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The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, December 15, 2014.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
William Zhe, Trustee
Robert Hayes, Trustee
Timmy Batzel, Trustee

Staff: John Barrett
Tony Cappello
Brian Glise
Christine Quinlan

Bill Davis, MRB
Kurt Rappazzo, MRB

Mayor Freeman called the meeting to order at 6:00 p.m. with the pledge of allegiance.

DEPARTMENT OF PUBLIC WORKS UPDATE:

- Fixing and cleaning equipment and putting away leaf machine.
- We are doing some painting and getting the shop cleaned up.
- Put all the Xmas wreaths up and they are in need of replacement. Something to consider for next year's budget.
- Light posts covers are yellowing and need to be replaced. We have also had trouble with the ballast and are replacing them.

Mayor Freeman asked Superintendent Barrett to bring one in to the next Board meeting and also asked Treasurer Quinlan to get out the specs for the lighting and see what the promise or warranty was.

Superintendent Barrett reported that he was going to attend a meeting at 7 p.m. this evening for Conesus Lake which is being spearheaded by the Conesus Lake Association along with the DEC. The plan involves Conesus Lake and Honeoye Lake. They will talk about algae and what happens if it gets into your filtration system. The algae can release toxics. Superintendent Barrett was curious as to how this would be paid for. The farm runoff is the cause of this.

Trustee McKeown stated that the presentation will be on line Tuesday.

Superintendent Barrett showed the Board a data base for the tree survey that was done by Andy Pleninger of Urban Forestry. The survey is done every five years. The demonstration showed what is looked at such as diameter and size, species of trees and need and priority according to the health of the tree. Safety issues and placement of the trees plays a part in prioritizing them. Andy also gives recommendation on whether to replace the tree or not. The trees listed now will take the Village crew through five years of pruning and trimming.

Mayor Freeman – How many trees can you remove in one year?

Superintendent Barrett – 20-25 trees for \$10,000.

Superintendent Barrett also showed the Board a presentation identifying the watershed streams and drainage creeks, along with easements that we presently have. There were 300 easements identified in title searches, and only about 50 had something to do with the drainage or storm sewer and were put on the map.

It takes MRB approximately 1 ½ hrs. to put a single easement on the map according to Superintendent Barrett and he expressed to the Board how pleased he was with the job and how it would make his job easier. He will be able to use this when he is out in the field.

Kurt Rappazzo – The Village should put together a standard template easement.

BILL DAVIS & KURT RAPPAZZO:

After the heavy rainfall that was experienced by the Village in late July, the Village requested that MRB Group to find effective, economical solutions to reduce the impact of short-duration, high intensity storms.

MRB did a study to describe the observations and potential improvements to reduce flooding impacts in each of the following areas:

- Pole Bridge Road near Five Lot Farm
- Genesee and Spring Street area
- Sackett Road near the Hayes property
- CVS Plaza and the Martin Property
- Hal-Bar Road Pond

MRB walked these problem areas with John Barrett to observe upstream and downstream field conditions, gain an understanding of the issues, and consider potential solutions. Base mapping was developed based on digital data and these observations, to help determine the general extent of contributing watersheds for use in the conceptual design of potential improvements.

MRB gave a brief overview of each problem area and a suggested potential improvement along with any alternatives.

Kurt explained the Drainage Improvement overview.

Pole Bridge Road near Five Lot Farm –

- Construct a storm water management facility in the farm fields upstream of Pole Bridge Road in the Town of Avon.
- Modify the existing Five Lot Farms detention facilities to better mitigate storm water runoff.
- Construct the designed Alexander Crossing regional storm water management facility.

Kurt Rappazzo suggested working with the current owner of Alexander Crossing or work with the school.

Trustee McKeown – So a potential pond is not worth doing?

Kurt Rappazzo – It would have very little impact.

Genesee and Spring Streets –

- Construction of a regional storm water management facility in the Five Lot Farm/Pole Bridge Road area would have a positive impact on flooding at Genesee Street.
- The Village should consider installing an angled rebar grate on the system inlet at Genesee Street, and any other system inlet subject to potential debris. An angled grate would have kept the larger debris from entering and clogging the system.
- The Village could consider providing a stabilized channel down the embankment to a drop inlet that is connected to the storm sewer system along Spring Street.
- There is a 36” culvert that crosses Spring Street near the Kraft factory. During the extreme storm event in July 2014, the culvert overflowed and flooded the electrical station across the street. A large volume of storm water flows through this location, whose contributing watershed consists of everything captured by the Spring street system (which includes Genesee Street up to Five Lot Farm and Pole Bridge Road), the Sackett

Road system and storm water runoff off the Kraft campus. The total watershed area is approximately 500 acres.

Since both areas are combine at this location, the improvements recommended in the Pole Bridge Road near Five Lot Farm and Sackett Road near the Hayes property would have a positive impact on flooding. To further reduce the potential for flooding, the Village could also reroute the Sackett Road storm sewer to flow towards Little Conesus Creek and discuss onsite storm water detention with Kraft.

- Reroute the Sackett Road storm sewer would involve the replacement/construction of approximately 2,000 linear feet of ditches, piping and structures from the apartment complex driveway to the Little Conesus Creek gully. This, in concert with the Oak Hill Road interceptor, would significantly decrease flow rates and volumes in the Sackett Road ditch and at the Spring Street culvert.
- The Village should also discuss with Kraft the possibility of adding storm water detention on to their campus. Kraft could consider providing onsite detention through traditional detention ponds or underground pipe storage.

Sackett Road near the Hayes Property –

- Improve the ditch line along the east side of 235 Linden Street to adequately convey the anticipated flows.
- Construct a small detention facility in the basin created by the rail road embankment.
- Install a storm sewer interceptor along Oak Hill Road.

CVS Plaza and the Martin Property -

- Improve the ditch line along the east side of the CVS property to adequately convey the anticipated flows.
- Work with Mr. Martin or the Avon Central School District to construct a regional detention facility to reduce storm water runoff rates and provide storm water mitigation for potential development.
- Install an interceptor swale along the rear of Pole Bridge Road properties in the Town of Avon.

Bill Davis -- Maybe a compromise with the Town when you consider doing Alexander Crossing.

Mayor Freeman – There was general interest in helping now we can show them the criteria that have been engineered.

Hal Bar Road Pond –

- In 1997 the Village and Avon Central School District collaborated on a detention pond located north of Clinton Street Extension behind the homes on Hal-Bar Road. The main purpose of the facility was to reduce flooding impacts on the school from the runoff generated by the farm lands to the east. An interceptor system was installed that routed that flow around the school property to the Hal-Bar pond.
- The Village could consider enlarging the Hal-Bar pond to take on the additional drainage area and diverting all of the flow to the Village storm system along Hal-Bar Road.

Kurt Rappazzo – You need to figure out how you want to move forward.

Mayor Freeman – Do we want to go back to the Town and see what participation we have?

Bill Davis – There is a lot to think about and prioritize.

Kurt Rappazzo – At full build out a pond could be designed to take all that water from the Town, Alexander Crossing and Five Lot.

Tom – What would be a higher priority?

Kurt Rappazzo - Oak Hill is a different water shed.

The Board discussed billing back charges to Alexander Crossing for drainage improvements.

Trustee Zhe – What would you guys prioritize?

Bill Davis – We could base it on acreage and runoff and what is most economical if you negotiate with Town along with Alexander Crossing. All the impact would be affected down below.

Trustee McKeown – As far as public safety, the area around Tom Wahl's is a concern.

Kurt Rappazzo presented to the Board a large map of the Easement mapping.

Mayor Freeman suggested that everyone reread the draft of the drainage improvements and come back after the holidays and discuss it further.

Bill Davis reported that the packet that goes to DEC of chemical surveys is just about complete. The complete Industrial User Survey of the Village Users has been completed and we have received the Industrial Chemical Surveys from most everyone who may potentially be Significant Industrial Users. A letter will be sent to Cathy Van Horne of the Livingston County Water & Sewer. She will be asked to conduct their own pretreatment program. This documentation will then need to be submitted to the Village for final submission to the NYS DEC.

Currently there is little to no language in the IMA in regards to pretreatment or the Local Sewer Use Law. However, we either need them to agree as is or will need to modify the IMA.

Pursuant to the Agreement between the County and the Village in regards to the acceptance of sewage; the Village shall have the right to preapprove all industrial customers and place special conditions on these customers.

The final modified SPDES permit is also requiring the Village to update its Local Sewer Use Law. Since this law will govern all sewage being accepted and treated at the Village of Avon Wastewater Treatment Plant, it is normal practice for contributors to WWTP's to adopt the same local sewer use law language as that adopted by the owner of the WWTP.

Bill Davis reported that this survey was due back March. There are a hundred hours involved in this. There are still two outstanding people we were waiting for.

Bill Davis questioned how much the Village wants MRB to do on the Water Quality Improvements Grant. One of the first things that should be done is to begin working on is the contract work plan and budget. Also a municipal resolution needs to be done.

Treasurer Quinlan stated she would like to have MRB do it all.

MRB also reviewed options to replace the mechanical bar screen in the wastewater treatment plant influent building with a more efficient unit size. MRB also reviewed influent system hydraulics for proper screen selection.

MRB and the Board reviewed options to replace the mechanical bar screen in the wastewater treatment plant influent building.

Mayor Freeman – We are popping manholes because of the flow.

Mayor Freeman – Can we quote it?

Bill Davis – We probably have, I will send it to you.

Bill Davis asked Treasurer Quinlan for natural gas bills for the last year at the WWTP and DPW.

Trustee Hayes – It sounds like there might be a lot of federal grants out there.

CODE ENFORCEMENT UPDATE:

Code Enforcement Officer informed the Village Board that in 2004 Lou Masi requested a proposal of Avon Commons, LLC to subdivide lot #35 into five (5) separate parcels. The reason for the request was for financing purposes.

Lou Masi would now like to change Lot #35 back to its original state. The intent is to build seven new apartment buildings which would be the same size as the other apartments, but with garages at the ends.

Mayor Freeman – Lou did it for funding purposes and promised never to sell them. I think it’s a great idea. The Planning Board has our full support of this.

Thomas Salviski bought Dr. Schillinger’s building.

Mayor Freeman reported that Sharon Knight would like to apply for a records storage grant in the amount of \$150,000 and would like the Board to consider using the Village garage behind Genesee Street for the facility. The Board thought it would be a good use for the building.

Brian Glise reported that he is finishing up inspections. He has got over 100 done with ten reinspections. He has finished up five of his six classes. The last one will be January 8th.

VILLAGE BOARD MEETING MINUTES:

Upon a motion made by Trustee Zhe the minutes from November 25, 2014 meeting are hereby approved as submitted. Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Abstained	

Upon a motion made by Trustee Hayes the minutes from December 1, 2014 meeting are hereby approved as submitted. Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Robert Hayes, Trustee

Voting

Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Zhe the following vouchers are approved for payment:

#1	\$ 32,361.52
#4	\$ 8,763.24
#5	\$ 2,843.94
#6	\$ 8,149.61
#11	\$ 35,658.79
#47	\$ 3,000.00
#77	\$ 19,986.63
#78	\$ 1,716.00
#93	\$ 17.97
TOTAL	\$112,497.70

Manual Checks:

NYS Child Support Proc.	Tim Ferrara	\$ 660.00
Nationwide Retire. Sol.	Deferred Comp.	\$1,030.00
Law Enforc. Officers Union	Nov. Union Dues	\$ 402.92
SEIU 200 United	Nov. Union Dues	\$ 276.74
	TOTAL:	\$2,369.66

Trustee Batzel seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

BANK RECONCILIATIONS:

Trustee Hayes noted that the bank reconciliations appear to be behind. The August statements were just done in December.

Mayor Freeman asked for any suggestions,

Trustee Batzel – They should be done every month and turned in the second meeting of the month to the Board. The December ones should be done by the second meeting in January.

Mayor Freeman will reaffirm this with Deputy Clerk Margiotta.

CLOSED PROJECTS:

Upon a motion made by Trustee Hayes the following projects are closed and the remaining funds returned to their original sources:

<u>Project Name</u>	<u>Balance Remaining</u>	<u>Original Source</u>
H46-Floor Machines	\$0	
H59-WWTP Engineering Rpt.	\$30,000.00	G201-Sewer Fund Bal.
H63-Sewer Machine	\$ 3,109.70	HR41-Sewer Lines Res.
H91-STEP Grant	\$0	

Trustee Zhe seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

TRUSTEE’S UPDATE:

Meetings in January remain the same.

BRUSH PICKUP:

Trustee Zhe we have a policy already in place so we need to enforce it. It states trimmings no bigger than 2” in diameter will be picked up. If someone says they are cleaning up their yard I see no problem providing a dumpster.

Mayor Freeman – We will continue with the advertising and give John Barrett full authority to tell residents/contractors that they can use the Village’s box to place any large limbs and trimmings in and not to leave trimmings from large trees by the roadside.

SENIOR NUTRITION LEASE:

The Village received a letter regarding the renewal of the lease agreement for the nutrition site for the period of January 1, 2015 – December 31, 2015.

A motion was made by Trustee Zhe the lease between the Village of Avon and the County of Livingston for the purpose of housing the Senior Nutrition site is hereby approved. The motion was seconded by Trustee Hayes and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

APPROVE AMENDED PROCUREMENT POLICY:

Thomas Development suggested that our current procurement policy be amended to include the language to promote solicitation of MWBE bids. The Village needs to give the State an assurance we will undertake whatever activity they want in the future.

A motion was made by Trustee Hayes and seconded by Trustee Zhe to approve the revised Procurement Policy that was submitted. The motion was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
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Timmy Batzel, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

COMPLAINT REPORT FORM:

During a recent site visit, a Safety Management Specialist from Selective conducted a risk evaluation survey of the Village’s operation. As a result of that survey, a recommendation was made for the Village to adopt the New York State General Municipal Law which requires written notice of a defect. Failure to use this written notice can increase the potential liabilities of the Village.

A motion was made by Trustee Batzel and seconded by Trustee Hayes to adopt the Complaint Report Form that was presented to the Board. The motion was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

RESOLUTION FOR WATER QUALITY IMPROVEMENT PROJECTS:

A resolution authorizing the items listed below pursuant to the Bond Acts enacted in 1965, 1972 and 1996 and the Environmental Protection Fund, as well as federal grant awards available for such projects.

WHEREAS, the Village of Avon herein called the “Municipality” after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Environmental Conservation Law (“ECL”) authorized State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Village of Avon.

1. That Mayor Thomas W. Freeman, or such person's successor in office, is the representative authorized to act in behalf of the Municipality's governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality's governing body in all matters related to the Project and to State assistance;
2. That the Municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project's field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation.
4. That this resolution takes effect immediately.

A motion was made by Trustee Zhe and seconded by Trustee Hayes that the resolution be approved. It was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

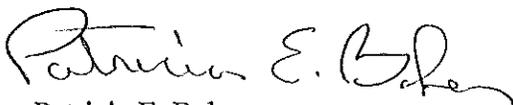
CORRESPONDENCE:

A letter was received from Peter Reynolds, 114 High Street asking if the penalty that was added to his November water/sewer bill could be waived because he did not receive a bill and always pays his bills ahead of time.

The Board agreed to waive the penalty.

Upon a motion the meeting was adjourned at 8:30 p.m.

Respectfully submitted by,



Patricia E. Baker
Village Clerk