feel there are several code violations such as, leaking pipes and inadequate ventilation of pipes. The residents are elderly and some handicapped, and the parking

Avon Village Board Meeting
Monday, February 1, 2010

lots are not plowed in a timely manner. The residents have talked to the management but it has fallen on deaf ears. They are asking for the Villages help.

Mayor Freeman agreed to call the Manager, Dave Bacon from Syracuse and ask him to come out to meet with him and the Code Enforcement Officer.

Mayor Freeman informed the Board that he, Phil Swanson, and Chris Quinlan had met to talk about the Erie Attica Railway Trail. The question that still remains unanswered is what the Parks is really asking for when they say maintenance?

Mayor Freeman - We're going to put together a meeting within the next week to get a clearer understanding on this. There are four or five access points. The Village would grant an easement to Howlett's to go around. The Contractor builds everything, we just need to clarify the maintenance of the agreement and see what they're looking for.

Mayor Freeman announced that Ryan Colvin is setting up a meeting with D.O.T., John Barrett and himself to release money leftover from the project.

The Board agreed to have the Village Planning submit an opinion for the Special Use Permit Proposal for Senior Citizen Housing.

SUPERINTENDENT BARRETT UPDATE:

John Barrett presented the Board with a list of possibly projects for 2010-2011 and suggested the Board review and add any ideas or suggestions to that list. Superintendent Barrett will get costs at a later date.

The list was as follows:

- River Street rehab
- Cut concrete joints on Genesee Street
- Look into painting 2 mil. Tank
- Piping ditch at Community Manor
- Clean ditch at Dick Neth's on Spring Street
- Pickup – replace ½ ton
- Skidsteer – State bid item
- Valley Lane Grind and pave
- South Avenue rehab.
- Pave parking lots at Downs – grindings
- Pave parking lot at shop
- Roof on topsoil shed
- Box on Ford dump truck rehab.
- Plow for dump truck

Avon Village Board Meeting
Monday, February 1, 2010

- Mower
- Bag filter at the filtration plant
- Engineering to change the pump station layout

Mayor Freeman asked Superintendent Barrett to look into removal of the buildings behind the stores.

Mayor Freeman reported that they would review Superintendent Barrett's list again and pick and choose at their next Board meeting.

Superintendent Barrett suggested the possibility of putting up barriers in the parking lot after removal of the garages.

Mayor Freeman and the Board briefly discussed summer help and how well the 50+ employees worked to the Village's benefit.

Trustee Zhe commented by asking, how many do we really need? We have to make sure we have the work for them depending on what projects we pick?

Superintendent Barrett updated the Board on replacing the existing meters at Kraft Food with radio reads so you wouldn't have to go inside to read. Blair came in with a quote of \$8674 to replace everything. Kenny Rowe of Kraft agreed to have his company cover the cost to install meters in the plant that way they'll time it to their preference.

Superintendent Barrett stated that the project has been set up should be up and running within two months. This will give us a more accurate read.

John Barrett updated the Board on the following projects that are being worked on during the winter months:

- Rebuilding an equipment trailer
- Working on sweeper & repainting
- Sand down and clean up box on one ton
- Rebuild cab
- Making picnic tables
- Tearing down pump at WWTP
- Putting in new gas meter
- Water Plant – rebuilt one lift pump
- Rebuilding check valve on 2nd pump
- Penn Power going through and doing some service on generator at the lake

Trustee McKeown questioned the status of GIS.

John Barrett reported that sewer and water is all done. Dan Allen is coming out and shows us what he has and put it on our computers. The next step is storm sewers and then sewer connections in the houses.

Avon Village Board Meeting
Monday, February 1, 2010

Mayor Freeman informed the Board that the next Neighborhood Meeting will be on March 1st. It will take in the north side of East Main Street, which would include Collins Street, Amalfi Drive High Street, Valley Lane, Reed Street, North Avenue, Prospect Street, Ross Lane, and D'Angelo Parkway. We will break them up into 4 quadrants and then the business section separate. Instead of individual mailings it was suggested that we do an insert in The Penny Saver listing the dates and areas that will be involved and then do a block ad when the specific area for the meeting is coming up.

Mayor Freeman informed the Board that he, Mark McKeown and John Barrett met with Chuck Nadeau and came to an agreement with him to work with Ken Farrell and show him some of the inside things down at the Waste Water Treatment Plant. There were things that Kenny lacked in training and this will help him out. Chuck Nadeau is still setup on our payroll because of the time last year he filled in for Ken Farrell while he was absent from work due to shoulder surgery. We're not asking him to get his license. During the cold weather it is a different treatment so we would like to spread Chuck out over a 30 hour period and set up times with Kenny to have him help him out. We've downgraded the plant and it allows us to have one main operator. I think this is a benefit for us.

Treasurer Quinlan presented to the Board a Supplemental Agreement of the DOT for Erie Attica Railroad. They are moving money we thought we would need for the right-a-way to design phase instead, therefore, a proposal was sent out to make the agreement to switch.

Upon a motion made by Trustee Zhe to transfer \$15,000 to amend a previously adopted Schedule A increasing funding for a project phase. The motion was seconded by Trustee Hayes and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes Trustee	Voting	Yes

Trustee Zhe questioned the franchise fee the Village gets from Time Warner. He stated that Geneseo's franchise fee came up short. Are we getting what we're supposed to get?

It was suggested that Treasurer Quinlan contact someone to perform a cable audit

Trustee Zhe questioned the memo on cell towers and wondered if it had been looked at? Mayor Freeman agreed to look into the cell tower request.

Avon Village Board Meeting
Monday, February 1, 2010

Treasurer Quinlan reported that Attorney Whiting is ok with the bid as submitted as long as it meets the Fire Truck Committee's approval. The Board discussed the two options for financing provided by Pierce but didn't approve either. The Board will bond for the project as originally planned. If you and the Board are ok then the contract can be signed. At this point Mayor Freeman signed the contract between Pierce Manufacturing, Inc., and the Village of Avon.

Trustee Batzel stated that the extended warranty and hose that is being proposed would have to come out of Chief Batzel's budget and will be discussed at the next meeting.

Treasurer Quinlan informed the Board that she distributed budget sheets to the Department Heads.

Mayor Freeman discussed with the Board street lights renting or purchasing? The lights around the circle and Barilla lights are Village owned. We need to be consistent.

Upon a motion, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,



Patricia E. Baker
Village Clerk