

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York, on October 21, 2024.

Present: Robert C. Hayes, Mayor  
Amanda Hoffmann, Deputy Mayor  
Ashley Comeau, Trustee  
Tom Cushing, Trustee

Staff: Ken Farrell, DPW Supt.  
Christine Quinlan, Treasurer  
Tim Ferrara, Officer in Charge  
David Piampiano, Fire Chief  
Bob Alexander, Code Compliance  
Bill Davis, MRB

Absent: Patrick McCormick, Trustee

Visitors: Bill Leonard, Geneseo resident  
Ellen Turner, resident  
George Brown, resident  
Jeff Kilmer, Centrica  
Steve Tacconi, Centrica  
Ken Hobbins, Centrica

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

### **CENTRICA BUSINESS SOLUTIONS:**

Ken Hobbins, Steve Tacconi, and Jeff Kilmer, all of Centrica Business Solutions, attended the meeting to present their Preliminary Feasibility Assessment (PFA) for a new Solar PV array located at the Village's DPW and WWTP facilities. They are proposing (2) separate arrays and (1) interconnection with National Grid. One array will be a floating system on top of the retention pond and the other will be installed on top of a new structure to be built over the drying beds behind the Wastewater facility. The total proposed system size is 803 kW DC which is projected to produce 921,000 kWh in the first year completely offsetting the usage of all Village owned electrical accounts.

Centrica is an approved contractor to utilize and implement projects through the National Grid Utility Energy Services Contract (UESC) Program. The Village approved National Grid's Master Services Agreement (MSA) contract during the meeting on 10/7 and next steps would be to approve a Task Order for Centrica to complete the Investment Grade Audit (IGA) for professional services to finalize the engineering and design of the array. Also, Centrica will work closely with the DEC to ensure they are meeting all requirements to install the floating array on top of the retention pond. Centrica's goal is to have a final system price to the Village by the end of February 2025.

The Board decided to table the Task order until the next meeting in order to review it.

**DRI GRANT UPDATE/RESTORE NY GRANT:**

Mayor Hayes updated the Board saying that the DRI grant application was complete and had been submitted. He thanked a number of people who worked on the application saying that he would like to have the application published on the website in order for the public to see all of the work put forth by this team and the ideas compiled. Trustee Comeau said the application was a beautiful homage to the Village and hopes everyone will have an opportunity to take a look at it, and thanked residents who supplied letters for ideas to include. Team members are Trustee Comeau, Deputy Mayor Hoffmann, Treasurer Quinlan, Nicole Martin, Maureen Wheeler, Miranda Kenyon, Kristina Curtis, and Mayor Hayes.

Mayor Hayes also discussed the Restore NY Grant, which is the same grant that both the Avon Inn and the Avon Park Theater used to help in the restoration of these landmarks, expressing that we are looking for what the next project could be to continue with the revitalization of our community.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion made by Deputy Mayor Hoffmann, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$81642.16
#4-SCHEDULE C	\$26113.16
#5-WATER	\$6141.78
#6-SEWER	\$6572.84
#TA00-TRUST & AGENCY	\$1106.66
WWTP DISINFECTION	\$55838.39
#HH69- 5 ARCH BRIDGE	\$30171.99
PUMP STATION	\$230327.50
<b>TOTAL</b>	<b>\$437914.48</b>

- Electronic payments/manual checks:

Paid electronically:

Fed/NYS Taxes	p/r 24-21	\$18320.39
Nationwide Retirement	p/r 24-21	\$6384.66
	<b>TOTAL:</b>	<b>\$24705.05</b>

Manual Check:

NYS Child Sup. Proc. Ctr.	Child Support p/r 24-21	\$356.00
	<b>TOTAL:</b>	<b>\$2178.80</b>

The motion was seconded by Trustee Comeau and carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

**DPW UPDATE:**

Supt. Farrell was away at the NYCOM Conference in Saratoga and provided the following update to the Board electronically:

**DPW Activity**

1. Brush pickup
2. Painted Spring St. wall
3. Started leaf pick up 10/14
4. Excavated & poured sidewalks
5. Restoration for sidewalks (topsoiled)
6. Worked on Equipment (plow frames, salt body, winterized portable toilet)

**WWTP**

1. Daily Operations
2. Ran sludge
3. Delivered UV samples
4. Asst. with Concrete
5. Worked on equipment

**Water**

1. Daily Operations
2. Worked on furnace
3. Chad & Riley addended Fire Hydrant repair class
4. Replaced shut off valve on Clinton St.
5. EPA Lead Inventory sent in , Due on 10/16 sent on 10/11

**Misc./ Upcoming weeks**

1. Brush pickup last day Today (10/21) for season. We will still drop off trailer when asked for in advance.
2. Leaves
3. Weather permitting still painting with yellow paint (catch basin inlets & X-hatched parking areas)
4. Read water meters

**MRB UPDATE:**

Bill Davis was unable to attend but provided the following update to the Board electronically:

1. **WWTP Disinfection Project:**
  - The UV system is started up and running. MRB waiting on final sampling results to confirm consistent compliance with disinfection requirement. Generator installed and waiting on MW Controls to schedule for startup.
  - Replacement of PC effluent gate approved via allowance.
  - MRB will soon be issuing substantial completion.
2. **Pebble Beach Rd PS:**
  - Pumps are operating at 1400 gpm per spec.

- Punch list complete, MRB issuing Substantial Completion and working with contractors on final close-out paperwork.
3. **Joint Water Tank project**
    - Village, MRB, and BPD working on NYS EFC requested “Missing Items” – A/E procurement complete. IMA next needed item by NYS EFC.
    - Draft IMA for capital cost share between Village and Town seems to be agreed upon – final acceptance to occur Thurs night at joint board mtg.
    - MRB to provide Engineering Agreement for project to Village and Town. MRB to have Agreement by early next week.
    - Next steps include additional survey needed and design.
  4. **Triphammer Road Watermain Project**
    - Study with various options and costs complete.
    - Jay Grasso completing report for Income survey for these water users to determine potential level of funding possible.
    - MRB provided summary e-mail on 9/24 and is working on setting up meeting to review final report alternatives, costs, and potential funding scenarios depending upon Jay Grasso report. Town of Geneseo and Village of Avon to then decide on path forward (seek grants/funding and bid or install watermain “in-house”)
  5. **Water/Sewer Income Survey**
    - Jay Grasso completing Final Report for Village.
  6. **Wastewater Treatment Plant (SPDES renewal & Improvement Project)**
    - NYS DEC provided comments on Preliminary Engineering Report (PER). Responses and additional information requested to be implemented into the report by DEC/EFC. Additional treatment options were requested to be evaluated (which may be warranted if SPDES changes). Due to potential SPDES change, MRB suggesting Village consider EPG (Engineering Planning Grant). This grant could be used to address additional report info requested by DEC/EFC; could progress the detail in the report; and could be used to update the report due to any SPDES changes that may be experienced. Waiting on release of EPG – should be out soon.
    - Village and MRB owe DEC updated Sewer Use Law. Updated law provided to Village by MRB for final edits to section re: “Sewer Charges” then can be formally adopted by Village and sent to DEC.
    - Remain awaiting NYS DEC SPDES permit revisions – last discussion with DEC was potentially by the end of the year (2024).
  7. **Pretreatment Program and Significant Industrial Users**
    - Kraft has installed a full-size pilot Pretreatment System (DAF treatment). MRB and Village have provided comments and requested additional information.
    - Pilot system in place and running. MRB and Village commented on needed sampling protocol and results for Village/MRB review.
    - July/August results look promising but additional sampling by Kraft is needed to confirm. MRB is working with Village to correspond needed requirements to Kraft to accept pilot system as a permanent installation.

- SIU permit modification by MRB by 10/30/24 (current due date) – MRB currently working on.
8. **LCWSA Regional Water Project**
- Mtg was held 5/31 called by LCWSA to review the opportunity for LCWSA to upsize a portion of their system for a potential future inter-connection between the Village/Town of Avon and LCWSA (in area of Frataelli's). Cost is estimated at \$1.8 million.
  - The benefit to the Village & Town is a potential inter-connection as opposed to expanding WTP. Benefit to Town is a potential inter-connection which (with a transmission line from the inter-connection to Agar Rd) could allow the need for the E Avon elevated water storage tank.
  - Project seems a bit delayed but discussions regarding potential Village interconnection with LCWSA should be on-going.

### **POLICE UPDATE:**

Officer in Charge Timothy Ferrara Jr. provided the following update to the Board:

- Calls continue- 108 calls reported, 11 arrests were made, 21 ambulance calls, 26 quality of life calls, and 7 alarm response calls.
- The Department continues to work traffic detail throughout the Village, which has resulted in 50 traffic stops, and 30 tickets issued.
- Officer Ferrara discussed the new firearms quote stating he is waiting on a quote from Amchar for a Glock 45 with holster and light.
- Training update: Officer T. McFadden and Officer Tetreault attended School Threat Assessment Training at the Livingston County Sheriff's Office on October 14<sup>th</sup>, 2024.
- Verifying with the Holiday Spectacular Committee members the closures for the event and the times.

### **FIRE DEPARTMENT UPDATE:**

The following update was provided by Chief Piampiano:

- Drills continue- 11/18- extraction drill, 11/25- air pack drill.
- Aerial drill with the Rush Fire Department at Gray Metal tonight (10/21).
- Pumper Company meeting 11/4 and VanZandt's meeting 11/11.
- The evacuation drill for the school was held on 10/10. Students evacuated the school and walked to the Village Hall as an emergency location. Went well.
- Fire Department has smoke detector/CO2 detectors they supply to residents during emergency calls. Residents are also able to call the department if they need them.
- Halloween! Department will have the doors open for community engagement! Donuts, cider, and CANDY!
- The department has responded to 181 calls to date.

### **TREASURER UPDATE:**

Treasurer Quinlan provided the following update:

- Filed NYS quarterly tax report.

- Reviewed Clean Energy Communities study for Village Hall with NYSEDA & GFLRPC. Provided feedback on 10/10. The report has been revised and Treasurer Quinlan will provide it to the Board for their review.
- Submitted GTSC final progress report for PTS grant on 10/11.
- Submitted five years of permitting info for Pro Housing to NYS HCR on 10/15. All required documents for certification have been submitted.
- Submitted body camera grant application to DCJS on 10/15.
- Upcoming meetings for Five Arch project, PTNY trail towns & RESTORE grant.
- Treasurer Quinlan provided the Board with a breakdown of the ARPA money and what has been obligated. In order for the funds to be considered “obligated” it must include a purchase order. The Village still has \$4719.75 to obligate before the end of 2024.

**CLERK UPDATE:**

The following items are updates from Clerk Randall:

- Provided- Copy of the meeting minutes for the Five Arch Bridge project progress. Meeting held 10/9
- Provided- Copy of notice for financial statement- ran in LCN on 10/18
- Copy of the 2024 Winter Harvest Progress report from the Deer Committee- Scott Gage will be at the next meeting to discuss the plan with the Board and for authorization of the Deer Permit Application for the new season. (January 2025-March 2025)
- Provided- Copy of information for the renewal of the Cancer Benefit for the Fire Department. (agenda for next meeting) Information attached.
- Kick Off meeting for the website (B. Brand) was held on October 18<sup>th</sup> (Rob, Chris, Ken, Heather)-discussed ideas for the site, what we want to see, functionality, etc.
- URMCMammography Van- was held on October 17<sup>th</sup>! Generated a lot of interest- doing a second date November 8<sup>th</sup>.
- Sitting in on two webinars tomorrow(10/22) (OML and Foil) and Cloud Permit demo (permitting software) on Thursday 10/24.

**Important Dates:**

- **October 24<sup>th</sup> at 7pm- Joint meeting with Town of Avon at the Town Office.**
- **BOARD MEETINGS- November 4<sup>th</sup>- Fire Dept Rescue Apparatus Bid Opening @ 6:30pm. November 18<sup>th</sup>- Fire Department Rescue Apparatus award @6:30pm.**
- **November 5<sup>th</sup>- Election Day- Hall opens at 5am for 6am start time.**
- **November 8<sup>th</sup>, 2024- URMCMammography Van- 9am-3pm**

**MINUTES:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board approved the minutes from the October 7th, 2024, meeting. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

**TRUSTEE UPDATE:**

- ✚ Trustee Comeau stated that the T-Mobile grant has been re-opened. Our application that was previously submitted is still under review.
- ✚ Mayor Hayes reviewed the kick off meeting with B Brand Consulting. Ms. Brittany Statt will be coming back with an overall layout of what the site will look like and include more digital communication with residents and an option for electronic payments.
- ✚ Meeting with members of the leadership team of Kraft-Heinz will be held on October 23<sup>rd</sup>. Senator Helming, representatives from Livingston County Economic Development, Mayor Hayes, Deputy Mayor Hoffmann, and Supt. Farrell are all expecting to attend.

**PUBLIC COMMENT:**

- Ellen Turner about Kraft Heinz and if anyone had ever visited there before.
- Mr. Brown asked if the code book was still being worked on. Mayor Hayes explained that it was being worked on and that currently the sewer use law is being reviewed.
- Mr. Brown asked about the recruit that had been sponsored by the Village in the academy as he had heard a report on the news. Mayor Hayes stated that, as he had told the press over the summer, we had no red flags during that process. The recruit completed and passed a background and psychological evaluation. When we were made aware of the situation, he was terminated.
- Mr. Brown asked about the status of the Geer case. Mayor Hayes stated that he has no new information, and that the last update from the FBI was that we were waiting for a new date to be on the court docket at some point in the future.

**EXECUTIVE SESSION:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau, the Board entered executive session at 7:41pm in order to discuss contractual negotiations and the employment history of a particular person leading to their employment. The motions were carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board exited executive session. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau, the Board agreed to the following:

- a. Josh Williams will receive a Board Chairman stipend of \$61.45 per month as the head of the Trail Towns Committee.
- b. Mayor Hayes is authorized to execute the Memorandum of Agreement to amend the police department’s union contract with the Village of Avon, which discusses 207-c status in the event of injuries on the job, once the rest of the department has reviewed and signed off on the agreement.

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	No Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

**ADJOURNMENT:**

Upon a motion made by Trustee Cushing and seconded by Trustee Comeau, the Board adjourned at 8:05pm by a unanimous vote (Trustee McCormick was absent.)

Respectfully submitted,



Heather Randall  
 Village Clerk