

A meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of the Village Hall, 74 Genesee Street, Avon, New York, on November 4, 2024.

Present: Robert C. Hayes, Mayor  
 Amanda Hoffmann, Deputy Mayor  
 Ashley Comeau, Trustee  
 Tom Cushing, Trustee  
 Patrick McCormick, Trustee

Staff: Ken Farrell, DPW Supt.  
 Christine Quinlan, Treasurer  
 Tim Ferrara, Officer in Charge  
 David Piampiano, Fire Chief  
 Bob Alexander, Code Compliance  
 Bill Davis, MRB  
 Corey Hurley, MRB

Visitors: Mark McKeown, Deer Committee  
 Scott Gage, Deer Committee  
 Allen Smith, Colden Ent.  
 Cindy Kellen, resident  
 Kitty Bressington, resident  
 Bill Leonard, Geneseo  
 Ellen Turner, resident  
 Allison Hayes, resident

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

Pursuant to Village law §4-400, the mayor **may** vote on any matter but **must** vote in the event of a tie.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion made by Deputy Mayor Hoffmann, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$15047.27
#4-SCHEDULE C	\$8665.91
#5-WATER	\$4045.98
#6-SEWER	\$13966.97
#TA00-TRUST & AGENCY	\$12464.88
<b>TOTAL</b>	<b>\$54191.01</b>

- Electronic payments/manual checks:

Paid electronically:

Fed/NYS Taxes

p/r 24-22

\$15922.22

Nationwide Retirement	p/r 24-22		\$5975.22
		<b>TOTAL:</b>	<b>\$21897.44</b>

Manual Check:

NYS Child Sup. Proc. Ctr.	Child Support p/r 24-22		\$356.00
		<b>TOTAL:</b>	<b>\$356.00</b>

The motion was seconded by Trustee Comeau and carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**VILLAGE OF AVON DEER MANAGEMENT PROGRAM(VADMP)**

Committee members Scott Gage and Mark McKeown attended the meeting to update the Board on the program. Mr. Gage reviewed the model of the program, which has been happening for 7 years, and the Village has seen a 73% drop in the deer population since the start of the program. During the discussion, it was noted that the focus of the harvest is to help maintain the deer population and minimize damage to property throughout the Village. The harvest season would be January 2 through March 31, 2025.

The activity is very low key, with the harvest happening on the weekends in the evening on designated sites in the Village. Anything harvested is consumed by the harvester/landowner or is donated.

The DEC has been very cooperative and supportive with the program, and the committee feels that an out of season harvest is safer for the community.

Upon a motion made by Trustee Cushing and seconded by Deputy Mayor Hoffmann, the board authorized Mayor Hayes to execute the Deer Damage Permit Application for the 2025 year and for the committee to move forward with the program. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**DPW UPDATE:**

Supt. Farrell provided the following update to the Board:

**DPW Activity**

1. Painted catch basin inlets & X-hatched parking areas with yellow paint
2. Asst. Town Highway. Painted yellow lines at entrance of Royal Springs
3. Leaf pick-up
4. Working on equipment, including new tractor for the sidewalk plow.



**WWTP**

1. Daily operations
2. Ran, moved & hauled sludge
3. Worked on DMR Q&A form, this is for EPA
4. Submitted DMR
5. MRB & Koester Assoc onsite to replace a control board & UV lamp for UV system

**Water**

1. Daily operations
2. Read water meters
3. Water line stake outs
4. Preparing Lead service line replacement letter. Will email letter to the Board.

**Misc./ Upcoming weeks**

1. Leaf pick-up
2. Send out Lead service line letters
3. Dropping off trailer & picking up for residents putting brush out (6 requests in the past 3 weeks)
4. Water service & Sewer for new build on River St.

The Village Board acknowledged a letter received from Mr. and Mrs. Koomen on Spring Street, who discussed the speed at the driving park. Recently, the Board passed a law to post the speed limit into the park at the minimum speed allowed per Vehicle Traffic Law section 1643 (25mph). Mayor Hayes stated that he would respond to the letter.

This led to the discussion of Supt. Farrell's attendance at the NYCOM Conference in October. One thing discussed was that speed bumps are not recommended for roads as a way to slow down traffic. A "hump" is more appropriate as it is safer for cyclists, skateboarders and cars (so as to avoid damage).

**MRB UPDATE:**

Bill Davis provided the following update to the Board:

1. **WWTP Disinfection Project:**
  - MRB will soon be issuing substantial completion.
  - Received favorable results in last sample set for verification
2. **Pebble Beach Rd PS:**
  - Punch list complete, MRB issuing Substantial Completion and working with contractors on final close-out paperwork.
3. **Joint Water Tank project**
  - IMA has been accepted
  - MRB to provide Engineering Agreement on 11/4 to the Village and to the Town subsequently thereafter.
4. **Triphammer Road Watermain Project**
  - MRB provided summary e-mail on 9/24 and is working on setting up meeting to review final report alternatives, costs, and potential funding

**5. Water/Sewer Income Survey**

- Jay Grasso completing Final Report for Village.

**6. Pretreatment Program and Significant Industrial Users**

- SIU permit modification by MRB by 10/30/24 (current due date) – MRB provided new Draft Permit to Kraft for review. Kraft requested an extension of the existing permit until the end of the year.

**POLICE UPDATE:**

Officer in Charge Timothy Ferrara Jr. provided the following update to the Board:

- Calls continue- 73 calls reported, 4 arrests were made, 19 ambulance calls, 30 quality of life calls, 10 alarm response calls, and 2 motor vehicle accidents.
- The Department continues to work traffic detail throughout the Village, focusing on Clinton Street to Temple Street. Plans to move the speed sign to Clinton Street below Temple as a reminder to residents driving up to school in the mornings to watch speed.
- Officer Ferrara discussed he is still waiting on a quote from Amchar for firearms.
- Training update: New tasers are in. Working with Geneseo PD to schedule training. Also coordinating with Chief Deputy Jason Yasso of the Livingston County Sheriff's Office for a field sobriety test refresher course for the department.
- Smash and grab at the smoke shop on 10/25. Suspects were in and out in about 90 seconds. Working with the Sheriff's Department on the case.

**FIRE DEPARTMENT UPDATE:**

The following update was provided by Chief Piampiano:

- Drills continue- 11/4 – Pumper Co. meeting and truck inspection, 11/18- extraction drill and Vanzandts meeting, 11/25- air pack drill.
- The aerial drill with the Rush Fire Department went very well. Have been placed on the run card for them.
- Fire Department has smoke detector/CO2 detectors they supply to residents during emergency calls. Residents are also able to call the department if they need them.
- Halloween! Doors were open to the community from 5:30pm until about 8pm when all of the donuts, cider, candy, coloring books, and helmets were gone! The turnout was huge, and everyone had a good time. Next big event is the Turkey Party to be held on November 16<sup>th</sup> at 7pm.
- Prepping the department for winter.
- The department has responded to 189 calls to date.

**FIRE DEPARTMENT RESCUE APPARATUS BID OPENING:**

The following notice was published in the LCN:

The Village of Avon Board of Trustees, Livingston County, New York hereby invites the submission of sealed bids for a :

CUSTOM RESCUE APPARATUS  
CHASSIS CHEVY 6500



## 4-DOOR, 4-WD

Minimum specifications can be obtained beginning October 3<sup>rd</sup>, 2024 between the hours of 8am and 4pm from:

The Village of Avon  
Clerk's Office  
74 Genesee Street  
Avon, NY 14414

Sealed bids will be received in the clerk's office until November 1, 2024, at noon, and will be opened at the Village Board meeting held November 4<sup>th</sup>, 2024, at 6:30pm. The bids will tentatively be awarded at the Village Board meeting held November 18<sup>th</sup>, 2024, at 6:30pm.

The Village of Avon, Livingston County, New York reserves the right to reject any or all bids, or to waive any informality, or to make an award to other than the low bidder.

By Order of the Village of Avon  
Board of Trustees  
Heather Randall, Village Clerk

Per the bid notice in the LCN, Mayor Hayes opened the sealed bids submitted to the Village office by the deadline of November 1<sup>st</sup> at noon.

The Village received two bids.

- FireMatic- \$560,000.00
- Colden Ent.- \$408461.00

The opened bids were given to Chief Piampiano for review with his team in order to provide a recommendation to the Village Board at the next Board meeting. The award is scheduled for November 18<sup>th</sup> at 6:30pm.

### **FIRE DEPARTMENT CANCER BENEFIT RENEWAL/APPROVAL:**

The Cancer Benefit renewal for the fire department for 2025 is coming due. Our insurance company has provided the renewal rates for the coming year from VFIS. Updates to the policy includes the following:

- Must include both interior and exterior fire fighters, and inactive members for 5 years.
- Must choose statutory (required by NYS) or enhanced rider (includes all cancers.)

Chief Piampiano provided updated numbers for coverage as follows:

Class I = Active FF with 5 years of interior/exterior service: 36 total  
-w/o rider- 36x\$120= \$4320  
-w/rider-36x\$165=\$5940

Class II = Inactive members that are required to be covered: 9 total  
-w/o rider-9x\$106=\$954.00  
-w/rider-9x\$145=\$1305

Last year, the total was \$6420.00 (enhanced rider). Totals this year:  
 \$5274.00 w/o rider  
 \$7245.00 w/rider

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board accepted approved the renewal of the policy with the enhanced rider in the amount of \$7245.00. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**TREASURER UPDATE:**

Treasurer Quinlan provided the following update:

- Submitted GTSC final payment request for PTS grant on 10/23.
- Mayor Hayes, Parks Chair Tonra & I met with PTNY representatives on 10/25 re: Village trail ideas & 2025 grant opportunities.
- Received notification of eligibility to apply for Restore NY grant on 10/30. Grant deadline is 12/20.
- Received notification of Pro Housing Community designation on 11/1.
- S&P Global rating review call today with S&P representatives, Donegan’s office & myself. Follow-up call on 11/21.
- Upcoming meetings for Five Arch project, Restore NY grant, TIP application & new website.

**CLERK UPDATE:**

The following items are updates from Clerk Randall:

- Provided- Copy of the meeting minutes for the Five Arch Bridge project progress. Meeting held 10/23
- Provided- Copy of Avon Chamber minutes for October.
- Provided- WQIP Quarterly Report
- Support letter from Rob to Liv. Co. Youth Bureau re: grant application for the Avon Softball program.
- Provided- Copy of information for the renewal of the Cancer Benefit for the Fire Department. Information attached in Trustee update
- URMC Mammography Van- November 8<sup>th</sup> 9am-3pm
- Housecleaning- destroyed the following- Bank book pages from 2017 for the following accounts: A201, G201, CD99-200, V231, TA200P, TA200; destroyed paid vouchers from 2/2017-6/2018. Both have 6-year retentions.
- Provided- Copy of Liv.Co. Traffic Safety meeting minutes from Sept. 4<sup>th</sup>, 2024
- Provided- copy of letter certifying VOA as a Pro-Housing Community from NYS Homes and Community Renewal. This designation makes the Village eligible to apply for various discretionary funding programs available.



- Clerk Randall provided for the Board's consideration three schedules for Board meetings in 2025- 1<sup>st</sup> and 3<sup>rd</sup> Mondays, 2<sup>nd</sup> and 4<sup>th</sup> Mondays, and the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays. She explained that the 2<sup>nd</sup> and 4<sup>th</sup> Mondays provide the least number of conflicts with holidays throughout the year and accomplishes the desire to act on Planning Board items sooner. The Board will decide in the next two meetings in order to publish the dates in the LCN. Should the Board decide to change the meeting times, all that is needed is a vote from the Board. This can be re-established as part of the organizational meeting annually.

**Important Dates:**

- **BOARD MEETINGS-. November 18<sup>th</sup>- Fire Department Rescue Apparatus award @6:30pm.**
- **November 5<sup>th</sup>- Election Day- Hall opens at 5am for 6am start time.**
- **November 11<sup>th</sup>- Village Closed for Veteran's Day**
- **November 28<sup>th</sup>-29<sup>th</sup>- Village Closed for Thanksgiving**

**CODE DEPARTMENT UPDATE:**

Code Compliance Officer Alexander provided the following update to the Board:

- Working on revisions for the current fee schedule for the Village. In his comparisons with other villages and towns around us, the Village of Avon has the lowest dollar amount for permit fees (Geneseo being the highest.) Most municipalities are 30% higher for residential permit fees and 80%-100% higher for commercial permit fees. Mr. Alexander hopes to have an updated fee schedule for the Board's review at the next meeting.
- Has had communication with two potential companies interested in building in the Village. Nothing has been submitted by either yet. He will update as he receives information.
- A new home currently being built on River Street.
- Potential new build on Pole Bridge Road. The developer will be going to the Planning Board meeting on November 19<sup>th</sup>.
- Resident Kitty Bressington asked about the status on the Code Book. Mayor Hayes explained that there are still items being reviewed, including the updates to the Sewer Use Law. These need to be buttoned up before we can schedule a public hearing.

**RESOLUTION: TASK ORDER FOR CENTRICA TO COMPLETE IGA:**

The following resolution was presented by Trustee Comeau for consideration:

***RESOLUTION:***

AUTHORIZING THE MAYOR TO SIGN AND EXECUTE ANY NECESSARY DOCUMENTATION FOR THE IMPLEMENTATION TASK ORDER WITH NIAGARA MOHWAK POWER CORPORATION D/B/A NATIONAL GRID TO CONDUCT AN INVESTMENT GRADE AUDIT REGARDING THE SOLAR PV PROJECT TO BE IMPLEMENTED BY CENTRICA BUSINESS SOLUTIONS

**WHEREAS**, the Village of Avon and Centrica Business Solutions have identified an energy savings project including solar PV at the DPW and Wastewater facility.

**WHEREAS**, it is now necessary to enter into a Task Order with Niagara Mohawk Power d/b/a National Grid to prepare an Investment Grade Audit regarding the solar PV to be implemented by Centrica Business Solutions.

**NOW THEREFORE BE IT RESOLVED**, that authorization is hereby given for the Mayor of Avon to sign and execute any necessary documentation to agree to the implementation Task Order with Niagara Mohawk Corporation d/b/a National Grid to conduct an Investment Grade Audit regarding the solar PV to be implemented by Centrica Business Solutions at the Village DPW and Wastewater facility located at 11 Farmers Rd, Avon, NY 14414, and be it further

**RESOLVED**, that the costs associated with this audit shall not exceed \$29,743.31. If the Village elects to move forward with the implementation of the project this cost will be rolled into the overall project cost.

Approved:

\_\_\_\_\_  
Robert C. Hayes , Mayor (signed resolution attached)

The resolution was seconded by Trustee McCormick and carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

This will be funded from water, sewer and general fund balance.

**MINUTES:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau, the Board approved the minutes from the October 21st, 2024, meeting. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Abstain

**FIVE ARCH BRIDGE CHANGE ORDER AUTHORIZATION:**

Treasurer Quinlan discussed with the Board Change Order #1 for the phase 2 repairs for the Five Arch Bridge provided by Bero Architecture. The change order items include:

- Replacement of 9 additional stones at \$1723.46 per stone for a total of \$15511.14 and,



➤ Additional repointing at a total of \$907.83.  
 The total of the change order is \$16418.97

Treasurer Quinlan stated that the Village was in receipt of a letter from The Office of Parks, Recreation, and Historic Preservation(OPRHP) saying that the change order would have no adverse impact to the property and is also within the budget.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board authorized the change order for the Five Arch Bridge project in the amount of \$16148.97. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**EXECUTIVE SESSION:**

Upon a motion made by Trustee McCormick and seconded by Trustee Comeau, the Board entered executive session at 7:23pm in order to discuss contractual negotiations and matters leading to the appointment/employment of a particular person to the Planning Board. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the Board exited executive session at 8:03pm. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the Board agreed to the appointment of Brian Wade to the Planning Board. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the Board agreed to allow the Police Department to move forward with a background check and psychological evaluation on a potential recruit for a part time spot in the department. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

**SPECIAL MEETING:**

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick the Village Board decided to schedule a special meeting to be held on Wednesday November 13<sup>th</sup>, 2024, at 5pm. It is anticipated that they will enter executive session to discuss matters and employment history leading to the appointment or employment of a particular person or persons. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Did not Vote
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Clerk Randall will notice the meeting as appropriate.

**ADJOURNMENT:**

Upon a motion made by Trustee McCormick and seconded by Trustee Comeau, the Board adjourned at 8:08pm by a unanimous vote.

Respectfully submitted,

Heather Randall  
Village Clerk



AUTHORIZING THE MAYOR TO SIGN AND EXECUTE ANY NECESSARY DOCUMENTATION FOR THE IMPLEMENTATION TASK ORDER WITH NIAGARA MOHWAK POWER CORPORATION D/B/A NATIONAL GRID TO CONDUCT AN INVESTMENT GRADE AUDIT REGARDING THE SOLAR PV PROJECT TO BE IMPLEMENTED BY CENTRICA BUSINESS SOLUTIONS

**WHEREAS**, the Village of Avon and Centrica Business Solutions have identified an energy savings project including solar PV at the DPW and Wastewater facility.

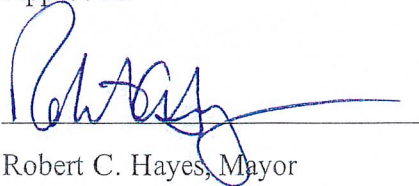
**WHEREAS**, it is now necessary to enter into a Task Order with Niagara Mohawk Power d/b/a National Grid to prepare an Investment Grade Audit regarding the solar PV to be implemented by Centrica Business Solutions.

**NOW THEREFORE BE IT**

**RESOLVED**, that authorization is hereby given for the Mayor of Avon to sign and execute any necessary documentation to agree to the implementation Task Order with Niagara Mohawk Corporation d/b/a National Grid to conduct an Investment Grade Audit regarding the solar PV to be implemented by Centrica Business Solutions at the Village DPW and Wastewater facility located at 11 Farmers Rd, Avon, NY 14414, and be it further

**RESOLVED**, that the costs associated with this audit shall not exceed \$29,743.31. If the Village elects to move forward with the implementation of the project this cost will be rolled into the overall project cost.

Approved:

A handwritten signature in blue ink, appearing to read "Robert C. Hayes", is written over a horizontal line. The signature is stylized and cursive.

Robert C. Hayes, Mayor