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The joint meeting of the Board of Trustees of the Village of Avon and the Town of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York on Monday, January 25, 2015.

Present: Thomas Freeman, Mayor  
Timmy Batzel, Trustee  
Robert Hayes, Trustee  
William Zhe, Trustee

Staff: John Barrett  
Tony Cappello  
Patty Baker  
Chief Gary Benedict  
Officer Matt McFadden  
Chief Dan Snyder  
Brian Glise

Visitors: Town of Avon Board:  
David LeFeber- Supervisor  
Jim Blye- Council Member  
Tom Mairs- Council Member  
Malachy Coyne- Council Member  
Jeannie Michalski- Council Member  
Bill Davis-MRB  
Kurt Rappazzo-MRB  
Conrad Baker- Genesee Sun

Absent: Mark McKeown, Trustee

As her last official duty to the Village of Avon, Village Clerk Patty Baker called the meeting to order at 6:15 p.m. and began the meeting with the Pledge of Allegiance.

Mayor Freeman took a few moments to congratulate Clerk Baker on her upcoming retirement. Clerk Baker has worked with the Village for over 30 years and Mayor Freeman, on behalf of the Village and Town Boards, expressed his deep gratitude for her service to the Avon community. He also expressed how much she will be missed by all.

### **JOINT VILLAGE AND TOWN UPDATE:**

The Village and Town Boards met to discuss the projects they have both been involved with and ideas for new projects that they would like to collaborate on.

- The Downtown Parking Lot- A committee will be put in place to work on the downtown parking area. Mayor Freeman asked Trustee Zhe and Trustee Batzel to be the Village's

representatives, and both Boards agreed to let the committee decide meeting dates and times.

- East Side of Pole Bridge Road- Kurt Rappazzo of MRB was in attendance and gave a brief update of the project. He explained that he has been working with both Superintendent Barrett and Superintendent Crye. The desire for the project is to go to bid. The drawings are set, and getting a contractor is reasonable. Supervisor LeFeber questioned the adequacy of the current pipes. Kurt responded that it hasn't been looked at. However, once the diversion is in place, the only water going to those pipes will be the property owners. Bruce Howlett is anxious to see the build out drawings. It is important to keep the land owners involved. Supervisor LeFeber expressed that the Town has monies set aside to contribute as the improvements will impact the Town as well. He also wants to see more in-kind work between the Village and the Town. Supervisor LeFeber and the Town Board agrees that with the size and scope of this project, it would be good to have a contractor. Kurt stated that the bidding out would only be for the pipes; any ditching or other work would be done by the Village and Town crews. Council Member Coyne asked how NYS can help us, and if they should.
- Supervisor LeFeber met with a representative from O'Connell Electric. They appeared very accommodating and knowledgeable of municipalities. The Town Board is interested in learning more, and feels that the residents want to be self-sustainable, and they are still negotiating. Mayor Freeman pointed out that in the past, they were unable to lock in at a specific rate. Supervisor LeFeber said that they won't have an answer until they receive letters of intent. However, he has no intention of putting into place anything that won't be a good fit for the long term. He will keep Mayor Freeman up to date on this.
- Street Lights on Pole Bridge Road- Superintendent Barrett stated that Treasurer Quinlan is looking into the breakdowns of the cost for the lights to be paid for between the Town and The Village.
- Trustee Zhe discussed that Avon Rotary is interested in putting in a lodge at the Driving Park. Tom Vonglis is looking to make this his project during the time that he is the president of Rotary. They are currently looking into the cost of supplies, and the work itself would be done by the Rotary.
- Trustee Zhe also discussed Ash Trees. There are many trees that are infected and were pointed out by the DEC. Trustee Zhe and Parks Commission Chairman John Marks met with Heather Grant of Livingston County to talk about grants that could help with the removal and replanting of new trees. Would The Town be interested in an inter-municipal agreement to help?
- Superintendent Barrett said that we are finishing up our February billing for water. He is hoping to have the Schedule C numbers by the end of February or the beginning of March.
- Bill Davis of MRB says there could be some advantages of doing some joint projects between the Village and Town of Avon and Geneseo, in the Triphammer Road areas. He recommends a meeting to discuss some possible ideas.
- Chief Benedict introduced Officer McFadden to the Town Board and opened up a discussion about the SRO project with Avon Central School. The funding may be changing as the county may not contribute as much monies as they do now. The County has started using LCS officers in schools instead of using the local police departments.

Avon is only one of two schools in the area who uses a local officer. Both Chief Benedict and Officer McFadden believe that the SRO program is an invaluable resource for the young people in our community. Officer McFadden explained that he isn't there just to be a deterrent for bad behavior (although it does help) he also has relationships with the students who know that they can trust him to help with issues they could be having at home or as a go to person when they don't know where to turn. He also explained that with the recent negative press that police agencies have received, it is extremely important to impress upon these students that police officers are not bad or scary, especially for the younger grades. If there is ever an issue at the school where there is concern for the behavior of a student, Officer McFadden sits in on meetings with the parties involved to help rectify situations before they get out of hand. The students know him and are comfortable with him, which is incredibly important. It has also happened that if there are issues outside of school, Officer McFadden is able to help because he knows the history of the student, or the friends they are around, or the behaviors they usually maintain. Officer McFadden has proven time and again that the SRO program in Avon Central School is extremely important.

There is currently 1 more year for the SRO project and then it will be evaluated. Both Boards agree that the program is an asset to our community and want to get ahead of the game. The amount of monies used by both the Town and Village could increase if the County decides not to fund it as they have in the past.

- Speed Sign- Chief Benedict discussed the speed sign that has not yet been received. The sign is portable and is solar powered. It collects and downloads the data. He also stated that it could be shared and put onto Lake Road as well. There have been a few tickets issued on Pole Bridge Road recently.
- There was a brief discussion about the possibility of combining the Town and Village websites to be more efficient.
- Trustee Hayes gave a brief update on the new software-Springbrook-that is being implemented for the Village. This new system is how the accounting, payroll and eventually utility billing, will be processed. The software is challenging, however the staff is learning and feeling more comfortable.
- Supervisor LeFeber discussed that later this year, the Town will start looking for new court personnel to prepare for potential retirements. He feels it is important to have someone who can do both the Town and Village court work.

Upon a motion made by Trustee Zhe, the joint session adjourned at 7:30pm.

After a short break, the Village Board reconvened to continue with Village business.

## **DPW UPDATE:**

Superintendent Barrett was in attendance and gave an update on the following:

- The tree trimmers were here last week. They cleaned up a lot of trees and branches throughout the Village. The dump grinding will be happening next week.
- Superintendent Barrett spoke with the Avon Animal Hospital about fixing the drainage in their front yard. They will be working on that next week.

- Students from St. Agnes School visited the shop this week. They got to see the trucks and machinery used during the day throughout the Village.
- Superintendent Barrett said he is working on budgets and hopes to have a project list for the next meeting.
- WWTP-Bill Davis discussed the new Sewer Use Laws. They are still being worked on and revised. They are also working on a response letter to the DEC. A bidding schedule will be set once they have heard back from the DEC. Bill Davis recommends to use one contractor rather than several contractors for the project so that there is a smooth transition from one improvement to another.
- An email was received from Kraft acknowledging the information they have been told regarding their part in the total phosphorous trying to be stabilized at the plant. Mayor Freeman wants them to know that we need to work together to solve this problem and that they need to do some updating and cleaning to make sure their loads are managed properly.
- Superintendent Barrett said that he spoke with Don Cardinal and he wanted to make the Board aware that we will be receiving letters of non-compliance from the DEC for the phosphorous numbers. Superintendent Barrett believes that as we move into the year the phosphorous numbers will improve and we will get a better handle on it, especially when Kraft has addressed some of the issues there.

### **POLICE UPDATE:**

Chief Benedict updated the Board on the following:

- The officers have been very busy since the first of the year. They have been called out multiple times.
- There was a luncheon held for retirees from the force and their wives. It was very well attended. The lunch was catered by the LeRoy Country Club.

### **FIRE DEPARTMENT UPDATE:**

Chief Snyder updated the Board on the following:

- “Fire Safety- Smart Choices for LIFE”- This is a project which is worked on jointly between the Avon and East Avon Fire Departments. Every two years the departments, in conjunction with Community Safety Net, provides a fire safety book and DVD to help children and their parents prevent home fires and how to escape safely if there is one. This program has been very well received in the past and is supported by many local businesses. The businesses make donations and “sponsor a child” at a cost of \$15.00 per child. In return, the businesses get featured in the manual and receive a sticker to hang in their windows. The students in grade three at both Avon Central School and St Agnes all get a book and the teachers get guides to aid in the discussions for fire prevention. Mayor Freeman stated that this was definitely a worthy cause and asked Chief Snyder to let him know at the end of the donation period if there is enough funds to pay for the manuals necessary for all of the third graders or if there was a deficit. The Village would like to help accordingly or to give seed money for the next batch of manuals.
- Chief Snyder also noted to the Board that he had been in contact with the representative from Lift Up Livingston to confirm the use of the firehouse for the annual St. Patrick’s Day Parade being held on March 12<sup>th</sup>, 2016.

**CODE ENFORCEMENT UPDATE:**

Tony Cappello and Brian Glise gave an update on the following:

- A resident was removed from 72 River Street. The home appears to be in disarray and Tony will be meeting with the Livingston County Health Department. He anticipates asking for the property to be cleaned up.
- Tony noted that he has noticed that a residence on Rochester Street has a problem with the windows. There are broken windows and some covered with plastic. He feels that this is a safety issue, and will reach out to them.
- Peppermint's Restaurant is putting on a 10ft addition on the property for ADA compliant restrooms. The Planning Board had asked for drawings, which were supplied. They met all of the requirements necessary and the permit has been issued.

**MINUTES:**

Upon a motion made by Trustee Batzel, the minutes from the January 11, 2016 Village Board meeting are hereby approved as submitted. Trustee Zhe seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Absent	
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

**VOUCHERS AND MANUAL CHECKS:**

Upon a motion by Trustee Zhe, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$45686.50
#4-SCHEDULE C	\$2461.78
#5-WATER	\$1335.11
#6-SEWER	\$12125.12
#17-TA	\$349.64
#72-CAPITAL	\$3412.50
#73-CAPITAL	\$900.00
#74-CAPITAL	\$132.50
#75-CAPITAL	\$19194.82
#76-CAPITAL	\$ 20.14
#77-CAPITAL	\$14741.86

#80-CAPITAL	\$891.50
#48-CAPITAL	\$528.75
TOTAL	\$101780.22

## Manual Checks:

NYS Child Support	Child Support	\$ 660.00
Nationwide Retirement	Deferred Comp.	\$1,250.00
Fratelli's Restaurant	Retirement Party	\$ 500.00
NYSAWWA	2015 Training	\$ 200.00
Western NY Water Works	Membership-Bailey	\$ 5.00
The Cake Place	Retirement Cake	\$ 444.00
Robert Barrett	Retirement Refund	\$ 5.77
Chad Bailey	Retirement Refund	\$ 29.16

**TOTAL: \$3093.93**

**TRUSTEE'S UPDATE:**

- The Board discussed the businesses on the hill of Routes 5&20. Blighted conditions on the hill need to be updated. There are also many code violations. The Board feels that this has been an ongoing issue and have received no cooperation from some of those businesses. Therefore, Mayor Freeman suggests that the Board asks Village Attorney Whiting to create a notice stating a requirement of cleanup. This will be revisited in the near future.
- Wayne and Curt Schultz have sold their properties to Chris Masten. The zoning was discussed and the Board decided to table the discussion and revisit it after more research has been done.

Upon a motion made by Trustee Batzel, the meeting was adjourned at 8:40pm.

Respectfully submitted,



Heather R. Randall  
Deputy Village Clerk/Treasurer