

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York, on August 19, 2024.

Present: Robert C. Hayes, Mayor  
 Amanda Hoffmann, Deputy Mayor  
 Ashley Comeau, Trustee  
 Tom Cushing, Trustee  
 Patrick McCormick, Trustee

Staff: Ken Farrell, DPW Supt.  
 Christine Quinlan, Treasurer  
 Tim Ferrara, Officer In Charge  
 David Piampiano, Fire Chief  
 Dan Snyder, First Assist. Chief  
 Bob Alexander, Code Compliance  
 Officer Matthew Tetreault  
 Officer Ian Hall  
 Officer Kendall Mitchell  
 Officer Matthew McFadden  
 Officer Kenneth Ippolito  
 Bill Davis, MRB

Visitors: Bill Zhe, resident  
 Ellen Turner, resident  
 Barb Ippolito, resident  
 Jim Harrington, resident  
 John & Jennifer Ludlow, support of Officer Tetreault  
 Josiah & Maria Tetreault, support of Officer Tetreault  
 Allan & Amy Tetreault, support of Officer Tetreault  
 Steve Tacconi, support of Officer Tetreault  
 Tim & Megan Tetreault, support of Officer Tetreault  
 Dina Nowak, resident  
 Thomas Ferrara, resident  
 Timothy Ferrara, resident  
 Molly Collins Offner, resident

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion made by Deputy Mayor Hoffmann, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$53233.35
#4-SCHEDULE C	\$7328.94
#5-WATER	\$9487.37

#6-SEWER	\$35362.72
#TA00-TRUST & AGENCY	\$779.94
#HH44-STORMWATER PROJECTS	\$431331.84
#V000- DEBT SERVICE	\$987.70
<b>TOTAL</b>	<b>\$538511.86</b>

- Electronic payments/manual checks:

Paid electronically:

- Fed/NYS Taxes	p/r 24-16	\$14938.68
- Nationwide Retirement	p/r 24-16	\$2573.00
		<b>TOTAL: \$17511.68</b>

Manual Check:

- NYS Child Sup. Proc. Ctr.	Child Support	\$356.00
		<b>TOTAL: \$356.00</b>

The motion was seconded by Trustee McCormick, and carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**DPW UPDATE:**

Supt. Farrell provided the following update:

**DPW Activity**

1. Brush
2. Cleaned up & set up for Corn Fest
3. Prepped and poured sidewalks Clinton St. & Main St.
4. Worked on Horse Track (loosened up the tracks top layer)
5. Dug out for portable toilet & ran electric to pad
6. Put together ADA ramp for gazebo at Driving Park

**WWTP**

1. Basic Operations
2. Ran & hauled Sludge
3. Fix Alarm dialer
4. Clean up on fence line

**Water**

1. Basic operations
2. Stake outs
3. Worked on Lead Service Inventory
4. Water Tap on West Lake Rd.



**Misc./ Upcoming weeks**

1. Sidewalks & Curbs
2. Asphalt cuts
3. Start painting crosswalks, stop lines & Handicap parking spaces
4. Paint the wall on Spring Street

Mayor Hayes took a moment to encourage those in attendance to “adopt a storm drain” and help keep storm drains clear in front of your home.

**MRB UPDATE:**

Bill Davis provided the following update to the Board:

- Constructing response letter to DEC re: sewer use law and Kraft. Also meeting with DEC and Kraft on 8/20 in order to see their pilot program and discuss things required to be provided to the Village including a more intense sampling plan.
- Reviewing possible changes to the sewer use law.
- IMA is progressing.
- **WWTP Disinfection**- the startup process is underway and on track to make the September 1 deadline We should see results rather quickly and then we will start sampling.
- **Income Survey**- Jay Grasso will be attending the September 9<sup>th</sup> meeting.
- **Triphammer Road**- finalizing numbers for in-house cost options. Doing the work in-house will see a 30% reduction in the cost. Hopes to have a draft report circulated to the Board for review before the next meeting.
- **Pebble Beach Pump Station**- working on the punch list, permit for fence was accepted.

**POLICE UPDATE:**

Officer in Charge Timothy Ferrara Jr. provided the following update to the Board:

- Calls continue including 8 ambulance calls, 24 calls requesting assistance, 2 motor vehicle accidents, 10 alarms, and 1 fire.
- Traffic watch continues.
- Speed sign trailer has been moved from Caledonia to the Village. As of the meeting, it was parked on West main Street but will be moved to East Main Street. Working on a schedule with Caledonia for use of the trailer. Hoping for a monthly rotation. In the winter months, it will go back to Caledonia as they have storage space for it. Speed sign on Rochester Street will be getting new batteries and there is another sign on Lake Road. These two signs are the ones collecting data. Officer Ferrara is working with Steve Praino on trying to extract the data collected.
- DOT check last Thursday and had 16 citations.
- Corn Festival had no instances.
- Training upcoming for police department: photography 8/26, firearms recertification 8/28. Officer Hall will participate in field training officer’s course.

Mayor Hayes discussed the accident where a driver ran into two homes on Rochester Street. There were only minor injuries but major damage to the homes that were involved. Mayor Hayes thanked the police and fire departments for their quick response and professionalism.

**TREASURER UPDATE:**

Treasurer Quinlan provided the following update to the Board:

- 96% of taxes have been collected.
- Submitted WWTP disinfection 11<sup>th</sup> progress payment application on 8/13.
- Working on NYS DOT Chips reimbursement for River Street project.
- Met with Centrica on 8/14 to review Year 1 Measurement & Verification and also discussed potential solar opportunities in the Village. The WWTP was a location discussed where cutting edge ideas were introduced including roof top solar over the drying beds and floating solar on Reservoir.
- Upcoming meetings for cameras, website, energy audit, DRI & financial software.

**CODE DEPARTMENT UPDATE:**

Code Compliance Officer Alexander offered the following update to the Board:

- Discussed the motor vehicle accident on Rochester Street.
- Received a call from one of the residents who received a property maintenance letter. Code Compliance Officer Alexander is working with them to construct a plan to come into compliance.
- Continue to issue permits.
- Recommends to the Board that the fee schedule be updated. Mayor Hayes stated that Treasurer Quinlan and Clerk Randall have been reviewing other municipalities fee schedules and will be discussed.
- Discussed a pilot program initiated by Habitat for Humanity for lead renovation. This is a statewide program, and the first house is a residence in the Village. Volunteers will help with lead renovation.

**FIRE DEPARTMENT UPDATE:**

The following update was provided by Chief Piampiano:

- UTV training forthcoming.
- Officer meeting on 8/20/2024.
- Will be providing lunch/dinner/EMS services for the GVBA this weekend.
- Discussed the motor vehicle accident on Rochester Street.
- Discussed the fire at the nursing home on Saturday August 17<sup>th</sup>. It was contained and put out. Residents were evacuated but were back in their rooms once the scene was clear.
- Reviewed with the Board the specs for the rescue truck. Attorney Whiting is also reviewing. The truck would be a Chassis Chevy 6500 4-door 4-wheel drive, and the body of the truck would be customized to fit every piece of equipment needed. The hope is that this truck will serve the community for the next 30 years. Once review is complete and it has been decided how we will move forward with funding, a permissive referendum will run in the paper, as well as a notice for bid requests.
- Assistant Fire Chief Dan Snyder joined Chief Piampiano to discuss the RAMs program. The program consists of two levels- Jr. Firefighter for ages 14-16 years, and RAMs for ages 16-18 years old. The program is designed to get young people involved and interested in the fire department, allowing them to participate and learn the ins and outs of fire safety and service. Each level allows a certain amount of hands-on participation,



with the RAMs program funneling into becoming a member of the fire department once the required training has been completed. Both have been submitted for review by the village attorney and insurance company and the hope is to have the program up and running by fall. There has been a lot of interest already generated. Deputy Mayor Hoffmann expressed her thoughts saying it is a wonderful way to create interest in young people for the fire department, and civil engagement on a whole. Members of the Board agreed.

**CLERK UPDATE:**

The following items are updates from Clerk Randall:

- Provided- Copy of the ad for a parks and planning member and ad for police chief. Civil service has said that the police ad is appropriate.
- Meeting with Megan Sokolow from Livingston County who is the records inventory supervisor. We are going to review some options that may be available for a shared service agreement with them. Also meeting with Kim and Diana to discuss the municipal license joint with the town with Laserfiche. Laserfiche rep is reviewing the debrief letter from NYS to see how we can improve our grant application in the future.
- Provided- Conesus Lake Watershed Management Program 2025 proposed budget and cost allocations and letter. The Watershed Council will be reviewing at their August 23<sup>rd</sup> meeting.
- Provided- Copy of the award letter to Montanosa Restoration from Bero Architecture for the Five Arch Bridge Project.
- Reminder(talked about at last meeting)- GLOW Region Solid Waste Management Committee hosting 2 events: Household Hazardous Waste Collection: Saturday September 7, 2024, 9am -Noon and a Free Electronics Collection: Saturday September 21, 2024 8:30am- Noon. The flyers (posted in the office, on the community board, and emailed to the website) have lists of acceptable items, and if there is a fee. Appointments are required and can be made at [glowsolidwaste.org](http://glowsolidwaste.org), or by calling their offices.

**Important Dates:**

- **BOARD MEETINGS- Sept 9<sup>th</sup> and Sept 23 (2<sup>nd</sup> and 4<sup>th</sup> Mondays in September)**
- **Village Closed Monday September second- Labor Day**

**COURT AUDIT RESOLUTION:**

Trustee McCormick completed the court audit for 2024 on June 12, 2024. The records have been examined and the fines therein collected have been turned over to the proper officials of the Village of Avon as required by law.

Upon a motion made by Trustee Comeau, and seconded by Trustee McCormick, the Board accepted the Court Audit as presented by Trustee McCormick. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**MINUTES:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board approved the minutes from the August 5, 2024, meeting. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**TRUSTEE UPDATE:**

- ✚ Mayor Hayes and Treasurer Quinlan reviewed the 1-year Measurement & Verification report provided by Centrica. The guaranteed utility cost savings of \$23,699 plus additional cost savings for maintenance of \$40,500 totaled a guaranteed savings of \$64,199. After year one, the verified savings were reported as \$65,059 (a surplus of \$860.00).

Upon a motion made by Trustee McCormick and seconded by Trustee Comeau, the Board accepted the acknowledgement form for the 1-year Measurement and Verification report, and authorized Mayor Hayes to execute the document. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- ✚ Trustee Comeau discussed the T-Mobile Hometown Grant application. This grant is for communities with populations of 50,000 or less and provides grant funding up to \$50,000 to help build strong, prosperous rural communities by enhancing public tech infrastructure, create trails in parks, and restoring historical landmarks. Trustee Comeau discussed some of the ideas compiled into “The Avon Adventure Trails”, which is a project working to transform the Driving Park into a multi-use recreational area and a destination attraction in the county. Ideas include a Disc Golf course, a Fairy Trail, water lines for use with the snow machine on the sledding hill, repave the pickleball courts, and restore and revitalize the park kiosk which would include a map of the park. In applying, and hopefully being awarded grant funds, Trustee Comeau hopes to help further exciting and multi-recreational uses for the park that will encourage kids of all ages to use. The grant application is due at the end of September, with awards in November. The project would need to be done by the end of 2025.

- ✚ Mayor Hayes reviewed items he had been working on stating that Habitat for Humanity had been in town helping a resident with her yard clean up. Several volunteers assisted in the project for the resident who was unable to do the work herself. To that point, Mayor Hayes also discussed a property task force he would like to implement that will help Code Compliance Officer Alexander with these properties. Also discussed was the DRI-Downtown Restoration Initiative. This provides funding to municipalities that can be



transformational for the community. Projects can include addressing infrastructure concerns, rehabilitation of historical structures, projects creating trails and connections to our natural resources, enhance and encourage visual and performing arts in our community, encourage small business creation and enhance walkability throughout our Village. We have a committee who has met to start discussions on project ideas. The deadline for this is October 18<sup>th</sup>.

- ✚ Mayor Hayes announced that in honor of Breast Cancer Awareness Month in October, the University of Rochester Mobile Mammography Van will be coming to the Village. Regular screenings can help with early detection and effective treatments, however, many face roadblocks to this important opportunity including transportation and cost. We are happy to be able to offer this opportunity to our residents. The Mobile Mammography Van will be here October 17<sup>th</sup> between the hours of 9am and 3pm. More information will follow.

### **CEREMONIAL APPOINTMENT OF MATTHEW TETREAUULT:**

Mayor Hayes ended the meeting on a high note, inviting Officer Tetreault to accept his full-time appointment publicly, sign the Oath Book, and celebrate with the Board, residents in attendance, and his family. Mayor Hayes read a statement extending his congratulations on behalf of the Board, commenting on Officer Tetreault's hard work, commitment to the department and his outstanding service as a part-time officer. He also thanked those in attendance for their support of the Village and Officer Tetreault as he enters the next chapter of his career.

### **ADJOURNMENT:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board adjourned at 7:09pm by a unanimous vote.

Respectfully submitted,



Heather Randall  
Village Clerk