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The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday June 20, 2016.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Bill Zhe, Trustee
Tim Batzel, Trustee
Rob Hayes, Trustee

Staff: Tony Cappello
John Barrett
Chris Quinlan
Chief Gary Benedict
Brian Glise

Visitors: Conrad Baker- Genesee Sun
Bill Davis-MRB
Don Mastin

Mayor Freeman called the meeting to order at 6:00 P.M., and began the meeting with the Pledge of Allegiance.

DEER COMMITTEE:

Mayor Freeman and the Village Board has been discussing, off and on for several years, the increased number of deer in the Village. They have become quite a nuisance to many residents, and are fearless in the community. Based on these discussions, the Board requested Don Mastin, a resident of the Village, head a committee that will help determine the best, and safest ways to solve the problem. Mr. Mastin says he will take a trip to Trumansburg, NY to discuss the effective way in which they have been able to implement a hunting program in their community. The Town of Irondequoit has a similar plan in place, with a strict screening and background check on potential hunters. Mr. Mastin gave the Board the names of others who have agreed to be on the committee, including Officer Geer, Chuck Kanty, Chris Conine, and Trustee Hayes. He is hoping to get a few more people to have diversity and discussion on the committee. Mayor Freeman invited Mr. Mastin back to update the Board on his research, findings, and discussions with the committee.

DPW UPDATE:

Superintendent Barrett was in attendance to update the Board on the following:

- Work has begun on River Street. Sidewalks are going in. As of 6/20/2016, they have reached Greer's.
- Superintendent Barrett gave a general timeline as to the projects he would be working on in the next few weeks. High Street is priority and will be paved to complete that project.

After High Street, Clinton Street will be next, leading into the pipe project by Gilmores' in September.

- There will be a demonstration for one week at the WWTP that will show how to dry sludge. This will happen the first week of August.
- Superintendent Barrett met with Jason Klemmer at the Avon Driving Park to discuss the work needed to be done to clean out the dead ash trees. Among the work needed would be the removal of the trees, chipping of the brush, hauling away the wood, branches, and chips. The Board decided to meet at the Downs with Mr. Klemmer for a tour at 5:00pm before the Board meeting on July 11th, 2016.
- Superintendent Barrett reminded the Board that the construction on Route 39 would begin on July 6th, 2016 and the road would be closed for approximately 60 days according to NYSDOT.

MRB UPDATE:

Bill Davis was in attendance to update the Board on the following:

- Bill Davis had a letter from Kurt Rappazzo regarding the drainage near 287 Spring Street (Neth's property). It stated that he made a site visit on 6/14/2016 with Superintendent Barrett. They looked at the culvert, noted there was signs of erosion, and that the culvert fell approximately 33" in elevation from the upstream end down. It was also noted that there was some ponding in an area upstream where it had been excavated. Superintendent Barrett explained that the area is a sulfur spring which adequately explained the discoloration and smell of the ponded water. There was a heavy vegetation that was associated with wetlands, then changing to woodlands and then the maintained lawns. The upland areas were dry and had no standing water. Kurt Rappazzo's conclusion was there doesn't appear to be any significant concerns. Superintendent Barrett explained that they have built there residence in a spring and there will be water. He is unclear as to what the property owners' exact desires are.
- I & I – the dry poking is being planned as long as the plant flows are done and the weather cooperates.
- MRB provided the fire department with a review of the storage mezzanine because of a requirement from PESH (Public Employee Health and Safety Bureau). It was determined by MRB that with a few modifications, the mezzanine could be brought up to an allowable loading more in line with the code requirements.
- Kraft- the clarifier has been cleaned out and they are making progress. Having the clarifier clean can help with the flow. They are still working on a long term plan. Once done, we will be able to get approval for the Industrial User Permit, and the Sewer Use Laws.

WASTE WATER TREATMENT PLANT: AWARD OF BIDS

Bill Davis gave an update to the Board on the bids for the WWTP project. Discussion was held as to the awarding and if the Board would in fact award the alternates as well. MRB presented the Board with a summary letter and documentation regarding the bids and the overall budget.

The following is a list of the Bid Awards:

1. Contract #1- General- awarded to Crane Hogan Structural Systems, Inc.

2. Contract#2-Plumbing-awarded to John W. Danforth Company
3. Contract #3-HVAC-awarded to John W Danforth Company
4. Contract#4-Electrical-awarded to MW Controls Service, Inc.

RESOLUTION:

VILLAGE OF AVON BOARD OF TRUSTEES RESOLUTION FOR APPROVAL AND AUTHORIZATION FOR THE WWTP IMPROVEMENTS PROJECT BID AWARDS AND EXECUTION OF RELATED DOCUMENTS AND RELATED ACTIONS

WHEREAS, the Village of Avon (the "Village"), after thorough consideration of the various aspects of the proposed WWTP Phase IA Improvements Project (the "Project"), prior hereto approved and authorized the Project and the submission of funding applications related thereto; and

WHEREAS, the Village Board of Trustees prior hereto has determined a plan for financing for the WWTP Improvements Project to include the issuance of \$3,000,000 in bonds pursuant to a bond resolution; and

WHEREAS, the Village prior hereto submitted an application for funding of the Project to the New York State Environmental Facilities Corporation ("NYS EFC") and currently has short term financing available and anticipates long term financing from NYS EFC up to an amount of \$3,000,000; and

WHEREAS, the Village Board of Trustees received bids for the Project on May 24, 2016, followed thereafter by a Bid Review letter from the Project engineer identifying the lowest qualified bidders with complete bid submissions; and

WHEREAS, the bid values provided by the lowest qualified bidders with complete bid submissions were incorporated into the Project budget; and

WHEREAS, the Village Board of Trustees has reviewed the bid package, bid tabulations, and Bid Review letter from the Project engineers for the bid awards and has determined that it is in the best interest of the Village to award the bids to the identified lowest qualified bidders with fully completed bid submissions; and

WHEREAS, the Village Board of Trustees has reviewed the alternate bid items for the project, which were also identified and incorporated into the Bid Review letter from the Project engineers, and has determined that it is in the best interest of the Village to award the alternate bid items (alternate bid items #1 and #2) to the identified lowest qualified bidders for the General Contract and the Electrical Contract; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- Bill Davis also said that in the future, possibly the next three to five years, there will be another project that will need to be addressed to bring the WWTP up to NYS standards regarding disinfection.
- There was also discussion about the Engineering amendment that was presented by MRB. This amendment includes work that has been done with Kraft and maintaining of the phosphorous numbers at the WWTP. This amendment would go against the contingency amount that the Village has as a cushion for any unforeseen problems or issues. The Board will go over it and bring it to the July 25th meeting.

MINUTES:

Upon a motion made by Trustee McKeown, the minutes of the May 16th 2016 Village Board meeting are hereby approved as submitted. The motion was seconded by Trustee Batzel, and is carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

CODE ENFORCEMENT UPDATE:

Tony Cappello gave an update on the following:

- There have been complaints from residents that there are abandoned cars behind the Town of Avon’s offices. Mr. Cappello said he will have the police run the VIN numbers for the cars to find out who the owners are.
- The tents for the sale of sparkling devices are set up. There will be people sleeping in the tents to provide security during the overnight hours. This year, the companies needed to supply the Village with the required certificates of insurance required by the code, and a permit fee.
- The home owners on Prospect Street are slowly cleaning up the property. Mr. Cappello is allowing them some time to make some progress. There is still a lot of work that needs to be done.

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers are approved for payment:

#1-GENERAL FUND	\$57697.57
#4-SCHEDULE C	\$3761.94
#5-WATER	\$989.35
#6-SEWER	\$16488.85
#17-TA	\$
#57-CAPITAL	\$4288.00
#65-CAPITAL	\$1733.20

#72-CAPITAL	\$220.00
#73-CAPITAL	\$505.00
#77-CAPITAL	\$902.04
#78-CAPITAL	\$3212.63
#96-CAPITAL	\$11968.00
#DEBT SERVICE	\$224.70
TOTAL	\$101991.28

Manual Checks:

There were no manual checks for this meeting.

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

POLICE UPDATE:

Chief Benedict updated the Board on the following:

- St. Agnes has reached out to the Board and police department with a letter regarding the 7th annual RACE TO EDUCATE. The event will be held on September 17th, 2016 from 9:00 am to noon. The route will be the same as last year. Chairperson Heather Burke stated that as it gets closer to the event she will reach out to the police department.
- The full time officers went to a training for handling the SUVs. They are initially trained in the academy, and it is up to each individual agency to take refresher courses.
- The department is still trying to get the speed sign to sync in order to utilize the blue tooth capability. Once it has been synced, the computer will be able to download the information the sign has collected without having to be plugged into it,

TREASURER’S UPDATE:

Treasurer Quinlan discussed with the Board the NY Main Street Grant. This is a grant available to aid with rehabilitation of local businesses/buildings. This grant would be a joint grant with the Village of Leicester. There will be a meeting held at the Village Hall at 3:00pm on Thursday June 23rd for local business/building owners to get some information.

TRUSTEE’S UPDATE:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board agreed to change the Village Board meeting scheduled on July 18th, 2016 to July 25th 2016 at 6:00pm. They also agreed to move the public hearing for the new sewer rates to this date as well. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Trustee Zhe noted that he received an email from Brian Beaty, who worked with the Village in the past as the insurance broker. Mr. Beaty expressed a desire to discuss with the Board insurance quotes, as the policies for the Village will be coming due in the near future.

Trustee Zhe also discussed the Pickle Ball event held at the Avon Driving Park. He said there was a good turnout and everyone seemed to have an enjoyable time.

Trustee Batzel expressed to the Board that Chief Snyder would like to come in to a meeting to discuss the budget for the fire department. The Mayor said to have him come to the first meeting in August.

PARKS COMMISSION-LONG TERM PLAN:

Trustee Zhe brought to the Board a long term plan for the Park System of the Village. It is the intent of the Parks Commission that the park system of the Village is preserved and maintained for the use of our resident now, and in the future. The plan outlines the current pans and recommendations the Parks Commission would like to work on with the Village, including the Five Arch Bridge and the management of the Emerald Ash Borer. The Parks Commission requested of the Board that they accept the plan as a working document for Parks Management.

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the board accepted the Parks Commission Long Term Plan as a working document for the management of the Park System of the Village of Avon. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

The following is the plan presented to the Board:

Village of Avon
 Parks Commission
 Long Term Plan
 Revised June 2016

Vision Statement

The park system of Avon will be a significant natural asset that contributes to the spirit of community thru opportunities for recreation, relaxation, and the

enjoyment of their natural beauty by providing places for the people of Avon to come together.

Purpose of the Park System

The park system of Avon is under the direction of the Park Commission and managed by the Department of Public Works. They should provide the natural settings for the people of Avon to enjoy. The park system should also be readily and easily accessible by all residents of Avon.

Introduction

This plan will provide for the protection, preservation and enrichment of the 90 plus acres of parks in the Village of Avon. This includes 57 acres in the Avon Driving Park, 1.9 acres in Circle Park, 3.5 acres in Case Park, 29.3 acres in the historic Five Arch Bridge Park and the small green space of 1.85 acres behind Avon Central School (Csapo). This is a significant and impressive number of acres set aside in a Village of Avon's size for recreation and enjoyment. There are additional areas in the Village that are green space but not a specific park.

These 91 acres are divided into about 34 acres of natural setting and 57 acres for recreation (mainly Driving Park). The natural setting includes trails, wooded areas, wildlife and wildflowers. Generally, this is low liability and low maintenance with the exception of some mowing. The 54 acres of recreation area is of a higher liability and higher maintenance. In addition to the mowing, there are picnic tables, pavilions, horse stables, basketball courts, volleyball courts, baseball fields and pickle ball courts to maintain. The Avon Youth Baseball organization does contribute to the maintenance of the baseball fields during baseball season.

The priority for the Parks Commission is maintaining these wonderful assets and with prudent planning improve their condition to ensure their existence and enjoyment for future generations. It is an important objective for residents of Avon to have easy access to the parks and other recreational areas of the community such as the public school campus. Parks should be attractive, safe, functional and available to all segments of the population. This plan will describe where additions, upgrades or replacement is necessary as well as other improvements to expand the usability and enjoyment of the parks.

Overview of each park

The following is a brief narrative on each of the parks within the Village's system of 90 acres.

Avon Driving Park (Downs)

The Driving Park is 57 acres of park land that is very diverse in its setting and use. There is the state's oldest trotter track that is still used for training along with a stable. This park is the home of Avon Youth Baseball and Softball with seven fields in total. There is a new (2014) age appropriate playground area that includes swings, slides, various climbing activities and a unique natural play area. This area introduces the world of play to the world of nature. There are two basketball courts, two volleyball courts, two pickle ball courts and a sledding slope. For quiet exercise and meditation there are nature trails through the wooded areas plus a fitness trail that winds through the park.

The Five Arch Bridge is a historic bridge that is included on both the state and national historic registries. The bridge sits in a 29 acre site located on the Conesus Outlet. The bridge was once a vital rail transportation link between Rochester and points south that now stands as a vital link to our past. This park which includes a picnic table and cooking grill is a quiet area for a respite. This park connects via a walking trail to the Driving Park.

The Circle Park in the center of the Village serves as a focal point of the community. This park re-created after the Civil War to honor those who served has grown to be the center of the communities Memorial Day remembrances. It also serves as a peaceful respite in an arboretum type setting surrounded by an impressive array of trees and gardens maintained by the Avon Garden Club.

Case Park is a 3.5 acre park primarily of green space and woods located on the north side of the Village. This is a walk to park that includes a swing for the children, a picnic table, cooking grill, flower garden and a gazebo donated by the Avon Lions & Lioness Clubs.

The undeveloped area behind the public school donated to the Village by Frank Csapo many years ago serves as a trail used by people of all ages to connect the public school property to village streets on the south side.

A mile long trail was developed along the former Erie-Attica Rail line utilizing the existing railroad trestle bridge. This trail connects the Village to the Greenway to the west by crossing over the Genesee River via a trestle bridge used by the rail line.

Scattered throughout the Village are flower gardens, hanging baskets and flower pots that are planted and maintained each year by the Avon Garden Club in partnership with the Village of Avon.

Current Actions

There are several projects in various stages on the drawing board. The largest and most significant in both economic and historic terms is the restoration and preservation of the Five Arch Bridge. The Bero Architecture firm of Rochester, NY performed an extensive review of this unique structure for the purpose of providing a guide for its preservation and restoration. While it is still a very sound structure it is in need of extensive masonry work that would include a re-pointing of the entire bridge and the replacement of some of the stone that make up this bridge. To maintain its structural and historic integrity it is important this project be completed by a masonry contractor familiar with historic structures.

A project to address the increasingly present Emerald Ash Borer (EAB) in the Avon Driving Park where there are over 200 ash trees. This project will need to be acted on and completed in the very near future as the ash trees will eventually die from the EAB. Discussions are underway with timber companies for a specific action plan. In addition to talking with timber companies a grant through the DEC Urban Forestry Grant program is being investigated for what the benefits and guidance it may offer. It is our plan to include a DEC forester whether we receive a grant or not. Their objective opinion is important to an effective plan.

There is also a plan being developed to build a year round lodge in the Driving Park to be used for various family and community celebrations. The Avon Rotary Club is willing to take the lead on this project in partnership with the Village. This project is still in the design and budgeting phase.

There are some improvements planned in the Driving Park such as replacing the wire fence that follows the driveway to the back parking lot, improve drainage of the playground area, add a slide to the Case Park and replace some swing seats also in Case Park.

General Recommendations

The following is a description of the needs of the park system to further the enjoyment of the parks as well as their maintenance and preservation.

It is clear that the decision to fund a part time park maintenance person is working very well. This position provides the continued and consistent care and maintenance of the parks. As the plan for a lodge moves forward it may become apparent that this position will need to be re-defined to include the management and care of the lodge.

Generally speaking the access to the parks is easy but in most cases access is by car or crossing over the busy routes 5 & 20. The continued improvement and adding of sidewalks is important to enhance connectivity for pedestrians.

Specific recommendations by park

Five Arch Bridge Park

1. Pursue funding until successful to restore this historical bridge as outlined by the Bero Architect firm. The bridge uniqueness and significance requires a sense of urgency to help protect the community's heritage.

2. Highlight this park as a gem of the community as a place for quiet meditative relaxation. Do so through the community website, Livingston County Chamber of Commerce and the Avon Historical Society.

Driving Park

1. Continue the planning process in partnership with the Avon Rotary Club as well as the County grant writer (once a budget is developed) for a new year round lodge.

2. Maintain the new playground equipment by following the prescribed maintenance and safety checks; including the staining of the wood.

3. Add a sidewalk leading into the park from River Street.

4. Improve the drainage in and around the playground area and around the skate house (proposed site for the new lodge).

5. Maintain existing trails in this park and look for ways to enhance them through informational signage or new trails.

6. Replace the fence along driveway leading to the back baseball fields as previously planned.

7. Address the Emerald Ash Borer (EAB) immediately with an action plan that includes decisive steps to eliminate ash trees and the replacement of them.

Circle Park

1. Provide for additional funding for tree maintenance especially for some of the older trees with the guidance of a professional arborist.

Case Park

1. Add the children's slide as previously planned.

Csapo Park

1. Maintain the current walking path so the connectivity between the south side of the Village and the Avon Central School is maintained.

KEY FOBS:

Clerk Randall updated the Board about the key fobs now being used for access to the Village Hall. West Fire wired the hall for keyless entry and trained Clerk Randall on the programming of the doors for opening/closing and also the programming of the fobs in order to access the hall after hours. The Board discussed who would have a fob and what type of access each fob would have, as well as the capability to be shut off if it is ever lost. The Mayor is pleased with this upgrade to the building.

Upon a motion made by Trustee McKeown, the meeting adjourned at 8:50pm.

Respectfully submitted,



Heather Randall
Village Clerk