

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York, on May 20, 2024.

Present: Robert C. Hayes, Mayor  
 Amanda Hoffmann, Deputy Mayor  
 Tom Cushing, Trustee  
 Tim Batzel, Trustee  
 Patrick McCormick, Trustee

Staff: Ken Farrell, DPW Supt.  
 David Piampiano, Fire Chief  
 Bob Alexander, Code Enforcement Officer  
 Christine Quinlan, Treasurer  
 Tim Ferrara, Officer in Charge  
 Bill Davis, MRB

Visitors: George Brown  
 Jim Harrington  
 Mike Raynard  
 Cindy Wolfer  
 Kate Brado

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion made by Deputy Mayor Hoffmann, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$52307.29
#4-SCHEDULE C	\$4929.92
#5-WATER	\$2457.15
#6-SEWER	\$32560.14
#HH44-STORMWATER PROJECTS	\$52263.95
#TA00-TRUST & AGENCY	\$779.94
#V000-Debt Service Fund	\$29000.00
<b>TOTAL</b>	<b>\$174298.39</b>

- Electronic payments/manual checks:

Paid electronically:

- Fed/NYS Taxes	p/r 24-10	\$22846.97
- Nationwide Retirement	p/r 24-10	\$2730.53
	<b>TOTAL:</b>	<b>\$25577.50</b>

Manual Check:

- NYS Child Sup. Proc. Ctr.	Child Support	\$356.00
	<b>TOTAL:</b>	<b>\$356.00</b>

The motion was seconded by Trustee McCormick and carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

## DPW UPDATE:

Supt. Farrell provided the following update:

### DPW Activity

1. Brush Pick up.
2. Worked on River St. repairing manhole frames & covers.
3. Started grinding tree stumps.
4. Dug out for sidewalk on Spring St. (to finish sidewalk into Driving Park).
5. Windstorm came though Village, we had large tree branches come down. Crew assisted with traffic & clean up.
6. Crew ran sewer machine in known problem areas (preventative maintenance).
7. Crew worked on a water leak @ 365 North Ave. (water service saddle bolts rotted).
8. Put Flags & banners up for Memorial Day (summer).
9. Cleaned up Business district.
10. Picked up flowers for Flower Club to install. Crew put up hanging baskets also.
11. Mowing grass.

### WWTP

1. Daily operations
2. Ran sludge & hauled sludge.
3. Nick, Sam & I met with Kraft last week to inspect the new wastewater treatment system they have installed. Kraft had run the system for a couple of days temporarily, Kraft has advised us they will be starting to run this week and will be sampling effluent.

### Water

1. Daily operations.
2. Stake outs.
3. Started flushing fire hydrants.
4. Finished up annual water quality report sent into LCDOH, once received back (expecting this week) we'll be posting & putting in the Pennysaver.
5. Attended watershed meeting.
6. VOA with MRB, Town of Geneseo on Triphammer Rd.in regards to Triphammer Rd. line.

### Misc./ Upcoming weeks

1. Jayden Courtemanche has started back with Village for the Summer, Adrienne Priest will be starting this week, Nick Antkowiak will be starting back on Wednesday.
2. Crew will be cleaning up for Memorial Day Parade.
3. Grinding stumps & Restoration behind grinding crew.



**MRB UPDATE:**

Bill Davis provided the following update to the Board:

- WWTP Disinfection Project- waiting for delivery of the UV equipment. Should be here in June/July. EFC will be contracting with a third party to do a site visit of the project as the Village received funding from EFC. Scheduling the site visit for the end of June.
- Joint Water Tank- Worked with Attorney Whiting on an Intermunicipal Agreement for review by the Village Board. The Board made some comments and suggestions. Once it is updated and accepted by the Board, the draft will be submitted to the Town of Avon for review and comments.
- Triphammer Road Meeting- met with Supt. Farrell, Deputy Mayor Hoffmann, John Barrett (all representatives from the Village of Avon), Geneseo Highway Supt. Larry Leavy, and Corey Hurley (also with MRB). This was a very good meeting that continued the discussion of a possible replacement of the Triphammer waterline; a joint effort with the Town of Geneseo.
- Income Survey update- received the list from the Town of Avon and Livingston County. That information has been submitted to Jay Grasso for updates.
- Kraft- Kraft has not provided the Village with any design plan for their project as per the Sewer Use Law. However, they continue to move forward with their plan. Therefore, it needs to be reinforced that if their plan fails, they will be held responsible for it. Mr. Davis will email them directly.

**TREASURER UPDATE:**

Treasurer Quinlan provided the following update to the Board:

- 2018 GVBA grant agreement was executed by NYS Ag on 5/14/2024. Working on reimbursement request.
- Submitted Eclipse Grant reimbursement to Liv. Co. Economic Development and Tourism on 5/15.
- Audit RFP was published in local paper and distributed to firms on 5/15/2024.
- Received one Statement of Qualifications proposal (out of six mailed) for Water System Capital Improvements. Next step is the contract negotiation portion of the procurement.
- Working with Bero on Five Arch Bridge project revised scope of work to NYS Office of Parks.
- Treasurer Quinlan provided the Board with the following budget adjustments and 2023–2024-year end transfers for Board approval:

➤ **Budget Adjustments:**

To adjust for ARPA \$ allocated to utility tractor and EMS supplies.

Increase	A4089	Federal Aid	\$17,329.49
Increase	A3410.4	Fire Dept. exp.	\$ 1,115.40
Increase	A5110.2	St. Maintenance exp.	\$16,214.09

To adjust for Genesee Valley Trail Town grant for signs and hitch rails.

Increase	A2389	Intergovt. Revenues	\$ 2,563.00
Increase	A7110.2	Parks exp.	\$ 2,563.00

To adjust for Chips project, Collins St. & Hosmer St.

Increase	A3501	Highway Revenues	\$ 1,552.42
Increase	A5110.2	St. Maintenance exp.	\$ 1,552.42

To adjust for Avon Holiday Spectacular donation for ice skating rink.

Increase	A2705	Gifts & Donations	\$12,000.00
Increase	A7110.2	Parks exp.	\$12,000.00

To adjust for Liv. Co. First Impressions grant for bistro tables & chairs @ Pocket Park.

Increase	A2770	Unclassified Revenues	\$10,000.00
Increase	A7110.2	Parks exp.	\$10,000.00

To adjust for GVBA grant for surface under gazebo.

Increase	A2770	Unclassified Revenues	\$480.42
Increase	A7110.2	Parks exp.	\$480.42

➤ **Fiscal Year-End Transfers for 2023-2024**

Schedule C Fund (C9956.91) > Filtration Plant Reserve	\$14,870.00
Sewer Fund (G9957.9) > Wastewater Treatment Plant Reserve	\$50,000.00

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board approved the budget adjustments and the completion of the transfers as presented by Treasurer Quinlan. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**CODE DEPARTMENT UPDATE:**

Code Officer Alexander offered the following update to the Board:

- Discussed property maintenance in the Village and stated that he will be sending letters to those who need a reminder to “comply” with the requirements as we move into the summer months.
- Discussed a Building Safety Inspection plan he has to get businesses in the Village inspected by mid-June.
- Mayor Hayes discussed a procedure for filing a complaint in order to get a resolution from the code department. Updated complaint forms are available on the website and in the Village office. When the complaint form is submitted, that is the catalyst to get the process in motion for Code Officer Alexander.

**POLICE UPDATE:**

Officer in Charge Ferrara updated the Board on the following:

- Buckle Up Enforcement started Monday May 20<sup>th</sup> and will continue through Sunday May 26<sup>th</sup>.



- Have responded to 70 calls since the last Board meeting including 13 EMS calls. Officer Ferrara thanked the DPW and Fire Departments for their continued support when called by the police department.
- Purchased batteries for the speed signs.
- Posting officers on the side streets more often to curb speeding issues. Mayor Hayes asked to continue to post officers in “trouble spots” especially in the evening.
- Requested the Board to authorize the encumbrance of the remaining funds from the current budget for the following purchases and training:
  - 2 tasers
  - Tires
  - Barrel with optics and tactical lights for pistols.
  - Holsters
  - Replacement of uniform items and training shirts
  - Ammunition (waiting on quotes).

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Batzel, the Board authorized the encumbrance of the remaining budget for the items listed with the leftover amount to be pushed into the training budget for the next fiscal year. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

• **Crossing Guard New Hire**- Stephanie Lincourt

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board appointed Stephanie Lincourt to the position of crossing guard effect 5/13/2024 at a rate of 16.93 per hour. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**FIRE DEPARTMENT UPDATE:**

The following update was provided by Chief Piampiano:

- Quint was out with the lacrosse team at the school to participate in their end of the year celebration.
- The annual Fire Department Ladies Night Dinner was held Saturday 5/18. Chief Piampiano thanked the Board for their attendance and also extended a thank you to the Caledonia Fire Department for covering in the Village during the event.
- The officers’ meeting will be held 5/21.
- Preparing for the Memorial Day Parade and the BBQ.
- Requested the Board to authorize the encumbrance of \$2500 to next year’s budget for the matching requirement of the NYS DEC VFA Grant to purchase equipment, supplies, etc.

Upon a motion made by Trustee Batzel and seconded by Deputy Mayor Hoffmann, the Board authorized the encumbrance of \$2500 to next year’s budget for the matching requirement of the NYS DEC VFA Grant. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- Fire Calls/ Runs for the first quarter were 24 calls, including a structure fire. 32 EMS calls were attended by first responders. This has been a very clear need for the community.

**CLERK UPDATE:**

The following items are updates from Clerk Randall:

- A new phone system is scheduled to be installed and running next week.

**Important Dates:**

- **BOARD MEETINGS-** June 3rd, 2024, and June 17, 2024.
- **Closed On May 27<sup>th</sup>, 2024-** Memorial Day

**MINUTES:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board approved the minutes from the May 6, 2024, meeting as revised. The motion was carried by the following vote:

Robert C. Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**PUBLIC COMMENT:**

Mayor Hayes opened the floor to public comments:

- Mr. Harrington requested a horse barn update.
- Mr. Harrington asked about clarifications with timeframes for responses to code violations. He also asked if there was a plan for getting residents who are experiencing property maintenance issues into compliance. Mayor Hayes did address this by reiterating the discussion held during Code Officer Alexander’s update.
- Mr. Harrington asked if a storage unit- such as a pod or storage container, is allowed on a residential property and for how long.
- Ms. Wolfer commented on 61 Park Place and how long a response will take from the Village.
- Mr. Raynard discussed cleanup, thanking Code Officer Alexander for his help, and being on the news in regard to 61 Park Place. He also commented on a residence on East Main Street that has a very overgrown lawn, also stating that it doesn’t cost anything to be



clean. The property is currently vacant and is bank owned by a financial institution out of state.

Mayor Hayes did address the comments made by Ms. Wolfer and Mr. Raynard in regard to 61 Park Place, stating that he has mailed them a response to that particular concern.

- Mr. Brown commented on code enforcement/compliance. He also provided Mayor Hayes with a list of 17 addresses he feels should be looked into by the department.

Mayor Hayes thanked Mr. Brown and stated that he will use the list to start a database for follow up by the code compliance department. He also stated that he would like to start a committee to aid in assisting with code compliance and feels that Mr. Brown would be a very good candidate.

There were no other comments.

**TRUSTEE UPDATE:**

- ✚ **Justice Court Audit**- discussed the annual justice audit. The Board will choose a member to work with Court Clerk Cullinan to complete. Clerk Randall will reach out to her for her availability and let the Board know in order to schedule.
- ✚ **Streetlight Project and Certificate of Completion**- Trustee McCormick reviewed the completion meeting held last week and gave high praise for Centrica for their work, and especially Treasurer Quinlan for all she did to help. He said he couldn't have done it without her! Treasurer Quinlan also spoke, providing the good news that the whole contingency fund in the project was not used and that \$25622.87 that was left will be applied to the next lease payment.

Upon a motion made by Trustee McCormick and seconded by Deputy Mayor Hoffmann, the Board authorized Mayor Hayes to execute the Certificate of Completion for the Streetlight Project with Centrica. The motion was carried by the following vote:

Robert C. Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

We were asked by National Grid to provide a review of Centrica, which was glowing, and the Village has also stated that we would be interested in utilizing Centrica for projects in the future, including possible solar projects.

- ✚ **Proposed Speed Limit Change**- The Board discussed the desire to change the speed limit of a portion on Spring Street leading into the Avon Driving Park. The following resolution was presented for consideration:



*RESOLUTION*

WHEREAS, the Village Board is concerned about motor vehicle traffic travelling through the Avon Driving Park, defined as the portion of Spring Street situated west of the intersection of Spring Street and Linden/River Streets; and

WHEREAS, the current speed limit in this area is thirty (30) miles per hour; and

WHEREAS, pedestrians walk along a sidewalk adjacent to Spring Street within the Avon Driving Park; and

WHEREAS, the portion of Spring Street within the Avon Driving Park contains very sharp turns for vehicles; and

WHEREAS, the combination of sharp turns and pedestrian traffic create a safety issue for Village constituents; and

WHEREAS, decreasing the speed limit to fifteen (15) miles per hour will mitigate said safety issue; and

WHEREAS, the benefit of increasing safety by reducing the speed limit outweighs the inconvenience of slowing down traffic on this dead end street, thereby promoting public interest.

NOW, THEREFORE, be it resolved that:

- 1) This amendment to the Code shall be scheduled for public hearing on June 17, 2024 at 6:00 PM; and
- 2) The proposed language of the Local Law is provided below:

PROPOSED LOCAL LAW 1 OF 2024

The following shall be added as (4) in Village Code § 60-6(A):

(4) The portion of Spring Street situated west of the intersection of Spring Street and Linden/River Streets (i.e. the Avon Driving Park).

The following shall be added as D. in Village Code § 60-6:

D. Fifteen (15) miles per hour is hereby established as the maximum speed limit at which vehicles may proceed on or along highways as follows:

The portion of Spring Street situated west of the intersection of Spring Street and Linden/River Streets (i.e. the Avon Driving Park).

Upon a motion made by Trustee McCormick and seconded by Trustee Cushing, the Board adopted the resolution and set the public hearing for proposed Local Law #1 of 2024 for June 17, 2024 at 6pm. The motion was carried by the following vote:

Robert C. Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Clerk Randall will submit the notice for publication in the Livingston County News as required.



✚ Mayor Hayes brought to the Board’s attention that the owners of 307 West Main Street, which is currently up for sale, have been receiving rents for a billboard that is located there for many years from The Lamar Companies. Attorney Whiting reviewed the survey map and abstract for the property and it was discovered that the billboard is located on Village property, and there is no recorded agreement between the Village and the owner of the property for the rents. Therefore, the Village is entitled to the rents and will collect them going forward.

Mayor Hayes asked members of the Board if they had any updates. There were none.

**EXECUTIVE SESSION:**

Upon a motion made by Trustee Batzel and seconded by Trustee McCormick, the Board entered into executive session at 7:10pm in order to discuss a legal matter. The motions were carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Deputy Mayor Hoffmann did not stay for the executive session and exited the meeting at 7:12pm.

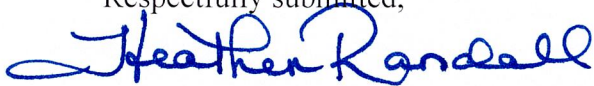
Upon a motion made by Trustee Batzel and seconded by Trustee McCormick, the Board exited executive session at 7:45pm. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**ADJOURNMENT:**

Upon a motion made by Trustee McCormick, the Board adjourned at 7:50pm by a unanimous vote.

Respectfully submitted,



Heather Randall  
Village Clerk