

Contents

DPW UPDATE:.....	2
MINUTES:.....	3
VOUCHERS AND MANUAL CHECKS:.....	3
TREASURER’S UPDATE:.....	3
• Court Records Audit Resolution:.....	4
TRUSTEE’S UPDATE:.....	5
EXECUTIVE SESSION:.....	6

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, December 21, 2015.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Timmy Batzel, Trustee
Robert Hayes, Trustee
William Zhe, Trustee

Staff: John Barrett
Tony Cappello
Patty Baker
Reid Whiting- Attorney

Visitors: Conrad Baker- Genesee Sun
Paul Drozdziel

Mayor Freeman called the meeting to order at 6:00 p.m. and began the meeting with the Pledge of Allegiance.

DPW UPDATE:

Superintendent Barrett was in attendance and gave an update on the following:

- Superintendent Barrett met with Kraft to discuss the plan of action going forward to rectify the phosphorous levels at the WWTP. The BOD that Kraft sends to the plant is high because it is not at an even flow, making all of the readings inconsistent. The clarifiers at Kraft need to be cleaned and the flow regulated. They are currently taking bids. Superintendent Barrett intends to take samples weekly to test. Overall, the meeting went very well.
- Superintendent Barrett had to order the plugs for Kraft as the plugs on hand didn't fit. Kraft was also very interested in what the Village has done with the storm water program. Superintendent Barrett explained about the pond at the school and reinforced that it should help them in the future to avoid flooding in their building.
- The DEC returned the draft of the Sewer Use Laws with some comments. MRB will have to address them, and once finished, permits may be obtained.
- At the shop, the crew is doing a lot of miscellaneous projects to close out the year. They are cleaning out and fixing machines in preparation for 2016.
- Superintendent Barrett expressed that he will be coming to the Board in the next few weeks with ideas of projects he would like to see take place in the Village for 2016. He also asked that the Board have some ideas as well.

MINUTES:

Upon a motion made by Trustee Zhe, the minutes from the December 7, 2015 Village Board meeting are hereby approved as submitted. Trustee Hayes seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Hayes, the following vouchers are approved for payment:

#1-GENERAL FUND	\$14,388.22
#4-SCHEDULE C	\$11,689.94
#5-WATER	\$ 3,219.43
#6-SEWER	\$ 8,212.19
#11	\$
#17	\$
#50	\$
#57	\$
#72-CAPITAL	\$ 3,268.75
#73-CAPITAL	\$ 1,125.00
#74-CAPITAL	\$ 630.00
#77-CAPITAL	\$10,510.00
#93	\$
TOTAL	\$53,043.53

Manual Checks: There were no manual checks for this meeting.

Trustee Batzel seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

TREASURER'S UPDATE:

- THOMA-CDBG Rehabilitation- Two more applicants for the CDBG Grant were presented to the Board.
 1. 189 Wadsworth Ave- work to include heating, interior carpentry, plumbing, roofing, windows, doors and insulation.

2. 53 Clinton Street- work to include electric, flooring, interior carpentry, plumbing, heating, windows, doors, exterior carpentry, etc.

Upon a motion made by Trustee McKeown, the applications were approved. Trustee Zhe seconded the motion and is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

- **Court Records Audit Resolution:**

Treasurer Quinlan completed the audit of the Village Court Justice records and dockets and discussed the findings with the Court Clerk. Deputy Clerk/Treasurer Randall is hereby directed to forward the findings to NYS Unified Court System as per their request.

Upon a motion made by Trustee Zhe, the following resolution was approved:

Avon Village Board Meeting
December 21, 2015

RESOLUTION

Be it resolved that according to Section 2019-a of the Uniform Justice Court Act that requires the Village Justices annually provide their court records and dockets to their respective Village Auditing Board.

WHEREAS the required examination or audit was conducted by the Village's Treasurer and completed to our satisfaction.

Trustee Hayes seconded the motion and it is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

TRUSTEE’S UPDATE:

- Inter-municipal Agreement with Livingston County-The Board received a letter from the Livingston County Highway Department regarding their wish to extend the Inter-municipal Agreement by one year.

Upon a motion made by Trustee Zhe, the Inter-municipal Agreement Extension was approved. The motion was seconded by Trustee Batzel, and is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

- Shared Service Agreement for Emergency Assistance- The Board received a notice regarding a mechanism that allows the NYSDOT to provide emergency assistance to municipalities when the Governor does not make an emergency declaration. The information was given to Superintendent Barrett to review.
- Memorandum of Understanding- The Board discussed some wording in the existing Police Union Contract concerning vacation time. Trustee McKeown, Trustee Zhe, and Sergeant Geer met to clarify the language.

Upon a motion made by Trustee Zhe, the Memorandum of Understanding was approved. It was seconded by Trustee Batzel, and is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

- Appointment of Reta Greer-The Board discussed the desire to have Reta Greer work in the office, on an “as needed” basis, while the office staff continues training and implementation of the new software system. The rate of pay would be \$12.00 per hour.

Upon a motion made by Trustee Hayes, the appointment of Reta Greer as office assistance at a rate of \$12.00 an hour was approved. Trustee McKeown seconded the motion, and it is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

- A meeting with the DEC was held to go over the year and discuss the future. It was agreed that Kraft needs to be held accountable per the new Sewer Use Law in regards to the waste material sent and the manner in which it is sent to the WWTP. This was also discussed with Ron Aiken at Kraft. Mayor Freeman asked Superintendent Barrett to draft a letter reiterating the discussion.
- Trustee Zhe discussed the tobacco use in the Village. A question was raised as to how Geneseo handles smoking in the Village. According to Conrad Baker of the Genesee Sun, there is a ban that states that there is no smoking allowed within 50 feet of any building- basically making Main Street a smoke free zone. Mayor Freeman would like to discuss this possibility for our Village as well. He would like to also extend an invitation to the local businesses who sell tobacco products to come and be part of a discussion regarding the possibility of limiting advertising as well.
- Trustee McKeown discussed the Fire Department’s request to replace the cabinets and countertops in the ready room. The cost would be between \$1100.00-\$1500.00, and they will do the work themselves. They are requesting that the monies be deducted from the building fund.

Upon a motion made by Trustee Zhe, the Board approved the request for the Fire Department to update the ready room in the amount of \$1500.00. The motion was seconded by Trustee McKeown and is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board entered into executive session at 7:05pm and exited at 9:05pm to discuss the possibility of litigation, and personnel issues. The motion is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Upon a motion made by Trustee McKeown, the Board approved the use of services provided by John Steinmetz as a land use planner. The Board requested that Planning Board Chairman Paul Drozdziel invite Mr. Steinmetz to our next meeting to negotiate the terms. The motion was seconded by Trustee Zhe and is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

- The Board discussed the meetings to be held in January and February. It was noted that the second meeting of January is Martin Luther King, Jr Day and the Village will be closed. Because of this, the Board discussed alternating the weeks for January and February. This makes the upcoming meeting dates as January 11th, January 25th, February 8th and February 22nd beginning at 6:00PM. The Board also talked about possible dates for the joint Village/Town meeting to be hosted by the Village.
- Trustee Zhe discussed the trees in the Driving Park. The Ash trees are infested and it looks like they will die. It was suggested that someone reach out to Heather Grant, the grant writer for Livingston County to see if there is a grant available to help with the replacement of the trees. Parks Commision Chairman John Marks has said he will reach out after the holidays and get a plan together.

Upon a motion by Trustee Batzel, the meeting was adjourned at 9:30pm.

Respectfully Submitted,

Heather Randall
Deputy Village Clerk/Treasurer