

Village of Avon Board Meeting
Monday, April 2, 2012 – ANNUAL MEETING

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The Annual meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, April 2, 2012.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
William Zhe, Trustee
Robert Hayes, Trustee
Timmy Batzel, Trustee

Staff: Christine Quinlan
Chief James Carney
Tony Cappello

Reid Whiting, Village Attorney

Visitors: Kurt Rappazzo
Carol Gray
Josh Williams
Garth Winterkorn, Costich Engineering
Kevin O'Donohue
Paul Drozdziel

Mayor Freeman opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

ANNUAL MEETING:

Mayor Freeman opened the Annual Meeting by reading the duly published notice.

ANNUAL MEETING 2012:

APPOINTMENTS:

Mayor Freeman began by appointing Mark McKeown as Deputy Mayor for a term of one year, and asked for a motion to approve the following appointments:

Upon a motion made by Trustee Zhe, the following appointments were made:

AVON POLICE DEPARTMENT:

| | |
|----------------------------|----------------------|
| Sergeant | Joseph Geer |
| Police Officer | Timothy Ferrara, Jr. |
| Police Officer | John Jordon, Jr. |
| Police Officer | Matthew McFadden |
| Police Officer - Part time | Kenneth Ippolito |
| Police Officer – Part time | Tamara Bingham |
| Police Officer – Part time | James Noble |
| Police Officer – Part time | Michael Bihrlle |
| Police Officer – Part time | Richard Cole |

DEPARTMENT OF PUBLIC WORKS:

| | |
|--------------------------------|--------------|
| Superintendent of Public Works | John Barrett |
|--------------------------------|--------------|

ANNUAL:

| | | |
|------------------------|-------------------|------|
| Zoning Officer | Anthony Cappello | 1 yr |
| Village Attorney | Reid Whiting | 1 yr |
| Acting Village Justice | Peter Piampiano | 1 yr |
| Court Clerk | Janis Cole | 1 yr |
| Deputy Court Clerk | Jennifer Sergeant | 1 yr |

PARK COMMISSION:

| | | |
|-----------------------------|---------------|-------|
| Park Commission Chairperson | John Marks | 1 yr |
| Park Commission Member | Dwight Brown | 5 yrs |
| Park Commission Member | Gail Westfall | 5 yrs |

ZONING BOARD:

| | | |
|--------------------------|----------------|------|
| Zoning Board Chairperson | Daniel Freeman | 1 yr |
|--------------------------|----------------|------|

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Zoning Board Member Ernest Wiard 5 yrs

PLANNING BOARD:

Planning Board Chairperson Kevin O'Donoghue 1 yr

PERSONNEL:

| | | | |
|---------------|-------------------|----------|--------|
| Village Clerk | Patricia Baker | 533-2203 | 4/2014 |
| Deputy Clerk | Gary Margiotta | 226-8785 | 4/2014 |
| Treasurer | Christine Quinlan | 226-9374 | 4/2014 |

Trustee Hayes seconded the motion and it was carried by the following vote:

| | | |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |
| Timmy Batzel, Trustee | Voting | Yes |

Upon a motion made by Trustee Hayes the following liaisons and designations are hereby approved as follows:

BOARD LIAISONS:

| | |
|-----------------|------------------------------------|
| Planning Board | Entire Board on revolving schedule |
| Fire Board | Trustee McKeown |
| Park Commission | Trustee Zhe |
| Water | Trustees Hayes & Trustee Batzel |
| Town Board | Mayor Freeman |

BANK:

The Bank of Castile
HSBC
Five Star (Wyoming County Bank)
J P Morgan (Chase)
Canandaigua National Bank & Trust

OFFICIAL PAPER:

The Livingston County News

MEETING NIGHTS AND TIMES:

First & third Monday of each month at 6:00 pm.

In an effort to conduct an efficient and time conscious Board meeting, Mayor Freeman asked that all parties having items for discussion with the Village Board present them to Clerk Baker by noon the Thursday before the meeting for insertion on the agenda. Only topics listed on the agenda will be discussed at the Board meetings. Mayor Freeman asked that all Trustees and employees come to the meetings prepared to discuss the items on the agenda.

ADVANCED APPROVAL OF CLAIMS:

Utility bills, postage, etc., bills which might incur a late penalty shall be paid in advance and approved at the next regular Village Board meeting.

MILEAGE ALLOWANCE:

IRS 2012

Privately owned vehicle – 55.5 cents per mile

Trustee McKeown seconded the motion and it was carried by the following vote:

| | | |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |
| Timmy Batzel, Trustee | Voting | Yes |

Upon a motion made by Trustee Zhe the following investment policy, borrowing policy and check signing authority is hereby approved as submitted:

INVESTMENT POLICY

1. INVESTMENT POLICY PURPOSE:

The Board of Trustees desires to provide the finest services possible to its residents, compatible with the least cost to its taxpayers. To achieve this goal, all sources of revenue, other than taxes, must be enhanced. Interest earnings offer a large potential alternative source of revenue.

The Board of Trustees desires that excess Village monies, not needed for immediate payment of bills, be temporarily invested to earn a safe return as provided for within the Village Law, General Municipal Law, Local Finance Law and Banking Law. The criteria for investing Village monies, in order of priority, shall be:

- 1.1 **Safety**-Funds must not be lost to the Village.
- 1.2 **Liquidity**-Appropriate amounts must be available for each payroll, debt service, and abstract date. No investment should mature later than the date the invested funds are anticipated to be needed and in no case, more than two years from the date of purchase.
- 1.3 **Yield**-The highest market interest rate available (other conditions being equal) is to be solicited.

2. PRUDENCE:

All participants in the investment process shall act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Village's ability to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs; not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

3. DIVERSIFICATION:

The policy of the Board of Trustees is to reduce the risk by diversifying deposits and investments by: (1) bank or trust company, (2) investment instrument, and (3) date of investment maturity.

4. DELEGATION OF AUTHORITY FOR INVESTING VILLAGE MONEY AND SIGNING CUSTODIAL/SECURITY AGREEMENTS:

The Board of Trustees hereby specifically delegates the authority to sign the written security and/or custodial agreements with the designated banks and to make the day-to-day

investment decisions, including Certificates of Deposit, within the guidelines and limitations of this policy resolution to the incumbent in the position title of:

- 4.1 Village Treasurer, as Chief Fiscal Officer, and/or
- 4.2 Village Mayor, and/or
- 4.3 Deputy Mayor, and/or
- 4.4 Village Clerk

The above officers and administrators are hereby authorized to utilize the advisory services of municipal consulting firms in planning the timing, amount, maturity, bidding, placement, and reporting of any investments made hereunder.

5. AUTHORIZED COMMERCIAL BANKS OR TRUST COMPANIES:

The Board of Trustees authorizes the use of the following commercial banks or trust companies (not savings banks or associations), located and authorized to do business in New York State, for placing investments and specifically prohibits using private brokerage firms or investment firms. Diversification of depositories increases the safety and total FDIC coverage of Village monies. Consequently, to the extent practical, more than one bank or trust company will be utilized. The Village must enter into a written Security Agreement and/or Custodial Agreement with each (General Municipal Law §10 & §11, Local Finance Law §165.00 (b), Banking Law @107-a).

- 5.1 HSBC
- 5.2 The Bank of Castile
- 5.3 Five Star
- 5.4 J P Morgan Chase
- 5.5 Canandaigua National Bank
- 5.6 And any other commercial banks or trust companies meeting the above requirements when bidding conditions warrant.

6. AUTHORIZED INVESTMENT INSTRUMENTS:

The Board of Trustees authorizes the following types of investment instruments for investing Village monies with commercial banks or trust companies authorized to do business in New York State:

- 6.1 Savings Accounts.
- 6.2 N.O.W. Accounts.
- 6.3 Money Market Deposit Accounts.
- 6.4 Super N.O.W. Accounts.
- 6.5 7 to 31-Day Accounts.
- 6.6 Certificates of Deposits.
- 6.7 Repurchase Agreements.
- 6.8 U.S. Treasury Bonds, Bills, Notes.
- 6.9 Other investment instruments as may be approved by the Office of the State Comptroller from time to time.

7. FDIC INSURANCE AND OVERAGE COLLATERALIZATION:

The primary objectives of this policy are to enhance the safety and availability of any Village monies invested. These objectives are partially met by FDIC insurance covering the first \$250,000 of Village checking account deposits and an additional \$250,000 for time or savings account deposits with any one specific commercial bank or trust company (12 Code Federal Regulations 330.8).

Any amounts exceeding the FDIC insurance limit, as presently set or subsequently revised, are to be insured to the Village by requiring an allocation and pledging of appropriate collateral by the bank or trust company winning the bid for the investment. All investments must be bid specifying “with collateral”. Written custodial and/or security agreements must be entered into with each bank or trust company (General Municipal Law, §10 & §11, Banking Law §107-a) which require the custodial bank or trust company to keep the securities they purchased as collateral for the Village separate and apart from the institution’s own general assets. Banking law requires the bank or trust company to comply in completing the written agreements.

8. SECURITY AGREEMENT:

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. The security agreement shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the Village to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the Village, such securities shall be delivered in a form suitable for transfer or with an “assignment in blank” to the Village or its custodial bank.

The security agreement and the custodial agreement may be combined in a single document pursuant to Section 10, 3,a of the General Municipal Law.

9. CUSTODIAL AGREEMENT:

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be co-mingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Village a perfected interest in the securities.

10. COLLATERAL:

Village deposits and investments may be secured either by obligations or securities or, in whole or in part, by a surety bond or irrevocable letter of credit.

Surety bonds must be issued by an insurance company authorized to do business in this State, the claims-paying ability of which is rated in the highest rating category by at least two nationally recognized rating organizations. The surety bond must be equal to 100% of the aggregate amount of deposits and the agreed upon interest.

Eligible letters of credit will be those issued by a bank or trust company (other than the bank or trust company with which the investment is placed) with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest that either:

- 10.1 has commercial paper or other unsecured short-term obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company has commercial paper and other unsecured short-term debt obligations) rated in one of the three highest rating categories by at least one nationally recognized rating organization; or
- 10.2 is in compliance with applicable minimum federal risk based capital requirements.

11. ELIGIBLE SECURITIES FOR COLLATERAL PURPOSES:

The current market value of collateral utilized must equal or exceed the value of the collateralized deposits. The currently permitted collateral may be subsequently supplemented by new instruments when approved by the Office of the State Comptroller. Permissible collateral includes (General Municipal Law §11, 31CFR, 203.15):

- 11.1 Obligations issued by the United States, an agency thereof or a government sponsored corporation fully insured or guaranteed as to the payment of principal and interest, an agency thereof or a United States sponsored corporation;
- 11.2 Obligations issued or fully insured by this state, obligations issued by a municipal corporation, school district or district corporation of this state or obligation of any public benefit corporation which under a specific state statute may be accepted as security for deposit of public moneys;
- 11.3 Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank; and
- 11.4 Obligations partially insured or guaranteed by any agency of the United States, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.

All investment obligations shall be payable or redeemable at the option of the Village within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided; and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village within two years of the date of purchase.

12. TRANSFER OF FUNDS:

The Board of Trustees specifically authorizes the designated officials the authority to use electronic transfer of funds, among the approved banking institutions, to assist in obtaining “federal funds” enhanced interest rates. Each such transfer shall be specifically identified in the original journal entry as a “wire transfer” and subsequently supported by the bank statement or confirmation notice to provide an audit trail.

13. SAFEKEEPING:

The Board of Trustees specifically authorizes the designated officials the authority to turn over the physical custody of Certificates of Deposit and other evidences of investments for

“safekeeping” possession to the bank, as provided in General Municipal Law §11(3), to facilitate access to funds at maturity and to eliminate having bearer certificates in the Village offices.

14. CO-MINGLING OF FUNDS:

The co-mingling of various funds into a single common investment is specifically authorized provided that the separate identity of each fund is maintained and the proportionate share of interest is allocated to each upon maturity of the investment (General Municipal Law §10 and §11).

15. WRITTEN REPORTS:

All investments shall be documented in written reports to the Mayor, for subsequent presentation to the Board of Trustees, outlining the details of each investment including: the amount, dated and maturity dates, interest rate and the unsuccessful quotes received thereon. When investments are placed, these reports should be presented no less than monthly (General Municipal Law §10).

BORROWING POLICY

1. BORROWING PURPOSES AND DEBT INSTRUMENTS

1.1 The Local Finance Law authorized Operating Borrowings to cover cash-flow shortfalls including: Revenue Anticipation Notes, Tax Anticipation Notes, or Budget Notes. The Board of Trustees through the adoption of a formal Borrowing Resolution must authorize these types of borrowings.

1.2 Capital Borrowings many including Ban Anticipation Notes, Statutory Installment Bonds, and Serial Bonds. These borrowings are only authorized for items for which the New York Legislature through Section 11.00 of the Local Finance Law has established a Period of Probable Usefulness. These borrowings, generally, may only be undertaken after a positive public majority vote at the Annual or special election. The Board of Trustees must formalize the authority for the indebtedness by adopting a legally complete formal Bond Resolution prior to any borrowing. A recognized bond counsel should prepare the text of the Bond Resolution, vote and legal notices. The Board of Trustees hereby delegates its authority to set the terms and conditions of any borrowing to the Treasurer, as Chief Fiscal Officer, of the Village.

2. BORROWING PROCEDURES:

The Treasurer shall make recommendations to the Board of Trustees on the timing, bidding, terms and conditions of, placement and reporting on any borrowings. Operating borrowing recommendations shall be supported by a monthly cash flow estimate covering the time thereof and establishing the amount of such borrowing. The Treasurer is authorized to solicit and use the services of a Financial Consultant and Bond Counsel in planning and completing any borrowing to optimize the number of potential quotes and obtain lower market interest rates.

3. WRITTEN REPORTS:

All borrowings shall be documented in written reports outlining the details of each borrowing and the interest rate quotes received thereon. The written report shall be first presented to the Mayor, who shall report thereon at the next regularly scheduled Board Meeting.

4. LEGAL OPINION:

The use of a recognized “Red Book” Bond Counsel is hereby approved to draft the legal notices, resolutions, borrowing instruments, and render his approving Legal Opinion on the legality and tax status of the debt instrument.

CHECK SIGNING AUTHORITY:

The following check signing authority is hereby adopted for the Mayor, Deputy Mayor and/or Treasurer:

- Checks in the amount of \$0 - \$10,000 – one signature required
- Checks in the amount of \$10,000 or more – two signatures required
- Withdrawal slips, wire transfers – one signature required.

Trustee Hayes seconded the motion and it was carried by the following vote:

| | | |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |
| Timmy Batzel, Trustee | Voting | Yes |

M/WBE-EEO MINORITY BUSINESS OFFICER:

Trustee Batzel offered the following resolution to amend the previously adopted resolution and to adjust the M/WBE goals as follows:

**MINORITY AND WOMEN'S BUSINESS-EQUAL EMPLOYMENT
OPPORTUNITY PROGRAM WORK PLAN
NEW YORK CLEAN WATER STATE REVOLVING FUND
MUNICIPAL OTHER THAN LAND ACQUISITION**

Policy Statement:

The Village of Avon (Name of Applicant)

Commits to carrying out the intent of the New York State Executive Law, Article 15-A which assures the meaningful participation of minority and women's business enterprises in contracting and services, and the meaningful participation of minorities and women in the workforce on activities financed by the CWSRF program.

Minority Business Officer:

Patricia E. Baker (Name of Designated Officer)

is designated as the local Government Official or Minority Business Officer responsible for administering
Minority and Women's Business-Equal Employment Opportunity (M/WBE-EEO) program for

The Village of Avon
(City, Town, Village, County, etc).

MBEO Officer Phone (585) 226-8118
Number: _____

M/WBE Projected Goals:

6 % Minority Business Enterprise Participation

6 % Women's Business Enterprise Participation

EEO Projected Goals:

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10 % Minority Labor Force Participation

10 % Female Labor Force Participation

Trustee Zhe seconded the motion and it was carried by the following vote:

| | | |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |
| Timmy Batzel, Trustee | Voting | Yes |

MINUTES:

Upon a motion made by Trustee Zhe, the minutes from the March 19, and March 29, 2012 Village Board meetings are hereby approved as submitted. Trustee McKeown seconded the motion and it is carried by the following vote:

| | | |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |
| Timmy Batzel, Trustee | Voting | Yes |

GRAY METAL PUBLIC HEARING:

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The public hearing for Gray Metal Products, Inc. Plant was opened and Mayor Freeman read the official notice that was published in The Livingston County News. Gray Metal is seeking site plan approval for the expansion of their facility located at 495 Rochester Street, Avon, NY.

Garth Winterkom of Costich Engineering explained to the Board that they are proposing adding an 89,700 square foot single story metal construction warehouse and distribution center on the south end of their existing building. The loading docks will all be in the rear of the building.

The addition, Mrs. Gray told Board members would cost about \$2.3 million dollars and the expansion would create at least 20 new jobs immediately on the night shift and other jobs would come over three years' time.

Kurt Rappazzo of MRB Group reported that everything has been addressed and that he was satisfied with the final submittal.

The Board members discussed landscaping and signage.

Paul Drozdziel questioned the painting of the road signage so it would match the building.

Mrs. Gray informed him that it will occur when the new building is erected.

Trustee McKeown – What is your time frame?

Mrs. Gray – As soon as we can. We're waiting for approval, and we'll put the plans out for bid.

Kevin O'Donohue explained that several months ago the Planning Board was ready to approve the plans and ran into a problem with the archeological study.

The Archaeological and Cultural Resources study requested by the Village of Avon has been completed, submitted to the State Office of Parks and Recreation and a Determination of No Effect issued.

SEQR RESOLUTION

*DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE
FOR
GRAY METAL PRODUCTS, INC. BUILDING ADDITION
495 ROCHESTER STREET, AVON, NY*

WHEREAS, the Village of Avon Board of Trustees (hereinafter referred to as Village Board) has reviewed and accepted the State Environmental Quality Review (SEQR) Short Environmental Assessment Form (EAF) Parts I, II & III on the above referenced Gray Metal Products, Inc. Building Addition (hereinafter referred to as Action); and

WHEREAS, the Village Board has determined the Action to be Unlisted and is subject to a single agency review pursuant to Part 617 of the SEQR Regulations; and

WHEREAS, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7© (1) of the SEQR Regulations and the information contained in EAF; and

WHEREAS, the Village Board has submitted this Action to New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for review and comment as it is located within a designated Archeological Sensitive Area; and

WHEREAS, in a letter dated March 20, 2012 New York State Office of Parks, Recreation and Historic Preservation (OPRHP) has determined that this project will have no impact upon cultural resources; and

NOW THEREFORE BE IT RESOLVED, based on the review of the Short Environmental Assessment Form, the said Action **WILL NOT** create or result in any significant adverse environmental impacts and the Village Board hereby issues a Negative Declaration for the proposed action; and

BE IT FINALLY RESOLVED, the Mayor be and is hereby directed to sign and issue the Negative Declaration form as evidence of the Village Boards determination of environmental non-significance.

A motion was made to approve the site plan as presented this evening by Trustee Hayes and seconded by Trustee Zhe and carried by the following vote:

| | | |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |
| Timmy Batzel, Trustee | Voting | Yes |

The above Resolution was duly adopted on April 2, 2012 by the Village of Avon Board of Trustees.

Mayor Freeman assured Kevin O'Donohue and Paul Drozdziel that there is communication going on between the Village and the downtown business owners. They are slow to commit. There is some interest by a perspective buyer for the Park Theatre. We are continuing to talk to the Blanke's about buying their back lot. We're having positive conversations. Frank Csapo's proposal discussed with Planning Board members and Village Board and also discussed easements that should go along with the proposal. Kevin O'Donohue agreed to check with Mr. Csapo on his storm water calculation.

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Mayor Freeman has had recent conversation with Mrs. Postler and reported that Mrs. Postler is the mortgage holder for Mark Alexander’s property and has taken back the body of that development. Mr. Alexander has kept the original four lots.

Kurt Rappazo – The engineer who designed those plans for Avon Village View has an interest in this and should be contacted.

Kevin O’Donohue reported that the Planning Board has been looking at zoning issues on Wadsworth from 5&20 to Spring Street and will soon be reviewing Rochester Street.

VOUCHERS AND MANUAL CHECKS:

Upon a motion made by Trustee McKeown the following vouchers were approved for payment:

| | |
|--------------|-------------|
| General Fund | \$19,874.48 |
| Water Fund | \$ 2,593.14 |
| Schedule C | \$ 2,612.10 |
| Sewer Fund | \$ 4,901.88 |
| Fund #11 | \$ |
| Fund #17 | \$ 3,423.30 |
| Fund #50 | \$ |
| Fund #52 | \$ |
| Fund #53 | \$ |
| Fund #54 | \$ |
| Fund #55 | \$ |
| Fund #56 | \$ |
| Fund #57 | \$ |
| Fund #58 | \$ |
| Fund #59 | \$ |
| Fund #60 | \$ |
| Fund #61 | \$ |
| Fund #62 | \$ |

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| | |
|----------|-----------|
| Fund #63 | \$ |
| Fund #64 | \$ |
| Fund #65 | \$ |
| Fund #66 | \$ |
| Fund #67 | \$ |
| Fund #68 | \$ |
| Fund #69 | \$ |
| Fund #70 | \$ |
| Fund #71 | \$ |
| Fund #72 | \$ |
| Fund #73 | \$ |
| Fund #74 | \$ |
| Fund #75 | \$ |
| Fund #76 | \$ |
| Fund #77 | \$ |
| Fund #78 | \$ |
| Fund #79 | \$ |
| Fund #81 | \$ |
| Fund #82 | \$ |
| Fund #83 | \$ |
| Fund #84 | \$ |
| Fund #85 | \$ |
| Fund #86 | \$ |
| Fund #87 | \$ |
| Fund #88 | \$ |
| Fund #91 | \$ |
| Fund #92 | \$ |
| Fund #93 | \$ 298.50 |
| Fund #95 | \$ |
| Fund #97 | \$ |
| Fund #98 | \$ |

- Resident on East Main Street will be cited for roof damage and not having it repaired.
- 2 tanks previously were removed from property on the corner of Rochester Street and West Main Street
- Eleanor Iler will be marketing the lot next to Dick Martin on East Main Street, need input from Planning Board
- Permit received from Mark Alexander to build across the model home.
- Two vacant properties, one on Prospect Street and the other on Linden Street. I need to know who is responsible so we can get the properties cleaned up

VILLAGE TRUSTEE'S UPDATE:

CONFERENCE ATTENDANCE:

Kirk Vanderbilt submitted a request to attend a CEU seminar toward licensing requirements which is to be held on April 17, 2012 in Saratoga Springs.

A motion was made by Trustee Hayes to approve the request. The motion was seconded by Trustee Batzel and carried by the following vote:

| | | |
|-----------------------|--------|-----|
| Thomas Freeman, Mayor | Voting | Yes |
| Mark McKeown, Trustee | Voting | Yes |
| William Zhe, Trustee | Voting | Yes |
| Robert Hayes, Trustee | Voting | Yes |
| Timmy Batzel, Trustee | Voting | Yes |

BUDGET REVIEW:

The Board reviewed and discussed the General Fund budget. At the previous budget workshop there appeared to be a formula calculation error in that fund but turns out it was from other projects that were done and not accounted for.

Treasurer Quinlan reported that the following revisions were completed:

- Increase the interfund transfer from the Water Fund (F9961.9) to the General Fund from \$0 to \$10,000
- Allocate \$30K of summer laborers salaries to the Water and Sewer Funds
- Include capital projects for Playground Equipment and the Five Arch Bridge at \$5K each

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After these revisions, the General Fund budget shows a 0.9% tax rate increase from \$5.95/1000 to \$6.00/1000. The Schedule C rate, Water rate and Sewer rate will remain as is.

Reid Whiting will contact Niagara Mohawk regarding the Erie-Attica Project. Prior to submitting an application for an easement or license the Village needs to know:

- 1) National Grid will consider an easement, and if not
- 2) National Grid would entertain a hybrid between an easement and a license, with a long-term initial period within which the license could not be revoked, say for a 50 year term.

A license means the owner can revoke it at any time. You could bring a condemnation proceeding but that would mean a lot of expense and time for a limited issue.

The Budget public hearing is scheduled for April 16th.

EXECUTIVE SESSION:

Upon a motion by Trustee Zhe, the Board entered executive session at 8:05 p.m. to discuss personnel matters. The motion was seconded by Trustee Hayes to exit executive session at 8:30 p.m.

Upon a motion the meeting was adjourned at 8:55 p.m.

Respectfully submitted,



Patricia E. Baker
Village Clerk