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The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, November 18, 2013.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
William Zhe, Trustee
Timmy Batzel, Trustee
Robert Hayes, Trustee

Staff: Tony Cappello
John Barrett
Bryan Scott

Visitors: Kurt Rappazzo, MRB
Leah Shea, Genesee Sun

Mayor Freeman called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

REVIEW OF DPW APPLICATIONS:

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe, the Board went into executive session at 5:30 p.m. to discuss personnel matters. Trustee Hayes seconded the motion and the Board exited executive session at 6:25 p.m. The motion was carried by a unanimous vote.

KURT RAPPAZZO:

Mayor Freeman – We’ve had several meetings and conversations about an applicant seeking zoning changes around Avon Town Plaza. What we failed to get from the applicant was an application. Under current site plan review we are limited to what we can tell a developer to put

in. Mayor Freeman asked Mr. Rappazzo from MRB to please explain our system of site plan review as to concerns on what someone can do on site plan review.

Kurt Rappazzo – First the concept and preliminary plans are done by the Planning Board and final site plan approval & SEQR is done by the Village Board. You have the ability to ask whatever needs to be asked to make sure the project fits what the community needs. We have the Comprehensive Plan so we can better shape the community. An applicant is required to prepare a concept plan of the proposed development for their approval. This would ensure that the request is sufficient for his needs while meeting the Village's expectations for the development of the area. Any development in the drainage area would be responsible for ensuring that the regional facility is adequate, and the current NYS DEC's storm water management requirements are met. Identify as many impacts that may be crucial such as drainage, utilities and traffic. Give the developer as much as possible to think about so he can come back with more information.

For the concept plan it only needs to be a napkin sketch showing how the site interacts with buildings around it, major roads or road blocks with it.

For Dick Martin's proposal, he should have submitted a formal request for the public hearing along with a completed Agricultural Data Statement and SEQR Short Environmental Assessment Form as noted by the County Planning Board. In addition to the mapping, the request should include a written description of the project so that the Board can adequately assess environmental impacts, and make a determination. Any development of these re-zoned areas would require additional SEQR review.

Mayor Freeman questioned building elevations?

Kurt Rappazzo – That's more in the preliminary stage. For rezoning you would want a concept level sketch, not too big but something that shows he has thought it out. We need to know that he knows what he is doing. Hold as many hammers as possible to make sure it gets done.

Trustee Hayes – We all agree, we have dead end roads and incomplete areas that we need to avoid. Due your due diligence why come to the Board for rezoning and not follow the steps.

Kurt Rappazzo – A concept plan isn't binding but it's a good faith effort.

Trustee Hayes – When does an official PRDD become a zoning district?

Kurt Rappazzo – It doesn't, everything that is planned in a PRDD has to meet those rules.

Kurt Rappazzo – If you see what you want to see allow the process to move forward.

Trustee McKeown reviewed the steps involved for when a developer wants to make a proposal to the Village.

Kurt Rappazzo - You hope they have representation with an engineer and they go to the Planning Board who will guide them along with Village Engineers.

Mayor Freeman – One of the biggest complaints we get is the engineering fees from developers.

Mayor Freeman – Maybe the Planning Board’s letter was a little premature on recommending the rezoning change that Dick Martin requested.

Trustee Hayes – I think there have been steps skipped.

Tom – Take the conversation back to the Planning Board tomorrow night.

VILLAGE BOARD MEETING MINUTES

Upon a motion made by Trustee Zhe the minutes from November 4, 2013 meeting are hereby approved as submitted. Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW UPDATE:

- Leaf machine going every day. Salt trucks will be ready to go next week.
- Finished the driveway drainage.
- MRB did the response to DEC
- Augur monster grinder broke a blade
- Working on addressing new SPEDES permit to meet deadline with DEC
- Jim Fusco working on rebuilding gazebo.
- Pulled pilot plant out, they brought a lot of people to look at it and will send us all the data.

Mayor Freeman recommended to get a price for fencing down by the trail and to get rid of all the tires.

VOUCHERS AND MANUAL CHECKS:

Upon a motion made by Trustee Batzel, vouchers and manual checks were approved for payment:

General Fund	\$182,766.88
Schedule C Fund	\$ 10,130.83
Water Fund	\$ 22,565.25
Sewer Fund	\$ 38,193.76
Fund #10	\$
Fund #11	\$
Fund #17	\$ 207.26
Fund #43	\$ 9,417.00
Fund #44	\$
Fund #46	\$
Fund #47	\$
Fund #48	\$ 32.76
Fund #49	\$ 32.76
Fund #50	\$ 32.76
Fund #51	\$
Fund #52	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$

Fund #59	\$ 32.76
Fund #60	\$
Fund #61	\$
Fund #62	\$ 124,082.54
Fund #63	\$
Fund #64	\$ 32.76
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$
Fund #78	\$
Fund #79	\$
Fund #80	\$
Fund #81	\$
Fund #82	\$
Fund #83	\$ 1,656.00
Fund #84	\$
Fund #85	\$
Fund #86	\$
Fund #87	\$
Fund #88	\$
Fund #91	\$

Fund #92	\$
Fund #93	\$
Fund #94	\$
Fund #95	\$
Fund #96	\$
Fund #97	\$
Fund #98	\$
Fund #99	\$
TOTAL	\$ 423,183.32

Manual Checks:	NYS Child Support	Holtz & Ferrara	\$1,023.00
	Nationwide Retirement	Deferred Comp.	\$1,106.00
	Law Enforcement Officers Union	Police Dues	\$ 368.28
	SEIU 200 United	DPW Dues	\$ 223.94
	TOTAL:		\$2,721.22

Trustee Hayes seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes (with exception of Fisher Bills)
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

TRUSTEE'S UPDATE:

STALL RENTAL APPLICATION:

An application for stall rental was received from Michele Albaugh. After the Avon Police Department did an investigation of her background the report showed that there were some liens and judgments against Ms. Albaugh.

The Board felt that she should be asked to pay her stall rent a year in advance to protect the Village and prevent any issues of nonpayment as we have dealt with in the past. Mayor Freeman suggested that he and Clerk Baker make a conference call to Ms. Albaugh to discuss the matter.

FIRE DEPARTMENT APPLICATIONS:

An application was submitted for Brenden Schlinger and Marty Caiazzo for an active member in the Avon Pump Company and an application was received from Ryan Pierce for a social member of the Avon Pumper Company.

Upon a motion made by Trustee Batzel, the applications are hereby accepted to the Avon Pumper Company. Said motion was seconded by Trustee Hayes and carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

XMAS TREE BIDS:

The Avon Village Board had invited the submission of quotes for (23) 7-foot, fresh-cut, Douglas Fir pine trees, the bids to be submitted by 10:00 AM Tuesday, November 12, 2012 at the Office of the Avon Village Clerk.

One bid had been received:

Stokoe Farm Trees	19.00 apiece	for Douglas Fir
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MOTION: Trustee Zhe moved to accept the bid from Stokoe Farm Trees. Trustee McKeown seconded the motion and it was approved by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

LIVINGSTON INSURANCE:

The Board once again briefly discussed the list of options that the insurance broker gave the Board to consider.

Trustee Batzel still had some unanswered questions regarding the replacement on the 1999 Fire Truck and also the new truck. On the newer Fire Truck Selective's definition of full replacement is actually 90% of the full value of the truck. That would cost the Village \$70,000.

The Board is still waiting for a response from Attorney Whiting on his opinion on the insurance coverage for Failure to Supply.

Trustee Hayes reported that he met with FM Design on Friday. So he would welcome any suggestions or recommendations.

Trustee Batzel, Trustee Hayes and the office staff will be meeting with KVS on Friday.

Trustee Hayes reported that a Fiscal Stress Reporting System Conference is coming up on the State Comptrollers website.

Mayor Freeman announced that in February we will have a Village wide Neighborhood Meeting for the Playground.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe, the Board went into executive session at 7:40 p.m. to discuss contractual matters. Trustee Batzel seconded the motion and the Board exited executive session at 8:30 p.m. The motion was carried by a unanimous vote.

The Board agreed to write a letter to all full time employees authorizing the implementation of the Simply Blue Plus Silver 2 to be made effective January 1, 2014.

Upon a motion the meeting was adjourned at 8:45 p.m.

Respectfully submitted,



Patricia E. Baker
Village Clerk