

Present: Thomas Freeman, Mayor  
Mark McKeown, Deputy Mayor  
Timmy Batzel, Trustee  
Robert Hayes, Trustee  
William Zhe, Trustee

Staff : John Barrett

Mayor Freeman called the meeting to order at 6:00 p.m.

**LABORER POSITION:**

The Board discussed the interviews for the laborer position. Trustee McKeown motioned to appoint Justin Matusak to the laborer position. Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Abstain
Robert Hayes, Trustee	Voting	Yes

Clerk Baker will notify the other applicants via mail that the position has been filled.

**MINUTE APPROVAL:**

Upon a motion made by Trustee McKeown the minutes of March 23, 2011 were approved. The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**COURT REQUEST:**

Court Clerk Cole sent a memo to the Village Board revisiting her request for funding to upgrade the court program so that the Deputy Court Clerk and the Court Clerk can have access at the same time. Currently only one person can use the program at a time. This is very inconvenient if both Court Clerks are trying to talk to Village people at the same time. Also both Court Clerks cannot use the program in the office and the courtroom at the same time. In the past this wasn't a problem because the Court Clerks were in the

same office for court and office needs. That is no longer the case. The Town already has the upgraded program. The Village would bear the cost since there is no advantage to the Town. The cost is \$1800. In the fall Court Clerk Cole had requested the upgrade but the Board had advised her to wait until the next budget cycle.

The Board reviewed and discussed the request, and agreed to put the additional \$1800 in the Court 2011-2012 budget. The actual purchase would require the Court Clerk to come before the Board though.

The Board also reviewed the Village case summary information provided by Court Clerk Cole.

***FIRETRUCK UPDATE:***

Mayor Freeman updated the Board that the check has been received for payment of the Pumper Truck, and the truck itself is gone.

The Board reviewed the information provided by Treasurer Quinlan regarding the BAN payoff and bond sale for the new firetruck.

Truck purchase	\$604,474.00
Pmt. from Fire Eq. Reserve	<u>\$124,474.00</u>
BAN borrowing	\$480,000.00
BAN borrowing	\$480,000.00
Proceeds from pumper sale	<u>\$104,500.00</u>
Bond	\$375,500.00

***HURST SPREADERS:***

The Board discussed Fire Chief Batzel's request for the Hurst spreaders. The permissive referendum was advertised on November 11, 2010 and expired on December 11, 2010.

**CAPITAL PROJECT:**

Trustee McKeown offered the following RESOLUTION and moved for its adoption:

RESOLUTION

Resolved, that a capital project be established in the amount of \$6,000.

Resolved, that said capital project shall be number H and entitled FIRE EQT. SPREADERS.

Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**SEASONAL HELP:**

Mayor Freeman proposed to advertise for seasonal help for the summer for projects such as painting, gutter cleanout and other similar jobs. The Board reviewed and discussed the notice to be advertised.

**GENESEE SUN OFFER:**

The Board discussed the offer by Josh Williams, Genesee Sun, to advertise on the website for \$25/month for a legal ad size space. The Board would like the opportunity to look at the Genesee Sun website to see if this opportunity would be advantageous. Trustee Zhe would like to know how many Avon residents use the website for information. Advertising on the Genesee Sun website would be in addition to not in lieu of current advertising as it is not an official legal means to advertise.

**BUDGET REVIEW:**

Treasurer Quinlan reported that salary reallocations for several workers who had performed projects at the Wastewater Treatment Plant (WWTP) was completed.

Superintendent Barrett will track workers time at the WWTP driveway job and the Water Treatment Plant (WTP) job so that salary allocations are proper.

The Board and Superintendent Barrett reviewed and discussed water slippage and the need to increase the water rate to Village customers including Kraft, Barilla and Caledonia.

The Board reviewed the capital reserve and capital projects and agreed to make the following revisions:

- Eliminate the \$10K washer/dryer purchase in the Fire Eq. Reserve (HR21). Find other alternatives for cleaning turnout gear.
- Need clarification from the Fire Chief what the Hurst Power Plant Unit (Symo unit) is.
- Discussion to possibly cut the Membership Incentive project in ½ (\$2500)

- Eliminate the \$50K interfund transfer from the Water fund (F9901.9) to the General Fund (A5031)
- Eliminate the \$15K transfer from the Water Fund to the Equipment Reserve (HR22) for the current year (2010-2011) and next budget year (2011-2012)
- Eliminate the \$17,500 leaf vacuum project in the Equipment Reserve (HR22). The leaf vacuum is thirteen years old but the purchase can be held off for another year.
- Move \$3K brush hog purchase from General Eq. Reserve (HR22) to WWTP Reserve (HR42)
- Eliminate \$9500 office copier purchase and instead lease office copier with first year not to exceed \$3500
- Eliminate the \$6666 transfer from the Water Fund to the Buildings Reserve (HR23) for the current year (2010-2011) and next budget year (2011-2012)
- Reduce the transfer from the General Fund to the Water Fund from \$40K to \$16,200 for next year's budget
- Move the \$15K water meters purchase from the Water Eq. Reserve (HR32) to the Water Distribution Lines Reserve (HR31)
- Update the existing projects to be closed to the reserves as well as projects recently opened from the reserves
- Add \$10K to WWTP salaries for seasonal help detailed above
- Eliminate \$1K for Zoning Officer replacement position
- Non-union employees salaries to be increased by 3%

The Board discussed general, water and sewer capital reserve accounts and the possibility of transferring monies from a reserve to another reserve, or from a reserve to fund balance. Mayor Freeman and Treasurer Quinlan will contact Tom Lauffer, Ray Wager's office to discuss these questions.

The next budget work session is on Wed., April 6<sup>th</sup> at 6 p.m. The public hearing for the budget is scheduled for Mon., April 18<sup>th</sup> at 6:15 p.m. Clerk Baker will have the notice published for the public hearing.

### **EXECUTIVE SESSION:**

Upon a motion made by Trustee Hayes, the Board went into executive session at 9:15 p.m. to discuss personnel matters. Trustee Batzel seconded the motion and the Board exited executive session at 9:30p.m. The motion was carried by a unanimous vote.

Upon a motion, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,  
  
Christine Quinlan, Treasurer