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The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, November 4, 2013.

Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
William Zhe, Trustee  
Timmy Batzel, Trustee  
Robert Hayes, Trustee

Staff: Tony Cappello  
John Barrett  
Dan Snyder, Fire Chief

Visitors: Bill Davis, MRB  
Lorie Wolfanger & Girl Scout Troop  
Jim Biondolillo  
Leah Shea, Genesee Sun

The meeting began at 5:30 p.m. at the Waste Water Treatment Plant for a tour of the facility.

The Board returned to the Whitney Room and Mayor Freeman called the meeting to order at 6:00 p.m.

**BILL DAVIS, MRB:**

A new flatline technology pilot at the Avon Wastewater plant has been set up. Clear Cove Systems is trying to pitch the technology across NYS. A lot of design goes into it. It has the potential to save money and reduce the load to the plant. We could get to a point where we don't need aeration tanks. We'll have to evaluate that after the pilot is done.

Following a time line, it needs to be submitted to EFC to see if it's a fundable project. If we go with it, we need to get DEC involved. Since it's a pilot there's a lot to get through but we need to keep it on the table and keep looking at it, it has some merit.

Mayor Freeman – We're under the gun, we need to keep progressing and address the concerns of the DEC now.

Mayor Freeman asked Bill Davis if he could continue to attend the 1<sup>st</sup> Board Meeting of each month to keep this going and positive.

Bill Davis suggested that the Board review the technical report for the Wastewater Treatment Plant Improvements.

**LORIE WOLFANGER:**

Girl Scout Troop 1084 asked permission to sponsor a 5K race and a Fun Run for ages 6 - 11 on December 14<sup>th</sup> at 9:00 a.m. The troop is preparing for their Silver Award. The food pantry runs out of food near the holidays so the Girl Scouts are organizing this run to help them. They will be collecting food and book items to donate upon registration.

The event will be called "Dash Through The Snow". The current insurance that is on file for them will cover the event. They advised the Board that they have already discussed the route with the Police. T-shirts will also be sold and all the money will go toward the food pantry.

Upon a motion by Trustee Batzel the Board gave permission for the Girl Scouts to sponsor the event. The motion was seconded Trustee Hayes and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**DPW UPDATE:**

- Working on leaves, going very well, machine is working well.
- Voros and McAllister project done.
- Jim Fusco has been working at the WWTP and got the trickling filter cleaned out.
- Extended the pipe at Joe Montesano's. It's the Village's drainage line. Extended another 40'.

Mayor Freeman suggested to the Board and Superintendent Barrett that they review the job applications for the laborer's position and come up with a list of 5-7 potential candidates by the next meeting. From there interviews will be set up.

**JIM BIONDOLILLO:**

Mr. Biondolillo informed the Board that he was back again because of his concerns on drainage at D'Angelo Parkway. He reported that grading is going on and swales are not being put in as shown on the site plan. They are putting top soil on now. The grading of the lots is not being watched. I don't want water problems. I'm asking that our laws be enforced. I did talk with the builder and the owner of the house behind me and they were very cooperative. We have approved site plan drawings and someone has to stay on it.

Tony Cappello – I told them that no C of O will be issued until the swale is put in.

Mayor Freeman assured Mr. Biondolillo that the Board has given Tony the full authority to do whatever he wants to make sure the plans are followed. We hold the contractors responsible they must follow the site plan.

Mayor Freeman – Tony did you make the builders aware of the drawings?

Tony – Yes.

Trustee McKeown – Should we have our engineers look at it?

Code Enforcement Officer – Let me go up there tomorrow and talk to them. Could I tell them they need to bring in an engineer to look at the drainage?

Mayor Freeman - Yes

Mayor Freeman reported that the Village has a mechanics lien on 184 East Main Street.

**VILLAGE BOARD MEETING MINUTES:**

Upon a motion made by Trustee Zhe the minutes from October 21, 2013 meeting are hereby approved as submitted. Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Robert Hayes, Trustee

Voting

Yes

**VOUCHERS AND MANUAL CHECKS:**

Upon a motion made by Trustee McKeown, vouchers and manual checks were approved for payment:

General Fund	\$ 12,148.52
Schedule C Fund	\$ 5,854.25
Water Fund	\$ 2,820.25
Sewer Fund	\$ 8,369.88
Fund #10	\$
Fund #11	\$
Fund #17	\$ 2,353.65
Fund #44	\$
Fund #46	\$
Fund #47	\$
Fund #48	\$
Fund #50	\$
Fund #51	\$
Fund #52	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$

Fund #61	\$	
Fund #62	\$	
Fund #63	\$	
Fund #64	\$	
Fund #65	\$	
Fund #66	\$	
Fund #67	\$	
Fund #68	\$	
Fund #69	\$	
Fund #70	\$	
Fund #71	\$	
Fund #72	\$	
Fund #73	\$	
Fund #74	\$	
Fund #75	\$	
Fund #76	\$	
Fund #77	\$	
Fund #78	\$	
Fund #79	\$	
Fund #80	\$	
Fund #81	\$	
Fund #82	\$	
Fund #83	\$	
Fund #84	\$	
Fund #85	\$	
Fund #86	\$	
Fund #87	\$	
Fund #88	\$	
Fund #91	\$	
Fund #92	\$	
Fund #93	\$	299.65



Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

**TRANSFER:**

Upon a motion by Trustee Hayes the Board resolves to have the following transfer completed in order to fully fund the FD capital projects approved on October 7, 2013:

Turn Out Gear	\$10,000	
Membership Incentive Program	\$ 5,000	
Hurst Cutter	\$ 8,000	
Class A Marching Uniforms	\$ 2,500	
General Fund (A9952.9)>Fire Equipment Reserve (HR21-5031A)		\$25,000

The motion was seconded by Trustee Zhe and carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

A change order for Erie-Attica was presented in the amount of \$39,725. It is for the installation of storm sewers and paved trail replacement. It includes the installation of 130 lf of 30" storm sewer pipe along with two drainage inlets, frame and grates and end sections. The existing paved trail shall be replaced in kind at two locations. The turf shall then be re-established.

Trustee Batzel suggested that Treasurer Quinlan give the Board an update of where we stand budget wise. We haven't had an update and I don't want to see us go over budget. What's in retention?

Trustee McKeown questioned why we would be the one to put in the drainage tile to the north? We shouldn't extend the drainage to the industrial development.

Mayor Freeman – I'm confident we have it and I would like you to think about putting some lighting on the trails.

A motion was made by Trustee Hayes to approve the change order as long as there are funds available. Trustee Zhe seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	No
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

**CODE ENFORCEMENT OFFICER UPDATE:**

- Gray Metal is back filling.

Code Officer Cappello presented to the Board a letter that he will be sending out for deteriorating homes along with a copy of the New York State Property Maintenance Code. The Board was in agreement with the letter and recommended that it be sent out immediately.

**TRUSTEE'S UPDATE:**

**CONFERENCE ATTENDANCE:**

A request was received from Ken Farrell asking that he be allowed to attend a training seminar on Clarifier Optimization and Flow Measurement to be held on November 6<sup>th</sup> in Rochester.

A motion was made by Trustee McKeown and seconded by Trustee Zhe to allow Ken Farrell to attend the workshop. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The Board briefly talked about insurance and waiting to hear from Attorney Whiting on some questions they had. It will be on the Board's next agenda.

Trustee Zhe reported that someone is interested in renting 3 stalls. It will be turned over to the police for review.

Trustee Zhe reported that he and Treasurer Quinlan will meet with the Village's Health Insurance Broker from Kafl on Thursday.

The Board agreed to meet before their next meeting on November 18<sup>th</sup> at 4:30 p.m. to discuss the Police Contract.

Trustee Hayes commented that the Board needs to continue to discuss the proposed rezoning for the Avon Town Square Plaza and Sandi Irish's buildings.

Trustee Batzel stated that the Village Staff needs to discuss in house and implement the suggestions made in regard to the audit that was done. Once things are implemented and in place a response will be sent to the auditor.

Trustee Batzel spoke with Raymond Wager's Office on providing some professional services to the Village. The Board was in agreement that it would be helpful and a motion was made by Trustee Zhe that they be retained on an hourly basis at the rate of \$75 per hour as needed. The motion was seconded by Trustee Hayes and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	No
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The Board all agreed that they would like to see budget status reports, revenue status reports and reconciliations on a monthly basis.

**FIRE CHIEF UPDATE:**

- Gas leak on Halloween in front of the school. We've been there 3 times in two days. 1907 gas line.
- 3 applications were presented to the Board for the next board meeting.

Trustee Hayes reported that on Wednesday at 10:30 there would be a software demonstration from KVS.

Upon a motion the meeting was adjourned at 8:30 p.m.

Respectfully submitted,



Patricia E. Baker  
Village Clerk