

Avon Village Board Meeting
Monday, March 7, 2011

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The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, March 7, 2011.

Present: Thomas Freeman, Mayor
William Zhe, Trustee
Robert Hayes, Trustee
Timmy Batzel, Trustee

Absent: Mark McKeown

Staff: John Barrett
Tony Cappello
Chief James Carney
Chief Jeremy Batzel
Christine Quinlan

Visitors: Paul Tagliaferri

Mayor Freeman called the meeting to order at 6:00 p.m. with the pledge of allegiance.

Paul Tagliaferri who is the District Commander of the VFW entered the meeting to request the use of Clinton Street and Genesee Street to the Circle Park on June 11th for a parade for the VFW. It's for the 7th District, which consists of eight counties and would start at 2 p.m. and would last approximately one hour. Freedom Village does a Patriotic Program so they are considering having a stage in the Village parking lot after the parade for community entertainment. They are from Yates County. They have a horse drawn wagon and legion riders on motorcycles who will also participate in the parade. Permission was also requested to hang a large banner on Genesee Street.

Mayor Freeman suggested that Mr. Tagliaferri get the Board information on the Patriotic Program and to keep the Board updated. The Board gave Mr. Tagliaferri their full support.

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Hayes the following vouchers are approved for payment.

Fund #1 General Fund	\$ 7,089.78
Fund #4 Schedule C	\$ 6,343.19

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Fund #5 Water	\$ 2,799.53
Fund #6 Sewer	\$ 6,067.29
Fund #9	\$
Fund #10	\$
Fund #11	\$
Fund #17	\$ 6,433.36
Fund #44	\$
Fund #45	\$
Fund #47	\$
Fund #48	\$
Fund #49	\$
Fund #50	\$
Fund #52	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$

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Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$
Fund #78	\$
Fund #79	\$
Fund #80	\$
Fund #81	\$
Fund #82	\$
Fund #83	\$
Fund #84	\$
Fund #85	\$
Fund #86	\$
Fund #87	\$
Fund #88	\$
Fund #89	\$
Fund #90	\$
Fund #91	\$
Fund #92	\$
Fund #93	\$ 255.42
Fund #94	\$
Fund #95	\$
Fund #96	\$
Fund #97	\$
Fund #98	\$
Fund #99	\$
TOTAL	\$ 28,988.57

Trustee Zhe seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

BUDGET ADJUSTMENTS:

Upon a motion made by Trustee Zhe, the following budget adjustments are hereby approved:

To adjust for the purchase of 5-drawer lateral files for Court Clerk approved by Village Board.

Increase	A1110.4	\$1400
Decrease	A9015.8	\$1400

To adjust for Chips projects funding.

Increase	A3501	\$29,512
Increase	A9903.9	\$29,512

To adjust for Library funding previously funded from AOG monies.

Increase	A7410.4	\$8100
Decrease	A9015.8	\$8100

To adjust for Wager's bill of \$650 for recreation program billing analysis.

Increase	A1010.4	\$130
Decrease	A9015.8	\$130
Increase	F1010.4	\$100
Decrease	F1990.4	\$100
Increase	G1010.4	\$110
Decrease	G9010.8	\$110

Trustee Hayes seconded the motion and it was carried by the following vote:

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Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Treasurer Quinlan reported that she is finishing up third quarter reviews and is working on a salary spreadsheet for the Boards review. She also reported:

- Part time budget increased by \$10,000 for the Police Department to cover the 3 p.m.-7 p.m. shift
- A salary was added for a Sergeants position

Mayor Freeman commented by saying he wasn't sure where that will go because the Village does not have to have a Sergeant.

Mayor Freeman asked Treasurer Quinlan if she could give the Board an easier quarterly review for the Board to review at their Board meetings.

CODE ENFORCEMENT OFFICER UPDATE:

- Johnson property – 216 Wadsworth Avenue, the Planning Board is ok with the proposed building, but not ok with putting a business in it. The Planning Board suggested he try to get the area rezoned.
- Property for Dick Martin – 144 Wadsworth Avenue, the Planning Board doesn't want to act until the property is sold.
- In-law apartments, the Planning Board had no problem with the proposal. If there is a building there and you can utilize it then it can be done. You can only have so much building coverage on your yard.
- After numerous complaints, the DEC is willing to come down to the Village and discuss the deer problem with the Board.

Mayor Freeman suggested having a Neighborhood Meeting opened to the public on May 2nd and have someone from the DEC discuss the deer problems.

DPW UPDATE:

- Has not met with Tim McGee yet regarding the key fobs. Waiting for a written quote for five doors

Superintendent Barrett submitted a list of DPW Projects for 2011-2012 and reviewed the following projects with the Board:

STREETS

- River Street Rebuild (one half of total length)

SIDEWALKS

- Sidewalk Repairs

WATER LINES

- Pipe Locator
- Magnet Locator

WATER PLANT

- Replace Air Compressor
- Install VFD at Pump Station
- Chemical Feed Pumps
- Redundant Connection w/County

WATER EQUIPMENT

- Water Meters

SEWER LINES

- Manhole Cover Inserts
- Sewer Cleaner Nozzles

SEWER PLANT

- Telemetry Upgrades
- Road to Grit Channels

BUILDINGS

- Keypad Entry-Police Door
- Roof on Horse Barn

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- Roof on Ice Skate House

EQUIPMENT-DPW

- Lawnmower
- Brush Hog
- Side Walk Grinder
- Leaf Vacuum

Mayor Freeman - Everything proposed is covered in pre-planning?

Superintendent Barrett – Yes.

Mayor Freeman – We will absorb this and get our comments back to you.

John Barrett updated the Board on a meeting he had with the Water Works committee. He reviewed Schedule C analysis and consumption estimates. He explained how the figures were arrived at and pointed out that the increase in expense of materials and energy costs will be offset by a savings in salary with the retirement of Tom Moran.

By decreasing the Capital Reserve Contribution by \$2,000 the water rate can remain at \$2.27.

VILLAGE BOARD RESOLUTION – ADOPT WATER RATE

Upon a motion by Trustee Batzel, seconded by Trustee Hayes the following resolution was adopted:

RESOLVE to concur with the Town Board and the Avon Water Works Committee that a water rate of \$2.27 per 1000 gallons be adopted as the wholesale water rate to both the Town and Village for 2011. The motion was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

A motion was made by Trustee Batzel to raise the current rate of what the Village is charging to \$2.27 and bill the Town going back to August, 2010. Because of an oversight the Village was billing at the old rate of \$2.22 per 1000 gallons. The motion was seconded by Trustee Zhe and carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes

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Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Superintendent Barrett reported that he had received notification from National Grid reporting that a Pebble Beach resident has complained about power supply/voltage drops when the pumps gear up. Therefore, the electrical service at the Pebble Beach pump station needs to be upgraded. Gould Pumps will be sending a representative out to meet with John Barrett to evaluate the existing pumps. National Grid noted that there was a possibility that rebates are currently available. The funding for these rebates could expire at the end of the year.

The Board discussed the status of Sandra Stoddard's barn rental. Since there is still a large amount due the Board was in agreement to send another letter to Ms. Stoddard reminding her of her promise to the Village. There was also a concern over the amount of hay being stored in the barn rather than in the storage facility. Mayor Freeman directed Trustee Zhe to inform the Parks Commission it is their responsibility to oversee the condition of the horse barns and do periodic checks.

Trustee Hayes questioned the sign for the Championship Basketball team that the Lions had provided.

Superintendent Barrett stated that he has them but has not had a chance to put them up.

CHIEF BATZEL:

Fire truck update – List price of the pumper truck was \$128,000, a bid came in from Northham Hampton at \$100,000 in which the Village countered and a final price of \$110,000 was agreed upon provided that the Village takes care of the stripping, two tires and a leaf spring.

A motion was made by Trustee Batzel and seconded by Trustee Zhe to accept the offer of \$110,000 for Pumper 226 minus the 5% commission. The motion was approved by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Chief Batzel submitted his budget which shows an increase of \$1,500. Chief Batzel went over the things that are mandated with the Board.

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Mayor Freeman questioned if there was gear out that shouldn't be out? If they're not going to participate then we need to get that gear back and that would save on buying new gear.

Chief Batzel – I've sent letters out to them already asking them to return their gear.

Mayor Freeman – If you can keep us informed of when you do that and keep us updated.

Mayor Freeman suggested that Chief Batzel revisit his priorities as many times as he can.

POLICE UPDATE:

Chief Carney reported that the items he is requesting for the 2011-2012 budget are a car and two computers for the Police Department. We could do one computer this year and one next year. They both are for out in the main office.

Mayor Freeman – Who's going to spec and buy?

Chief Carney stated that the State knows what you have to have and if you buy what's on the shelf it's more than enough. Chief Carney has bought off consumer line and it was cheaper than the state bid.

Trustee Batzel – Is there any expense for set up?

Chief Carney – Not much, Mike Tomaselli does the net work set up which would take 1 ½ hours – 2 hours, the rest is State or County stuff and they come in and upgrade. \$2,000 has been budgeted for the two computers. That gives a window for Mike's time.

Chief Carney informed the Board that Ryan Sherman is leaving to go to Ogden. We interviewed four people two weeks ago and one last week. It is the best pool we've had in a long time. Pete Henry does not plan on working on the road any more. He still would like to take care of the cars and will work in case of emergencies'. In the next month or so I would like to hire 2 part-time officers.

Court Security – At the suggestion of Attorney Whiting, it was advised that the two Boards meet concerning the issue of security at Town Court and arrive at terms to be incorporated in an Intermunicipal Agreement.

Chief Carney reported that the officers are comfortable getting paid directly from the Town and receiving a 1099 from them.

Mayor Freeman stated that he will have an update from Attorney Whiting so it can be discussed at their Thursday (March 10th) meeting.

TRUSTEE'S UPDATE:

The Village Board agreed their **ANNUAL MEETING** will be held on April 4, 2011 at 6:00 p.m.

The Board discussed the correspondence they had received from both **PROSOFT & HURRICANE TECHNOLOGIES, INC.** regarding **I/T Support**.

Trustee Hayes liked the idea of buying time in increments and keeping the business local.

Since the annual bill for Prosoft was just paid the Board discussed buying a smaller block of time from Hurricane Technologies and to see if any unused time can be carried over to the following year. Some of the items in the recommendations from Hurricane Technologies are already being implemented by Mike Tomaselli. Mayor Freeman agreed to talk to Tom Vonglis.

Upon a motion by Trustee Zhe and seconded by Trustee Hayes, the revised **Village of Avon Procurement Policy** was approved by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

DISASTER RECOVERY (PROSOFT): Prosoft has partnered up with SOS Online Backup to be able to offer us a safe automatic backup of our data. The information would be backed up to remote servers and would be available to us 24 hours a day. All information is saved from the first backup forward. The restoring of information is done from our PC and is Encrypted. It is user ID and password protected.

A motion was made by Trustee Zhe and seconded by Trustee Batzel to go with Prosoft for the disaster recovery. It was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

COMMUNITY PLANNING RFP COMMITTEE: The Board received a memo from Treasurer Quinlan stating that on February 16th two proposals for our Community Planning Grant Project were received. They are as follows:

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- In Site Architecture & Asterhill Community Planning and Development Services at \$19,500
- Thoma Development Consultants and the Rochester Regional Community Design Center at \$20,000

Treasurer Quinlan suggested forming a small committee comprised of herself, two Village Board members and either Bonnie Davis or Phil Swanson to meet and interview each firm. At that time the committee will forward their recommendation to the Village Board for approval.

The Board suggested that the committee consists of Trustee Zhe, Trustee Hayes, Treasurer Quinlan, Phil Swanson, Bonnie Davis and perhaps Paul Drozdziel.

REQUEST FOR CONFERENCE APPROVAL:

Kenny Farrell submitted a request to attend a NYWEA. The conference will be held in Canandaigua.

Upon a motion by Trustee Batzel and seconded by Trustee Hayes approval was given to Kenny Farrell to attend. The motion was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

WATER/SEWER RESOLUTION:

Trustee Batzel offered the following resolution and moved for its adoption:

RESOLUTION

WHEREAS, the Village of Avon residents are billed quarterly for the use of water and sewer within the Village, and

WHEREAS the February 1st billing is the last billing prior to the yearend fiscal closing, and

WHEREAS, there are delinquent water and sewer accounts, it is therefore

RESOLVED, that all delinquent water and sewer amounts not paid prior to April 1, 2011 are, and they shall be, added to the Village of Avon tax roll for each specific delinquent account.

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Trustee Zhe seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

PART-TIME WORKERS: A motion was made by Trustee Zhe and seconded by Trustee Hayes to pay \$25.00 to Jim Fusco and Tom Moran when they use their license for the Village. This is keeping consistent with the pay of a previous part-time employee. The motion was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Absent	
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Upon a motion the meeting was adjourned at 9:20 p.m.

Respectfully submitted,



Patricia E. Baker
Village Clerk