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The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, January 14, 2013.

- Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
William Zhe, Trustee  
Timmy Batzel, Trustee  
Robert Hayes, Trustee
- Staff: Kirk Vanderbilt  
Ken Farrell  
James Nobel  
John Barrett  
Christine Quinlan  
Tony Cappello
- Visitors: Bob Connolly, SEIU Union Representative  
Lee Davis, SEIU Union Representative  
Dennis Catuzza

## **EXECUTIVE SESSION:**

Upon a motion made by Trustee Zhe, the Board went into executive session at 5:00 p.m. to discuss contractual matters. Trustee Batzel seconded the motion and the Board exited executive session at 6:45 p.m. The motion was carried by a unanimous vote.

Mayor Freeman called the meeting to order at 6:45 p.m. with the pledge of allegiance.

## **DENNIS CATUZZA:**

Mayor Freeman – We are done, you can't get a contractor to put a roof on, therefore, we are going in the direction of having the court order changed ordering you to put your house up for sale since the engineer feels it is salvageable.

Dennis Catuzza – I was put in this position when my meters were removed from my home. You can demolish my house. I will hire an attorney to fight you on this. I called the roofer three times and he won't return my calls. It seems he changed his mind since attending the Board meeting.

Mayor Freeman – We need to move forward on this and this is the avenue the Board is going to pursue.

**VILLAGE BOARD MEETING MINUTES:**

Upon a motion made by Trustee Zhe the minutes from January 2, 2013 are hereby approved as submitted. Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Abstained	
Timmy Batzel, Trustee	Voting	Yes

**DPW UPDATE:**

Chief Nobel, Bryan Scott and John Barrett went to Clifton Fire Department to see their security system which is something like Superintendent Barrett would like to get. The building access control system will include five exterior and seven interior doors in the system. There will be no keys. One door would have a battery backup and survive a switch over to the generator.

The Board needs to decide if they want doors that open from one side or both sides. They use both key fobs and credit card type. Doors can be programmed to open at a certain time and lock at a certain time. Clifton spent between \$21,000-\$22,000 to do the whole thing.

Superintendent Barrett informed the Board that he will inventory all the doors and which way we would want to access and how many points we may need and bring it back to the February meeting.

Superintendent Barrett reported that soon the Health Department will mandate that certain commercial properties are required to have a back flow preventer, such as Laundromats, and funeral homes. At that time there will be yearly inspections made.

- Currently working on ice rink
- Working on making a list of projects for the next meeting
- Meeting with Bill Davis of MRB to review report which is due in February

- Getting a quote for a bucket truck and two men for tree trimming in February

Mayor Freeman – How should we handle the trash that’s left at the side of the road for long periods of time?

Chief Nobel – My thought is that it’s a code enforcement matter, and if there is a code in place, they should be served.

Mayor Freeman – I think the Police and DPW should make the Code Officer aware of any trash issue they see.

Mayor Freeman asked that a sign be posted down by the river for “NO DUMPING”.

Superintendent Barrett suggested looking at the idea again of having trash pickup on the same day of the week for all Village residents.

Mayor Freeman – We will have Attorney Whiting continue to investigate that idea.

Trustee Zhe questioned the status of the County sewer rate.

Superintendent Barrett - Kathy VanHorne wants flow numbers confirmed, Treasurer Quinlan and I will revisit that again.

## **ESTABLISH CAPITAL PROJECTS:**

Superintendent Barrett presented a proposal to the Board which includes upgrading of the existing Main Control Panel at the Village of Avon Water Treatment Plant. The proposed MCP upgrade shall be PLC based using an Allen-Bradley Control Logix PLC and shall have a 12” color touch screen Operator Interface Unit for monitoring the system and accessing control set points. The OIU shall provide all functions currently being provided by mechanical switches and pilot light indicators. The OIU shall also allow for the elimination of the PID flow controllers.

The upgrade shall include a factory assembled, programmed and tested subpanel assembly for installation within the existing MCP enclosure. The doors of the existing enclosure shall be replaced with new doors with color touch screen OIU and alarm annunciation pilot light, horn and pushbutton.

Treasurer Quinlan requested that the Village Board resolve to open the following project:

- WTP Main Control Panel Upgrade for \$85,000 from Schedule C Fund Balance

Mayor Freeman asked Superintendent Barrett to get a confirmation on the quote.

Upon a motion made by Trustee Hayes the above project is hereby opened and not to exceed \$85,000. The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

## TREASURER'S UPDATE:

Upon a motion by Trustee Hayes the following vouchers are approved for payment.

Fund #1 General Fund	\$33,118.19
Fund #4 Schedule C	\$ 48,248.80
Fund #5 Water	\$ 7,369.80
Fund #6 Sewer	\$ 6,867.54
Fund #9	\$
Fund #10	\$
Fund #11	\$
Fund #17	\$ 1,780.52
Fund #43	\$
Fund #44	\$
Fund #45	\$
Fund #47	\$
Fund #48	\$
Fund #49	\$
Fund #50	\$
Fund #51	\$ 5,596.00

Fund #52	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$
Fund #78	\$
Fund #79	\$
Fund #80	\$
Fund #81	\$
Fund #82	\$

Fund #83	\$
Fund #84	\$
Fund #85	\$
Fund #86	\$ 4,524.26
Fund #87	\$
Fund #88	\$ 2,018.88
Fund #89	\$
Fund #90	\$
Fund #91	\$
Fund #92	\$
Fund #93	\$ 812.50
Fund #94	\$
Fund #95	\$
Fund #96	\$
Fund #97	\$
Fund #98	\$
Fund #99	\$
TOTAL	\$110,336.49

## Manual Checks:

Law Enforcement Officers Union	Police Union Dues	\$ 394.14
NYS Child Support Proc. Ctr.	Child Support	\$ 256.00
SEIU 200 United	PDW Union Dues	\$ 223.94
Nationwide Retirement Solution	Deferred Comp.	\$1,081.00
Avon Food Pantry	Lorraine Vonglis	\$ 250.00
ISQF	E/A Plans/Spec Refund	\$ 50.00
	<b>TOTAL:</b>	<b>\$2,255.08</b>

Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

## CLOSED PROJECTS:

The following projects are completed and prepared for the Board to resolve to close and return monies to their original funding sources:

<u>Project Name</u>	<u>Balance Remaining</u>	<u>Original Source</u>
H58-Water Meters	\$22.78	HR32-Water Eq. Res.
H97-Bulletproof Vests	\$0	

The motion was made by Trustee Zhe and seconded by Trustee Batzel and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

## BUDGET ADJUSTMENTS:

Upon a motion made by Trustee Zhe , the following budget adjustment to adjust for insurance Recoveries for 10/13/12 APD vehicle accident are hereby approved:

Increase	A2680	\$3664.80
Increase	A3120.4	\$3664.80

Trustee Hayes seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

**MAIN STREET GRANT:**

Treasurer Quinlan reported that she had met with Louise Wadsworth and Julie Marshal regarding the award of the 2012 New York Main Street Program Grant. There were 101 applications and only 20% got funded Village of Avon and Nunda. We need to form a steering committee of five to seven people and have them knowledgeable of what is going on. It could be a Planning Board member, but not an elected official. It cannot be a property owner/business owner within the district. It could be a Chamber member or Historical Society member or member of a civic organization. They would need to be familiar with the guidelines and review the applications. This would all be confidential. There would be \$15,000 available for street scape amenities. Parking areas can't be funded.

The Livingston County Development Corporation would like to hold an informational meeting on March 4<sup>th</sup> from 7 p.m. – 8 p.m. at the Village Board meeting. Applications will be due on April 19<sup>th</sup> by 4 p.m. On April 22<sup>nd</sup> the applications will be picked up and reviewed. On May 2<sup>nd</sup>, the steering committee will review which will take approximately three hours by the Development Corporation and on May 6<sup>th</sup> the Village Board will give final approval. Perhaps by August grantees could start spending their money. We have until December 2014 to complete everything.

The Inter Municipal Agreement for the County to administer the grant will be presented and acted on at the next Village Board meeting.

A motion was made by Trustee Hayes and seconded by Trustee Zhe authorizing Mayor Freeman to execute the Grant Agreement SHARS#2012092 and CFA#15563. It was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

**CODE ENFORCEMENT OFFICER'S UPDATE:**

- Architect called regarding a possible renovation at McDonalds
- Gray Metal is still moving forward

Mayor Freeman reported that he and Trustee McKeown will be attending the next Planning Board meeting. They will try to focus on some problem areas. Jim Davis's building on West Main Street is going up for auction and would like the Planning Board to consider possible ideas for that building.

Mayor Freeman will be meeting with Julie Marshall on Wednesday.

## **POLICE UPDATE:**

- Updating two laptops, license plate reader added
- Expedition developed knocking noise – bad rocker & not getting enough oil pressure
- Sit in front of St. Agnes each morning. Helping them on updating their response plan & strengthen their security system

## **EXECUTIVE SESSION:**

Upon a motion made by Trustee Batzel, the Board went into executive session at 8:30 p.m. to discuss personnel matters. Trustee McKeown seconded the motion and the Board exited executive session at 9:15 p.m. The motion was carried by a unanimous vote.

Upon a motion, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,



Patricia E. Baker  
Village Clerk