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The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, December 16, 2013.

- Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
William Zhe, Trustee
Timmy Batzel, Trustee
Robert Hayes, Trustee
- Staff: Christine Quinlan
John Barrett
Chief Gary Benedict
- Visitors: Greg Westbrook, Clear Cove Systems
Corey Westbrook, Clear Cove Systems

Mayor Freeman called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

CLEAR COVE SYSTEMS:

Greg Westbrook, co-owner and founder of Clear Cove Systems is a new flat line technology pilot that was demonstrated at the Avon Wastewater Plant. Clear Cove Systems is trying to pitch the technology across NYS. A lot of design goes into it. It has the potential to save money and reduce the load to the plant. You could get to a point where you don't need aeration tanks. Clear Cove Systems, Inc. owns exclusive usage rights to US Patents and additional Patents pending.

Company based on innovative technology and have delivered a pilot to Ithaca. It will provide clean water, energy reduction, activated sludge will be cut in half and energy production. Mr. Westbrook is a Town Councilman in Canandaigua and is interested in the Village's plans for the Waste Water Treatment Plant and hope they can be part of it.

Mayor Freeman – We're not sure what we're going to do yet. There is a lot of merit in what you do.

Greg Westbrook - O'Brien and Gear would be our engineers.

Mayor Freeman – I sat down with gentlemen from DEC and they haven't seen your project yet. How do we go forward with MRB?

Superintendent Barrett – We have to figure out what our priorities are and how much we want to spend.

Mayor Freeman– Timing wise, our priority would be the digester cover and getting it fixed. Bill Davis would coordinate the work with O’Brien and Gear. We’re planning on putting a time line together. EFC is a big part of it.

Trustee McKeown – Are you ready to go today?

Greg Westbrook – Yes.

Superintendent Barrett – A report of the study is being put together currently in which we will receive a copy when complete. The study should prove to be cost effective.

POLICE UPDATE:

Chief Benedict informed the Board that things are progressing with Kaitlyn Saunders. She has completed her physiological testing.

Officer Travis McFadden will be going for the medical part of the Civil Service requirements and then he will be all set.

Chief Benedict commented that Superintendent Barrett and his crew did an excellent job on the streets during the snow storm.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe, the Board went into executive session at 6:35 p.m. to discuss contractual matters. Trustee Hayes seconded the motion and the Board exited executive session at 7:50 p.m. The motion was carried by a unanimous vote.

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

VILLAGE BOARD MEETING MINUTES

Upon a motion made by Trustee Zhe the minutes from December 2, 2013 and December 3, 2013 meeting are hereby approved as submitted. Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

DPW UPDATE:

- Cleaning up snow
- Going to be picking up brush and fix equipment.
- Working on GPS project, went to cloud system it's up and running, all maps on our smart phones. We can upload data from the field and send to the cloud.

Trustee McKeown – It maps hydrants too?

Superintendent Barrett – Yes, we could hook it up into the Fire Department. The hydrants could be coded to see which ones have the most pressure.

Mayor Freeman suggested to Treasurer Quinlan that it would be helpful to analyze the water and sewer. Treasurer Quinlan replied that slippage is a big thing.

Trustee Batzel– Where do we stand with Ray Wagner's office?

Treasurer Quinlan reported that Deputy Clerk Margiotta is still working on November statements and has approximately eight accounts to reconcile. Ray Wagner's office won't be back until January. They want Gary to try and reconcile December on his own

Trustee Batzel– We should see the bank reconciliations at the 2nd Board meeting of each month.

VOUCHERS AND MANUAL CHECKS:

Upon a motion made by Trustee Zhe, vouchers and manual checks were approved for payment:

General Fund	\$ 17,149.41
Schedule C Fund	\$ 13,801.72
Water Fund	\$ 2,579.50
Sewer Fund	\$ 2,949.90
Fund #10	\$
Fund #11	\$ 35,817.78
Fund #17	\$ 207.26
Fund #43	\$ 1,040.00
Fund #44	\$
Fund #46	\$
Fund #47	\$
Fund #48	\$
Fund #49	\$
Fund #50	\$
Fund #51	\$
Fund #52	\$
Fund #53	\$ 97.31
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$

Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$ 94,557.12
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$
Fund #72	\$
Fund #73	\$
Fund #74	\$
Fund #75	\$
Fund #76	\$
Fund #77	\$
Fund #78	\$
Fund #79	\$
Fund #80	\$
Fund #81	\$
Fund #82	\$
Fund #83	\$
Fund #84	\$ 2,808.29
Fund #85	\$
Fund #86	\$
Fund #87	\$
Fund #88	\$
Fund #91	\$

Fund #92	\$
Fund #93	\$ 17.97
Fund #94	\$
Fund #95	\$
Fund #96	\$
Fund #97	\$
Fund #98	\$
Fund #99	\$
TOTAL	\$ 171,063.54

Manual Checks:	NYS Child Support	Holtz & Ferrara	\$1,023.00
	Nationwide Retirement	Deferred Comp.	\$1,106.00
	Law Enforcement Officers Union	Police Dues	\$ 368.28
	SEIU 200 United	DPW Dues	\$ 223.94
	Excellus Blue Cross	Hosp.&Dental Ins.	\$1073.34
	Mark Shea	Del.of Freezer &	
		Dishwasher	\$ 130.00
	Vandana Pozzanghera	NYMS Grnt.Pmt.	<u>\$22,987.20</u>
	TOTAL:		\$26,911.76

Trustee Hayes seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes (with the exception of Erie-Attica)
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

485N – BOARD APPOINTMENT:

Mayor Freeman, Treasurer Quinlan, Louise Wadsworth and Julie Marshall sat down on Thursday to review the successful projects that have been accomplished through the Downtown Grant.

The Town/Village Assessor gave a list of things we need to stay focused on for an assessment exemption option, referred to as 485N, which could provide a 12 year exemption on improvements made to properties in a designated area and funded by a grant, such as the New York Main Street Grant Program. First thing we need to do is appoint a local Board. Jim Blye volunteered and perhaps Phil Swanson and Bonnie Davis, and School Board member David Peck would be interested. Than the Board should convene and designate the district and come back to Board to approve the district and then have a public hearing. Letters to the possible Board candidates will be sent out.

TRUSTEE’S UPDATE:

ROBERT BARRETT APPOINTMENT:

A motion was made by Trustee Hayes and seconded by Trustee Zhe to hire Robert Barrett as the new laborer for the DPW. It was carried by the following vote:

Thomas Freeman, Mayor	Abstained	
Mark McKeown, Trustee	Voting	No
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

SENIOR NUTRITION LEASE:

The Village received a letter regarding the renewal of the lease agreement for the nutrition site for the period of January 1, 2014 – December 31, 2014.

The Board discussed the different issues that exist at the nutrition site. Trustee Batzel added that if the Health Department were to walk in, there would no longer be a nutrition center. The gray container that is kept in the hallway is filled with food and smells. Part of the contract states that the County is suppose to supply janitorial services.

Mayor Freeman noted that the Village had certain obligations according to the contract and that is why we got the dishwasher and freezer and fixed the drawers. XYZ has two cabinets over

there and Van Zant’s cabinet. The hallway is cluttered and it is the nutrition’s responsibility to keep floors clean and leaves raked out of the building.

Mayor Freeman offered to have another conversation with the Site Manager.

Trustee Batzel – I will be more than happy to have a discussion with the County.

The Board suggested that a strong letter with criticism be attached with the lease and sent to the County.

After a discussion of the unsatisfactory condition of the hall, and the complaints that have been received a motion was made by Trustee McKeown the lease between the Village of Avon and the County of Livingston for the purpose of housing the Senior Nutrition site is hereby approved provided a letter be sent by Mayor Freeman on behalf of the Village to the County making them aware of the Village’s dissatisfaction with the housekeeping. Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	No
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Trustee Zhe suggested that because of Martin Luther’s Birthday the Board Meeting in January be held on the 6th and the 27th.

Trustee Zhe– Where are we with the Kime’s?

Mayor Freeman – I will have a solid answer for you in January.

Trustee Zhe– We did not get the state grant funding for the playground, we don’t know why. Hopefully we’ll get some feedback.

Trustee Hayes– The Planning Board asked if the Village Board has discussed their letter on the metal siding.

Mayor Freeman stated that he is against it and felt they were over stepping their bounds. Rochester Street is an Industrial District. We need you to take it back to the Planning Board to understand their logic.

Trustee Hayes reported that another meeting was held with KVS where Trustee Batzel was able to sit in on. KVS tried to negotiate with Mike Tomaselli to take over his clients. The cost of the new software would be about \$60,000-\$75,000. They are on New York State Contract and it would be completely cloud base.

Trustee McKeown questioned the Board on their thoughts to the letter sent from the Planning Board recommending that an amendment to the Village Code, adding text requiring persons proposing any action, requiring public hearing, to post the property in question with a sign stating:

ACTION, REQUIRING A PUBLIC HEARING,
PROPOSED FOR THIS PROPERTY
CALL VILLAGE HALL FOR DETAILS
(585)226-8118

Mayor Freeman – I can’ disagree with that.

A motion was made by Trustee Hayes and seconded by Trustee Zhe to start the process to amend the Village Code. The motion was carried by the following vote:

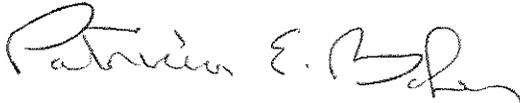
Thomas Freeman, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	No
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown, the Board went into executive session at 8:50 p.m. to discuss contractual matters. Trustee Zhe seconded the motion and the Board exited executive session at 9:15 p.m. The motion was carried by a unanimous vote.

Upon a motion the meeting was adjourned at 8:45 p.m.

Respectfully submitted,



Patricia E. Baker
Village Clerk