

WASTEWATER TREATMENT PLANT: ..... 2  
POLICE UPDATE:..... 3  
WATERSHED:..... 3  
CODE ENFORCMENT: ..... 4  
WASTEWATER TREATMENT PLANT: ..... 4  
MINUTES:..... 4  
BUDGET ADJUSTMENTS:..... 5  
VOUCHERS AND MANUAL CHECKS:..... 5  
CLOSED PROJECTS:..... 6  
PLAYGROUND FUNDRAISER:..... 6  
EXECUTIVE SESSION:..... 6

The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, January 6, 2014.

- Present: Thomas Freeman, Mayor  
Mark McKeown, Trustee  
William Zhe, Trustee  
Timmy Batzel, Trustee  
Robert Hayes, Trustee
  
- Staff: Superintendent John Barrett  
Chief Gary Benedict  
Code Officer Tony Cappello  
Water Operator Kirk Vanderbilt
  
- Visitors: Bill Davis, MRB Group  
Clem Chung, MRB Group  
Miranda Reid, Watershed Manager  
Cathy Higgins, Watershed Inspector

Mayor Freeman called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**WASTEWATER TREATMENT PLANT:**

Bill Davis reviewed a PowerPoint presentation that reviewed the background of the plant. The plant was constructed in 1969. General Foods was the major factor in the design of the plant at that time. The plant has significantly less flow now than originally anticipated with some components taken offline. The plant currently serves the Village, Kraft Foods and Barilla, and discharges to the Genesee River. An original evaluation in 2006 identified a timeframe for some components to be upgraded or replaced.

According to Bill Davis, there is a need for improvements as the DEC has proposed changes to our SPDES permit. Livingston County WSA is also facing changes to their SPDES permit at the Lakeville WWTP. Our plant needs to provide capacity for growth at the Livingston County Industrial Complex. We need to remedy deficiencies from outdated equipment, and bring equipment and components up to today's design standards and provide redundancy.

Bill Davis provided three scenarios including an existing baseline, Phase I design (0-10 years) providing enough capacity to accept Lakeville plant if needed, and a Phase 2 design (10-20 years) assuming full build-out at Livingston County Industrial Complex.

Bill Davis reviewed the existing equipment and components at the existing WWTP site and provided a unit component evaluation for the influent facilities, influent pumping system, trickling filter and aeration tanks, primary and final clarifiers, sludge thickener, anaerobic digesters along with other recommendations.

The Phase I and Phase II improvements at the WWTP site were discussed as well as a summary of the proposed Phase I project and associated annual user costs.

Project cost estimates for two different scenarios were provided with a \$3M project and a \$5M project.

Bill Davis, John and the Board discussed the flatline innovative technology which we are still waiting for a report. According to Bill Davis, this technology may help reduce the load on the trickling filter and may reduce the need for influent building.

At this time, Mayor Freeman addressed the visitors and will come back to MRB's presentation.

### **POLICE UPDATE:**

Chief Benedict discussed the request by the Court to provide security at Village court. Mayor Freeman will speak to Justice Temperato regarding this request.

### **WATERSHED:**

Mayor Freeman introduced Miranda Reid, Watershed Manager, and Cathy Higgins, Watershed Inspector.

Miranda is employed by Livingston County. She provided a PowerPoint presentation on the Conesus Lake Watershed Management Program. Miranda discussed the area of the watershed, the watershed council, committees, the work program, and the annual report card. Miranda reviewed the agricultural best management practices, stream bank remediation, invasive species prevention and early detection, response planning, road ditch remediation, green infrastructure, and education and outreach. Miranda discussed the watershed characterization plan with a ten year update, water quality monitoring, the trophic state results and stream water quality assessment index.

John Barrett-Where do projects come from?

Miranda-From the Conesus Lake Association, technical committee and other watershed partners.

Miranda reviewed the 2014 work program that includes rain gardens at Vitale Park, a water quality program at Camp Stella Maris, continue the water steward program, recruit volunteers to look for invasive species, and continue stream bank remediation projects.

Kirk-Miranda delicately balances the relationship with local farmers in the watershed.

Cathy is employed by the Department of Environmental Health. Cathy provided a PowerPoint presentation on the Watershed Inspection Program for Conesus Lake. She discussed what is the watershed, enforcement, duties, education and outreach, organizations that she works with, activities, and events in the watershed. Cathy reports activities to the Watershed Council.

Mayor Freeman-Have you ever had to close any of the Lake's beaches?

Cathy-Yes, but only due to blue-green algae blooms.

Cathy explained that there has been an increase in sodium through the years which requires specific language for health effects on the water report.

Kirk-Do homeowners want to work with code enforcement on events?

Cathy-Nine times out of ten, homeowners don't realize what they are doing is wrong. People want to comply and work with her and other agencies.

Mayor Freeman thanked Miranda, Cathy and Kirk for their presentations and thorough reviews.

**CODE ENFORCMENT:**

Code Enforcement Officer Cappello stated that Jim Schillinger would like to convert his existing commercial spaces at 65 East Main St. to residential units as he hasn't been able to rent them for commercial use. Tony will take this to Planning Board for review.

The old Macaroni factory at 234 Rochester St. has a new owner who will operate a canoe building business. It is a two-man operation. The owner will not be renting to others.

The two new homes on D'Angelo Parkway need certificate of occupancy's, with the drainage to be completed in early spring. Mayor Freeman advised Tony to speak to Reid Whiting as well as Kurt Rapazzo, MRB, to write an action plan.

**WASTEWATER TREATMENT PLANT:**

Bill Davis and the Board reviewed financing and the timeline for SEQRA, bond resolution, estoppel, etc. Bill stated that we aren't going to meet the EFC deadline but he has been told to do the best we can.

Mayor Freeman would like to do SEQRA and the bond resolution at a public meeting for input. The Board resolved to have a special meeting on Tuesday, January 14, 2014, at 6 p.m.

**MINUTES:**

Upon a motion made by Trustee Zhe the minutes from December 16, 2013, meeting is hereby approved as submitted. Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**BUDGET ADJUSTMENTS:**

Upon a motion made by Trustee Zhethe following budget adjustments are hereby approved as submitted.

To adjust for deferred compensation audit by Wager’s office.

Increase	A1325.4	\$1450.
Decrease	A9015.8	\$1450.

To adjust for Catuzza engineering and demo bills.

Increase	A1440.4	\$12,500.
Increase	A3650.4	\$59,858.
Decrease	A599	\$72,358.

Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

**VOUCHERS AND MANUAL CHECKS:**

Upon a motion made by Trustee Hayes, vouchers and manual checks were approved for payment:

General Fund	\$20,211.85
Schedule C Fund	\$ 47,476.20
Water Fund	\$ 5,801.53
Sewer Fund	\$ 12,906.55
Fund #17	\$ 13,082.26
Fund #93	\$ 969.30

TOTAL	\$ 100,447.69
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Manual Checks:	NYS Child Support	Holtz & Ferrara	\$1,023.00
	Nationwide Retirement	Deferred Comp.	\$1,156.00
	Travelers Property Casualty	Fidelity Bond	\$ 168.00
	Dr. Oros	NYMS Grant.Pmt.	<u>\$19,438.75</u>
	<b>TOTAL:</b>		<b>\$21,785.75</b>
			Trustee Zhe

seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

**CLOSED PROJECTS:**

Upon a motion made by Trustee Zhe, the following projects are hereby completed and the remaining funds returned to their original sources:

Project Name	Balance Remaining	Original Source
H53-WTP Main Control Panel	\$4242.69	C201-Sch. C Fund Balance
H59-WWTP Engineering Study	\$0	
H84-WWTP Telemetry Upgrades	\$753.08	HR42-WWTP Reserve

Trustee Hayes seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

**PLAYGROUND FUNDRAISER:**

Trustee Zhe stated that the playground fundraiser “Fund the Fun” is Saturday, January 25, 2014, at the Avon Inn. Tickets are \$20 each and can be purchased at Village Hall.

**EXECUTIVE SESSION:**

Upon a motion made by Trustee McKeown, the Board went into executive session at 9:15 p.m. to discuss personnel matters. Trustee Zhe seconded the motion and the Board exited executive session at 9:30 p.m. The motion was carried by a unanimous vote.

Upon a motion the meeting was adjourned at 9:35 p.m.

Respectfully submitted,   
Christine Quinlan  
Treasurer