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The Annual meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, April 7, 2014.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
William Zhe, Trustee
Robert Hayes, Trustee

Absent: Timmy Batzel, Trustee

Staff: Christine Quinlan
John Barrett
Chief Gary Benedict, Jr.
Sergeant Joseph Geer
Tony Cappello

Visitors: Ryan Colvin, MRB

Mayor Freeman opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

ANNUAL MEETING 2014:

Mayor Freeman opened the Annual Meeting by reading the duly published notice.

APPOINTMENTS:

Mayor Freeman began by appointing Mark McKeown as Deputy Mayor for a term of one year, and asked for a motion to approve the following appointments:

Upon a motion made by Trustee McKeown, the following appointments were made:

AVON POLICE DEPARTMENT:

Sergeant
Police Officer
Police Officer
Police Officer

Joseph Geer
Timothy Ferrara, Jr.
Matthew McFadden
Travis McFadden

Police Officer - Part time
Police Officer – Part time

Kenneth Ippolito
Tamara Bingham

Police Officer – Part time	Michael Bihrl
Police Officer – Part time	Mark Bishop
Police Officer – Part time	Dan Gleason

DEPARTMENT OF PUBLIC WORKS:

Superintendent of Public Works	John Barrett
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ANNUAL:

Zoning Officer	Anthony Cappello	1 yr.
Code Enforcement Officer	Dean O'Keefe	1 yr.
Village Attorney	Reid Whiting	1 yr.
Acting Village Justice	Peter Piampiano	1 yr.
Court Clerk	Janis Cole	1 yr.
Deputy Court Clerk	Jennifer Sergeant	1 yr.

TWO YEAR APPOINTMENTS:

Village Clerk	Patricia Baker	2 yrs.
Deputy Clerk	Gary Margiotta	2 yrs.
Treasurer	Christine Quinlan	2 yrs.

PARK COMMISSION:

Park Commission Chairperson	John Marks	1 yr.
Park Commission Member	Marnie Baker	5 yrs.

ZONING BOARD:

Zoning Board Chairperson	Dan Freeman	1 yr.
Zoning Board Member	James Gerace	5 yrs.

PLANNING BOARD:

Planning Board Chairperson	Paul Drozdziel	1 yr.
Planning Board Member	Bonnie Taylor-Davis	7 yrs.
Planning Board Member	Laura Nobles	7 yrs.

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

BOARD LIAISONS:

- Planning Board – Trustee Hayes & Trustee Batzel
- Fire Board – Trustee McKeown
- Park Commission – Trustee Zhe
- Water – Mayor Freeman
- Town Board - Will continue to have joint meetings throughout the year

Mayor Freeman asked if the Board members would attend the different Boards from time to time becoming familiar with each one and the duties they perform.

Upon a motion made by Trustee Hayes the following are hereby approved as follows:

BANK:

- The Bank of Castile
- Community Bank
- Five Star (Wyoming County Bank)
- J P Morgan (Chase)
- Canandaigua National Bank & Trust

OFFICIAL PAPER:

- The Livingston County News

MEETING NIGHTS AND TIMES:

First and third Monday of each month at 6:00 pm.

In an effort to conduct an efficient and time conscious Board meeting, Mayor Freeman asked that all parties having items for discussion with the Village Board present them to Clerk Baker by noon the Thursday before the meeting for insertion on the agenda. Only topics listed on the agenda will be discussed at the Board meetings. Mayor Freeman asked that all Trustees and employees come to the meetings prepared to discuss the items on the agenda.

ADVANCED APPROVAL OF CLAIMS:

Utility bills, postage, etc., bills which might incur a late penalty shall be paid in advance and approved at the next regular Village Board meeting.

MILEAGE ALLOWANCE:

IRS 2014

Privately owned vehicle – 56 cents per mile

Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

Upon a motion made by Trustee Zhe the following investment policy, borrowing policy and check signing authority is hereby approved as submitted:

INVESTMENT POLICY

1. INVESTMENT POLICY PURPOSE:

The Board of Trustees desires to provide the finest services possible to its residents, compatible with the least cost to its taxpayers. To achieve this goal, all sources of revenue, other than taxes, must be enhanced. Interest earnings offer a large potential alternative source of revenue.

The Board of Trustees desires that excess Village monies, not needed for immediate payment of bills, be temporarily invested to earn a safe return as provided for within the Village Law, General Municipal Law, Local Finance Law and Banking Law. The criteria for investing Village monies, in order of priority, shall be:

- 1.1 Safety-Funds must not be lost to the Village.

- 1.2 **Liquidity**-Appropriate amounts must be available for each payroll, debt service, and abstract date. No investment should mature later than the date the invested funds are anticipated to be needed and in no case, more than two years from the date of purchase.
- 1.3 **Yield**-The highest market interest rate available (other conditions being equal) is to be solicited.

2. PRUDENCE:

All participants in the investment process shall act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Village's ability to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs; not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

3. DIVERSIFICATION:

The policy of the Board of Trustees is to reduce the risk by diversifying deposits and investments by: (1) bank or trust company, (2) investment instrument, and (3) date of investment maturity.

4. DELEGATION OF AUTHORITY FOR INVESTING VILLAGE MONEY AND SIGNING CUSTODIAL/SECURITY AGREEMENTS:

The Board of Trustees hereby specifically delegates the authority to sign the written security and/or custodial agreements with the designated banks and to make the day-to-day investment decisions, including Certificates of Deposit, within the guidelines and limitations of this policy resolution to the incumbent in the position title of:

- 4.1 Village Treasurer, as Chief Fiscal Officer, and/or
- 4.2 Village Mayor, and/or
- 4.3 Deputy Mayor

The above officers and administrators are hereby authorized to utilize the advisory services of municipal consulting firms in planning the timing, amount, maturity, bidding, placement, and reporting of any investments made hereunder.

5. AUTHORIZED COMMERCIAL BANKS OR TRUST COMPANIES:

The Board of Trustees authorizes the use of the following commercial banks or trust companies (not savings banks or associations), located and authorized to do business in New York State, for placing investments and specifically prohibits using private brokerage firms or investment firms. Diversification of depositories increases the safety and total FDIC coverage of Village monies. Consequently, to the extent practical, more than one bank or trust company will be utilized. The Village must enter into a written Security Agreement and/or Custodial Agreement with each (General Municipal Law §10 & §11, Local Finance Law §165.00 (b), Banking Law @107-a).

- 5.1 Community Bank
- 5.2 The Bank of Castile
- 5.3 Five Star
- 5.4 J P Morgan Chase
- 5.5 Canandaigua National Bank
- 5.6 And any other commercial banks or trust companies meeting the above requirements when bidding conditions warrant.

6. AUTHORIZED INVESTMENT INSTRUMENTS:

The Board of Trustees authorizes the following types of investment instruments for investing Village monies with commercial banks or trust companies authorized to do business in New York State:

- 6.1 Savings Accounts.
- 6.2 N.O.W. Accounts.
- 6.3 Money Market Deposit Accounts.
- 6.4 Super N.O.W. Accounts.
- 6.5 7 to 31-Day Accounts.
- 6.6 Certificates of Deposits.
- 6.7 Repurchase Agreements.
- 6.8 U.S. Treasury Bonds, Bills, Notes.
- 6.9 Other investment instruments as may be approved by the Office of the State Comptroller from time to time.

7. FDIC INSURANCE AND OVERAGE COLLATERALIZATION:

The primary objectives of this policy are to enhance the safety and availability of any Village monies invested. These objectives are partially met by FDIC insurance covering the first \$100,000 of Village checking account deposits and an additional \$100,000 for time or savings account deposits with any one specific commercial bank or trust company (12 Code Federal Regulations 330.8).

Any amounts exceeding the FDIC insurance limit, as presently set or subsequently revised, are to be insured to the Village by requiring an allocation and pledging of appropriate collateral by the bank or trust company winning the bid for the investment. All investments must be bid specifying "with collateral". Written custodial and/or security agreements must be entered into with each bank or trust company (General Municipal Law, §10 & §11, Banking Law §107-a) which require the custodial bank or trust company to keep the securities they purchased as collateral for the Village separate and apart from the institution's own general assets. Banking law requires the bank or trust company to comply in completing the written agreements.

8. SECURITY AGREEMENT:

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. The security agreement shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events, which will enable the Village to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the Village, such securities shall be delivered in a form suitable for transfer or with an "assignment in blank" to the Village or its custodial bank.

The security agreement and the custodial agreement may be combined in a single document pursuant to Section 10, 3, a of the General Municipal Law.

9. CUSTODIAL AGREEMENT:

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be co-mingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a

security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Village a perfected interest in the securities.

10. COLLATERAL:

Village deposits and investments may be secured either by obligations or securities or, in whole or in part, by a surety bond or irrevocable letter of credit.

Surety bonds must be issued by an insurance company authorized to do business in this State, the claims-paying ability of which is rated in the highest rating category by at least two nationally recognized rating organizations. The surety bond must be equal to 100% of the aggregate amount of deposits and the agreed upon interest.

Eligible letters of credit will be those issued by a bank or trust company (other than the bank or trust company with which the investment is placed) with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest that either:

- 10.1 has commercial paper or other unsecured short-term obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company has commercial paper and other unsecured short-term debt obligations) rated in one of the three highest rating categories by at least one nationally recognized rating organization; or
- 10.2 is in compliance with applicable minimum federal risk based capital requirements.

11. ELIGIBLE SECURITIES FOR COLLATERAL PURPOSES:

The current market value of collateral utilized must equal or exceed the value of the collateralized deposits. The currently permitted collateral may be subsequently supplemented by new instruments when approved by the Office of the State Comptroller. Permissible collateral includes (General Municipal Law §11, 31CFR, 203.15):

- 11.1 Obligations issued by the United States, an agency thereof or a government sponsored corporation fully insured or guaranteed as to the payment of principal and interest, an agency thereof or a United States sponsored corporation;
- 11.2 Obligations issued or fully insured by this state, obligations issued by a municipal corporation, school district or district corporation of this state or obligation of any

- public benefit corporation which under a specific state statute may be accepted as security for deposit of public moneys;
- 11.3 Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank; and
 - 11.4 Obligations partially insured or guaranteed by any agency of the United States, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.

All investment obligations shall be payable or redeemable at the option of the Village within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided; and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village within two years of the date of purchase.

12. TRANSFER OF FUNDS:

The Board of Trustees specifically authorizes the designated officials the authority to use electronic transfer of funds, among the approved banking institutions, to assist in obtaining "federal funds" enhanced interest rates. Each such transfer shall be specifically identified in the original journal entry as a "wire transfer" and subsequently supported by the bank statement or confirmation notice to provide an audit trail.

13. SAFEKEEPING:

The Board of Trustees specifically authorizes the designated officials the authority to turn over the physical custody of Certificates of Deposit and other evidences of investments for "safekeeping" possession to the bank, as provided in General Municipal Law §11(3), to facilitate access to funds at maturity and to eliminate having bearer certificates in the Village offices.

14. CO-MINGLING OF FUNDS:

The co-mingling of various funds into a single common investment is specifically authorized provided that the separate identity of each fund is maintained and the proportionate share of interest is allocated to each upon maturity of the investment (General Municipal Law §10 and §11).

15. WRITTEN REPORTS:

All investments shall be documented in written reports to the Mayor, for subsequent presentation to the Board of Trustees, outlining the details of each investment including: the amount, dated and maturity dates, interest rate and the unsuccessful quotes received thereon. When investments are placed, these reports should be presented no less than monthly (General Municipal Law §10).

BORROWING POLICY

1. BORROWING PURPOSES AND DEBT INSTRUMENTS

1.1 The Local Finance Law authorized Operating Borrowings to cover cash-flow shortfalls including: Revenue Anticipation Notes, Tax Anticipation Notes, or Budget Notes. The Board of Trustees through the adoption of a formal Borrowing Resolution must authorize these types of borrowings.

1.2 Capital Borrowings many including Ban Anticipation Notes, Statutory Installment Bonds, and Serial Bonds. These borrowings are only authorized for items for which the New York Legislature through Section 11.00 of the Local Finance Law has established a Period of Probable Usefulness. These borrowings, generally, may only be undertaken after a positive public majority vote at the Annual or special election. The Board of Trustees must formalize the authority for the indebtedness by adopting a legally complete formal Bond Resolution prior to any borrowing. A recognized bond counsel should prepare the text of the Bond Resolution, vote and legal notices. The Board of Trustees hereby delegates its authority to set the terms and conditions of any borrowing to the Treasurer, as Chief Fiscal Officer, of the Village.

2. BORROWING PROCEDURES:

The Treasurer shall make recommendations to the Board of Trustees on the timing, bidding, terms and conditions of, placement and reporting on any borrowings. Operating borrowing recommendations shall be supported by a monthly cash flow estimate covering the time thereof and establishing the amount of such borrowing. The Treasurer is authorized to solicit and use the services of a Financial Consultant and Bond Counsel in planning and completing any borrowing to optimize the number of potential quotes and obtain lower market interest rates.

3. WRITTEN REPORTS:

All borrowings shall be documented in written reports outlining the details of each borrowing and the interest rate quotes received thereon. The written report shall be first presented to the Mayor, who shall report thereon at the next regularly scheduled Board Meeting.

4. LEGAL OPINION:

The use of a recognized "Red Book" Bond Counsel is hereby approved to draft the legal notices, resolutions, borrowing instruments, and render his approving Legal Opinion on the legality and tax status of the debt instrument.

CHECK SIGNING AUTHORITY:

The following check signing authority is hereby adopted for the Mayor, Deputy Mayor and/or Treasurer:

- Checks in the amount of \$0 - \$10,000 – one signature required
- Checks in the amount of \$10,000 or more – two signatures required
- Withdrawal slips, wire transfers – one signature required.

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

M/WBE-EEO MINORITY BUSINESS OFFICER:

Trustee McKeown offered the following resolution to amend the previously adopted resolution and to adjust the M/WBE goals as follows:

MINORITY AND WOMEN'S BUSINESS-EQUAL EMPLOYMENT OPPORTUNITY PROGRAM WORK PLAN

NEW YORK CLEAN WATER STATE REVOLVING FUND
MUNICIPAL OTHER THAN LAND ACQUISITION

Policy Statement:

The Village of Avon (Name of Applicant)

Commits to carrying out the intent of the New York State Executive Law, Article 15-A which assures the meaningful participation of minority and women’s business enterprises in contracting and services, and the meaningful participation of minorities and women in the workforce on activities financed by the CWSRF program.

Minority Business Officer:

Patricia E. Baker (Name of Designated Officer)

is designated as the local Government Official or Minority Business Officer responsible for administering Minority and Women’s Business-Equal Employment Opportunity (M/WBE-EEO) program for

The Village of Avon
(City, Town, Village, County, etc).

MBEO Officer Phone (585) 226-8118
Number: _____

M/WBE Projected Goals:

10 % Minority Business Enterprise Participation

10 % Women’s Business Enterprise Participation

EEO Projected Goals:

5.3 % Minority Labor Force Participation

6.9 % Female Labor Force Participation

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

Trustee McKeown reported that he will suggest to the Association that the checking account should be moved to the bank to the Village where the Association President or Treasurer is from for ease of banking.

2014-2015 BUDGET PUBLIC HEARING:

Pursuant to Section 5-508 of Village Law, the tentative budget for the Village of Avon had been prepared and filed with Village Clerk Patricia Baker and had been available for inspection from 8:00 a.m. until 4:00 p.m. weekdays. Mayor Freeman opened the public hearing, in relation to adoption of the budget at 6:15 p.m. No members of the public were in attendance.

The Board is expected to consider adoption of the budget Monday, April 21, 2014.

POLICE UPDATE:

- The robbery that occurred at the Tops Store was discussed with the Board.
- Chief Benedict reported that County Personnel needs something in writing showing that he has been moved from a full time interim Police Chief to a part-time Police Chief.
- Clerk Baker will discuss this with Attorney Whiting on what needs to be done.
- Mayor Freeman informed Chief Benedict that the Board needs to have more conversation regarding the new police vehicle.
- Mayor Freeman mentioned the possibility of a 10k race on the Greenway/Erie-Attica trail in conjunction with the Corn Fest.
- Chief Benedict stated that he had heard about the possibility but no one has yet to contact him.

- We have budgeted more for part-time help because we've picked up a couple of special events.
- New radios came in.
- On Tuesday and Wednesday the Chief will be in Albany at the Traffic and Safety Conference.

Trustee Hayes asked if he could get a report of deer incidents in or near the Village for the past six months. Sergeant Geer said he would put together a report for Trustee Hayes.

CODE OFFICER UPDATE:

- Stopped at 127 Prospect Street and talked with the property owner regarding the complaint of the trash and junk in the yard. Because of the weather he was told that she couldn't get a dumpster. She asked that she'd be given two weeks to clean up the yard. Inside they are dry walling and putting in insulation.
- Tom – We need to document in letter format what is expected from her. Please copy the Village Board on all correspondence.
- Trustee McKeown – We've gotten six applications for Part-Time Assistant Code Enforcement Officer. The deadline is April 11th. After that time, Trustee McKeown will make copies of the applications and get the information to the Board and Tony Cappello.
- Going to send letters out for sidewalks up at D'Angelo Parkway.

RYAN COLVIN, MRB ENGINEERING:

Mayor Freeman commented to Ryan Colvin that MRB has treated the Village very well, no question. We had a discussion and you understood where the Village is coming from as far as why we are questioning the charges and how you arrive at the costs.

Ryan Colvin - It's different for every Village and we look back on past experiences. We know your system pretty well and that is what Bill Davis accounted for. If we go over and miss something than we eat it. Some people want a lump sum if it's pretty straight forward we're confident in giving you a number that is not in excess. We usually put it in a draft form and discuss it.

A proposal from MRB for assistance with the pretreatment Requirements under the new SPDES permit was submitted to the Board for their approval.

Ryan Colvin – Go hourly and not to exceed on your pre-treatment proposal. You will get a greater detailed bill. Down the road we can throw it into the project for reimbursement. Going forward, draw up a contract and do hourly even if it is only \$500.

A motion was made to approve the proposal for Professional Services for the Wastewater Treatment Plant SPDES Permit and Pretreatment Compliance Assistance with the revision of hourly not to exceed \$18,000 by Trustee Zhe. The motion was seconded by Trustee McKeown and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

Ryan Colvin informed the Board that he may have a couple of suitable people that will fit our qualifications for Lead Wastewater Treatment Plant Operator for the Village.

The Site Survey of the Wastewater Plant site is under way (as part of the Planning Study) and we should get results soon. MRB will be working on the Engineering Proposal for the work we intend to do at the WWTP as the next step and hope to have that ready for the board meeting on the 21st.

Mayor Freeman and Bill Davis had a meeting on Friday with the NYSDEC. DEC presented them with a proposed sequence of upgrades in which the Mayor distributed to the Board. Bill Davis handled it flawlessly and did a great job with the DEC.

MINUTES:

Upon a motion made by Trustee Hayes, the minutes from the March 31, 2014 Village Board meeting are hereby approved as submitted. Trustee McKeown seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

DPW UPDATE:

At the last Board meeting the Board chose not to close the project for the Genesee Street Crosswalk. They would like to see it repaired and discussed different options.

Mayor Freeman instructed Superintendent Barrett to contact Tom Jerris to get an estimate to have him do the work.

Superintendent Barrett reported that he has spoken with two different power brokers. They each have given the option of 12, 24 or 36 months fixed rate. The two power brokers that submitted bids with fixed rates were:

Entheos	36 Month Fixed Rate – 0.06670
Power Management	36 Month Fixed Rate – 0.0679

Everything in the market shows that the high rates are going to go on for some time.

Superintendent Barrett recommended to the Board that this should be done quickly. If we did this a month ago, we would have saved \$8200. Right now we average 14 cents. A fixed rate would be easier for budgeting purposes. I believe that we should go with Entheos Energy at a fixed rate for 36 months.

A motion was made by Trustee Zhe to proceed and seconded by Trustee Hayes to contract with Entheos Energy and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

Colleen Mann is questioning the status with the berms.

Mayor Freeman asked Superintendent Barrett to get a quote on putting in a trench drain so that he can get back in touch with Mrs. D'Angelo.

Superintendent Barrett reported that he would be on vacation May 5th – 12th.

VOUCHERS AND MANUAL CHECKS:

Upon a motion made by Trustee McKeown the following vouchers were approved for payment:

General Fund	\$10,056.98
Water Fund	\$ 2,189.90
Sewer Fund	\$ 5,638.85
Fund #4	\$ 7,749.02
Fund #11	\$
Fund #17	\$
Fund #50	\$
Fund #52	\$
Fund #53	\$
Fund #54	\$
Fund #55	\$
Fund #56	\$
Fund #57	\$
Fund #58	\$
Fund #59	\$
Fund #60	\$
Fund #61	\$
Fund #62	\$
Fund #63	\$
Fund #64	\$
Fund #65	\$
Fund #66	\$
Fund #67	\$
Fund #68	\$
Fund #69	\$
Fund #70	\$
Fund #71	\$

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

TRUSTEE’S UPDATE:

COMMERCIAL SEWER PUBLIC HEARING:

The hearing for the commercial sewer hearing was reconvened.

The Board reviewed the proposed commercial sewer unit changes. Two letters were received from commercial users asking that their accounts remain the same. B & B submitted a letter for 310 West Main Street. They asked that the Board take into consideration that during the summer months of 2013, they were undertaking a capital improvement project that involved painting the exterior of the main building. As part of the project the exterior of the building required an extensive power washing process that required an unusual amount of water to complete prior to the final painting of the building.

A letter from TG-Cotops was also acknowledged stating that during November 2013 the water bill was abnormally high, however, the February 2014 billing showed a 47% decrease in consumption. They are not currently aware of why the consumption for the months of August through October would have been as high as they were, but will be investigating it. They believe it to be an isolated occurrence and requested that the account remain unchanged.

Dan Driscoll requested that for 58 West Main Street their account be kept the way it is. He had received a letter from Kirk Vanderbilt stating that the records show that there may be a potential leak due to high water volume. Mr. Driscoll reported that he had changed the mechanics inside each toilet to see if that would make a difference. Between November 1st and February 1st the water bill went up \$100.

<u>Acct.</u>	<u>Name</u>	<u>Present</u>	<u>Proposed</u>
1001300	Matthew Murphy	3	4
2006700	Edward Coyne	W-28,SE-24	W-27,SE-23

2006800	Community Bank	2	1
4001000	ACS Elementary School	10	8
300100	Pizza Land	3	5
300700	St. Agnes School	3	2
4001100	ACS High School	26	24
500200	Richard Martin	1	4
500600	PEMM, LLC	22	26
5001125	Avon Towne Plaza	1	2
5001500	Tom Wahl's	16	18
5002050	McDonalds	9	7
5002100	Peppermints	6	7
5002250	Tops Markets	9	8
5002251	Cotops	6	11
6006800	Community Integrated Svcs.	2	1
7005300	Michael Oros	1	2
11002500	B&B Precision	3	4
12004300	Star Headlight	18	11
12004600	Gray Metal Products	8	9
12004800	Aldon	8	6
12005500	A.B. Eqt. Co.	2	3

TOTAL W 187 188

TOTAL SE 183 184

After reviewing A.B. Eqt. and Cotops, the Board agreed to leave them as they are currently.

A motion was made by Trustee McKeown and seconded by Trustee Zhe that A.B. Equipment remains at two and Cotops remain at six. B&B shall also remain at three as requested. The motion was seconded by Trustee Hayes and carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Absent	

FIRE DEPARTMENT ELECTION:

Upon a motion from Trustee Zhe, the following election results from the 2014 Fire Department Election are hereby accepted by the Village Board of Trustees:

Daniel Snyder	Fire Chief
Brian Strozewski	1 st Assistant Chief
David Piampiano	2 nd Assistant Chief

Trustee McKeown seconded the motion and it was passed by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel	Absent	

AVON FREE LIBRARY:

A letter from Avon Free Library was received requesting that the Village increase its annual support of the library by \$1000, to a total of \$44,000. A similar request was made to the Town Board also.

A motion was made from Trustee Zhe to increase the annual contribution by \$1,000. The motion was seconded by Trustee Hayes and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Abstained	
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel	Absent	

ESTABLISHING STANDARD WORK DAYS FOR ELECTED AND APPOINTED OFFICIALS:

State regulations requires participating employers to submit a Standard Workday and Reporting Resolution to the New York State and Local Retirement System for all paid elected and appointed officials who are members and are in a new term of office or appointment that began on or after August 12, 2009.

BE IT RESOLVED, that the Village of Avon hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Mayor Thomas Freeman	5.69 days
Trustee Robert Hayes	3.50 days

Clerk Patricia Baker
 Code Officer Dean O’Keefe
 Superintendent John Barrett
 Deputy Court Clerk Jennifer Sargeant
 Bonnie Taylor-Davis – Planning Board Member 2.56 days
 Patrick McCormick – Planning Board Member .18 days
 Deputy Clerk Gary Margiotta
 Treasurer Christine Quinlan
 Court Clerk Janis Cole 4.78 days
 Malcolm LaFever (Resigned) 1.25 days
 Laura Nobles
 Paul Drozdziel

A motion was made by Trustee Hayes and seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

CONFERENCE ATTENDANCE:

A Conference Attendance Request was submitted by Kirk Vanderbilt to attend the GIS/SIG Annual Conference to be held on April 15, 2014 at the Burgundy Basin Inn. The reason for attending is for GIS training.

A motion was made by Trustee Hayes and seconded by Trustee Zhe to permit Kirk Vanderbilt to attend the seminar as requested. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	
Robert Hayes, Trustee	Voting	Yes

The Board discussed the upcoming Association Dinner that they would be hosting in June. They discussed briefly menu items and possible speakers.

Trustee McKeown reminded the Board that he and Trustee Zhe would be meeting on April 23 @ 6:00 p.m. to talk union negotiations.

Trustee McKeown followed up with Gary Margiotta and bank reconciliations were done. Treasurer Quinlan checked his work. Trustee McKeown will talk with Gary and tell him that they expect to review the reconciliations at the 2nd meeting of each month.

Trustee Hayes reported that the water is cascading over the culverts on the Erie Attica Trail.

John Barrett reported that there is a punch list and they will be back in the Spring.

Mayor Freeman reminded the Board of the work session on April 21st at 5 p.m. with Sustainable Energy Developments, Inc. and that he has invited Supervisor LeFeber to attend.

Upon a motion, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,



Patricia E. Baker, Village Clerk