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Avon Village Board  
Monday, February 6, 2012

The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, February 6, 2012.

Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
William Zhe, Trustee  
Robert Hayes, Trustee  
Timmy Batzel, Trustee

Staff: Tony Cappello  
Chief James Carney  
John Barrett  
Christine Quinlan

Visitors: Josh Williams

Mayor Freeman called the meeting to order at 6:00 p.m. with the pledge of allegiance.

## **VILLAGE BOARD MEETING MINUTES:**

Upon a motion made by Trustee Zhe the minutes from January 23, 2012 meeting are hereby approved as submitted. Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

## **VOUCHERS AND MANUAL CHECKS:**

Upon a motion made by Trustee McKeown vouchers and manual checks were approved for payment:

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General Fund	\$ 12,709.86
Schedule C Fund	\$ 5,378.79
Water Fund	\$ 2,468.41
Sewer Fund	\$ 7,514.53
Fund #10	\$
Fund #11	\$
Fund #17	\$ 3,572.40
Fund #47	\$
Fund #48	\$
Fund #50	\$
Fund #51	\$
Fund #52	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$

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Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$
Fund #78	\$
Fund #79	\$
Fund #80	\$
Fund #81	\$
Fund #82	\$
Fund #83	\$
Fund #84	\$
Fund #85	\$
Fund #86	\$
Fund #87	\$
Fund #88	\$
Fund #91	\$
Fund #92	\$
Fund #93	\$ 298.50
Fund #94	\$
Fund #95	\$
Fund #96	\$
Fund #97	\$
Fund #98	\$ 1,080.00
Fund #99	\$
TOTAL	\$ 33,022.49

Manual Checks:	Postmaster	\$376.96
	<b>TOTAL:</b>	<b>\$376.96</b>

Trustee Zhe seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

### CLOSED PROJECTS:

Upon a motion made by Trustee Zhe the following projects are hereby closed:

<u>Project Name</u>	<u>Balance Remaining</u>	<u>Original Source</u>
H55-Horsebarn & Skate house Roofs	\$23.37	HR23-Buildings Reserve
H77-Community Planning Grant	\$0	
H79-River St. Rebuild	\$0	

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

### BUDGET ADJUSTMENTS:

Upon a motion made by Trustee Zhe the following adjustments are hereby made:

To adjust for NYS retirement contributions.

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Increase	A9010.8	\$22,825
Decrease	A9015.8	\$22,825

To adjust for Fire truck closing costs for McGill and Donegan.

Increase	A1325.4	\$8740.68
Decrease	A9901.9	\$8740.68

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

## **SRO AGREEMENT:**

The Board reviewed a draft of the agreement between Avon Central School District, the Town of Avon and the Village of Avon. The Board unanimously agreed that the contract should be a three year agreement. Treasurer Quinlan will work with Attorney Whiting on the revisions and have it ready for the joint meeting on February 13, 2012.

## **DPW UPDATE:**

A proposal from West Fire System, Inc. for an access control system infrastructure for the Village Hall was reviewed. The quote was for five specific doors to equip with keyless entry or electronic lock/unlock capability. Since the software communicates to individual door control panels over Ethernet, the system can expand to any Village owned property where their network resides. This ultimately providing one all encompassing access control platform to work from both now and into the future.

The five doors that it would include would be:

- 1) Main entrance or front double doors
- 2) Back door
- 3) Nutrition entry door
- 4) Police Department exterior entry door
- 5) Police Department interior office door

Trustee Hayes - Are municipal buildings included in the Main Street Grant?

Treasurer Quinlan – I don't think so but I will check into it.

Trustee McKeown suggested that at least the police end of the building needs to get done.

Mayor Freeman informed the Board that he will be meeting with Nancy Muir-Gaire from MRB to continue pursuing the idea of renovating the Village Office. I would like to revisit the subject.

Other items the DPW are working on now are:

- Just finished tree trimming and go back with stump grinder
- Doing leak detections
- Currently water leak in front of Jim Carney's house and at Kraft
- Maintenance projects at WWTP (painting and bar screen)
- Working on budget
- Telemetry problem at the water filtration plant, so currently it's on manual

## **BUDGET ADJUSTMENTS:**

Superintendent Barrett requested that money be taken out of water fund balance to purchase more radio read heads and meters. Tom Moran has done a great job switching out meters and has almost used up our supply. I would like to keep him going on the maintenance program we have started.

Trustee Zhe – I think we should keep him going.

The Board unanimously agreed to keep focused and continue on.

Upon a motion made by Trustee Zhe, the following budget adjustment was approved as submitted.

To purchase radio read dials and meters for the maintenance program.

Increase	F8340.4	\$5,000
Decrease	F599	\$5,000

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

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Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Mayor Freeman asked the Board what they thought about having a part-time guy come back and grind sidewalks as long as weather is permitting. He suggested having Superintendent Barrett look into this and see if he can find someone.

The Town's Public hearing to draft a local law regarding a hydrofracking moratorium remains open for until Thursday. They need to reword the proposal. Trustee Hayes stated that the Village will wait until they finalize it at the Town and go along with them.

Recently two Board members, the Village Clerk and the Village Treasurer viewed a web demo for Edmunds Software for NY Governments. The Board members along with the staff discussed what they viewed and gave their thoughts and opinions.

It was agreed upon to schedule a visit to either Bath or Penn Yan so we could see how the programs actually work.

## **POLICE UPDATE:**

Chief Carney updated the Board on the police activity in the department for the month of January.

Chief Carney reported that in two weeks Matt McFadden will be going to SRO training.

## **EXECUTIVE SESSION:**

Upon a motion made by Trustee McKeown, the Board went into executive session at 7:05 p.m. to discuss personnel matters. Trustee Zhe seconded the motion and the Board exited executive session at 7:15 p.m. The motion was carried by a unanimous vote.

A letter which was submitted by Chief Carney regarding the sergeant's position was acknowledged.

## **CODE ENFORCEMENT OFFICER UPDATE:**

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Code Officer Cappello informed the Board that he had spoken with Curt Schultz about removing the blankets from the apartment windows on West Main Street. The blankets were removed and there are curtains at the window now.

Upstairs in Schultz's building there's an apartment that has no windows, right now it's occupied, but as soon as it is unoccupied he will remove a wall and it will become part of an existing apartment.

Jim Jerris will be moving from the Avon Town Square Plaza up to the old Annis Dairy building.

Mark's Pizzeria will be coming to the Tops Plaza.

The Board discussed the possibility of turning the old macaroni factory on Rochester Street into apartments. Currently because of zoning apartments aren't allowed in that location. The Board felt that would be a good use of the property. Code Officer Cappello will take it to the next Planning Board meeting along with either Trustee Hayes or Trustee Batzel.

## **EXECUTIVE SESSION:**

Upon a motion made by Trustee McKeown, the Board went into executive session at 7:35 p.m. to discuss personnel matters. Trustee Zhe seconded the motion and the Board exited executive session at 8:15 p.m. The motion was carried by a unanimous vote.

## **TRUSTEE'S UPDATE:**

## **FIRE DEPARTMENT PETITIONS:**

The Village Board hereby acknowledges the petitions of the following for the 2012 Fire Department election scheduled for Thursday, April 5, 2012.

Bryan Scott	Fire Chief
John Kellen, Jr.	1 <sup>st</sup> Assistant Chief
Daniel Snyder	2 <sup>nd</sup> Assistant Chief

A motion was made by Trustee McKeown and seconded by Trustee Zhe to accept the letters. It was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes

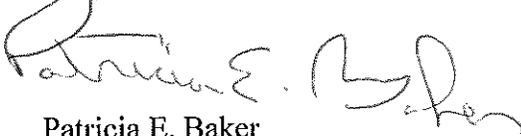
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Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Trustee Batzel reported that now Churchville Fire Equipment has submitted the lowest quote for the hose.

Upon a unanimous motion, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Patricia E. Baker  
Village Clerk