

The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, May 7, 2012.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
William Zhe, Trustee
Timmy Batzel, Trustee
Robert Hayes, Trustee

Staff: Tony Cappello
Christine Quinlan
John Barrett
Chief James Noble
Reid Whiting, Attorney
Bryan Scott, Fire Chief

Visitors: Louise Wadsworth
Pat Rountree
Josh Williams

Mayor Freeman called the meeting to order at 6:00 p.m.

MINUTE APPROVAL:

Upon a motion made by Trustee Hayes the minutes of April 16, and April 23, 2012 were approved. The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion made by Trustee Zhe the following vouchers and manual checks were approved for payment:

General Fund	\$ 25,305.63
Water Fund	\$ 3,800.94
Schedule C	\$ 7,732.81
Sewer Fund	\$ 11,048.36
Fund #10	\$
Fund #11	\$
Fund #17	\$ 1,688.48
Fund #47	\$
Fund #48	\$
Fund #50	\$
Fund #51	\$
Fund #52	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$ 404.04
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$ 2,620.00
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$
Fund #78	\$
Fund #79	\$
Fund #80	\$
Fund #81	\$
Fund #82	\$
Fund #83	\$
Fund #84	\$
Fund #85	\$

Fund #86	\$
Fund #87	\$
Fund #88	\$
Fund #91	\$
Fund #92	\$
Fund #93	\$ 298.50
Fund #94	\$
Fund #95	\$
Fund #96	\$
Fund #97	\$
Fund #98	\$
Fund #99	\$
TOTAL	\$52,898.76

Manual Checks:	NYS Child Support Proc. Ctr. – Child Support	\$ 256.00
	Nationwide Retire.-Deferred Comp.	\$1,026.00
	Postmaster – W/S Postage	\$ 368.00
	Law Enforcement Officers Union – Police Dues	\$ 394.14
	SEIU 200 United – DPW Dues	\$ 225.92
	Total	\$2,270.06

Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

PAT ROUNTREE & LOUISE WADSWORTH (ALLIANCE PROGRAM):

Louise Wadsworth reviewed with the Board **The Four Year Villages Program**. The Villages Program employs the revitalization to achieve these objectives. Sponsored or funded tools used in the Villages Program are Fast Trac training, community development technical assistance to create locally determined “targeted areas” and locally developed façade and building design guidelines. They provide the availability of sign and façade matching grants to foster community revitalization and job creation and aid in the development of local support.

They administer awarded grants to ensure timely completion, proper funds management and build performance awareness with funding agencies, merchants and hopefully foundation. The County also assists the Villages in the design and preparation of successful NY Main Street Grant applications which increase the pace of revitalization, create significant private sector leverage and results in filling vacant store fronts with new businesses.

The goal is to create a vibrant local business districts that can sustain themselves and act as an attraction for further commerce and private investment both within and outside the targeted area.

Mayor Freeman informed Ms. Wadsworth and Mr. Rountree that the Village of Avon has had a Downtown Façade Renovation Guideline prepared and an Upper Floors Building Reuse and Code Analysis along with a Housing Demand Analysis Study. Our focal point was West Main Street. The Mayor pointed out that the Village currently does not have anyone to manage the program and do the follow-up.

Louise Wadsworth – You’ve done all the work for the first year, therefore you would start with the second year program and would be eligible for a downtown manager intern.

Ms. Wadsworth stated that July 16th is the deadline for small cities grant and Thoma just needs to be called. By putting us in your application it would strengthen the Village’s chances of obtaining approval.

Mr. Rountree – Are you talking about a Small Cities Grant or a Main Street Grant?

Treasurer Quinlan - We’ve talked about both grants Housing and Main Street. One meeting has been held addressing the downtown grant. Rick Housser did a presentation and informed the group there are guidelines to work within.

Mr. Rountree – You would need to have a second meeting and get some serious commitment.

Louise Wadsworth– The annual commitment is \$3750 but the Village of Avon would be brought in at the second year program. The awarding of the grant takes place the first week of March.

Mayor Freeman informed the visitors that he has had conversations with Superintendent Amey and Supervisor LeFeber on the tax abatement and will follow-up with them on that subject.

Mr. Rountree– Tax abatement will help get you points on your application.

Trustee McKeown – First step we would get an intern who will categorize our businesses.

Louise Wadsworth – The Sign & Façade program has about \$60,000 that is a match between the County and business owners or building owner. Multiple business owners can apply multiple times.

Mr. Rountree – First thing to do would be to execute the memorandum of understanding and submit \$3750. We would work with Thoma and get the application ready by July 16, 2012. You'll have to have another public informational meeting and you have to get commitments.

The Erie Attica Trail overpass was discussed with Mr. Rountree. Henry Hanson and Dick Ash expressed concern that if they get a big project, how would they get equipment through it.

Mayor Freeman - We have a meeting on Wednesday and will make sure that the bridge will be high enough.

The Village received a certified copy of a signed Petition of the Town Parcel of Livingston Industrial Complex, LLC.

Attorney Whiting informed the Board that a joint hearing of the Boards of the Town of Avon and the Village of Avon must be convened to review the petition. Ultimately both Boards must approve the petition.

FIRE CHIEF SCOTT:

Mayor Freeman congratulated Fire Chief Scott and informed him that the secret to any good relationship is communication. Do you have any questions?

Bryan Scott – The hose testing and tires on Pumper 228 are two projects I would like to see be approved. It's in the upcoming budget and the tires are a safety issue. A hose company is coming out in June and we hope to get a better rate at that time if we make a purchase with a group of other Departments.

Mayor Freeman – You've set your priorities and that's what we want to see.

Chief Scott – I would also like the Board to consider upgrading exterior lights and to paint the wood portion at the top of the building. If it's ok, it should be done before the apron is done. It would look nicer and some of the brick work needs repointing.

The Expedition has some rust on it and the molding around the windshield is coming loose and needs to be replaced..

The Board agreed to invest in it to keep it going but first bring back prices for the Board..

Trustee Batzel briefly discussed the electronic sign the Fire Department is getting and where the funding is coming from.

CODE ENFORCEMENT UPDATE:

- Recent issuance of a building permit discussed
- Home at 184 East Main Street –Home is in total destruction and am not able to contact the owner. Paperwork will be started for a civil warrant and the home condemned.

Chief Noble – Once Tony gets a warrant I will assist.

Code Officer Cappello reminded the Board that on October 4, 2010 a Property Maintenance Local Law was adopted stating that in the event that a property owner fails to remove any such brush, grass, debris, rubbish or weeds the Village Board and the Code Enforcement Officer shall serve a notice on the property owner that the Village will hire the work done and the cost will be added to the Village Taxes. The procedure for property maintenance will be put in place for 127 Prospect Street.

DPW UPDATE:

- Opened bids this a.m. for mini excavator. DJM came in the lowest bid OF \$45,278.

MINI EXCAVATOR BIDS:

Sealed bids for one, new and unused mini excavator were received by the Village of Avon on Monday, May 7, 2012 at 10:00 a.m. The bids were publicly opened and read aloud which resulted in the following:

- TRACEY ROAD EQUIPMENT – 2012 TAKEUCHI EXCAVATOR, MODEL TB250CRA - **\$61,557.00**
- GEORGE & SWEDE SALES & SERVICE, INC. – YANMAR VIO SERIES **\$51,987.00**
- MONROE TRACTOR – CASE CX50B - **\$58,000**
- ADMAR SUPPLY COMPANY, INC. – KUBOTA ZERO TAIL SWING COMPACT EXCAVATOR – U45 - **\$50,300.00**
- LAKELAND EQUIPMENT – 50D SERIES - **\$60,512.88**
- MILTON CAT – CAT 305E CR - **\$57,168.00**

- DJM EQUIPMENT (BOBCAT OF THE FINER LAKES) – BOBCAT 45 COMPACT EXCAVATOR - \$45,278.00

A recommendation was made by Superintendent to accept D.J.M. and a motion was made by Trustee Zhe and seconded by Trustee Hayes to accept the bid from. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

- Opened bids for a flatbed trailer and recommended that the bid from DJM be accepted for \$6,500.

A motion was made by Trustee Zhe to accept the bid from DJM for the gooseneck, flatbed trailer and seconded by Trustee Hayes and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

- Still working on Genesee Street – 2 year project

POLICE UPDATE:

- Sergeant position will be 84 hours every two weeks working hours will be 11:00 a.m. – 11:00 p.m.
- Kenny Ippolito is overseeing every criminal investigation and keeping track of them
- Comp time received by everyone but one person

Chief Noble along with the Board discussed several items which included:

- When to notify the Mayor and Board on certain incidents
- Scheduling of time and payroll information

- June 3rd 4:00 at LeRoy Country Club - \$30.00 – Retirement party for Jim Carney
- Handling of recruitment for P/T patrolman, several resumes have been received and whether the Board would like to participate in the interview process.
- New uniforms and hats for the Department
- Office renovation – will it happen within the year

TRUSTEE’S UPDATE:

TAX WARRANT:

Mayor Freeman read the tax warrant. Upon a motion made by Trustee Zhe, Mayor Freeman is duly authorized to execute the tax warrant for 2012 collection of Village taxes as set forth below:

TAX WARRANT

To: Christine Quinlan
Village Treasurer

You are hereby commanded to receive and collect from the several persons named in the assessment roll, hereto annexed, the several sums named in the last column thereof opposite their respective names, for the following purposes:

For the General Fund	-	\$ 982,577.00
For Water Liens	-	\$ 44,817.69
For Sewer Liens	-	\$ 22,252.56
For Prorated Tax Exemptions	-	\$ 695.37

Being for all purposes a total amount of - \$1,050,342.62

Upon receipt of the roll and warrant by you, and on or before the first day of June, you shall cause to be published in the official papers of the Village, once a week for two consecutive weeks, a notice that such tax roll and warrant have been left with you for the collection of taxes therein levied, and shall designate one or more convenient places in the Village where you will receive taxes from June first to and including July first from eight o’clock in the morning until four o’clock in the afternoon, except Saturday, Sundays and holidays.

For said period of time you will receive all taxes paid to you without additional charge.

On all such taxes remaining unpaid after July 1st, interest of five per centum shall be added for the month of July and an additional one per centum for each month or part thereof until payment or tax sale; all pursuant to Section 924(a) of the Real Property Tax law.

You shall attend at the time and place specified in said notice for the purpose of receiving said taxes.

After the first day of July you shall proceed to collect the taxes remaining unpaid, with interest as herein provided, but without any other fee or charge, and for the purpose you are possessed of all the powers of a Town Tax collector. All interest collected shall belong to the Village.

You are to make a return of this warrant on the first day of October after the delivery thereof to you, showing the total amount of taxes paid and each tax unpaid with the receipt of the Village Treasurer for all taxes paid to her, and shall file the roll and warrant in the Office of the Village Clerk. All unpaid taxes shall be sent to the County Treasurer, per Village Board resolution. And for so doing, this shall be your sufficient warrant.

IN WITNESS WHEREOF: The Board of Trustees of said Village of Avon has caused these presents to be signed by its Mayor and the seal of the Village is hereunto affixed this 7th day of May, 2012.

Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

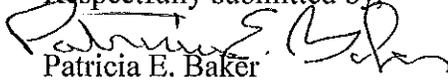
EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown the Board went into executive session to discuss personnel matters at 8:45 p.m. Trustee Zhe seconded the motion and it was carried by a unanimous vote. The Board exited executive session at 9:40 p.m.

Trustee McKeown informed the Board that he had talked with Councilman Blye about the Fire Marshall. The Town Board is going with Tom Perkins from Caledonia.

Trustee Zhe reported to the Board that the Tech teacher at school wants to do a project with his students by working on the playground.

Upon a motion the meeting was adjourned at 10:00 p.m.

Respectfully submitted by

Patricia E. Baker
Village Clerk