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The meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York on Monday, August 1, 2016.

Present: Thomas Freeman, Mayor
Mark McKeown, Trustee
Timmy Batzel, Trustee
Bill Zhe, Trustee
Robert Hayes, Trustee

Staff: Tony Cappello
Brian Glise
Chris Quinlan
Chief Dan Snyder

Visitors: Conrad Baker- Genesee Sun
Bill Davis- MRB

Mayor Freeman called the meeting to order at 6:00 P.M., and began the meeting with the Pledge of Allegiance.

MRB UPDATE:

Bill Davis was in attendance and updated the Board on the following items:

- WWTP Improvements-things are steadily moving forward. The contractors are getting their insurance paperwork in order, but there are still some things that need to be completed. They are hoping to schedule the pre-construction meeting and send out the invitations for it sometime this week.
- The Mayor asked that Tony Cappello be included on all communications regarding the WWTP and in the pre-construction.
- The phosphorous numbers are good. Things are going well in that aspect.
- Bill Davis hasn't spoken to Superintendent Barrett yet about how the clarifier has been working at Kraft since they cleaned it.
- I&I study-the dry flow study was done. The weather has not cooperated in order to do the wet flow. We need rain!!!

FIRE DEPARTMENT UPDATE:

Chief Snyder was in attendance to update the Board on the following:

- Chief Snyder organized the importance of the projects he has for the budget year and presented the Board with the following:

TURNOUT GEAR:

Trustee McKeown offered the following RESOLUTION and moved for its adoption:

RESOLUTION

A RESOLUTION authorizing the expenditures of \$4,000 from capital reserve funds HR21 – FIRE EQUIPMENT RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve funds is for monies needed for Turnout Gear. The maximum estimated costs of the aforesaid specific object or purpose is \$4,000 from capital reserve funds HR21-FIRE EQT. RESERVE.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspapers together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Trustee McKeown offered the following RESOLUTION and moved for its adoption:

RESOLUTION

Resolved, that a capital project be established in the amount of \$4,000.

Resolved, that said capital project shall be number H and entitled Turnout Gear.

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MEMBERSHIP INCENTIVE:

Trustee McKeown offered the following RESOLUTION and moved for its adoption:

RESOLUTION

A RESOLUTION authorizing the expenditures of \$5,000 from capital reserve funds HR21-FIRE EQT. RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies needed to Membership Incentive. The maximum estimated costs of the aforesaid specific object or purpose is \$5,000 from capital reserve funds HR21-FIRE EQT. RESERVE.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspapers together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Trustee McKeown offered the following RESOLUTION and moved for its adoption:

RESOLUTION

Resolved, that a capital project be established in the amount of \$5,000.

Resolved, that said capital project shall be number H and entitled Membership Incentive.

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

MARCHING UNIFORMS:

Trustee McKeown offered the following RESOLUTION and moved for its adoption:

RESOLUTION

A RESOLUTION authorizing the expenditures of \$1,500 from capital reserve funds HR21 –FIRE EQT. RESERVE for the Village of Avon, Livingston County, New York.

Be it resolved, by the Board of Trustees of the Village of Avon as follows:

The specific object or purpose of the Village of Avon, Livingston County, New York for which the expenditures of monies from the capital reserve funds is for monies needed for Marching Uniforms. The maximum estimated costs of the aforesaid specific object or purpose is \$1,500 from capital reserve funds HR21-FIRE EQT. RESERVE.

Upon this RESOLUTION taking effect, the same shall be published in full in THE LIVINGSTON COUNTY NEWS, the official newspapers together with a legal notice of the Village Clerk as provided by law.

This RESOLUTION is adopted subject to a permissive referendum.

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

Trustee McKeown offered the following RESOLUTION and moved for its adoption:

RESOLUTION

Resolved, that a capital project be established in the amount of \$1,500.

Resolved, that said capital project shall be number H and entitled Marching Uniforms.

Trustee Hayes seconded the motion and it was carried by the following vote:

Thomas Freeman Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes

CODE ENFORCEMENT UPDATE:

Tony Cappello and Brian Glise gave an update on the following:

- Tony has the office complete for the police department. He says that they are ready for their move.
- Brian Glise, along with Clerk Randall and Treasurer Quinlan, met with representatives from Williamson Code to discuss their building permits and code software. The software is the same software used by the Town of Avon. It is an easy program to use and Brian is

already familiar with it. It would be a good update for the Village in order to make record keeping for permits and inspections significantly simpler. Mayor Freeman appreciated the presentation, but said right now, he would like to be more fluent with our current computer system before adding another one.

VOUCHERS AND MANUAL CHECKS:

Upon a motion by Trustee Zhe, the following vouchers and manual checks are approved for payment:

#1-GENERAL FUND	\$13783.45
#4-SCHEDULE C	\$3824.10
#5-WATER	\$11374.82
#6-SEWER	\$6042.10
#17-TA	\$1872.58
#57-CAPITAL	\$
#64-CAPITAL	\$
#72-CAPITAL	\$
#73-CAPITAL	\$
#76-CAPITAL	\$
#77-CAPITAL	\$
#93-CAPITAL	\$1518.93
#9-DEBT SERVICE FUND	\$
TOTAL	\$38415.98

Manual Checks:

New York State	Arbitration	\$50.00
TOTAL:		\$50.00

The motion was seconded by Trustee Hayes, and was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

TRUSTEE'S UPDATE:

- Master Meter Agreement- the Board discussed the master meter agreement that the Village has with residents who live on Triphammer Road. The agreement would be a good guide to follow if needed for the three residents by the Route 39 DOT culvert

project. Trustee McKeown asked how exactly would this work. It was explained that what would happen is that the lines would be replaced, then hooked up to the master meter, and then run to the meters on the residence. Bill Davis said that as long as there was a written agreement the Village would be protected. The Mayor said that MRB and the Town are meeting to discuss some ideas and that he would like to wait until then to see what they come up with before moving forward with anything.

- Court Clerk- the Village/Town court clerk, Jan Cole, has decided to retire after the first of the year. The Town and Village will run an employment ad in the Penney Saver requesting applications and resumes. The Mayor said that they need to have a clear understanding as to the job requirements. Mayor Freeman and Trustee McKeown will be the two representatives from the Village Board to assist in the interview process.
- An update was given by Mayor Freeman to the Board regarding the Springbrook Software system. While the office staff is slowly becoming more acquainted with the system, there is still much confusion and lack of training for the staff. The Mayor says that with all of the turnover in the company, he wanted to get a consultant back on site for the staff to get more training. The consultant has been approved; however they have yet to let the Village know who the consultant will be and when they will be in Avon. Trustee McKeown wanted to know what kind of recourse we have. He thought maybe we should get the Village Attorney involved in some way.

EXECUTIVE SESSION:

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board entered into executive session at 7:30pm and exited at 8:30pm to discuss contractual matters. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes
Robert Hayes, Trustee	Voting	Yes
Timmy Batzel, Trustee	Voting	Yes

Upon a motion made by Trustee Batzel, the meeting adjourned at 8:35pm.

Respectfully submitted,



Heather Randall
Village Clerk