

Contents

GIRL SCOUT SENIOR TROOP 51084:	2
DPW UPDATE:.....	2
POLICE UPDATE:.....	3
CODE ENFORCEMENT UPDATE:	3
MINUTES:.....	4
VOUCHERS AND MANUAL CHECKS:.....	4
CDBG PUBLIC HEARING-.....	5
TRUSTEE’S UPDATE:.....	5
TREASURER’S UPDATE:.....	8
EXECUTIVE SESSION:.....	8

The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room, 74 Genesee Street, Avon, New York on Monday, November 16, 2015.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Timmy Batzel, Trustee- Arrived Late
Robert Hayes, Trustee
William Zhe, Trustee

Staff: John Barrett, Superintendent of Public Works
Chief Gary Benedict, Jr., APD
Tony Cappello, Code Enforcement Officer
Patty Baker, Village Clerk
Chris Quinlan, Treasurer

Visitors: Conrad Baker, Genesee Sun
Girl Scout Senior Troop 51084
Lorie Wolfanger, Girl Scouts

Mayor Freeman called the meeting to order at 6:00 p.m. and began the meeting with the Pledge of Allegiance.

GIRL SCOUT SENIOR TROOP 51084:

Girl Scout Senior Troop 51084 was in attendance and discussed with the Board their annual "Dash Through the Snow" event. The "dash" will be held on December 12, 2015 at 9:00 A.M. The route is the same as last year. The police department has been notified and the troop will notify the community via flyers door to door. The entrance to the event is 5 non-perishable food items. This event is to help the troop earn their Silver Star Award.

DPW UPDATE:

Superintendent Barrett was in attendance and gave an update on the following:

- Quotes for bores: Superintendent Barrett was able to acquire 2 quotes for bores for the ditch line east of Pole Bridge Road for Route 5 and 20. Steve Morsch gave a quote for two 30" bores, 60ft long of \$54,000.00. CP Ward gave a quote for one 48" bore, 60ft long of \$90,000.00. Another option would be to close the road for three days and do an open cut in the road. This would be similar to the work done on River Street. This is something that can be done in house and would be less expensive than the other two options. It would probably be done the last two weeks of June next year so as not to interfere with other projects. The specs still need to be done before a hard price can be

given. Superintendent Barrett is hoping to have the numbers for this possibility for the next meeting.

- Leaf Clean Up- The weather has been wonderful this year for leaf pick up according to Superintendent Barrett. They anticipate that there will be one more week of pick up and they should be done.
- The crew is getting things ready in the shop for the winter. The salter is almost ready to go. They found that three actuators on the snow blower are in need of replacing. The estimate to replace them is about \$1500.00. In comparison, a new snow blower would cost about \$3700.00. Superintendent Barrett stated that the snow blower was used frequently last year, and it has served its purpose greatly for about 12 years. He would rather not put money into the repairs, just get a new one. He will bring in quotes for the next meeting.
- Sidewalks- Superintendent Barrett commented on the work RG and E has been doing throughout the Village with the sidewalks. He stated that they have been very happy that the weather has been cooperating and they have been able to continue fixing them. He also said that he would ask the inspector about putting down strew to help with erosion.
- Water Main Break at the School- On November 12th, crews working up at the school caused a water main break which resulted in no water around some neighboring homes and the school itself. As a result, the middle and high schools closed early. Kirk Vanderbilt went up to the school to help fix the problem.
- Mayor Freeman discussed the North Avenue Easements. They are complete. We are just waiting for them to be signed by the residents. Mayor Freeman also requested that Attorney Whiting create an agreement that can be given to Mr. Howlett that contains permission for the Village to go onto his property for maintenance purposes.

POLICE UPDATE:

Chief Benedict was in attendance and updated the Board on the following:

- Speed Sign- The sign is still not in. The company has said that the sign should be here no later than the end of the month.
- “Dash Through the Snow”- Girl Scout Senior Troop 51084 was in touch with the police department regarding their annual run. They confirmed the event date and time as December 12, 2015 at 9:00 A.M., and the route is the same as last year. Chief Benedict doesn’t anticipate any problems.
- The police cars are being winterized by Scott Batzel.
- Chief Benedict received the abandoned house list, and the officers are checking on them.
- There have been several calls about a coyote running loose in the Village. The officers have yet to catch him.
- Chief Benedict will be away at the Criminal Intelligence Summit held in Cooperstown.

CODE ENFORCEMENT UPDATE:

Code Enforcement Officer Tony Cappello was in attendance to update the Board on the following:

- Brian Glise was finally able to get into the apartment on Rochester Street to complete the required fire inspection.
- Tony has completed the work taking him out of town. He will be available in Avon when necessary.

MINUTES:

Upon a motion made by Trustee Zhe, the minutes from the November 2, 2015 Village Board meeting are hereby approved as submitted. Trustee Hayes seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Absent	

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers are approved for payment:

#1	\$ 40,233.77
#4	\$ 2,043.79
#5	\$ 452.75
#6	\$ 12,529.40
#11	\$
#17	\$ 429.64
#49	\$ 399.65
#57	\$ 5,175.40
#65	\$ 200.00
#71	\$ 9,990.00
#76	\$ 15,000.00
#77	\$ 13,683.25
#93	\$
TOTAL	\$100,137.65

Manual Checks:

NYS Child Support	Child Support	\$ 660.00
Nationwide Retirement	Deferred Comp.	\$1,080.00
SEIU 200 United	Dues- DPW	\$ 293.20
Law Enf.Officers Union	Dues- PD	\$ 376.72
Zion Episcopal Church	Poinsettias	\$ 67.50
Genesee Finger Lakes	Conference-Drozdzziel	\$ 80.00
	TOTAL:	\$2257.42

Trustee Zhe seconded the motion and it was carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Absent	

CDBG PUBLIC HEARING-

Mayor Freeman read the official notice regarding the public hearing for the CDBG Grant Program scheduled for November 16, 2015. The Village was awarded funds to administer among qualified residents of the Village for housing rehabilitation.

Upon a motion made by Trustee McKeown, the CDBG Public Hearing was brought to a close. The motion was seconded by Trustee Zhe, and is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

TRUSTEE’S UPDATE:

- Trustee Batzel arrived from the Ambulance Meeting being held the same evening as the Village Board meeting and gave a brief update as to what was discussed.
- Christmas Trees-The Village Board placed an invitation in the PennySaver for submissions of quotes to supply the Village with Christmas trees for the holiday season. The Village received the following quotes:
 1. Stokoe Farms- 24 7” Douglas Fir Trees, \$21.00 per unit, totaling \$504.00.
 2. Sanford Vreeland- 24 Fraser Fir Trees, \$19.00 per unit, totaling \$456.00.

Upon a motion made by Trustee Zhe, the quote from Stokoe Farms was accepted. The motion was seconded by Trustee Hayes and is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

- Trustee Zhe stated that Nancy Skelton, of KAFL, will be coming in. The insurance will be changing for the retirees and she will be discussing the changes.
- Trustee Zhe expressed that there had been no response to the advertisement in the PennySaver searching for a new person to join the Parks Commission. After a discussion with Leonard Schantz, Trustee Zhe said that Mr. Schantz agreed to join the Parks Commission.

Upon a motion made by Trustee Zhe, the Village Board appointed Leonard Schantz to the Parks Commission. It was seconded by Trustee McKeown and is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

- Alcohol in the Driving Park- Deputy Village Clerk/Treasurer Randall received an email from Mayor Rick Milne of Honeoye Falls concerning the rules they follow regarding alcohol in their Village Parks. The event that is held doesn't sell alcohol, however the public pays a fee to get into the event and then the food and beverage is free. The fire department, which has full control over this particular property where this event was held, holds a host license, and then gets a special permit that allows them to dispense beer. For the Festival of Ales, the people sponsoring the event already have the liquor/beer license and they take full responsibility and they are covered by insurance, which the Village is named as a co-insured for the event. They don't generally allow open containers in the parks, however they do have a few pavilions where people are allowed to bring in alcohol is they put it on the permit request. The Board will continue the discussion at a later date.
- Resolution for Improvements to the Avon Driving Park and Case Park:

Superintendent Barrett, Treasurer Quinlan, and Trustee Zhe discussed the Improvements to the Driving Park and Case Park project. The Village has been approved for the funding in the amount of \$50000.00 for this project by the State and Municipal Facilities Program ("SAM"). The Dormitory Authority of New York will administer this grant.

The objective of this project is to support the children of Avon through play in a healthy, safe environment. The desired outcomes remain for a safer play area with play being an important part of their development.

The anticipated start date of the project is April 2016 with an anticipated completion date of November 2016. The project details are as follows:

- Avon Driving Park
 1. Replace deteriorating fence that separates the play area from the driveway.

2. Make improvements to the play area parking space.
 3. Add additional play items.
 4. Additional education signage for the natural play site.
- Case Park
 1. Add a stand- alone slide and swing seats appropriate for children ages two (2) to twelve (12) with necessary safety features.

Parks Commission Chairman John Marks has received the following quotes:

- NY state Fence, INC. to furnish and install a 4’ high white semi-privacy 3” picket with 2” gap MFV fence, 6” off of the ground in the amount of \$17,800.00
- Valent Sports to provide pickleball supplies as follows: two(2) sets of official nets and stands, eight(8) composite paddles and fifty(50) indoor balls in the amount of \$749.00
- Bears Playgrounds to furnish and install five foot wave slide, belt swings and heavy duty swing/slide mat in the amount of \$6695.00
- Sign Language to furnish and install pedestal educational sign in the amount of \$1845.00

Superintendent Barrett provided cost estimates as follows:

- Remove and dispose of the existing post and wire fence
-In-kind labor and equipment in the amount of \$2000.00
- Pave the existing driveway (460’ x 20’ x 3”)
-Materials in the amount of \$10,846.00
-In-kind labor and equipment in the amount of \$5060.00
- Dig out and pave for the new parking area on the east side of the driveway (460’ x 20’ x 6”)
-Materials in the amount of \$8573.00
-In-kind labor and equipment in the amount of \$5860.00
- Pave the existing south parking area (220’ x 50’ x 2”)
-Materials in the amount of \$8573.00
-Labor in the amount of \$2800.00

Upon a motion made by Trustee Batzel, the Board supports the Improvements to the Driving Park and Case Park project and agrees to \$20,309.00 for in-kind labor, equipment and materials. Trustee Zhe seconded the motion and it is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

TREASURER’S UPDATE:

Treasurer Quinlan requested that the following project be closed by the Board and return monies to their original funding sources:

- H87-BVP-balance remaining \$.01 Original Source- A201-General Fund Balance

Upon a motion made by Trustee Zhe, the Board agreed to close the project. Trustee Hayes seconded the motion and it is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

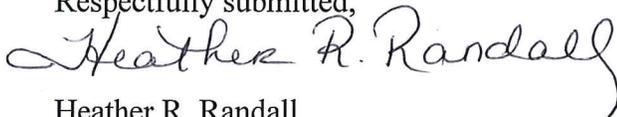
EXECUTIVE SESSION:

Upon a motion made by Trustee Mckeown, and seconded by Trustee Zhe, the Board entered into Executive Session at 6:55 p.m. to discuss contractual matters. They exited the session at 7:25p.m. The motion is carried by the following vote:

Mayor Thomas Freeman	Voting	Yes
Trustee Mark McKeown	Voting	Yes
Trustee William Zhe	Voting	Yes
Trustee Robert Hayes	Voting	Yes
Trustee Timmy Batzel	Voting	Yes

Upon a motion by Trustee McKeown, the meeting was adjourned at 7:30p.m.

Respectfully submitted,



Heather R. Randall
Deputy Clerk /Treasurer