

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York, on September 9, 2024.

Present: Robert C. Hayes, Mayor
Amanda Hoffmann, Deputy Mayor
Ashley Comeau, Trustee
Tom Cushing, Trustee
Patrick McCormick, Trustee

Staff: Ken Farrell, DPW Supt.
Tim Ferrara, Officer In Charge
David Piampiano, Fire Chief
Corey Hurley, MRB
Officer Matthew Tetreault

Visitors: Joyce Crane, resident
Jenny Tubbs
Ellen Turner, resident
Kitty Bressington, resident
Chuck Nedeau, resident
Bill Leonard, Geneseo, NY
Jessica Ryan-Soucy, Avon Holiday Spectacular
Steven Praino, resident
Timothy Ferrara, resident
Rob Coyne, New Way Equipment

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

BOARD RECOGNITION:

Mayor Hayes started the meeting by acknowledging the recent passing of Mr. James Biondolillo and Mr. Edward “Ted” Coyne. Both gentlemen were giants in the community and will be missed by everyone. Mayor Hayes asked for a moment of silence to honor them before moving on with the meeting.

Mayor Hayes then introduced Ian Shepard and Drake Wolfson, employees at New Way Equipment. He reiterated a letter he received from Jenny Tubbs, who called New Way for help closing up her pool for the season. While they were there, they smelled gas and recommended that she call the gas company. Thankfully, she did, and a gas leak was found. Mrs. Tubbs was so grateful and felt it incredibly important that the two workers be recognized for their efforts. Mayor Hayes and the Village Board agreed and presented them with certificates of recognition, thanking them for going above and beyond for the members of our community.

JAY GRASSO- INCOME SURVEY UPDATE:

Mr. Grasso was unable to attend at the last minute, however, he spoke with Mayor Hayes briefly who gave a quick update on the Income Survey. Mr. Grasso stated that the Village is under the median household income, which will help with grant funding and would put us in line for the opportunity to acquire low interest loans from EFC and USDA. Mr. Grasso will join us at our next meeting to explain more thoroughly.

JESS RYAN-SOUCY- AVON HOLIDAY SPECTACULAR:

Ms. Ryan-Soucy attended the meeting on behalf of the Holiday Spectacular Committee for a review of the event and to request the continued support from the Village.

The event has become a holiday tradition, which began in 2018 and will be held this year on December 7, 2024. There has been participation from many local groups, including the Rotary Club, and the Lions Club who raise funds for causes such as Avon Community Cares, the Food Pantry and a toy drive. With continued growth of vendors and community attendance the committee is requesting of Board their consideration of a financial donation in the amount of \$1500 to offset the cost of print materials, advertising and “core activities” that we see during the Spectacular. These activities include the train, a DJ, the family concert, and ice sculptures. It also helps with decoration costs that remain throughout the village during the holiday season. The request also goes to the Town of Avon, and the committee receives donations from residents in the community as well. The Committee also sells shirts and ornaments to raise funds.

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the board approved the financial request of \$1500 to the Avon Holiday Spectacular. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Yes
Amanda Hoffmann, Dep. Mayor	Voting	Abstain
Ashley Comeau, Trustee	Voting	Abstain
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

VOUCHERS and MANUAL CHECKS:

Upon a motion made by Trustee Comeau, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$14268.01
#4-SCHEDULE C	\$8450.49
#5-WATER	\$3415.46
#6-SEWER	\$13167.92
#TA00-TRUST & AGENCY	\$7132.25
TOTAL	\$46434.13

- Electronic payments/manual checks:

Paid electronically:

Fed/NYS Taxes	p/r 24-17	\$15527.82
Nationwide Retirement	p/r 24-17	\$3223.00
TOTAL:		\$18750.82

Fed/NYS Taxes	p/r 24-18	\$14858.47
Nationwide Retirement	p/r 24-18	\$2573.00
TOTAL:		\$17431.47

Manual Check:

NYS Child Sup. Proc. Ctr.	Child Support p/r24-17	\$356.00
NYS Child Sup. Proc. Ctr.	Child Support p/r24-18	\$356.00
TOTAL:		\$712.00

The motion was seconded by Trustee Cushing, and carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

DPW UPDATE:

Supt. Farrell provided the following update:

DPW Activity

1. Brush
2. Poured sidewalks
3. Started painting X-walks, stop lines
4. Made topsoil
5. Topsoiled behind sidewalks
6. Took down potted flowers
7. Repaired equipment (reinforced frame on dump trailer)
8. Started putting up signs on Greenway trail. (Wayfinding signs)

WWTP

1. Daily operations
2. UV disinfection is online running Nick & Sam went through training
3. Ran samples to lab for UV
4. Cleaned Primary Clarifier & Thickener weirs
5. Ran sludge

Water

1. Daily operations
2. Worked on Lead Service Inventory

- 3. Stake outs
- 4. Ordered meter pit for Driving Park water & Office

Misc./ Upcoming weeks

- 1. Brush pile got ground by Zolads tree service , they will be hauling away
- 2. Summer employees at DPW back to School (still watering planted flowers)
- 3. Working on: Sidewalks & Curbs
- 4. Asphalt cuts
- 5. Continue painting crosswalks, stop lines & Handicap parking spaces
- 6. Finish installing signs on Greenway trail.
- 7. Mower: quotes provided to the board for review. Both are municipal bid & buyboard.

Upon a motion made by Deputy Mayor Hoffman and seconded by Trustee Comeau, the Board accepted the quote for the ISX33002,72,V40 EE OG, NA Zero Turn Mower in the amount of \$15,769.17. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- 8. Training Classes for approval from the Board:
 Supt. Farrell-NYCOM Public Works training school, Oct. 21-23rd. Saratoga Springs cost totaling \$1052.00
 Chad Bailey, Riley Stella-NYRWA- Fire Hydrant O&M / Jar Testing- Oct. 17th. Canandaigua cost totaling \$0.

Upon a motion made by Trustee McCormick and seconded by Deputy Mayor Hoffmann, the Board approved the training requests for Supt. Farrell, and crew members Chad Bailey and Riley Stella. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- 9. Discussed the Water Pump Station. Electrical issue over the weekend and discovered that the main breaker was faulty. Held a meeting with all of the parties involved and got a quote to replace the breaker in the amount of \$8400.03. The breaker is out of warranty, and it needs to be replaced as the generator is what is powering the station. With authorization from the Board, the repair can be completed within the week.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board approved the emergency repair in the amount of \$8400.03 to replace the main breaker. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes

Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

10. Supt. Farrell updated the Board on the horse barn clean up. He has a layout of the barn and what is in the barn right now. There have been efforts to clean up but there is still a long way to go. Supt. Farrell will continue to work with tenants and update the Board.

MRB UPDATE:

Corey Hurley provided the following update to the Board:

- Updates were made to cost estimates in the draft of the Preliminary Engineering Report for the Triphammer Watermain Replacement based on comments received by Ken Farrell from the Village of Avon and Larry Levey from the Town of Geneseo. The updated draft report will be sent out to the Village of Avon, the Town of Geneseo, and the Town of Avon for their review (this was sent out after the meeting on Thursday, September 12th).
- MRB has provided an amendment to their previous agreement with the Village of Avon for construction administration services for the WWTP UV Disinfection project. The previous agreement was based on a six (6) month construction duration, which would have ended on April 6th, 2024. This amendment provides an additional six (6) months of construction administration services, through November 2024. The Board continues to review and asked for a clearer breakdown before authorizing the amendment.
- An allowance authorization was sent to the Village on September 5th for a slide gate replacement for the primary clarifier effluent box bypass. There would be \$16,581.97 remaining in the general contract allowance (out of \$50,000), following the execution of this allowance. The board will review and discuss at the next meeting.
- A meeting is scheduled for Wednesday, September 18th at 2:30PM with the Town of Avon to review the draft of the IMA between the Village and the Town for the Joint Water Project.
- MRB has provided updates to the Village's Sewer Use Law. This needs to be reviewed by the Village Attorney and the Village before being finalized.

POLICE UPDATE:

Officer in Charge Timothy Ferrara Jr. provided the following update to the Board:

- Calls continue- 130 calls reported, 28 ambulance calls, 28 calls for assistance, 8 vehicles unlocked, 2 motor vehicle accidents (no injuries), 12 calls to respond to active alarms.
- Department continues to work the safety grant, which is a speed enforcement grant.
- Speed signs are located on Pole Bridge Road, Lake Road, and Genesee Street.
- First week of school was successful.
- Preparing for the bike race over the weekend. Received a donation of water from Tops.
- Officer Hall is at Field Officer training school at GCC.
- Discussed with the Board the vehicles. Department is looking to replace the 2013 Tahoe and the 2019 explorer. Looking into a Durango, an Explorer, and a Tahoe for prices but the Durango looks like a good fit. It would replace the night car as it has the most mileage. The night car would become either the SRO car or the Chief's car. Also

discussing the possibility of taking over the Fire Chief’s Tahoe to help offset some of the cost. It has low mileage, and it would cost approximately \$5100 to outfit it appropriately. However, the Fire Department would need to replace that car. Trustee McCormick inquired about leasing. Officer Ferrara said he has not looked into it and doesn’t feel that for the police department it would be a good use of funds. (looking to use ARPA monies). He will continue to work numbers for the next meeting.

- Officer Ferrara discussed the desire for new firearms for the department. The officers are currently outfitted with a sidearm that is approximately 12 years old. They are looking into trading in the current sidearm toward the cost of a newer model, which has more accessories available and holds more rounds of ammunition and is more reliable, therefore safer. The department would need to be recertified. He will have more information for the next meeting.

Mayor Hayes took a moment to recognize Officer Ferrara for a Thank You card received for his response to a call. The resident was grateful for his help during the call saying that his quick reactions saved her mother. Mayor Hayes thanked Officer Ferrara, and the entire department for their service to the community.

FIRE DEPARTMENT UPDATE:

The following update was provided by Chief Piampiano:

- Drills continue-MES drill- rescue struts are antiquated due to technological advancements.
- A fire extinguisher drill was held with Kraft (hands on drill). September 23rd will hold a rescue drill with Rush, September 30th will be rescue tools and EMS drills.
- Pumper Co. had their meeting last week, Vanzandts holding their meeting this week.
- Truck Specs- Attorney Whiting stated that everything looked good from a legal standpoint. He has nothing to add in regard to the mechanical side of things. The next steps will be to determine financing and then run a bid notice and notice of permissive referendum in the LCN. Once bids have been received and the permissive referendum expires (30days), the bids will be opened and reviewed, followed by a recommendation to the Board.
- RAMs/JFF Program- the Board discussed the programs briefly but had nothing new to add.

Upon a motion made by Trustee McCormick and seconded by Deputy Mayor Hoffmann, the Board approved and established the RAMs/JFF programs. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- The department has responded to 154 calls for 2024.

ATTORNEY UPDATE:

Attorney Whiting provided the following;

- Has been working to revise the sewer use law. Next step is to contact DEC for review. Once reviewed a public hearing will be advertised for adoption.
- Working on the IMA with the Town of Avon. A meeting is scheduled for September 18th at 2:30pm at the Town Office. Mayor Hayes and Trustee McCormick will attend along with Attorney Whiting.

CLERK UPDATE:

The following items are updates from Clerk Randall:

- Meeting with Megan Sokolow from Livingston County who is the records inventory supervisor. (9/27) We are going to review some options that may be available for a shared service agreement with them.
- Provided- Copy of the preconstruction meeting minutes for the Five Arch Bridge project
- Received a letter of resignation from John Gibson, who sits on the Planning Board. He will continue his duties through the end of September and thanks the board for the opportunity to serve the community.
- Provided- Copy of Support letter from Mayor Hayes for the T-Mobile Hometown Grant.
- Provided- Copy of Response letter to NYSDEC re: WWTP Effluent BOD Violations.
- Provided- Copy of Chamber minutes
- Copy of Flyer for a benefit for Mayor Scott Hudson, Mayor Village of Wyoming- very small village in Wyoming County in the Town of Middlebury on Route 19. (population approx. 513). He had a stroke and is in critical condition in Strong Hospital. Holding a fundraiser to support the family.
- Avon Chamber is hosting the 37th Annual Citizen of the Year dinner, honoring David LeFeber to be held on October 5, 2024, at the Avon Inn. Tickets are available at Avon Floral World.
- Provided- Copy of Flyer for the Greenway Cycle Challenge to be held Saturday September 14th. 10-mile bike ride from Scottsville and ending at the Driving Park.
- Conesus Lake Watershed Council- invitation to hear a talk on the DEC's approach to mitigating harmful algae blooms across NY. Presentation on September 18 @ 6:30pm.
- Reminder(talked about at last 2 meetings)- GLOW Region Solid Waste Management Committee : Electronics Collection Saturday September 21, 2024, 8:30am- Noon. (Wyoming County Highway Department)
- Traffic Safety Board has resumed meetings at the County Highway Complex- meeting was held 9/4
- Livingston County Planning Board to meet on Thursday September 21st at 7pm.
- Completed in the office: Water bills and taxes. Taxes will be relieved to the county in October(resolution at next meeting). We are still collecting; they now have penalties applied. Next water bills will go out in November.
- Reviewed the office Covid Policy with the Board. It has been recommended by NYCOM and our Village attorney to modify the policy to follow NYS guidelines if and when they are implemented going forward. At this time, it is still in effect. Clerk Randall and Attorney Whiting will work on creating a modification for the Board to review and approve.

Important Dates:

- **BOARD MEETINGS- Sept 23**
- **9/11 Ceremony in the Circle Park on Wednesday morning at 9:30**

MINUTES:

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board approved the minutes from the August 19, 2024, meeting. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

TRUSTEE UPDATE:

- ✚ Trustee Comeau stated that the T-Mobile Hometown Grant has been submitted.
- ✚ Website Update: Mayor Hayes discussed the website, explaining that he, along with Treasurer Quinlan and Clerk Randall met with several website designers including Civic Plus, Little Hive, Design FM and B Brand House Creative and Consulting. Mayor Hayes stated that B Brand House was the presentation he recommended and had the vision we had and were including the creation of a logo.

Upon a motion made by Trustee Comeau and seconded by Trustee McCormick, the Board accepted the proposal of B Brand House Creative and Consulting in the amount of \$5400.00 to include website planning, website build, launch and logo. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- ✚ Mayor Hayes discussed the Conesus Lake Watershed Management Plan and explained that it is a unique opportunity to express what we would like to see for the future of our water source. Mary Underhill will be attending our next meeting for discussion.
- ✚ Mayor Hayes stated that we are still looking for planning and parks members and will appoint in the next few meetings.
- ✚ Trustee Cushing said that he and Trustee Comeau will be meeting on Monday September 16th with members from the DPW to begin negotiations for the new union contract. The current contract expires at the end of this year.
- ✚ The Board reviewed the contract agreement with Montanosa for the Five Arch Bridge project.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau, the Board authorized Mayor Hayes to execute the documentation required for the Montanosa Agreement. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
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Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

PRO HOUSING COMMUNITY RESOLUTION:

Mayor Hayes discussed the State’s Pro Housing Community program which is tied to several grant programs that Livingston County Downtown Partnerships uses in the revitalization of our community. That being said, it is important for the Village to receive the “Pro Housing Communities” certification to apply for funding programs. The following resolution was presented:

RESOLUTION:

Deputy Mayor Hoffmann moved, and Trustee Comeau seconded that

WHEREAS, the Village of Avon(hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that Village of Avon, in order to take positive steps to alleviate the housing crisis, adopts the Pro- Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.
4. Increasing development capacity for residential uses.

- 5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

The resolution was adopted by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- Electric Supply Bid- Tabled for next meeting.

PUBLIC COMMENT:

- Kitty Bressington asked if there was a recording of how often an officer pulls their weapon during a call. She also asked if there is a count as to how often the weapons have been discharged. Officer Ferrara stated that this is not tracked and that it depends on the officer, and the call. There are many different situations that occur that warrant the use of their firearms in some way. However, the comfort level of the officer is the driving force. Officer Ferrara discussed his personal usage of firearms during his career and specific cases when he has had his weapon drawn.
- As a follow-up question, Ms. Bressington asked if there has been an adjustment to the interview process in hiring new officers. Mayor Hayes stated that the process was re-evaluated in order to make sure there are no gaps but found no deficiencies in the hiring process.

EXECUTIVE SESSION:

Upon a motion made by Trustee McCormick and seconded by Trustee Comeau, the Board entered executive session at 7:51pm in order to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded ny Deputy Mayor Hoffmann, the Board exited executive session at 8:01pm. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes


Upon a motion made by Trustee Comeau and seconded by Trustee Cushing the Board agreed to pay part time recruits for their time at the academy at minimum wage (currently \$15.00 per hour). The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

ADJOURNMENT:

Upon a motion made by Trustee McCormick and seconded by Trustee Comeau, the Board adjourned at 8:04pm by a unanimous vote.

Respectfully submitted,



Heather Randall
Village Clerk