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The meeting of the Board of Trustees of the Village of Avon was held at the Avon Village Hall, 74 Genesee Street, Avon, New York on Monday, June 15, 2015.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Timmy Batzel, Trustee
Robert Hayes, Trustee
William Zhe, Trustee

Staff: Christine Quinlan
Heather Randall
Chief Gary Benedict, Jr.
Sergeant Geer
John Barrett
Tony Cappello
Brian Glise

Ryan Colvin, MRB
Kurt Rappazzo, MRB

Visitors: Gerry Paganin
Pat Brede
Wade & Diana Rockwood
Josh Williams, Genesee Sun
Lois Shumanski

GERRY PAGANIN:

A status report on the new computer system was presented to the Board:

- Configuration and setup completed for utility billing, finance, and payroll modules
- Staff roles and responsibilities within the new application need to be finalized
- Scheduled upcoming key dates:

1. Utility Billing Parallel Test 6/29
2. Finance Module Go-Live 6/29
3. Payroll Parallel Test 7/06
4. Utility Billing Go-Live 7/27
5. Payroll Go-Live 7/27

- Several forms need to be finalized and ordered
- Process vendor for utility billing statement printing needs to be finalized
- High turnover of Springbrook personnel since acquisition by Accela

- Springbrook Eastern User Conference in Buffalo 7/20-7/22. VOA staff should attend
- Computer equipment needed to support new system has been received and/or installed with the exception of laser scanner for utility billing cash application at the counter PC
- Network cables dropped in new office area
 - Consideration for use by APD?

Other Observations

- Physical security of server room needs to be addressed
- Currently no virus protection on servers. Should be added to limit exposure

Gerry's recommendation would be to close off the hallway door to the server room for security purposes. He also suggested the idea of the police taking over the old court office instead of the Treasurer's Office and Superintendent's Office.

Chief Benedict felt that it would be more convenient to have all their offices at the same end of the building since they are in and out of the building throughout the night.

POLICE CHIEF UPDATE:

- Old Police car going to auction
- Officer Ferrara scheduled for surgery the first week of August
- Chief Benedict nominated for Rural Officer. There will be a conference paid for by the Federal Government. The Chief was one of thirty four chosen. The conference is scheduled for July 19-23, 2015.

PAT BREDE:

She thanked the Board for working on the storm sewer. It is evident with 2" of rain that the pump can't keep up. The trench needs to be made bigger. Pictures of the flooding were shown to the Board. Brede's pump has not stopped running since May 10, 2015.

Mayor Freeman – The Burke pond has never breached the top.

Pat Brede noted that Dick Martin has seen a water change and it seems to be making a new path.

She asked the Board if there was anything she could help the Board with. She will document and could help write grants if that would help. I would be happy to fill out paperwork for FEMA.

Superintendent Barrett – The school's project is going to help alleviate some of your problems. All the water now will go to the back into a detention pond. It certainly won't alleviate all your water problems.

Pat Brede– No one thing is going to alleviate it. It's running all the time. Think about other preventive things we could do like not plant maple streets. They clog drains.

Ryan Colvin – I have never heard that the size of the leaves is an issue.

Pat Brede – My flood insurance covers better for a two family home so we are leaving it as such. I am still asking that the extra sewer charge be waived. I ask that you make an exception since it can't be used as a two family home. It's always been a two family home.

WADE ROCKWOOD:

Wade Rockwood – The retention pond behind me completely filled up and ran over and came into my yard and the water was going over the top of the catch basins. I'm going to build a berm and divert it to the backyard. I would like to get some help from the Village by having some dirt trucked in.

Also there is a pipe that is separated a good 6", the hole is crumbling and there is debris in it, it needs to be cleaned out. It is dangerous and would like it addressed.

Mayor Freeman informed the visitors that one of the possibilities the Village has decided to pursue is the potential installation of a ditch along the rear of homes on the east side of Pole Bridge Road. The ditch would intercept drainage from the farm fields, and divert it northerly towards NYS Route 5 & 20 and Dream Valley.

A topographical survey to prevent water from coming across Pole Bridge Road is proposed. Mayor Freeman met with Bruce Howlett who owns the land has given up permission to do the survey so we can see what's going on across the road.

Another area to investigate is running a diversion ditch flowing southerly towards Pole Bridge Road and discharging into Little Conesus Creek. The topographical survey will determine the feasibility of that diversion.

A survey was recently done on the school property for the possibility of constructing a flood detention facility in the south east corner of the school property. This new facility would be an alternative to the former Alexander Crossing facility. The area could yield a facility with a minimum flood storage volume of 2.2 million gallons.

Ryan Colvin – The water that is coming in from the east side of Pole Bridge Road we will divert it to run north and south and any water from the west of Pole Bridge Road we are going to hold it back before it gets down to Spring Street and Genesee Street and have it run away from Five Lot Properties. Our question is what size storm and what size event can we plan for. We need to get the survey in place and see how far we can take it and how big can we go.

Mayor Freeman – Pole Bridge Road has two water sheds.

Superintendent Barrett – We thought we knew what the problems were, but Sunday reinforced it. Pole Bridge and East Avon got a lot more rain than the Village did. If we can solve the problem on Pole Bridge Road it will help to solve the problems in the Village.

Mayor Freeman told the Rockwood’s that John will stop up and check their property and will bring a load of dirt. I hope this gives you a better understanding of what we are trying to do.

CODE ENFORCEMENT UPDATE:

A fireworks distributor requested information on the sale of fireworks in the Village of Avon. Livingston County has opted in on the new fireworks laws in New York.

Tops is a potential customer who wishes to purchase these items to sell inside of their store. The distributor needs to know if a retail store would need a permit to sell these items inside of their store.

Dean O’Keefe is putting a meeting together regarding this issue because there is nothing on our books pertaining to this. The meeting will be held on June 23rd, in which Code Officer Cappello will attend.

The Code Officer mentioned to the Board that the Village needs a spot for temporary signs.

MINUTES:

Upon a motion made by Trustee Hayes, the minutes from the June 1, 2015 Village Board meeting are hereby approved as submitted. Trustee Zhe seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee McKeown the following vouchers are approved for payment:

#1	\$ 66,406.28
#4	\$ 6,460.94
#5	\$ 1,862.56
#6	\$ 3,012.23
#11	\$ 455.44
#17	\$
#49	\$ 8,090.88
#50	\$ 1,008.00
#58	\$
#64	\$ 361.55
#76	\$ 2,060.00
#77	\$ 432.70
#93	\$ 17.97
TOTAL	\$ 90,168.55

Manual Checks:

Countryside Flower Farm	Ehopous, Spikes	\$ 111.96
Countryside Flower Farm	12 Bags Potting Soil	\$ 210.00
Countryside Flower Farm	Hanging Baskets & Flats	<u>\$3,027.71</u>
	TOTAL:	\$3,349.67

Trustee Zhe seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

BUDGET ADJUSTMENTS:

Upon a motion made by Trustee Zhe, the following budget adjustments are approved as submitted:

To adjust for General Fund fye salary accruals and contractual expenses.

Increase	A1010.4	Bd. Of Trustees	\$1239.
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Increase	A1110.1	Village Justice	\$ 147.
Increase	A1210.1	Mayor	\$1.
Increase	A1325.4	Treasurer	\$3562.
Increase	A1410.4	Clerk	\$1038.
Increase	A1420.1	Lawyer	\$8512.
Increase	A1440.4	Engineer	\$8811.
Increase	A1640.4	Central Garage	\$673.
Increase	A1640.41	Central Garage Util.	\$383.
Increase	A1680.4	Central Data Proc.	\$557.
Increase	A1920.4	Association Dues	\$225.
Increase	A1940.2	Purchase of Lane	\$33,000.
Increase	A3120.100	Police Part-time	\$13,094.92.
Increase	A3120.111	Crossing Guard	\$706.
Increase	A3411.1	Fire Marshall	\$304.
Increase	A3650.4	Demo of Unsafe Bldgs.	\$2993.
Increase	A5110.1	Street Maintenance	\$7984.
Increase	A5142.4	Snow Removal	\$5161.
Increase	A5182.4	Street Lighting	\$5782.
Increase	A6410.4	Publicity	\$1000.
Increase	A7110.1	Parks Commission	\$13.
Increase	A7111.1	Parks Maintenance	\$5240.
Increase	A7410.4	Library	\$1000.
Increase	A8010.1	Zoning	\$125.

Increase	A9040.8	Workmen's Comp.	\$712.
Increase	A9050.8	Unemployment Insurance	\$364.
Increase	A9060.8	Health Ins.	\$5344.
Increase	A9089.8	Safety Equipment	\$137.
Increase	A9189.8	Flex Spending	\$525.
Increase	A9956.9	Transfer to Firetruck Reserve	\$19,185.
Decrease	A1110.4	Village Justice	\$998.
Decrease	A1210.4	Mayor	\$64.
Decrease	A1325.1	Treasurer	\$860.
Decrease	A1410.1	Clerk	\$756.
Decrease	A1411.4	Office Staff	\$1292.
Decrease	A1412.4	Records Mngt.	\$1700.
Decrease	A1420.4	Lawyer	\$5860
Decrease	A1640.1	Central Garage	\$5113.
Decrease	A1910.4	Unallocated Ins.	\$2981.
Decrease	A3120.1	Police-FT	\$29,190.
Decrease	A3120.4	Police	\$5562.
Decrease	A3310.4	Traffic Control	\$1767.
Decrease	A3411.4	Fire Marshall	\$3649.
Decrease	A3510.4	Control of Animals	\$400.
Decrease	A3620.1	Safety Inspection	\$7999.
Decrease	A3620.4	Safety Inspection	\$718.
Decrease	A5110.1	Street maintenance	\$12,127.

Decrease	A5110.4	Street Maintenance	\$7064.
Decrease	A5110.415	Street Maintenance	\$1790.
Decrease	A5142.1	Snow Removal	\$2092.
Decrease	A5410.1	Sidewalks	\$1811.
Decrease	A5650.4	Off-Street Parking	\$1000.
Decrease	A7111.4	Parks Maintenance	\$3830.
Decrease	A7550.4	Celebrations	\$1868.
Decrease	A8010.4	Zoning	\$1479.
Decrease	A8020.1	Planning	\$2502.
Decrease	A8020.4	Planning	\$1789.
Decrease	A8160.1	Refuse & Garbage	\$3583.
Decrease	A8160.4	Refuse & Garbage	\$1214.
Decrease	A8170.1	Street Cleaning	\$2480.
Decrease	A8170.4	Street Cleaning	\$2603.
Decrease	A8560.1	Shade Trees	\$1529.
Decrease	A1910.8	State Retirement	\$918.
Decrease	A9015.8	Police State Retirement	\$9229.92.

To adjust for Schedule C fye salaries and contractual expenses:

Increase	C1010.1	Bd. Of Trustees	\$ 1.
Increase	C1210.1	Mayor	\$1.
Increase	C8320.1	Source of Supply	\$2927.

Increase	C8320.4	Source of Supply	\$2865.
Increase	C9040.8	Workmen's Comp.	\$15.
Increase	C9289.8	Health Savings Acct.	\$373.
Decrease	C1411.4	Office Staff	\$2872.
Decrease	C1440.4	Engineering	\$2500.
Decrease	1490.4	Public Works Admin.	\$810.

To adjust for Water Fund fye salaries and contractual expenses:

Increase	F1010.1	Bd. Of Trustees	\$1.
Increase	F1010.4	Bd. Of Trustees	\$1239.
Increase	F1210.1	Mayor	\$1.
Increase	F1410.4	Clerk	\$445.
Increase	F1640.4	Central Garage	\$578.
Increase	F1640.41	Central Garage Util.	\$537.
Increase	F8330.4	Purification	\$500.
Increase	F9040.8	Workmen's Comp.	\$107.
Increase	F9060.8	Hospital & Medical	\$82.
Increase	F9089.8	Safety Eqt.	\$137.
Decrease	F9903.9	Transfer to Debt Svc.	\$4184.

To adjust for Sewer Fund fye salaries and contractual expenses:

Increase	G1010.1	Bd. Of Trustees	\$1.
Increase	G1010.4	Bd. Of Trustees	\$1652.

Increase	G1210.1	Mayor	\$1.
Increase	G1410.4	Clerk	\$445.
Increase	G1440.400	Engineering	\$18,275.
Increase	G1640.421	Central Garage Util.	\$307.
Increase	G1640.422	Central Garage Util.	\$307.
Increase	G1680.4	Central Data Processing	\$779.
Increase	G8110.451	Sewer Admin.	\$169.
Increase	G8130.100	STP	\$3607.
Increase	G8130.301	M&S Lab	\$615.
Increase	G8130.410	STP-M&S Lab	\$147.
Increase	G8130.418	STP-Chem/Polym	\$798.
Increase	G8130.440	STP-Repairs	\$73,579.
Increase	G8130.460	STP Misc.	\$700.
Increase	G9040.8	Workmen's Comp.	\$131.
Increase	G9060.8	Hospital/Medical	\$8498.
Increase	G9289.8	Health Savings	\$15,079.
Decrease	G1210.4	Mayor	\$32.
Decrease	G1325.100	Treasurer	\$926.
Decrease	G1325.110	Treasurer	\$138.
Decrease	G1325.400	Treasurer	\$175.
Decrease	G1380.4	Fiscal Agent Fees	\$140.
Decrease	G1410.100	Clerk	\$877.
Decrease	G1410.110	Clerk	\$96.

Decrease	G1411.100	Office Staff	\$1498.
Decrease	G1411.110	Office Staff	\$225.
Decrease	G1411.400	Office Staff	\$207.
Decrease	G1420.4	Lawyer	\$2932.
Decrease	G1440.410	Engineer	\$544.
Decrease	G1490.100	Public Works	\$264.
Decrease	G1490.110	Public Works	\$409.
Decrease	G1620.400	Buildings	\$443.
Decrease	G1620.410	Buildings	\$110.
Decrease	G1640.400	Central Garage	\$730.
Decrease	G1640.410	Central Garage	\$730.
Decrease	G1670.4	Central Print & Mailing	\$83.
Decrease	G8110.450	Sewer Admin.	\$525.
Decrease	G8120.1	Sanitary Sewers	\$40,323.
Decrease	G8120.4	Sanitary Sewers	\$2950.
Decrease	G8130.414	STP-M&S Other	\$416.
Decrease	G8130.416	STP-Small Tools	\$316.
Decrease	G8130.422	STP-Electricity	\$2929.
Decrease	G8130.425	STP-Gas	\$2441.
Decrease	G8130.428	STP-Phone	\$902.
Decrease	G8130.431	Insurance	\$4417.
Decrease	G8130.435	STP-Prev.Maintenance	\$1500.
Decrease	G8130.436	STP-Prev. Maintenance	\$500.

Decrease	G8130.441	STP-Repairs	\$2913.
Decrease	G8130.442	STP-Sludge Hauling	\$2500.
Decrease	G8130.450	STP-Service Fees	\$450.
Decrease	G8130.461	STP-Training	\$475.
Decrease	G9010.8	State Retirement	\$1255.
Decrease	G9030.8	Social Security	\$3841.
Decrease	G9055.8	Disability Ins.	\$400.
Decrease	G9901.9C	Transfer to Debt Svc.	\$703.
Decrease	G9901.9 I	Transfer to Debt Svc.	\$1562.
Decrease	G9901.9V	Transfer to Debt Svc.	\$3591.
Decrease	G599	Appropriated Fund Balance	\$39,622.

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

ESTABLISH CAPITAL PROJECTS:

Treasurer Quinlan requested that the Village Board resolve to open the following projects:

Upon a motion made by Trustee Hayes the following projects are hereby opened:

- Police Traffic Services in the amount of \$3010 to be funded through a NYS GTSC grant

Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

TRUSTEE’S UPDATE:

RYAN NELSON:

Correspondence was received from Ryan and Anne Nelson of 5169 Papermill Road. They have requested that their water service is moved from the Village to Town water. The property was acquired last year at a tax foreclosure auction and they feel the Village water cost is too expensive.

If the Town has a district there the Village has no problem with his request. If the Town has no district, they have no choice. It will be referred to the Town.

PLANNING BOARD VACANCY:

Laura Nobles who currently serves on the Village Planning Board is asking that she be replaced on the Board.

CONFERENCE ATTENDANCE:

A request was submitted for the attendance of a two day conference in Buffalo for Springbrook Software Training for Chris Quinlan, Heather Randall, Gary Margiotta and Patty Baker.

A motion was made by Trustee Hayes and seconded by Trustee Zhe to approve the request. The motion was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

BID BY CHARTER COMMUNICATIONS TO ACQUIRE TIME WARNER CABLE:

Cohen Law Group is offering a free legal assessment of the Village's current franchise agreement. They will assess whether the Municipality is eligible to receive a 394. They will also determine whether there are additional benefits we could receive as part of the transfer.

Treasurer Quinlan will check with Computel.

LEAD AGENCY (REZONING OF 22.4 ACRES OF LAND ANNEXED FROM THE TOWN):

The Board discussed declaring the Village of Avon as Lead Agency for the 22.4 acres of land annexed from the Town of Avon on November 29, 2012 located at the northeast corner of Livingston Industrial Complex off Barilla Drive.

Kurt Rappazzo asked to hold off on the rezoning until he could speak with Attorney Whiting on the status of the annexation in regards to filing with the County.

Mayor Freeman informed the Board that the project being proposed behind the plaza is a multiple family housing development.

Kurt Rappazzo met with Passero Engineers and informed them that the two things the Village would not budge on is the access and water detention. They are looking at purchasing seven acres. The access from Clinton would be blocked and would not be able to be extended. No formal application has been submitted. It needs to meet our needs for infrastructure.

Josh Williams of Genesee Sun asked if these proposals go through for the drainage improvements is there an anticipated ground breaking date?

Kurt Rappazzo – There are two proposals, one being the diversion, north toward 5&20, the other one constructing a pond on the SE corner of the school property. If all things move forward, the pond could happen at the end of the month. The diversion will be slower because of the State, probably in October.

Superintendent Barrett suggested calling Jim Welch and see if he wants to do a ride through Dream Valley with him.

Josh Williams – How many housing units are being proposed off of Clinton Street?

Kurt Rappazzo – It's seven unit buildings and I'm not sure how many buildings are proposed.

Ryan Colvin- The school's solar panels will be done in advance.

Josh Williams – Is there a plan to take care of the issues that these people have talked about tonight?

John Barrett– We will take a look at those items discussed. That was the first I’ve heard of what Mr. Rockwood stated.

EXECUTIVE SESSION:

Upon a motion by Trustee Zhe, the Board entered executive session at 7:50 p.m. to discuss contractual matters. The motion was seconded by Trustee Hayes to exit executive session at 9:00 p.m.

Superintendent Barrett made a proposal to the Board to purchase a GPS receiver. With recent migration to a cloud based GPS-GIS system using the ESRI platform John has been investigating upgrading his GPS receiver to a more user friendly system. The DPW is now able to access the ESRI maps on their smart phones in the field to assist within the water and sewer system. Soon they will be adding the data points to the Storm Water layer to complete the mapping. It will hook directly into an IPAD and using the existing ESRI software will plot points on the map in real time and send them to the appropriate map in the cloud based server.

Four different GPS receivers were looked at and Dan Allen from MRB also reviewed the units. They both settled on the Arrow 200 receiver from EOS positioning for a number of reasons. It was the only receiver that could access the NYSDOT correction software and allow it to run in the background to create accuracy of <30cm.

When the estimate was done for this project John looked into the old style data collection system of proprietary hardware and software to gather data points, consequently the project was funded for \$14,500. The cost of the EOS Arrow 200 Receiver System is \$6,995. He would also like to purchase an IPAD Air 2 for \$529.99 from Verizon to collect the data and run the mapping applications.

A motion was made by Trustee Zhe and seconded by Trustee McKeown to purchase the EOS Arrow 200 Receiver System along with the IPAD. The motion was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

NEW YORK MAIN STREET PROGRAM 2015:

A motion was made by Trustee Zhe and seconded by Trustee Hayes to authorize Mayor Freeman to file an application for funds from the New York State Office of Community Renewal through its New York Main Street Program 2015 in the amount of \$20,000 and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Avon for the Avon Downtown Planning project.

The motion was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Trustee Zhe informed the Board that Dwight Brown will be resigning from the Parks Commission on September 9th.

Trustee Zhe also reported that Maureen Kingston is working on a historical marker recognizing the Spas. She is asking for possible location and what should go on the signs.

Trustee Batzel – What happened to the house that was to be condemned?

Mayor Freeman – Pepper Lisieski took Mr. Tomasetti and got him an apartment in Caledonia and he wouldn't clean out the house on Wadsworth Avenue, and he wouldn't sign off.

2013 CDBG PROGRAM:

Correspondence was received from THOMA Development stating that in spite of their marketing efforts, there have only been eight eligible applicants for the Village's 2013 Community Development Housing Rehabilitation Program.

A recommendation was made that the Village should consider opening this program up to assist single-family, owner occupied properties.

A motion was made by Trustee Hayes and seconded by Trustee Batzel approving that the program be opened up to assist single-family, owner occupied properties. The motion was carried by the following vote:

Thomas Freeman, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The Board agreed to change their seconded meeting date in July from July 20th to July 27th due to a conference in Buffalo that the office will be attending

FIVE ARCH BRIDGE PROJECT:

The Board agreed to pursue the Parks application for the Five Arch Bridge Project. Treasurer Quinlan has set up a site meeting on Thursday, June 18th at 10 a.m. with Bero Engineers and several contractors to get some cost estimates.

Upon a motion, the meeting was adjourned at 9:35 p.m.

Respectfully submitted,



Patricia E. Baker
Village Clerk