

The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Wednesday, January 2, 2013.

Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
William Zhe, Trustee  
Timmy Batzel, Trustee

Absent: Robert Hayes

Staff: Christine Quinlan  
James Nobel

Mayor Freeman called the meeting to order at 6:00 p.m. with the pledge of allegiance.

**VILLAGE BOARD MEETING MINUTES:**

Upon a motion made by Trustee Batzel the minutes from December 18, 2012 meeting are hereby approved as submitted. Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	

**TREASURER’S UPDATE:**

Treasurer Quinlan reported that at this time the Village Board should not take action on awarding the Erie Attica Trail project to the contractor. We do not have authorization from NYSDOT to award the bid. This is due to the fact that we need to have the utility work agreement in place prior to the award to be in compliance with NYSDOT’s Locally Administered Federal Aid Projects Manual.

Early review indicates that NYSDOT will not accept Lenape’s proposed revisions to the standard state agreement. This will necessitate another round of discussions with Lenape.

Currently the draft agreement, as revised by Lenape is being reviewed by NYSDOT Region, four utilities engineers and NYSDOT main office in Albany.

Lenape Resources and Keeler Construction will be informed that the award notification will be delayed contingent upon a utility work agreement. Hopefully it will be resolved by the next meeting.

**POLICE UPDATE:**

Chief Nobel reported that since the last snow storm, we have depleted all our parking tickets for off street parking and he has just ordered some more. He has spoken with the Court Clerk and at this time she has no way of tracking the fees. He suggested the idea of increasing the fees be evaluated and a way to track the fees be looked at.

Chief Nobel informed the Board that he is still working on setting up a tour of the Clifton Fire Department with John Barrett and Bryan Scott to see the security system they use.

**EXECUTIVE SESSION:**

Upon a motion made by Trustee Batzel, the Board went into executive session at 6:25 p.m. to discuss personnel matters. Trustee Zhe seconded the motion and the Board exited executive session at 7:50 p.m. The motion was carried by a unanimous vote.

**VOUCHERS AND MANUAL CHECKS:**

Upon a motion by Trustee Zhe the following vouchers are approved for payment.

Fund #1 General Fund	\$ 12,122.80
Fund #4 Schedule C	\$ 1,349.66
Fund #5 Water	\$ 2,653.86
Fund #6 Sewer	\$ 6,195.78
Fund #9	\$
Fund #10	\$
Fund #11	\$
Fund #17	\$ 1,289.63

Fund #44	\$
Fund #45	\$
Fund #47	\$
Fund #48	\$
Fund #49	\$
Fund #50	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$

Fund #78	\$	
Fund #79	\$	
Fund #80	\$	
Fund #81	\$	
Fund #82	\$	
Fund #83	\$	
Fund #84	\$	
Fund #85	\$	
Fund #86	\$	
Fund #87	\$	
Fund #88	\$	
Fund #89	\$	
Fund #90	\$	
Fund #91	\$	
Fund #92	\$	
Fund #93	\$	344.59
Fund #94	\$	
Fund #95	\$	
Fund #96	\$	
Fund #97	\$	
Fund #98	\$	
Fund #99	\$	
TOTAL	\$	23,956.32

## Manual Checks:

NYS Child Support	Child Support	\$ 256.00
Nationwide Retirement	Deferred Comp	<u>\$1,108.44</u>

**TOTAL:** **\$1,364.44**

Trustee Batzel seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Absent	
Trustee Timmy Batzel	Voting	Yes

## TRUSTEE'S UPDATE:

A letter was received from Attorney Whiting in regard to the property at 184 East Main Street. It states that the easiest thing to do is to enter into an agreement with Mr. Catuzza wherein he acknowledges the validity of the demolition order and agrees to list the house for sale promptly. The Village Board will agree to extend the sale period for as long as it wants provided Mr. Catuzza lists the property for sale continuously and at a reasonable price, agreeable to him and the Village Board. Once that stipulation is reached we can amend the order and Judge Temperato can review and probably sign the new order.

Mayor Freeman will ask Peter Burke to do an appraisal of the property.

Mayor Freeman informed Trustee Batzel that an ambulance committee has been formed consisting of Kevin Patrick, Tom Bartolini and Helen Zamboni who are asking questions and trying to make a presentation to a full committee which would involve Tom Mairs from the Town and Tim Batzel from the Village. Mayor Freeman suggested that some of the concerned people from the neighborhood meeting should also be notified and involved in the presentation.

Mayor Freeman asked for Board participation at monthly Planning Board meetings. We need to have information brought back from Planning Board meetings. Trustee McKeown offered to attend some meetings along with Trustee Hayes from a previous meeting.

The Board discussed pursuing the idea of setting up a project to fund digital imaging. Mayor Freeman asked Treasurers Quinlan to look into the possibility of obtaining a records grant. Trustee Batzel will provide a grant application for records management that his place of work used. It was suggested that the Village do a timeline for the use of the Town storage facility.

DPW negotiations meeting – January 10<sup>th</sup> – 5:00 for Village Board and 5:30 p.m. for the union representatives.

Trustee Batzel questioned replacing the door by fire hall. He found it opened. Mayor Freeman will speak to Superintendent Barrett.

Mayor Freeman announced that Avon was awarded the \$250,000 enhancement grant which the County will administer. People have to reapply.

Trustee Zhe announced that he will be meeting with Eric Bond, Jr. on Friday to explain why we changed brokers.

A letter from Mike Manning was discussed regarding snow removal. The Board suggested sending a notice to all downtown businesses. We need to let them know there is an ordinance on the books that address the use and care of Village sidewalks. The ordinance applies to the whole Village. The letters should be hand delivered to all the businesses.

The Board suggested that the Clerk start looking into having an updated fixed asset inventory done of all municipality property and items. It's time to get a new base line for insurance. The Board instructed Clerk Baker to obtain three quotes.

The Mayor suggested that the Employee Handbook be updated.

Upon a motion, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,



Patricia E. Baker  
Village Clerk