

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York, on December 16, 2024.

Present: Robert C. Hayes, Mayor  
 Amanda Hoffmann, Deputy Mayor  
 Ashley Comeau, Trustee  
 Patrick McCormick, Trustee

Staff: Ken Farrell, DPW Supt.  
 Christine Quinlan, Treasurer  
 Tim Ferrara, Officer in Charge  
 David Piampiano, Fire Chief  
 Bob Alexander, Building Standard & Code

Absent: Tom Cushing, Trustee

Visitors: Maureen Kingston, resident  
 Sheila Kingston, Caledonia, NY  
 Bob Deprez, resident  
 Jasmine Flora, resident  
 Kitty Bressington, resident  
 Rock Vinci, Geneseo, NY

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

Pursuant to Village law §4-400, the mayor **may** vote on any matter but **must** vote in the event of a tie.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion made by Deputy Mayor Hoffmann, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$65537.06
#4-SCHEDULE C	\$18224.43
#5-WATER	\$4750.72
#6-SEWER	\$28535.56
#HH44-Stormwater projects	\$35954.38
#V000- DEBT SRV.	\$77340.59
#TA00-TRUST & AGENCY	\$8028.58
<b>TOTAL</b>	<b>\$238371.32</b>

Electronic payments/manual checks:

**Paid electronically:**

- Fed/NYS Taxes p/r 24-24 \$19761.06
- Nationwide Retirement p/r 24-24 \$11881.13

- Fed/NYS Taxes	p/r 24-25	\$14229.52
- Nationwide Retirement	p/r 24-25	\$4844.09
<b>TOTAL:</b>		<b>\$50715.80</b>

**Manual Check:**

- NYS Child Sup. Proc. Ctr.	Child Support p/r 24-24	\$356.00
- NYS Child Sup. Proc. Ctr.	Child Support p/r 24-25	\$356.00
-	<b>TOTAL:</b>	<b>\$712.00</b>

The motion was seconded by Trustee Comeau and carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes

**MINUTES:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board approved the minutes, after discussion and amending a comment from the December 2, 2024, meeting. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes

**DPW UPDATE:**

Supt. Farrell provided the following update to the Board:

**DPW Activity**

1. Finished Holiday decorations
2. Set up & cleaned for Holiday Spectacular (skate rink, barricades, etc.)
3. Leaf pickup
4. Replaced bearing on FD heat exchanger
5. Sewer & Water taps completed at 179 River St.
6. Plowed snow & cleaned up piles of snow

**WWTP**

1. Daily operations
2. Worked on equipment
3. Worked on a shutdown schedule with Kraft-Heinz during Holiday weeks. Kraft will shut down for three weeks for the holiday.

**Water**

1. Daily operations
2. DOH monthly report
3. Worked on equipment (Chlorine pump, Pebble Beach, Compressor at Filter plant)

**Misc./ Upcoming weeks**

1. Finish with leaves this week
2. Set up the skating rink
3. Pickup brush

**POLICE UPDATE:**

Officer in Charge Timothy Ferrara Jr. provided the following update to the Board:

- Calls continue- 82 calls reported, 1 arrest was made.
- The Department continues to work traffic details throughout the Village.
- November 1, 2024, through April 1, 2025, there is no parking on the streets overnight (2am-6am).
- A meeting has been set up with Flower City Communications on 12/30 for a demo of body cameras. The department will need a body camera operator/procedure policy, which they have received from the Sheriff’s Department and reworked for the department. Clerk Randall has forwarded it to the Board and Attorney Whiting.
- Training update: taser training with Geneseo PD Officer Truax to be scheduled for mid-January.
- Officer Burnside of Caledonia will provide qualifying training for the new firearms.
- Holsters are in.
- Durango- delivery pushed back until at least the first week of February as one of the cages for the car is on back order.
- Officer Hall will be driving to NYC to pick up a fugitive. The cost will be billed to the Livingston County District Attorney’s Office.
- Discussed purchase of a new Motorola radio for a total of \$5158.00, where \$3571.05 would be funded by the remaining ARPA monies that need to be allocated by the end of 2024 and the balance paid from the police budget. This is on state bid, Contract 21562-NYS OGS.

Upon a motion made by Trustee Comeau and seconded by Deputy Mayor Hoffmann, the Board approved the purchase of the Motorola radio in the amount of \$5185.00, which is the state bid price. Funding to come from the remaining ARPA monies (\$3571.05) and the police budget. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes

**FIRE DEPARTMENT UPDATE:**

Chief Piampiano provided the following update:

- Drills continue. Coming up on the end of the year.
- 12/17 Officer’s meeting.
- Have been in touch with Utilitac about the new chief truck.

- Fire Department has smoke detector/CO2 detectors they supply to residents during emergency calls. Residents are also able to call the department if they need them.
- The department has responded to 210 calls to date.
- **COLDEN CONTRACT and PO for FD RESCUE APPARATUS-** At the 11/18 meeting, the Village Board, at the recommendation of the Fire Department, awarded the Rescue Apparatus bid to Colden Enterprise in the amount of \$408461.00.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau, the Board authorized Mayor Hayes to execute all documents for the Colden Enterprise agreement and purchase order. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes

**TREASURER UPDATE:**

Treasurer Quinlan provided the following update:

- Mayor Hayes, Trustee McCormick, Supt. Farrell & I met with Centrica on 12/3 for IGA kickoff meeting.
- Notified Restore NY on 12/8 that the Village will not be submitting this round.
- Requested time extension from NYS Parks for Five Arch Bridge project on 12/9.
- Filed Excellus Annual Group Information form on 12/9.
- Met with NYSERDA and GFLRPC on 12/11 re: Clean Energy Community grant projects.
- Submitted PTNY grant reimbursement on 12/12.
- Submitted medical & dental enrollment info. to insurance broker on 12/12.
- Submitted IRS Compliance Data to Benefit Resource on 12/16.
- Submitted First Impressions grant reimbursement on 12/16.
- Upcoming meeting with Centrica re: solar opportunity.
- With the Motorola approved purchase, all ARPA funds have been obligated before the 12/31/24 deadline.

**CLERK UPDATE:**

The following items are updates from Clerk Randall:

- Minutes for 12/2 provided.
- Notice for the public hearing in January will be published in the LCN on Friday 12/20.
- Meeting schedule for 2025 will run in LCN 12/27.
- At the last joint meeting held in October, both the Village and Town Boards decided to schedule a joint meeting to be held at the Village Hall during the second meeting in January. This falls on a Town Board meeting night (January 23<sup>rd</sup>.) Supervisor LeFeber said they will hold their regular meeting at 6pm and adjourn their meeting to come here for the joint meeting at 7pm.

- Clerk Randall has been cleaning out drawers in the vault and will be destroying bank receipts for A200/A201 (combined checking/combined savings) for the following years: 2015, 2016, 2017, and 2018 (6-year retention period per the LGS-1.)

**Important Dates:**

- **BOARD MEETINGS- \*\*New Night!** Thursday January 9<sup>th</sup> and Thursday January 23<sup>rd</sup>.
- **Jan. 9<sup>th</sup>** at 6:15pm- Public Hearing FD Rules and Regulations
- Jan. 23<sup>rd</sup> at 7pm- Joint Meeting with TOA
- Village Closed **12/25** for Christmas and **1/1/2025** for New Years Day!

**CODE COMPLIANCE UPDATE:**

Code Compliance Officer Alexander provided the following update to the Board:

- Thanked the Board for his appointment and thanked the staff for the support and help provided to him.
- Discussed at the last meeting was the new build on Pole Bridge Road. A positive recommendation from the Planning Board has been presented to the Village Board for this meeting. After approval, Mayor Hayes can sign the drawings, and the project can move forward. Trustee Comeau reiterated that sidewalks need to be a part of the project. This is part of the plan and has been discussed with the builder according to Mr. Alexander.

**TRUSTEE UPDATE:**

- Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board approved the conference request from the Mayor to attend the NYCOM Winter Legislative Meeting in Albany NY to be held February 2, 2025-February 4, 2025 in the amount of 604.00. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes

**NEW BUSINESS:**

- **Acceptance and Approval of the Planning Board recommendation for 76 Pole Bridge Road-** The Village Board received the following from the Planning Board:

***POSITIVE RECOMMENDATION***

*The Planning Board of the Village of Avon unanimously issued a positive recommendation for the construction of a 1,933-square-foot ranch home with a walkout basement at 76 Pole Bridge Road, pending a final review by the Village’s engineering firm, MRB Group of 145 Culver Road, Suite 160, Rochester, New York 14620. Said home to be constructed by Temperato Constructors of 39 East Bellaqua Estates Drive, Rochester, New York 14624.*

*Paul M. Drozdzziel moved for the positive recommendation, seconded by Paul Phillips. Voting in favor were: Drozdzziel, Marilyn Borkhuis, Phillips, David Sharman, and Brian Wade. Voting Against were: none.*

*Action taken at the regular Planning Board meeting of November 19, 2024.*

*Carried, 5 Ayes, 0 Nays*

Upon a motion made by Trustee McCormick and seconded by Deputy Mayor Hoffmann, the Board accepted the positive recommendation of the Planning Board for the new build located at 76 Pole Bridge Road and approved Mayor Hayes to sign the drawings as requested. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes

**HORSE BARN DISCUSSION:**

Mayor Hayes and the Board discussed a temporary shutdown of the horse barn at the downs and removal of the current horses. The Mayor explained that there have been several issues at the barn in recent months, including compliance issues at the barn and combative encounters between tenants and with the Board and office staff. The Mayor issued letters to tenants (as decided in a previous meeting), and all horses and personal property are to be removed by February 1, 2025, and the current leases will be terminated. This will enable the DPW crew to do upgrades to the barn, to review and update the lease agreement, and start fresh with proper paperwork, and procedures to follow. Supt. Farrell discussed the upgrades he has planned and an approximate timeline.

**PUBLIC COMMENT:**

- Kitty Bressington asked about financing for the rescue apparatus. It was discussed that there is \$115k in reserves and will look at the loan rates as it gets closer to delivery of the truck. That will change as delivery is still approximately 18-24 months away.
- Maureen Kingston asked what prompted the removal and changes at the horse barn in midwinter. She objects to it and discussed the “rules” that were originally in effect at the barn. Bob Deprez also questioned the timing.
- Rock Vinci also commented on the horse barn stating that he appreciates the work that has been done at the barn and understands that the Village wishes to make changes and upgrades. He also discussed the Sire Stakes, and the opportunities available with that event.
- Deputy Mayor Hoffmann took the opportunity to express the Board’s desire to keep the barn up and running as it is a great asset to the Village, also touching on the timing as the winter months is a slower time for the DPW crew and makes for the opportunity to complete these upgrades. She also stated that they don’t have all the answers and welcomes those with knowledge in the area of horses to provide the Village with ideas

and guidance to facilitate solutions and work toward the common goals of improving the horse barn for the equestrian community for the future.

**EXECUTIVE SESSION:**

Upon a motion made by Trustee McCormick and seconded by Trustee Comeau, the Board entered executive session at 6:48pm and exited at 6:51pm to discuss matters leading to the promotion, appointment, or resignation of a particular person. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau, the Board accepted Officer Ferrara’s resignation as Officer in Charge. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes

**ADJOURNMENT:**

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau, the Board adjourned at 6:55pm by a unanimous vote. (Trustee Cushing absent)

Respectfully submitted,

Heather Randall  
Village Clerk