

Avon Village Board Meeting
Monday, January 10, 2011

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The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, January 10, 2011.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
William Zhe, Trustee
Robert Hayes, Trustee
Timmy Batzel, Trustee

Staff: John Barrett
Tony Cappello
Ryan Colvin, MRB

Visitors: Mike Tomaselli, Prosoft

Mayor Freeman called the meeting to order at 6:00 p.m. with the pledge of allegiance.

BAG FILTRATION PROJECT UPDATE:

Superintendent Barrett reported that a bag filtration system is needed to recycle water at the water filtration plant. It will be a prerequisite at some point. When running filters and the pumps are shut off the turbidity drops off. All the engineering for it has gone through Ryan Colvin. The original quote was \$50,000, the quote currently is at \$37,000 and that is without a quote from M&W Controls for the control work. We plan to buy things separately and we (Village crew) will do the installation. The controls will be approximately \$5,000. It comes all put together. We will be upgrading to 15 horsepower.

Ryan Colvin – We took a good proactive approach and set up plumbing when the plant was built. The Bag Filtration Assembly Skid unit has the biggest price. It comes with valves pre-programmed and prewired.

Filtration Systems is where the main unit would come from. When bags are needed to be replaced we will be able to get them from several places.

Mayor Freeman - How do we get reimbursed for our labor since it would come out of Schedule C?

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Ryan Colvin – We could see what the cost would be to have the contractor install it. I'm guessing between \$10,000 - \$12,000.

John Barrett – It will probably cost \$5,000 in labor for the Village to do the labor and take about a week to install.

Mayor Freeman – We're shorthanded now.

Trustee McKeown – Would this be something we could have Tom Moran come back for?

John Barrett – Yes.

Mayor Freeman – What about the Water Committee?

John Barrett– I took this whole project to the Water Works Committee and they are ok with it. We would bill the labor back to the Town.

Trustee Batzel – I don't have a problem with it.

The Board agreed with Ryan Colvin's suggestion to buy direct so it's easier to get parts and it's a better product.

Trustee Hayes – What is the time frame?

John Barrett– Now.

Trustee McKeown – What is the lead time?

John Barrett – 4-6 weeks.

Trustee McKeown suggested sending a letter out of courtesy to the Town Board informing them of this.

Mayor Freeman – When figures are final and submitted the Village will inform the Town Board.

A motion was made by Trustee Hayes and seconded by Trustee Zhe to approve the installation of the bag filtration project. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Mayor Freeman informed the Board that he would like to revisit Fox Hunt Trail and would like to have Doug Hayes resurvey the land with the possibility to build 12 houses. The cost of the survey would be between \$500 - \$700. We need to describe it on paper and give the school a map. We need to clean it up. There is 1.75 acres along Fox Hunt Trail. The school will put the land out for bid and hopefully someone would buy the property and develop it. The lots would be 100' x 200'. Dick Martin will give the road to the Village. He does not want to participate. Right now it's in the Planning Board's hands for an opinion and I would like MRB to take a look at it.

Ryan Colvin – I think it's a good idea.

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown, the Board went into executive session at 6:45 p.m. to discuss personnel matters. Trustee Hayes seconded the motion and the Board exited executive session at 6:55 p.m. The motion was carried by a unanimous vote.

EXECUTIVE SESSION:

Upon a motion made by Trustee Batzel, the Board went into executive session at 7:00 p.m. to discuss personnel matters. Trustee Hayes seconded the motion and the Board exited executive session at 7:20 p.m.

Upon a motion made by Trustee Batzel, Kirk Vanderbilt's salary for the position of laborer shall be increased by \$2.00 per hour upon the retirement of Tom Moran retroactive to December 30, 2010. Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VILLAGE BOARD MEETING MINUTES:

Upon a motion made by Trustee Batzel the minutes from December 20, 2010 meeting are hereby approved as submitted. Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Batzel the following vouchers are approved for payment.

Fund #1 General Fund	\$27,239.46
Fund #4 Schedule C	\$ 7,219.89
Fund #5 Water	\$ 6,363.27
Fund #6 Sewer	\$17,385.04
Fund #9	\$
Fund #10	\$
Fund #11	\$
Fund #17	\$ 8,336.68
Fund #44	\$
Fund #45	\$
Fund #47	\$
Fund #48	\$
Fund #49	\$
Fund #50	\$
Fund #52	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$

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Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$
Fund #78	\$
Fund #79	\$
Fund #80	\$
Fund #81	\$
Fund #82	\$
Fund #83	\$
Fund #84	\$
Fund #85	\$
Fund #86	\$

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Fund #87	\$
Fund #88	\$
Fund #89	\$
Fund #90	\$
Fund #91	\$
Fund #92	\$
Fund #93	\$ 1,445.76
Fund #94	\$
Fund #95	\$
Fund #96	\$
Fund #97	\$
Fund #98	\$
Fund #99	\$
TOTAL	\$ 67,990.10

Manual Checks:

NYS Child Support Proc. Center – Child Support	\$ 230.00
NYS Income Tax processing Unit – State Taxes	\$1,630.84
Nationwide Retirement Solution – Deferred Comp	\$1,404.96
Gary’s Door Company – Adjust. Door Opener	<u>\$ 90.00</u>
TOTAL:	\$3,355.80

Trustee Zhe seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes

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Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

YEAR-END INTERFUND TRANSFERS:

Treasurer Quinlan requested that the Board provide the yearend interfund transfer detailed below so that the approved FD projects (membership incentive, spreaders and thermal imaging camera) can be funded:

A9952.9>HR21-5031A \$25,000

The Board established three capital projects (membership incentive, spreaders and thermal imaging camera) on 11/1/10 for the Fire Department totaling \$21,500. This amount is taken out of the Fire Equipment reserve to fund these projects.

The Village used \$124K from the Fire Equipment Reserve to fund the fire truck project, and hasn't replenished that reserve as the old truck hasn't been sold. So the Fire Equipment Reserve has \$10K balance.

So the Treasurer asked the Board to provide an interfund transfer from the General Fund in the amount of \$11,500 so that all three projects can be funded as approved. We have budgeted \$25K for this interfund transfer which is normally completed before our fiscal year end.

The Board stated that they only approved the permissive referendum and agreed to hold the interfund transfer until they had more information. The Board tabled the request until Chief Batzel comes to a meeting.

MIKE TOMASELLI (PROSOFT):

Mayor Freeman informed Mr. Tomaselli that Hurricane Technology will be doing an assessment of the Village's backup and find out what it would take to support the Village. They will be checking fire walls and checking to see that things are configured properly. Mr. Vonglis informed the Board that he would work with our current technician and make suggestions on better programs and certain applications.

Mr. Tomaselli reviewed with the Board his background and capabilities. He informed the Board that he and Tom Vonglis have worked together in the past and that he had no problem with that. Mr. Tomaselli stated that he too is capable of doing security inspections and do them quite often for other municipalities. If we need to buy something and a company is local we'll buy from them. I have no problem working with local firms. For Norwich we did a list of things and

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charted the items that needed to be improved on and log telephone calls. Mr. Tomaselli admitted the software for accounting is old, but it works. Progress develops tools for me. I've contracted with Progress Corporation for their programmers.

Mike Tomaselli – My question to you is what exactly do you want to see? If you know what you want I can program it.

Mayor Freeman - We're going to proceed with our audit. The Board needs to determine what direction we want to go with.

DPW UPDATE:

Superintendent Barrett informed the Board that a permissive referendum had been approved and \$20,000 budgeted for a Ford F250 Pickup Truck. The State Bid for the pickup came in at under \$20,000; it came in at \$19,257. A pickup will be given to the Parks and the new truck will go to Superintendent Barrett.

A motion was made by Trustee Zhe and seconded by Trustee Hayes for Superintendent Barrett to purchase the truck and carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Superintendent Barrett reviewed his list of projects to do.

SHOP

- Replace the floor in the one ton dump truck
- Paint and prepare lawn mower for the spring auction
- Clean and repaint the interior of the vacuum box on the sweeper
- Maintenance on the topsoil screener

OUTSIDE WORK

- Trim small trees planted during the DOT project
- Tree trimming by Terry Tree – scheduled for late February
- Grinding at the brush dump – scheduled for early February

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WATER

- Continue installing radio read water meters in homes
- Install bag filtration skid at the water plant

SEWER

- Repair the bar screen

OFFICE

- Change lighting over to energy efficient ballasts
- Prepare budgets

The Board along with Superintendent Barrett talked about building security and the possibility of key fobs. The Board asked Superintendent Barrett to look into the key fob system and report back to them.

Trustee Hayes mentioned that he received a complaint about the snow piled in a handicap spot at Milex parking lot.

CODE ENFORCEMENT OFFICER UPDATE:

A resident approached the Mayor and Officer Cappello regarding the possibility of having his elderly ailing parents come live with them. The Board along with Mr. Cappello discussed the possibility of enacting an ordinance that would allow homeowners to put on an addition to a garage or shed for sleeping quarters for family members. There would be no kitchen only a bedroom and possible bathroom. We need to be able to issue a special use permit for parents that would expire when the parents pass away. We need to have the ability to control it.

Trustee Zhe – What do other community's do?

Code Officer Cappello – I haven't checked into that but I will.

Trustee Hayes – We need to put standards in place for something like this. I agree with this.

Mayor Freeman – We need to be proactive if we want to make this work. We need to get input from the Planning Board and Village Attorney.

Trustee McKKeown – I would like the resident to come in and talk to the Board.

TRUSTEE'S UPDATE:

The Mayor signed a sales agreement for Adirondack Fire Equipment to make a reasonable effort to find a buyer for the 1994 Salisbury Rescue Pumper/Tanker. They agree to advertise the truck on their web site and to advertise in other media as necessary. They will show the truck to prospective buyers and to notify the seller of any and all interested parties and to present all offer received.

The Board received correspondence from Allstate regarding the claim the Village had submitted for the damage done in the Circle Park in July. The insured has only a \$25,000 property damage limit and our damages were \$613,92. The Village was offered \$100.00 which represents .004% of \$25,000 policy. After discussion among the Board, a motion was made by Trustee Batzel to accept the \$100. A motion was seconded by Trustee Hayes and carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

The Board reviewed information regarding Health Care – Timothy's Law Extended Benefit. The Village has the option of purchasing additional coverage under SG Mental Health Extended Benefit. As a result, mandated changes were made to coverage requirements for the diagnosis and treatment of mental, nervous and emotional disorders under most group health insurance policies in New York State.

The Village was in unanimous agreement to decline the additional coverage.

Trustee Zhe reported damage that was done at the Driving Park. There was damage done to the first parking lot, a broken fence and a softball field was dug up, along with the inside field of the horse track. Softball field needs repair work. We have a police report.

REQUEST FORM FOR CONFERENCE ATTENDANCE:

The Board reviewed a request form for John Barrett, Kirk Vanderbilt and Tom Moran to attend a mandatory water works conference on February 2 , 2011 in Batavia.

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After discussion and review a motion was made by Trustee Zhe to approve the request form as submitted. The motion was seconded by Trustee McKeown and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes Trustee	Voting	Yes

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown, the Board went into executive session at 8:45 p.m. to discuss personnel matters. Trustee Zhe seconded the motion and the Board exited executive session at 9:00 p.m. The motion was carried by a unanimous vote.

Upon a motion the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Patricia E. Baker
Village Clerk