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The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, March 21, 2015.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Timmy Batzel, Trustee
Bill Zhe, Trustee

Staff: Tony Cappello
Chris Quinlan
Chief Benedict

Visitors: Kurt Rappazzo- MRB

Absent: Rob Hayes, Trustee

Mayor Freeman called the meeting to order at 6:00 P.M., and began the meeting with the Pledge of Allegiance.

DPW UPDATE:

In the absence of Superintendent John Barrett, the Village board discussed the following items:

- The Mayor discussed a meeting held with some of the DPW crew and MRB to discuss the phosphorous removal at the WWTP. They want a detailed plan in place so that everyone knows exactly what needs to be done in May and moving forward.
- The Superintendent is looking into the purchase of a dump truck for the Village. It is a used truck previously owned by the Village of Pittsford. The mileage is low and it is already equipped with everything needed for Village use. The desire is to set up a project and authorize the amount of the purchase to be taken from the capital reserve fund.

PERMISSIVE REFERENDUM-DUMP TRUCK:

Trustee Zhe offered the following RESOLUTION and moved for its adoption:

RESOLUTION

A RESOLUTION authorizing the expenditures of \$65,000 from capital reserve funds HR22 – GENERAL EQUIPMENT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve funds is for monies needed for

Dump Truck. The maximum estimated costs of the aforesaid specific object or purpose is \$65,000.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspapers together with a legal notice of the Village Deputy Clerk/Treasurer as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Trustee Zhe offered the following RESOLUTION and moved for its adoption:

RESOLUTION

Resolved, that a capital project be established in the amount of \$65,000.

Resolved, that said capital project shall be number H and entitled Dump Truck.

Trustee McKeown seconded the motion and it was carried by the following vote:

Thomas Freeman Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

- Superintendent Barrett requested the Village Board to approve the quote given to him by Van Bortel Ford for a new DPW pick-up truck. A project was established in the amount of \$31,00.00, and the difference will be paid through an appropriation account (A5110.4). This will replace the oldest Ford F250 truck currently being used as a Parks truck.

Upon a motion made by Trustee Zhe, the Board authorized the Mayor to sign the quote for \$34,529.71, to be paid for through the project and the difference from A5110.4. Trustee Batzel seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

- Superintendent Barrett turned in to the Board a quote to rewire the Village Hall. The two quotes were from Hurricane Technologies for \$3862.89, and TekPro for \$2790.00. The Mayor asked Treasurer Quinlan to reach out to Hurricane Technologies as they are a local business in the Village, and see if they can match the quote from TekPro. They tabled the discussion until the next meeting.

MRB UPDATE:

Kurt Rappazzo of MRB was in attendance and updated the Board on the following:

- On March 17, 2016, a meeting was held with the DEC and the Village of Avon. The discussion included the improvements at the WWTP the new Sewer Use Laws, and the SIU Permits. There are a few minor adjustments, however they are still looking at the same timeline for the WWTP improvements as they had been anticipating; bidding in April/May and construction in July. A few tweaks were made to the Sewer Use Laws, and these have been sent to the attorney for review. They are also looking at Kraft and Barilla for the reduced loading numbers for their SIU permits.
- Kurt Rappazzo brought a draft of a “funding letter” regarding the culvert project for the 5&20 project to send to the state. The Village and Town wish to jointly request assistance from NYS with funding. Trustee McKeown suggested that the letter include what the Village and Town is able to contribute to the project.
- Kurt went on a tour through of the solar field at the high school. According to MRB, there is some maintenance that is needed on the east side of the school entrance that could help with some water relief. He has reached out to the school’s engineer. The Board also discussed having Superintendent Barrett put a pipe across the street in front of the nursing home to help alleviate some of the ponding there.

POLICE UPDATE:

Chief Benedict updated the Board on the following:

- The St Patrick’s Day Parade was a success! The department was pleased as to the turnout of the community and the LCSO and NYS Troopers. The parade committee has already expressed an interest in having it in the Village for a third time. The Mayor would like to have someone from the committee come back to discuss that possibility with the Board.
- Officer McFadden is away at a training session. This training will allow him to train new officers as they come into the department.
- The computer in the Tahoe was being repaired. It was covered under warranty. Once the computer was repaired, the keys and the remotes needed to be reprogrammed.
- Officer Bruckel has started and will be working between Caledonia and the Village.

CODE ENFORCEMENT UPDATE:

Tony Cappello gave an update on the following:

- The project in the office is underway. The new office has been framed and dry wall put up. Tony spoke to Bill Wall about setting up the electricity in the new office. When the project is complete, the office staff wants to have the carpets shampooed.
- Tony discussed Mr. Babcock’s property on the corner of Prospect Street across from St. Agnes Church. There is a dumpster there and he is working on cleaning up the property.
- Brian Glise submitted a written report to the Board. In the report, he stated that he took a 24 hour Code Enforcement Officer Update refresher course from Monday March 14th through Thursday March 17, 2016. He split the time between the Village and the Town’s payrolls. Also in the report was there would be 2700 code changes in 2016, some starting in at the end of June and the remainder in September. He concluded with a reminder that he would be starting the second round of the 2 year cycle of fire inspections on April 1, 2016.

MINUTES:

Upon a motion made by Trustee Zhe, the minutes from the March 21, 2016 Village Board meeting are hereby approved as submitted. Trustee McKeown seconded the motion and it is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$30622.72
#4-SCHEDULE C	\$7695.19
#5-WATER	\$196.58
#6-SEWER	\$7409.31
#17-TA	\$349.64
#57-CAPITAL	\$7451.33
#64-CAPITAL	\$
#72-CAPITAL	\$2785.00
#73-CAPITAL	\$1425.00
#76-CAPITAL	\$22.48

#77-CAPITAL	\$130250.00
#93-CAPITAL	\$
#9-DEBT SERVICE FUND	\$22818.85
TOTAL	\$211025.85

Manual Checks:

NYS Child Support	Child Support-Ferrara	\$ 660.00
Nationwide Retirement	Deferred Comp.	\$1,200.00
Postage By Phone	Postage for machine	\$2,000.00

TOTAL: \$3860.00

The motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

TREASURER'S UPDATE:

Treasurer Quinlan was in attendance and gave the Board an update on the following:

- The Village is having an audit in order to complete the Erie-Attica Project. The audit is two parts; the project itself, which will cost approximately \$3950.00, and for the fiscal year end of May 31, 2014, which will cost an estimated \$9850.00. The office of Raymond F. Wager, CPA, P.C. submitted the estimates to the Board.

Upon a motion made by Trustee Batzel, the Board agreed to have the Mayor sign the authorization for professional services from the accounting firm of Raymond F. Wager, CPA, P.C. Trustee Zhe seconded the motion, and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

YEAR END TRANSFERS:

The following is a list of transfers requested by Treasurer Quinlan to be approved by the Board:

General Fund (A9950.9) > Capital Projects	\$31,000.
General Fund (A9951.9) > Equipment Reserve (HR22-5031A)	\$15,000.
General Fund (A9952.9) > Fire Eq. Reserve (HR21-5031A)	\$25,000.

General Fund (A9954.9) > Drainage Reserve (HR25-5031A)	\$25,000.
General Fund (A9955.9) > Buildings Reserve (HR23-5031A)	\$ 6,667.
General Fund (A9953.9) > Streets Reserve (HR24-5031A)	\$40,000.
Schedule C Fund (C9956.91) > Filtration Plant Reserve (HR33-5031C)	\$11,061.
Water Fund (F9957.9) > Water Lines Reserve (HR31-5031F)	\$20,000.
Water Fund (F9956.9) > Water Eq. Reserve (HR32-5031F)	\$41,393.
Water Fund (F9958.9) > Equipment Reserve (HR22-5031F)	\$10,000.
Water Fund (F9961.9) > General Fund (A5031)	\$10,000.
Sewer Fund (G9957.9) > Sewer Plant Reserve (HR42-5031G)	\$62,500.
Sewer Fund (G9559.9) > Equipment Reserve (HR22-5031G)	\$20,000.
Sewer Fund (G99510.9) > Buildings Reserve (HR23-5031G)	\$ 6,666
Sewer Fund (G9901.91) > General Fund (A5031)	\$50,000

Upon a motion made by Trustee Batzel, and seconded by Trustee Zhe, the request to make the transfers was approved. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

- THOMA APPROVAL- Treasurer Quinlan presented another applicant for the CDBG Grant Program. The Board discussed the application and noted that the approval of the applicant by THOMA would be contingent upon a Program Extension Approval from the Office of Community Renewal.

Upon a motion made by Trustee Batzel, the applicant was approved contingent upon the Program Extension Approval. The motion was seconded by Trustee Zhe, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

TRUSTEE’S UPDATE:

- **WATER/SEWER RESOLUTION:**

Trustee McKeown offered the following resolution and moved for its adoption:

RESOLUTION

WHEREAS, the Village of Avon residents are billed quarterly for the use of water and sewer within the Village, and

WHEREAS, the February 1st billing is the last billing prior to the yearend fiscal closing, and

WHEREAS, there are delinquent water and sewer accounts, it is therefore

RESOLVED, that all delinquent water and sewer amounts not paid prior to April 1st, 2016 are, added to the Village of Avon tax roll for each specific delinquent account.

Trustee Zhe seconded the motion and it was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	

• **FAIR HOUSING MONTH:**

Mayor Freeman read the following proclamation:

PROCLAMATION
MONTH OF APRIL

WHEREAS, in accordance with the Title VIII fair Housing Policy of the Civil Rights Act of 1968 and the Fair Housing Amendments Act of 1988 and,

WHEREAS, the month of April, 2016 has been designated by the U.S. Department of Housing and Urban Development’s Office of Fair Housing and Equal Opportunity as Fair Housing Month.

NOW THEREFORE BE IT RESOLVED, that the Village Board of the Village of Avon hereby declares and proclaims April as Fair Housing Month in the Village.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board designated the month of April as Fair Housing Month in the Village of Avon. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

• **CONFERENCE APPROVAL: MARILYN BORKHUIS**

Marilyn Borkhuis requested approval to attend the 2016 Spring Government Workshop to meet mandatory training requirements. The conference will be held May 19, 2016 in Pittsford at a cost of \$75.00.

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel, the conference request was approved. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

• **PARKS- EXPENDITURES**

Trustee Zhe brought to the Board a list of expenditures that will come out of the Parks Commission budget for this fiscal year, which includes the following:

1. Christmas lighted Garland
2. "Welcome to Avon" banners
3. Red Christmas bows
4. Equipment for Pickleball
5. Tree for the Circle Park

The total amount would be \$5200.00.

Upon a motion made by Trustee Batzel and seconded by Trustee McKeown, the Board approved the expenditures for the Parks Commission. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

- The Mayor requested that there be no more unnecessary spending until the end of the fiscal year.

Upon a motion made by Trustee Batzel, and seconded by Trustee Zhe, The Board approved the Mayor's request to the unnecessary spending until the end of the fiscal year. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

- The Village Board discussed the hiring of Patricia Baker for office assistance. The rate of pay has not yet been determined. The Mayor said he will reach out to Ms. Baker.

Upon a motion made by Trustee Zhe and seconded by Trustee McKeown, Patricia Baker was hired as a typist, with a salary to be determined. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

- Trustee Zhe noted that Kevin Keenan would be available to come to the Village Board meeting being held on May 2nd, 2016 to discuss how to limit tobacco advertising in the community.
- The Mayor discussed the desire to initiate a quarterly department head discussion for all of the departments in the Village. This will help keep everyone involved and updated on all projects happening in the Village, information concerning the comprehensive plan, and all of the events taking place. According to Mayor Freeman, it would be a nice way to keep communication open between all of the committees and boards.

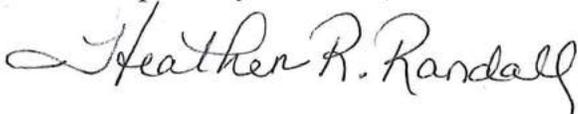
EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board entered into executive session at 8:37pm to discuss personnel issues. They exited at 9:05pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Absent	
Timmy Batzel, Trustee	Voting	Yes

Upon a motion made by Trustee Batzel, the meeting was adjourned at 9:10pm.

Respectfully submitted,



Heather R. Randall
Deputy Village Clerk/Treasurer