

Present: Thomas Freeman, Mayor
 Mark McKeown, Deputy Mayor
 Timmy Batzel, Trustee
 William Zhe, Trustee

Staff: John Barrett, Supt. of Public Works
 Tony Cappello, Code Enforcement Officer

Visitors: Tami Snyder, Assessor

Mayor Freeman called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COMMERCIAL SEWER UNITS:

The Board reviewed the proposed commercial sewer unit changes. These accounts include multi-structures, i.e. a business with apartments above, as well as strictly commercial businesses are as follows:

<u>Acct.</u>	<u>Name</u>	<u>Present</u>	<u>Proposed</u>
100200	Avon Springs Club	3	5
300100	Pizzaland	2	3
300700	St. Agnes School	3	4
500600	PEMM, LLC	15	19
1200600	Paul VanValkenburg	1	2
2006700	Edward Coyne	W-27, SE-23	W-29, SE-25
2006800	HSBC Bank, USA	2	1
4001100	ACS High School	29	23
4001200	Avon Nursing Home	27	30
5001500	Tom Wahls	21	20
5001700	Sandi Irish	4	5
5002100	Peppermints	8	6
5002250	Tops Markets	10	9
6006800	Community Integrated Services	1	2
12004600	Gray Metal Products	12	5
12004800	Aldon	7	8
12005500	A.B. Equipment Co.	2	3
	Total W units	173	172
	Total SE units	169	168

The Board would like Superintendent Barrett to review and confirm the proposed units change to Gray Metal. The Board directed that the property owners be notified of the proposed changes. A motion was made by Trustee Batzel and seconded by Trustee Zhe

that a public hearing is scheduled for March 19th at 6:30 p.m. The motion was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

DEFERRED COMPENSATION:

Treasurer Quinlan reported to the Board that an amendment regarding auditing requirements was adopted by the NYS Deferred Compensation Board at a public meeting on May 20, 2011. The adopted Rule permits deferred compensation plans with fewer than one hundred participants to (i) prepare an unaudited financial statement of net assets and the changes in net assets available for benefits from one prior year and (ii) to employ a certified public accountant to conduct a review of administrative procedures (“agreed-upon procedures”) to ensure that salary deferrals by employees are properly invested and accounted in lieu of an audit of the plan’s financial statements.

Tom Lauffer from Ray Wager’s office provided a quotation for agreed-upon procedures for the period of June 1, 2011 through May 31, 2012, at a price not to exceed \$1450. A motion was made by Trustee Batzel and seconded by Trustee McKeown, to hire Ray Wager’s office to provide an agreed-upon procedures report at a price not to exceed \$1450, with 50% of the total to be paid out of the 2011-2012 budget and 50% out of the 2012-2013 budget.

The motion was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

DPW UPDATE:

Superintendent Barrett reviewed the 2012 Schedule C with the Board. The appropriations budget is \$2700 more than the 2011 appropriations budget, approximately a ½% increase. The 2012 projected Schedule C rate is \$2.31. Superintendent Barrett reviewed the water filtration capital reserves amount and upcoming water filtration related projects including upgrades to the main control panel at the water treatment plant and a replacement pickup truck. Superintendent Barrett and Trustee Batzel will contact the Water Committee to schedule a meeting to review Schedule C and upcoming projects.

Superintendent Barrett provided a proposed 2012-2013 projects list to the Board for their review.

Superintendent Barrett and the Board briefly reviewed summer laborers staffing.

Superintendent Barrett advised the Board that the generator at the Village Hall is being repaired as it didn't generate on Saturday, March 3rd.

VILLAGE BOARD MINUTES:

Upon a motion made by Trustee Zhe, the minutes from February 20, 2012, are hereby approved as submitted. Trustee Batzel seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion made by Trustee Zhe the following vouchers and manual checks are approved for payment.

Fund #1 General Fund	\$ 10,732.55
Fund #4 Schedule C	\$ 4,631.87
Fund #5 Water Fund	\$ 2,318.99
Fund #6 Sewer Fund	\$ 5,260.14
Fund #17	\$ 3,622.84
Fund #93	\$ 298.50
Fund #97	\$ 2,168.00
TOTAL	\$29,032.89

Manual Checks:

RF Peck (replacement check)	\$ 478.00
Village of Avon (HSA contribution)	\$ 1562.50

Trustee Batzel seconded the motion and it was passed by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

ASSESSOR UPDATE:

Assessor Tami Snyder reviewed and discussed the proposed 485-n assessment exemption as drafted by Reid Whiting, with the Board.

The Board and Assessor Snyder discussed the status of the Alexander Crossings subdivision. Mayor Freeman will attend the next Planning Board meeting.

CODE ENFORCEMENT UPDATE:

Code Officer Cappello updated the Board on the situation at 414 Rochester St. Mayor Freeman will contact the property owner.

TRUSTEES UPDATE:

Trustee Zhe updated the Board on the Erie-Attica project. The steering committee including Trustee Zhe and Trustee Hayes, Fisher Associates, NYS Parks and NYS DOT had met to discuss and review the proposed change for the trail to the North side of the pond. The trail width needs to be 8'-10' for user safety and passage. This portion of the trail will have a blacktop surface. Trustee Zhe and Trustee Hayes agreed to a fee not to exceed \$4,000 for the additional survey work for this change. Treasurer Quinlan has an e-mail in to Laurie Mastin with National Grid regarding an assent from National Grid for this portion of the project.

The Board discussed the Livingston County sewer agreement. Mayor Freeman requested Treasurer Quinlan to obtain and review bills from a few of these County Sewer users.

The Board reviewed and discussed the Disaster Preparedness Plan. Trustee Batzel requested that the Fire Chief be a contact on this plan and the alternate location should be the DPW Garage not the Wastewater Treatment Plant. Upon a motion by Trustee Zhe, these two revisions will be made to the Plan and distributed to the appropriate parties. Trustee Batzel seconded the motion and it was passed by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

March 5, 2012

Trustee McKeown updated the Board on the recent Chief's meeting. In light of the recent ammonia leak at Kraft Foods, the Chiefs would like to purchase three ammonia meters at a cost of \$400 each. Trustee Batzel suggested that the Police Department have an ammonia meter as well. Mayor Freeman will contact Kraft Foods to suggest that they purchase this equipment.

Trustee Batzel reviewed the tax cap information with the Village. This information has to be submitted to the Comptroller's office before the Village budget is adopted.

Trustee McKeown discussed the Villages Program provided by the Livingston County Development Program. The Board would like to invite Louise Wadsworth to the second meeting in April for further discussion.

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown, the Board went into executive session to discuss personnel matters at 8:15 p.m. Trustee Zhe seconded the motion and it was carried by a unanimous vote. The Board exited executive session at 9:00 p.m.

Upon a motion, the meeting was adjourned at 9:05 p.m.

Respectfully submitted,


Christine Quinlan, Treasurer