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The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, August 5, 2013.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
William Zhe, Trustee
Robert Hayes, Trustee
Timmy Batzel, Trustee

Staff: Tony Cappello
John Barrett

Reid Whiting, Village Attorney

Visitors: Bill Davis, MRB
Travis McFadden
Leah Shea, Genesee Sun

Mayor Freeman called the meeting to order at 6:00 p.m. with the pledge of allegiance.

POLICE UPDATE:

TRAVIS MCFADDEN:

Mayor Freeman explained that at this time the Village needs a qualified part-time officer and that Officer McFadden seems to fit our requirements. He came highly recommended after working with Chief Benedict.

Officer McFadden stated that he graduated from high school in 2005 and did field training in Mt. Morris and Nunda and went to the academy at Genesee Community College. He has been a Police Officer for a little over three years.

A motion was made by Trustee Zhe and seconded by Trustee Hayes to appoint Travis McFadden to the position of part-time Police Officer. The motion was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes

Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

POLICE CONTRACT:

An agreement between Chief Gary Benedict, Jr. and the Village of Avon was presented and agreed upon by everyone. A motion was made by Trustee McKeown to approve the contract as submitted. The motion was seconded by Trustee Batzel and carried by a unanimous vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

GENERAL ORDER #200 - RECRUITMENT:

The Board once again reviewed the General Orders and made revisions as suggested by Trustee Batzel stating that candidates shall be interviewed by the Avon Village Board or their designee. Upon completion of the interview with the Village Board the candidates that have successfully completed the above steps may be offered a conditional offer of employment.

A motion was made by Trustee Batzel to approve the General Order as submitted. The motion was seconded by Trustee Zhe and carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

A thank you note for Officer Ferrara was acknowledged.

BILL DAVIS, MRB (WWTP IMPROVEMENT CONCEPT):

A walk-thru of the Wastewater Treatment Plant was recently done and feedback in regards to the operation was submitted. The facility is due to a number of issues (pending SPDES permit changes, aging components at the WWTP, potential issues with future capacity).

Bill Davis submitted results of the walk-thru and offered comments for consideration and discussed each one with the Board. He stated that with comments from the DEC, this was the time to see what improvements are necessary.

- The current SCADA system (computer system) was discussed. This appears to be functional at this time and adequate for current needs. As computer and SCADA systems transition over the years, it is not unusual for the hardware and software to become outdated or need periodic updates. As this software and system is aging, it is recommended that it be evaluated further if a project is considered in the next few years. Comprehensively, a review of the SCADA system for the water plant, wastewater plant, and other Village IT infrastructure systems could be evaluated at the same time for potential improvements and potential interconnection that may improve efficiencies.
- Laboratory and sampling: Lab and sampling facilities and procedures appear to be adequate and have generally been carried out as required in the SPDES permit. At this time there does not appear to be any issues with this process or these operations.
- Equipment Maintenance: Overall maintenance on pumps, drives, motors, etc. appear to be adequate. Operators have been doing a great job in this category as almost all the equipment is functional, well maintained, properly lubricated, etc. Redundant pumps, motors, and equipment also appear to be in good condition in the event they are needed for routine maintenance or under emergency conditions. Operators appear to be doing a good job keeping up with equipment maintenance, painting, and general upkeep inside the main facilities.
- General housekeeping and cleanliness: Much of the plant is well kept and in adequate condition. Some areas noted could improve which generally entail simple organization, proper filing of paperwork (in the office area), spraying down tanks/weirs, cleaning influent structure (cob webs, debris), etc. In addition, it is advised that the aeration tanks be thoroughly cleaned (and are kept cleaned) of weeds, trees, debris, etc. We have discussed a thorough cleaning so that these tanks can be properly inspected for potential future use. Although these issues do not directly impact the functionality of the WWTP process, they may be perceived as a lack of attention by DEC inspectors, etc.
- Some exterior components need cleaning and painting. It was noted that these areas are going to be addressed when weather permits in the near future. These do not appear critical at this time.
- Coordination with Kraft Foods: This is an item that could use some improvement. The NYS DEC has cited a number of issues with the receipt of the waste stream and many of the issues may be simply resolved by closer communication and closer coordination with the discharge and acceptance of the waste stream itself (i.e. eliminate slug loadings to the WWTP, communicate unusual conditions, etc.). Subsequent to the NYS DEC comments, I would advise that better communication and potentially some periodic sampling be considered to eliminate any potential issues.

- Digester gas system: This system currently has some issues which are well known by the operators and currently being addressed.

As noted, the overall condition of equipment and components appear to be properly maintained and much effort has been put forth to keep equipment running. However, as with any piece of mechanical equipment, many of these components have a finite life expectancy and eventually will need replacement. The influent screen is a prime example of this. Although operators have done a good job of keeping up with maintenance of these items, eventually replacement of these components will need to be considered.

Trustee McKeown questioned how the guys would know when it's time for a computer system change?

Superintendent Barrett- One and a half years ago things were upgraded in the SCADA system. The old systems won't be supported by the vendors after a while.

Mayor Freeman – Since Ken Farrell was absent when you did your walk thru is there anything we need to talk to him about?

Bill Davis – Give him a copy of the letter.

Mayor Freeman reported that he and the Board are interested in touring the plant and suggested that they meet at 5:00 p.m. on September 23rd.

Bill Davis - The I & I could start to become an issue. It was suggested that the Board develop an ongoing maintenance program in the budget. Once you find things you can prioritize them.

Bill Davis - There's a deadline with EFC to get on their funding list by August 26th, we would need to finish the report and get it in to EFC. I would advise the Board to try to get it in this year. Submit a draft report that has worst case scenario. It won't lock us in to do anything this year. The Board would have to pass a resolution to submit to EFC by the next board meeting.

VILLAGE BOARD MEETING MINUTES:

Upon a motion made by Trustee McKeown the minutes from July 15, 2013 meeting are hereby approved as submitted. Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion made by Trustee Zhe, vouchers and manual checks were approved for payment:

General Fund	\$ 13,484.22
Schedule C Fund	\$ 6,868.57
Water Fund	\$ 3,191.63
Sewer Fund	\$ 7,432.47
Fund #10	\$
Fund #11	\$
Fund #17	\$ 3,840.15
Fund #47	\$
Fund #48	\$
Fund #50	\$ 2,015.28
Fund #51	\$
Fund #52	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$ 169,239.19
Fund #63	\$
Fund #64	\$

Fund #65	\$	
Fund #66	\$	
Fund #67	\$	
Fund #68	\$	
Fund #69	\$	
Fund #70	\$	
Fund #71	\$	
Fund #72	\$	
Fund #73	\$	
Fund #74	\$	
Fund #75	\$	
Fund #76	\$	
Fund #77	\$	
Fund #78	\$	
Fund #79	\$	
Fund #80	\$	
Fund #81	\$	
Fund #82	\$	
Fund #83	\$	
Fund #84	\$	
Fund #85	\$	
Fund #86	\$	
Fund #87	\$	
Fund #88	\$	
Fund #91	\$	
Fund #92	\$	
Fund #93	\$	332.08
Fund #94	\$	
Fund #95	\$	
Fund #96	\$	
Fund #97	\$	

Fund #98	\$
Fund #99	\$
TOTAL	\$ 206,400.59

Manual Checks:	NYS Child Support Proc. Center – Child Support	\$1173.00
	Nationwide Retirement Solution – Deferred Comp.	\$1028.57
	Postmaster – W/S Postage	<u>\$ 380.49</u>
	TOTAL:	\$2,592.06

Trustee Hayes seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	No (Greenway Trail Invoice)
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

DPW UPDATE:

A quote was received from LMC for labor, material and equipment to replace valves and components in order to reestablish a working system. The price will include removal of the existing valves and installation of new valves as well as flushing of internal components such as piping. The estimated cost for this work will be at a Not to Exceed \$50,900.

Superintendent Barrett explained that they would be replaced with the same valves. We need to do it, we have no choice, and we have had our methane system off line now for about three weeks. It's a sole vendor contract because it would be the same valves.

Mayor Freeman – What if we buy the material and just get a quote on labor and equipment to break it down?

Bill Davis – Are we approaching this as an emergency repair?

Superintendent Barrett – I'm nervous about the methane going through the plant.

Mayor Freeman – Just have LMC break the materials out.

Attorney Whiting - Put together an affidavit on how much methane is going through the plant. It's posing a reasonable risk at this time.

A motion was made to proceed and take materials out by Trustee Hayes not to exceed \$51,000. The motion was seconded by Trustee Zhe and carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Superintendent Barrett submitted quotes to supply a new Graco Line Lazer 3400 airless paint striper. The following quotes were obtained:

- Sherwin Williams \$3,589.99
- JN Equipment \$3,599.99
- Toolsmart \$3,599.99
- Paintsprayer Plus \$3,599.99
- ProStore \$3,849.00
- Portland Compressor \$5,930.00

Superintendent Barrett recommended that we accept the quote of Sherwin Williams for the purchase of the new paint striper.

A motion was made by Trustee McKeown and seconded by Trustee Zhe to go with Sherwin Williams for \$3,589.99 and the motion was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Items currently being worked on by the DPW are:

- Spots on bridge were fixed
- Getting ready for Corn Fest
- Paved Spring Street and sections on Railroad Street up to Bronson Avenue
- Doing some patching on Clinton Street and Temple Street
- Working with Shirley Carney on obtaining an easement

Trustee Zhe reminded John to look at Mary Rankin's tree and Scott Carrick's trees that he was questioning.

CODE ENFORCEMENT OFFICER UPDATE:

Code Officer Cappello reported that he received a call from a tenant at The Glen Apartments who complained about flooding, dampness, and moldy conditions. The Manager was contacted, and he contacted the owner who said it was the Village's fault.

Superintendent Barrett stated that during the last hard rain he went down there and the ditch is working perfectly. Any large amount of water is coming off the back field, which is private property.

Attorney Whiting advised filing a claim with the Department of the State or filing a small claim against the owner. If it is affecting several tenants, they could hire a civil engineer.

Mayor Freeman suggested that Attorney Whiting, Clerk Baker and himself work on a format for filing of claims and complaints so things won't be overlooked.

Code Officer Cappello stated that he would call the Health Department and have them come down and take a look at it. He believes it is a safety concern with the water in the basement.

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown, the Board went into executive session at 7:50 p.m. to discuss pending litigation matters. Trustee Zhe seconded the motion and the Board exited executive session at 8:25 p.m. The motion was carried by a unanimous vote.

TRUSTEE'S UPDATE:

TEITSWORTH UPDATE:

Clerk Baker updated the Board on the sale of the 2003 Ford Expedition. On August 13th thru August 20th, 2013 the vehicle will be on line for the internet auction. There will be no charge/fee to the Village for the sale of the vehicle. The buyer would pay a buyer's premium. If at that

time the vehicle does not sell, we have the option of taking it to the municipal auction held in Monroe County on October 5, 2013. We as sellers would be charged a 10% fee.

SEQR RESOLUTION - DENNID CATUZZA:

SEWR RESOLUTION

DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE

*THE VILLAGE OF AVON
BUILDING DEMOLITION AT 184 EAST MAIN STREET*

WHEREAS, the Village of Avon Board of Trustees (hereinafter referred to as Village Board) has determined the above referenced Action to be an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the project does not require a coordinated review with other agencies as all work is within the Village of Avon at 184 East Main Street and will not have an impact on any other areas.

WHEREAS, the Village Board has reviewed and accepted the Short Environmental Assessment Form Part I and Part II on the Action prepared by the MRB Group; and

WHEREAS, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7©(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form.

NOW THEREFORE BE IT RESOLVED, that said Action **WILL NOT** result in any significant adverse environmental impacts based on the review of the Short Environmental Assessment Form; and

BE IT FINALLY RESOLVED that the Village Board does hereby make a Determination of Non-Significance on said Action, and the Village Mayor is hereby directed to sign and issue the Negative Declaration form as evidence of the Village board determination of environmental non-significance.

A motion was made by Trustee Zhe and seconded by Trustee Hayes to adopt the above resolution. The motion was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Attorney Whiting has spoken with Mr. Catuzza's attorney and he knows he will be responsible for all costs that the Village incurs due to the demolition.

Attorney Whiting reported that Mr. Catuzza will maintain ownership of the parcel, but will contact County Attorney Morris regarding the special assessment for demolition costs upon relevy to the County.

Trustee Batzel had a neighbor question him about notifications of leaks at Kraft. If there were to be an ammonia leak at Kraft, how would neighbors be notified?

Attorney Whiting - I think she could start with the DEC or Department of Health they should have something already on file.

Code Officer Cappello agreed to check into this.

Trustee Hayes reported that a community in the Hudson Valley is proposing a plan to inject deer with birth control to contain their population. They would be tagged and injected once every two years at a cost of \$3000 per deer.

Trustee Hayes also requested to have Yield To Pedestrian signs put up again.

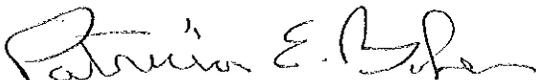
The Village unanimously agreed to have the Village's insurance remain with Livingston Insurance Agency and perhaps next year put it out to bid.

Ken Ippolito entered the meeting with a new fire application. He expressed concern and wanted the Board to be aware of it prior to their approval. The applicant failed to answer a question on the application and when asked about it there was concern expressed. The arson check was clear and the committee voted the individual in.

The Board informed Mr. Ippolito that they would discuss it at their next meeting since it was not on this evening's agenda.

Upon a motion the meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Patricia E. Baker
Village Clerk