

Present: Thomas Freeman, Mayor
Mark McKeown, Deputy Mayor
Timmy Batzel, Trustee
Robert Hayes, Trustee
William Zhe, Trustee

Staff : John Barrett

Mayor Freeman called the meeting to order at 5:00 p.m.

BUDGET REVIEW:

The Board reviewed and discussed each fund, salary allocations, capital projects, maintenance projects, capital reserves and interfund transfers. Trustee Batzel and Treasurer Quinlan will investigate the General Fund budget as there looks to be a formula calculation error.

The Board would like the following revisions:

- Increase the interfund transfer from the Water Fund (F9901.9) to the General Fund (A5031) from \$0 to \$10,000
- Allocate \$30K of summer laborers salaries to the Water Fund and Sewer
- Include capital projects for Playground Equipment and the Five Arch Bridge at \$5K each

The Board would like to consider establishing a Firetruck Capital Reserve with contributions made to it specifically for a firetruck, not to be used for any other purpose.

Superintendent Barrett discussed the purchase of a mini-excavator at \$42K. The old backhoe will be sold at the May auction in Palmyra. Upon a motion made by Trustee Zhe, Superintendent Barrett is authorized to prepare and distribute the bid specifications for the mini-excavator. The motion was seconded by Trustee Batzel and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

SUMMER LABORER POSITIONS:

Superintendent Barrett discussed the summer laborer positions, who will be returning from last year and several possible openings. The Board will review this information and discuss at their regularly scheduled Board meeting on April 2nd.

VOUCHER APPROVAL:

Upon a motion made by Trustee Zhe, the voucher for the second quarter HSA contribution was approved. The motion was seconded by Trustee McKeown and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The next budget work session is on Mon., April 2nd, at the regularly scheduled Board meeting.

EXECUTIVE SESSION:

Upon a motion made by Trustee Hayes, the Board went into executive session at 7:20 p.m. to discuss personnel matters. Trustee Batzel seconded the motion and the Board exited executive session at 8:15p.m. The motion was carried by a unanimous vote.

Upon a motion, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Christine Quinlan, Treasurer