

Present: Thomas Freeman, Mayor
Mark McKeown, Deputy Mayor
Timmy Batzel, Trustee
Robert Hayes, Trustee
William Zhe, Trustee

Staff : John Barrett

Mayor Freeman called the meeting to order at 6:00 p.m.

2011-12 BUDGETS:

DPW GENERAL BUDGET REVIEW:

Superintendent Barrett reviewed the Department of Public Works accounts for each fund with the Village Board as detailed below:

- Gas and oil accounts re: state bid price with escalation clause. Log book in each truck will not work to track fuel as the fuel readers have long quit. John to reinforce to DPW workers to shut off trucks when not being used. Utilities in trouble now as can't get waste oil for current budget 2010-2011. NYS DEC now regulating and won't allow an unlicensed user to take.
- A3310.4 Street signs-account is over budget due to pedestrian and school sports signage.
- A7110.4 and A7111.4, Parks Commission & Parks Maintenance-John reviews these accounts combined as a whole.
- A5110.420 Street Maintenance and Repair-Conversation of bulk purchases and inventory vs. driving each time to local auto parts and hardware store.
- A5182.4 Electricity-per John and reference article, natural gas and electricity will be pretty flat for this upcoming year, electricity may increase by 1%
- A5110.4 Streets Maintenance-This account covers the repair of streets, i.e. blacktop
- A5142.4 Snow Removal-This account is strictly for salt purchases.
- A5142.1 Snow Removal Labor-This account is currently at 70% of budget for the end of Feb. 2011.

COMMUNITY PLANNING GRANT:

Trustee Zhe reviewed the committee's consultant recommendation. The Village requested proposals for a consultant for this project. The Village received two proposals from In Site Architecture and the Rochester Regional Community Design Center.

- In Site Architecture-\$19,500
- Rochester Regional Community Design Center-\$20,000

Since the proposals were within \$500 of each other the Village Board formed a committee to review each proposal and interview each firm. The committee comprised of Bonnie Davis, Chris Quinlan, Rob Hayes, Phil Swanson and Bill Zhe. The committee met with each firm and discussed and rated each firm. After careful review and consideration, the committee unanimously agreed to recommend the award to In Site Architecture.

After review and discussion, Trustee Zhe motioned that the Community Planning Grant consultant be awarded to In Site Architecture in the amount of \$19,500. Mayor Freeman is designated to execute the agreement. Treasurer Quinlan can set-up the project to be funded from General Fund Balance for \$6,600 and \$13,400 from the Office of Community Renewal grant. Treasurer Quinlan can cut a retainer check in the amount of \$1950 (10%) is approved to be sent to In Site Architecture. Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

LABORER POSITION INTERVIEWS:

The Board reviewed and discussed the applications submitted for the laborer position. The applications were narrowed down to five persons for interviews on March 28, 2011. The Board will have questions for each person as well as a rating sheet. Clerk Baker will contact each person to set-up a time for an interview for that evening.

DPW WATER BUDGET REVIEW:

- F8320.4 Gas and Oil-expenses to rise as previously discussed
- F8340.4 Transmission and distribution-water out in field, supplies, repairs, inventory down \$1,000-\$4385.24 receipt is from repair work at School
- Discussion of Clinton St.(about \$13K), 2M gal. tank, Polebridge Rd., Littleville bills

DPW SEWER BUDGET REVIEW:

- Identify projects for allocations properly

- Review Livingston County Sewer agreement for proper rate calculation
- John to review and provide the sewer processing fee to the Board

VFD DRIVES PROJECT:

Superintendent Barrett discussed the VFD drives at the Pump Station project.

Trustee Hayes offered the following RESOLUTION and moved for its adoption:

RESOLUTION

A RESOLUTION authorizing the expenditures of \$80,000 from capital reserve funds *HR33-WATER FILTRATION PLANT* for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve funds is for monies needed to *REHAB ELECTRIC AT PUMPSTATION*. The maximum estimated costs of the aforesaid specific object or purpose is \$80,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspapers together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

CAPITAL PROJECT:

Trustee Zhe offered the following RESOLUTION and moved for its adoption:

RESOLUTION

Resolved, that a capital project be established in the amount of \$80,000.

Resolved, that said capital project shall be number H and entitled REHAB ELECTRIC AT PUMPSTATION.

Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

After review and discussion, Trustee Hayes motioned to approve the quote from M.W. Controls in the amount of \$71,500 for this project. Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW CAPITAL PROJECT REVIEW:

- Reviewed current open capital projects list
- Eliminate project for lawnmower as purchase will be out of current budget
- Eliminate proposed project for Install VFD at pump station for \$60,000
- Eliminate proposed project transfer of \$6600 for Community Planning Grant match as will be out of current budget
- Get quote for WWTP gate and change padlock

BUDGET REVIEW:

- Discussion of summer workers returning and how many to hire
- Discussion of Village Hall Gutter Repair/Replacement project
- Discussion of Village Hall buildings project for unit heaters, repairs, configuration of departments, AFD truck outside pad, etc.
- Increase Justice Piampiano salary to \$1200.
- Treasurer Quinlan to get Summary Report of Cases Started info. from Court Clerk Cole

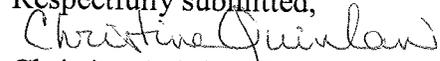
OTHER ITEMS:

- Parks walk-through on April 2, 2011
- Discussion of condition of Genesee St.
- Next budget work session on Wed., March 30th at 6 p.m.

March 23, 2011

Upon a motion, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,


Christine Quinlan, Treasurer