

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York, on February 6th, 2025.

Present: Robert C. Hayes, Mayor
 Amanda Hoffmann, Deputy Mayor
 Ashley Comeau, Trustee
 Tom Cushing, Trustee
 Patrick McCormick, Trustee

Staff: Ken Farrell, DPW Supt.
 Christine Quinlan, Treasurer
 David Piampiano, Fire Chief
 Robert Alexander, Code Compliance
 Bill Davis, MRB
 Corey Hurley, MRB
 John Barrett, Construction Consultant

Visitors: Collin Hayes, VOA County Planning representative
 George Brown, resident
 Kitty Bressington, resident
 Marty Herkimer, resident
 Bob Westfall, resident
 Ellen Turner, resident
 Mike Ford, resident
 Allison Hayes, resident

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

Pursuant to Village law §4-400, the mayor **may** vote on any matter but **must** vote in the event of a tie.

VOUCHERS and MANUAL CHECKS:

Upon a motion made by Deputy Mayor Hoffmann, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$20331.06
#4-SCHEDULE C	\$9240.96
#5-WATER	\$3886.51
#6-SEWER	\$12995.05
#TA00-TRUST & AGENCY	\$9253.47
TOTAL	\$55707.05

Electronic payments/manual checks:

Paid electronically:
 - Fed/NYS Taxes p/r 25-02 \$14945.94

- Nationwide Retirement	p/r 25-02	\$5883.23
- Fed/NYS Taxes	p/r 25-03	\$13763.10
- Nationwide Retirement	p/r 25-03	\$5326.60
TOTAL:		\$39918.87

Manual Check:

- NYS Child Sup. Proc. Ctr.	Child Support p/r 25-01	\$356.00
- NYS Child Sup. Proc. Ctr.	Child Support p/r 25-02	\$356.00
- NYS Child Sup. Proc. Ctr.	Child Support p/r 25-03	\$356.00
TOTAL:		\$1068.00

The motion was seconded by Trustee Cushing and carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board approved the minutes from the January 23, 2025, meeting. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

JOHN BARRETT- PEBBLE BEACH PUMP STATION CLOSEOUT:

Mr. Barrett discussed the Pebble Beach Pump Station Project by giving a brief history of the project. The project was needed in order to have more efficient pumps and an updated building. The project started in September of 2021, and met a few timeline challenges. However, the project, with the work of General Contractor CP Ward and Electrical Contractor Erie Electric, came in on/under budget and is complete. Mr. Barrett provided a listing of work done and recommended that the Village Board close out the project.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board authorized the closeout of the Pebble Beach Pump Station Project. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

COLLIN HAYES- RESIGNATION FROM LIV.CO. PLANNING BOARD:

Mr. Hayes attended the meeting in order to formally resign from his position as the Village’s representative to the County Planning Board as he has moved out of the Village. He provided his letter of resignation effective 2/14/2025.

Upon a motion made by Truste Comeau and seconded by Trustee McCormick, the Board accepted Mr. Hayes’ resignation from the Livingston County Planning Board. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

The Board will put the word out for anyone interested in being appointed to the position. They will also check with members of our Planning Board.

DEPARTMENT UPDATES:

 **DPW UPDATE:**

Supt. Farrell provided the following update to the Board:

DPW Activity

1. Serviced equipment
2. Repaired water leak on E Main St.
3. Trimmed trees at the Welcome to Avon signs
4. Picked up brush
5. Picked up corn & filled barrels for deer harvest
6. Salted 5 X’s & Plowed snow 2 X’s
7. Work has started on horse stall barn (clean out stalls, replacing bad boards)

WWTP

1. Daily operations
2. Servicing equipment (rebuilding a piston pump)
3. Worked on & submitted Discharge Monitoring Report (DMR) to DEC.
4. Nick & Sam met with Kraft’s new wastewater operator. Kraft is moving in the right direction.

Water

1. Daily operations
2. Stakeouts
3. Read meters
4. Worked on water billing (Village, Town & County)
5. Worked on equipment at WTP

Misc./ Upcoming weeks

1. Riley has started his CDL classes
2. All horses out of Horse stall barn
3. Work on horse barn
4. Terry tree to be in Village trimming trees tentatively week of Feb. 17th.
5. Working on filling potholes in the Village.

AWWA Conference Attendance:

Upon a motion made by Trustee Cushing and seconded by Trustee McCormick, the Board authorized Water Operator Kirk Vanderbilt to attend the AWWA Conference to be held in Saratoga in April at a cost of \$751.00 for registration and lodging. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Trustee Comeau asked about the possibility of using the restroom trailer for the St. Patrick’s Day Parade in March. Supt. Farrell stated that it really depends on the weather. They will need about a week to prepare it.

 FIRE DEPARTMENT UPDATE:

Before Chief Piampiano gave his update, Mayor Hayes reminded those in attendance that the public hearing for Local Law #1 of 2025 was still open. The Chief then provided the following update:

- Fit test held 1/27/25- went well.
- Upcoming drills include truck inspection and wall breach with airpicks.
- 16 calls for the year.
- Jr. FF/RAMS program is up and running. Currently three applications have been received with more coming in.
- Precon meeting for the rescue apparatus held. A few changes were made, no compartments were altered, nor was the price. All were happy with the changes. Approximate delivery will be 14 months.
- Chief Piampiano will be revisiting who has access to the BRYX system as this is the main form of communication with the companies.
- Provided an application to the Board for a new member. Brian Shannon, who was previously a member, submitted a new application.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board accepted the application for Brian Shannon as a member of the Fire Department. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes

Patrick McCormick, Trustee Voting Yes

PUBLIC HEARING LOCAL LAW #1 OF 2025

To continue with the public hearing for Local Law #1 of 2025 which states the following:

PROPOSED LOCAL LAW 1 OF 2025

The contents of Chapter 69 – Fire Department Rules and Regulations is hereby repealed and replaced with the following language:

The most recent Village of Avon Fire Department Rules and Regulations, approved by the Fire Department, are dated January 23rd, 2025.

The Village Board hereby adopts and ratifies said Regulations.

Any future amendments to the Rules and Regulations, once approved by the Fire Department, shall then be presented to the Village Board for approval.

The Village Board may approve, deny, or modify the proposed amendments, in its sole discretion, via Board Resolution, without the need to modify the Village Code or enact any local law(s).

During the discussion of the Rules and Regs, Mr. George Brown stated that the process of how amendments in the rules and regs would be presented to the Board is not clearly spelled out in the document. He felt that this needs to be addressed in order for the fire department and the Board can be on the same page. Mayor Hayes asked if Mr. Brown was able, would he be willing to attend a meeting with the committee to explain his thoughts. Mr. Brown agreed.

Upon a motion made by Trustee Comeau and seconded by Deputy Mayor Hoffmann, the Board closed the public hearing at 6:45pm. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau, the Board adopted Local Law #1 of 2025. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

✚ TREASURER UPDATE:

Treasurer Quinlan provided the following update:

- Filed W2's & 1099's.
- Submitted grant request for livescan fingerprint equipment to NYS DCJS.
- Solar project update: Centrica's partner is tentatively scheduled to complete the bathymetric survey of the pond and drone scan of the proposed system on Tues., 2/11. The electrical subcontractor walk will take some time mid-month. The interconnection application is still with National Grid. Tentative meeting scheduled with Centrica on 2/28.
- Attended MVP National Fitness Campaign meeting with Kelley Tonra & Bill Zhe re: grant opportunity; attended Drinking Water source supply protection program webinar; attended new website meeting; and met with our new Verizon rep.
- Working on Trail Town grant and budget preparation.
- Provided the Village Board with a list of active grants for the Village.

✚ CLERK UPDATE:

The following items are updates from Clerk Randall:

- Provided- copy of Avon Chamber minutes.
- Destruction- Vouchers- 6-2018-12/2018 (6-year retention)
- The Registrar and Deputy Registrar appointment terms expired. Request appointment of Clerk Randall and Deputy Clerk Margiotta as registrar and deputy registrar for the Village with the terms expiring December of 2028 (a correction in the date that was previously accepted.)

Upon a motion made by Trustee Comeau and seconded by Trustee Cushing, the Board accepted the new term date for the Registrar and Deputy Register ending in December of 2028. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- Provided- WQIP Quarterly Narrative Report re: WWTP Disinfection Project
- Deer Committee- Week 5: all sites were harvesting. The sites spent 21.25 hours on location during eight sits. Four deer were harvested; two adult does and two yearling bucks. Four shots were taken for a 100% success rate. All bolts were recovered. The four days resulted in 68 deer being observed (9 per sit), for a daily average of 17 deer. One deer was harvested with the aid of a red light (25%). Two deer were donated (50%).

To date, 12 deer have been harvested: 6 adult does, 2 yearling does, and 4 yearling bucks. Volunteers provided 51.75 hours of participation over 21 sits. Thirteen shots were taken, with one grazing non-lethal hit, for a 92% success rate. All bolts have been recovered. Thirteen days of harvesting have resulted in 155 deer being observed, for a daily average of 12 deer (7 per sit). Average hours of participation per deer harvested is 4.3 hours. Five deer (42%) were harvested by red lights. Five deer were donated (42%).

Eight of the 16 participants (50%) have successfully harvested a deer. Four participants have harvested multiple deer.

Important Dates:

- **BOARD MEETINGS-** ** Thursday February 20th at 6pm

CODE COMPLIANCE UPDATE:

Code Compliance Officer Alexander discussed the Village's current fee schedule for building permits, zoning, and other areas of cost. He stated that the current fee schedule we use has not been reviewed in several years. He said we have one of the lowest fee schedules in the county and feels it is time to try to come in line with the communities around us. Mr. Alexander provided the Board with a draft of ideas and reiterated that it's a starting point; he would like Supt. Farrell to review as well. The goal would be to set a schedule and review it at the annual meeting in April.

TRUSTEE UPDATE:

Trustee Comeau discussed the farmers market to hopefully be implemented in the Pocket Park in late spring or early summer being worked on by the Parks Commission

MRB UPDATE:

Mr. Davis and Mr. Hurley provided the following update:

- Has recommendations for Code Compliance Officer Alexander for the fee schedule.
- Kraft- pilot continues to move forward. Extended their permit one year in order to keep getting samples. The process is working; however, the results are inconsistent. Will continue to work with them.
- WWTP Disinfection- close to closing out the project, waiting on the delivery of the gate.
- Joint Water Tank Project- working on design. Waiting for a break in the weather for surveying.
- Triphammer Project- Working on a draft proposal for professional services for next meeting. The engineering report will need to be updated, and we want to target the WIIA Grant in May. Also need confirmation from Geneseo and the village attorney that the way MRB wishes to proceed is acceptable. Have put in a request to AKZO Committee for funding as well; this looks promising.

NEW BUSINESS:

CIVIL SERVICE ROSTER UPDATE:

In partnership with Livingston County Civil Service Commission, the Village of Avon leaders have been working to update the Civil Service employment roster. In order to update the roster, the following action is required:

1. Effective January 1, 2025, the following positions are abolished as they are no longer needed to perform services for the Village of Avon:
 - Account Clerk (2 positions)
 - Automotive Mechanic (1 position)

- Code Enforcement Officer, FT (1 position)
 - Lifeguard (1)
 - Municipal BINGO Inspector, PT (1 position)
 - Parking Meter Attendant (1 position)
 - Records Inventory Clerk (2 positions)
 - Recreation Aide (3 positions)
 - Recreation Director (2 positions)
 - Recreation Leader (3 positions)
 - Sewage Plant Maintenance Person (1 position)
 - Typist, PT (1 position)
 - Wastewater Treatment Plant Operator (1 position)
 - Watchman (1 position)
 - Water Maintenance Foreman (1 position)
2. Effective January 1, 2025, the following positions are created as they are needed to perform services for the Village:
- Motor Equipment Operator (4 positions)
 - Wastewater Treatment Plant Operator Trainee (1 position)
 - Water Treatment Plant Operator Trainee (1 position)
 - Water Treatment Plant Operator (1 position)
3. Create a Temporary Town Clerk to the Village Justice position effective September 16, 2016 and abolish said position December 31, 2016.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the above referenced positions were abolished and new positions created effective January 1, 2025. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Office staff will complete the paperwork needed for Mayor Hayes to sign and return to Livingston County Civil Service.

MORTGAGE DISCHARGE ACKNOWLEDGEMENT- WADSWORTH AVE.:

The loan granted to Amy and Larry Sinclair through the CDBG grant program for 189 Wadsworth Ave was satisfied in March of 2016. The Board is asked to acknowledge the discharge.

Upon a motion made by Trustee Cushing and seconded by Trustee Comeau, the Village Board accepts the discharge for the Wadsworth Ave property previously owned by Amy and Larry Sinclair. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes

Patrick McCormick, Trustee Voting Yes

LETTERS OF INTENT- 2025 FIRE DEPARTMENT ELECTION:

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Village Board accepted the following Letters of Intent from members of the Fire Department for the 2025 Fire Department Election:

1. David Piampiano- Fire Chief
2. Dan Snyder- 1st Asst. Chief
3. Brian Strozewski- 2nd Asst. Chief
4. Brian Burmeister- Captain
5. Thomas Mignemi- Captain
6. Steven Praino- Lieutenant

The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Clerk Randall will send the acceptance letters to the Fire Department candidates as required.

EXECUTIVE SESSION:

Upon a motion made by Trustee McCormick and seconded by Deputy Mayor Hoffmann, the Board entered executive session at 7:28pm and exited at 7:40pm to discuss matters leading to the promotion or appointment, of a particular person. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded by Deputy Mayor Hoffmann, the Board authorized Mayor Hayes to extend an offer of employment to Robert Tygart as the Chief of Police of the Village of Avon Police Department with a tentative start date effective 2/24/2025. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Mayor Hayes will reach out to Mr. Tygart to finalize the details for his start date.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

Upon a motion made by Trustee McCormick and seconded by Trustee Comeau the Board adjourned at 7:45pm by a unanimous vote.

Respectfully submitted,



Heather Randall
Village Clerk