

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of the Village Hall, 74 Genesee Street, Avon, New York, on February 20th, 2025.

Present: Robert C. Hayes, Mayor
Amanda Hoffmann, Deputy Mayor
Ashley Comeau, Trustee
Tom Cushing, Trustee

Staff: Ken Farrell, DPW Supt.
Christine Quinlan, Treasurer
David Piampiano, Fire Chief
Robert Alexander, Code Compliance
Corey Hurley, MRB

Visitors: Helen Zamboni, Pres. Of Avon Library Board
Grace Frenzel, Director, Avon Free Library
Kurt Zobel, American Legion
George Brown, resident
Dina Nowak, resident
Timothy Ferrara, resident
Thomas Ferrara, resident
Mike Ford, resident
Kitty Bressington, resident
Collin Hayes, resident
Ellen Turner, resident

Absent: Patrick McCormick, Trustee

Mayor Hayes called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

Pursuant to Village law §4-400, the mayor **may** vote on any matter but **must** vote in the event of a tie.

BOARD RECOGNITION: TIMOTHY FERRARA, SENIOR OFFICER:

Mayor Hayes took a moment to recognize Officer Ferrara in his role as OIC and his continued service as the Senior Officer while the Village worked through the last year. Mayor Hayes provided a certificate and letter in which he stated the following:

“Following the departure of our former police chief, you stepped up without hesitation to serve as Officer in Charge, ensuring the continued safety and integrity of our police department. Your professionalism, dedication, and commitment to maintaining stability during this transition did not go unnoticed. Your ability to lead with integrity, support your fellow officers, and uphold the highest standards of law enforcement has been invaluable to both the department and the community.”

The challenges of leadership in times of change can be significant, yet you approached this role with determination and a sense of duty that reflects the finest qualities of public service. Your efforts have reinforced the trust and confidence of our residents in the Avon Police Department, and for that, we are truly grateful.

It is my honor to recognize your outstanding contributions and commend you for your dedication to the people of Avon. Please accept this formal expression of our gratitude for your service.”

Officer Ferrara took a moment to thank the Village Board and staff for their support while he navigated the workings of the department. He felt it was a team effort that he was happy to help the Village work through.

AMERICAN LEGION 100 YEAR ANNIVERSARY- KURT ZOBEL:

Mr. Zobel attended the meeting to discuss the celebration of the 100-year Anniversary of the American Legion Post in East Avon. The celebration will be held at the post in East Avon after the Memorial Day Celebration in the Circle Park and he wanted to extend a formal invitation to the community to join them.

AVON FREE LIBRARY- HELEN ZAMBONI and GRACE FRENZEL:

Ms. Helen Zamboni, president of the Library Board, and Ms. Grace Frenzel, Library Director, came to the Board meeting to give an annual update to the Board. Ms. Frenzel provided a presentation for the Board in which she gave a review of 2024. She is very proud to report that in 2024 the library saw an increase in the following:

- 45,638 physical item circulations (books, cd audiobooks, DVDs, Wi-Fi hotspots, museum passes) 8% increase from 2023
- 29,224 in person visits, a 9.4% increase from 2023.
- 1878 Wi-Fi sessions, a 41% increase from 2023.
- 15,460 E-resource circulation (e-books, audiobooks, magazines from Libby and streaming videos from Kanopy) a 23% increase from 2023.
- 4969 program attendees, a 28% increase from 2023.

These statistics show library growth.

Ms. Zamboni spoke on the new roof for the library. The roof is a slate roof that is 98 years old and needs to be replaced. The total cost of the repair work needed is \$323,220.00. The library has received \$263,063 from the State Aid for Library Construction Program. The Rochester Area Community Foundation has funded the library in the amount of \$10,000 and the Town of Avon has awarded the library with \$15,000 toward the project. Ms. Zamboni requested the Village provide the library with a \$15,000 donation as well as we move into budget season. Mayor Hayes asked if we could find out if the Town donation came from the Townwide budget (that includes the Village) or the Town outside of the Village budget.

Ms. Zamboni also stated that they will continue to look for other grant opportunities, continue other fundraising efforts, and hope to be able to salvage some of the slate for reuse.

Also discussed was the Backyard project in the works. Ms. Zamboni said that they will not be doing any work on that this year as that project will require fundraising as well. Donations continue to come in as well.

VOUCHERS and MANUAL CHECKS:

Upon a motion made by Deputy Mayor Hoffmann, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$47545.66
#4-SCHEDULE C	\$936.61
#5-WATER	\$42757.38
#6-SEWER	\$6485.60
#TA00-TRUST & AGENCY	\$180.00
#HH44- STORMWATER PROJECTS	\$931.50
#V200-DEBT SERVICE	23344.63
TOTAL	\$122181.37

Electronic payments/manual checks:

Paid electronically:

- Fed/NYS Taxes	p/r 25-04	\$14945.94
- Nationwide Retirement	p/r 25-04	\$5883.23
	TOTAL:	\$20552.69

Manual Check:

- NYS Child Sup. Proc. Ctr.	Child Support p/r 25-04	\$356.00
	TOTAL:	\$356.00

The motion was seconded by Trustee Comeau and carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

MINUTES:

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee McCormick, the Board approved the minutes from the February 6, 2025, meeting. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

DEPARTMENT UPDATES:

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

DPW Activity

1. Worked on the Horse Barn
2. Snow Plowing & Salting, salt supply ok. Received 2 loads Ordered load on Monday
3. Tree trimming

WWTP

1. Daily Operations
2. Servicing equipment
3. Doing WET testing (Whole Effluent Toxicity) test.

Water

1. Daily operations
2. Repaired water leak @ 72 West Main St.
3. Working on the air compressor at filtration plant

Misc./ Upcoming weeks

1. I went to Ohio, to go over the new dump truck with Rep from Henderson Products this past Tues. (Photos to follow)
2. Finish tree trimming
3. Work on horse barn
4. Grind stumps

Mayor Hayes stated that both he and Supt. Farrell visited a horse barn in Fowlerville to get some ideas to help with our improvements and maintenance of our barns for consideration.

Supt. Farrell stated that the crew will be doing patchwork on the streets as the weather gets better. We have had a harder winter than we have in the last few years, and the roads have been taking a beating. We will be grinding and paving in the summer.

POLICE DEPARTMENT UPDATE:

Officer Ferrara provided the following update to the Board:

- 71 calls since last meeting, responded to 12 ambulance calls, 24 calls for assistance, 6 alarm calls, 60 traffic stops resulting in 21 tickets being issued, 3 arrests, and 4 accidents.
- Durango- being built
- Waiting on an updated quote for the outfitting of the car from the FD.
- Body cam demos have been completed Waiting on the new police chief for a decision.
- Firearms- waiting on the new ammo for training.
- Received \$10600 grant award for 5 new radar units.
- Officer Tetreault will be moving to the NYS Police Department. Will finish his time with APD at the end of March.

FIRE DEPARTMENT UPDATE:

Chief Piampiano provided the following update:

- Upcoming drills include truck inspection Narcan drill, and ladder drill. Arial Operations will be weather permitting.
- Pumper Company meeting on 3/2, Vanzandts Meeting 3/10, and the Fire Department meeting will be held the first Wednesday in March.
- 24 calls for the year.
- Jr. FF/RAMS program is up and running. Currently have 3 RAMS and 1 Jr. FF.
- Precon meeting for the rescue apparatus held. A few changes were made, no compartments were altered, nor was the price. All were happy with the changes. Approximate delivery will be 14 months. The Chief provided the Board with a change order for execution.

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau, the Village Board authorized Mayor Hayes to execute the change order for the rescue apparatus. The change order was for cosmetic changes only and did not alter the cost. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

- Preparing for the St. Paddy’s Day Parade on 3/15/2025.
- The Bylaws committee met along with George Brown who offered a few suggestions for tightening up the bylaws now that changes are able to be made by resolution by the Village Board. Chief Piampiano offered a huge thank you to Mr. Brown for the help.
- As a public service request, both Chief Piampiano and Mayor Hayes asked that the public help keep fire hydrants clear of snow if they have them near their homes.

TREASURER UPDATE:

Treasurer Quinlan provided the following update:

- Received NYS DCJS award notification for radar units in the amount of \$10,630.
- Received Arbor Day Foundation notification that the Village earned Tree City recognition for the fourth year. Tree Board Chairman Mike Miron will attend the recognition event on 3/20 in Syracuse.
- Solar project update: Centrica resubmitted the solar application to National Grid & should be hearing soon about the solar interconnection. Subcontractor walks were this week & will weigh options whether to self-perform or subcontract the installation based on pricing. Bids should be back by the end of the month.
- Provided Commercial Sewer rents spreadsheet for Board review.
- Attached is a memo from Jen Talbot re: new financial software & pricing from EduTech. Water/sewer billing software would need to be addressed. Will need to review existing financial software contract.
- Upcoming meetings for website & .gov, Green Innovation grant program, IT vendor re: body camera footage, Triphammer project, and WWTP engineering planning grant.
- Working on budget.

🚧 CLERK UPDATE:

The following items are updates from Clerk Randall:

- Provided for review- copy of the commercial sewer analysis for 2025. The Board will have to hold a public hearing which Treasurer Quinlan has asked to be established for March 20th, 2025. The notice will then be sent to LCN to run in the March 6th publication. (draft notice provided).

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Cushing, the Board established March 20th, 2025 as the date for the Commercial Sewer public hearing. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

Clerk Randall will submit the notice to the LCN as required.

- Provided- copy of acceptance letter to Brian Shannon into the FD and accepting the letters of intent for the FD election.
- Provided- copy of the tentative voter list for the FD election. Village Board to post a final list on March 19th. Ballots will be mailed out that day, certified.
- Destruction- Foil requests have a 6-month retention after complete- destroyed years 2006-June of 2024.
- Deer Committee- Week 7: 5 of 6 sites harvesting. The sites spent 12.5 hours on location during 5 sits. 2 deer were harvested. 2 shots were taken for a 100% success rate. All bolts were recovered. 32 deer were observed.

To date, 14 deer have been harvested: Volunteers provided 73.75 hours of participation over 30 sits. 15 shots have been taken, with one non-lethal hit, for an 93% success rate. All bolts have been recovered. 16 days of harvesting have resulted in 187 deer being observed, for a daily average of 12 deer (6 per sit). Average hours of participation per deer harvested is 5.3 hours. Five deer (36%) were harvested by red lights. 6 deer were donated (43%). 8 of the 16 participants (50%) have successfully harvested a deer. 5 participants have harvested multiple deer. (report provided by Scott Gage- Deer Committee, reports for weeks 6 and 7 provided)

Important Dates:

- **BOARD MEETINGS-** ** Thursday March 6th, Thursday March 20th at 6pm.
- **March 6th 2025-** swearing in of Chief Rob Tygart- notice for the public to join us for the ceremony and “meet and greet” at 7pm to the Pennysaver next weekend.

🚧 CODE COMPLIANCE UPDATE:

Code Compliance Officer Alexander provided the following update to the Board:

- Met with Town of Avon Assessor Tami Snyder, along with members of the staff and Mayor Hayes, in order to come up with a procedure for getting her permit information.

Currently, Assessor Snyder or her clerk comes to the office and picks up copies of the permits once they have been issued by Mr. Alexander. For any other information, it was established that requests can come through the Clerk’s office. The spread sheet requested by Assessor Snyder was completed and submitted to her office on 2/13/2025.

- Mr. Alexander revisited the discussion of the Village’s current fee schedule for building permits, zoning, and other areas of cost, restating that the current fee schedule we use has not been reviewed in several years. A comparison sheet was provided to show the current fees and Mr. Alexander’s recommendations. Mayor Hayes stated that he hopes to have an updated schedule that can be reviewed annually. Discussion will continue.

TRUSTEE UPDATE:

- Trustee Comeau discussed the DPW contract stating that it is complete. She and Trustee Cushing recommended the Board to authorize Mayor Hayes to execute the contract and submit to the union for their signature.

Upon a motion made by Trustee Comeau and seconded by Trustee Cushing, the Board authorized Mayor Hayes to execute the contract between the Village of Avon and the Service Employees International Union Local 200 United (SEIU 200 United). Contract dates January 1, 2025- December 31, 2028. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

Clerk Randall will send the contract to the union for signature.

- Trustee Comeau discussed the Poet “Tree” contest for Arbor Day. Students will write poems using trees as inspiration, and the winning poem will be read at the Village’s Annual Arbor Day Celebration (date to be determined).
- Deputy Mayor Hoffmann discussed the overhead doors in the Fire Department. Mayor Hayes said that we definitely should continue to look into funding opportunities that are available for projects like these. This was addressed in our DRI application, and we need to continue to show that we are working to make our community and our facility specifically a safe and accessible building for community events and programs. We have a lot of people in an out of the Village Hall and it is imperative to continue to update and maintain the building.
- Trustee Cushing asked if there had been any discussion with representatives from the Little League Program about upgrades to the park, such as a scoreboard and fencing. Supt. Farrell stated that there has been some minor discussion, however, he feels that this type of discussion should come to the Village Board before any type of decision is made before moving forward. A representative has been to a Parks Commission meeting for discussion. Mayor Hayes has also agreed to have Joe Webb come to a meeting in March to discuss the opening day parade and these upgrades. Clerk Randall will get him on the agenda.
- Mayor Hayes reported that there will be a website meeting next week. Discussion revolved around the discovery of a law that requires governments to have “.gov” domains. We will be working on that in our meeting along with a roll out process. Mayor

Hayes also showed the proposed new logo/seal to be used on Village accessories, letterhead, etc. The green “Avon” with the year the village was established above it proved to be the clear winner with everyone.

Upon a motion made by Trustee Comeau and seconded by Deputy Mayor Hoffmann, the Board accepted the proposed logo. The motion was carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent


- Mayor Hayes is meeting with a representative of General Code to continue the clean up of the book.

MRB UPDATE:

Mr. Hurley provided the following update:

- WWTP Disinfection- close to closing out the project, waiting on the delivery of the gate.
- Joint Water Tank Project- started on design. Waiting for a break in the weather for surveying.
- Sewer Use Law- latest version sent to Treasurer Quinlan and Supt. Farrell for review.
- Triphammer Project- Reviewed the draft proposal for professional services provided to the Village Board. The engineering report will need to be updated, and we want to target the WIIA Grant in May. Have drafted a letter to the AKZO Committee requesting funding; The Board tabled the proposal and asked Clerk Randall to put onto the next meeting’s agenda.

NEW BUSINESS:

 VB Meeting- April 17th 2025:

Mayor Hayes requested the Village Board to change the April 17th meeting date to April 10th, 2025. This will be tabled until the next meeting in order for members to check schedules.

 TAMARA BINGHAM-RESIGNATION:

Mayor Hayes received notice that Officer Tamara Bingham has submitted her letter of resignation to the Police Department effective February 25, 2025. Officer Bingham has worked for the Village since 2006.

Upon a motion made by Trustee Comeau and seconded by Trustee Cushing the Board accepted the resignation of Tamara Bingham effective February 25, 2025. The motion is carried by the following vote:

Robert C Hayes, Mayor	Voting	Abstain
Amanda Hoffmann, Dep. Mayor	Voting	Yes
Ashley Comeau, Trustee	Voting	Yes
Tom Cushing, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Absent

Mayor Hayes extended the Villages' gratitude for Officer Bingham's years of service and wishes her the best of luck in the future.

PUBLIC COMMENT:

- Kitty Bressington commented on the fee schedule review and the meeting with General Code.
- George Brown also commented hoping for consistency between the fee schedule and the municipal code. Mr. Brown also gave a brief update of the meeting with the Fire Department Bylaws Committee.

ADJOURNMENT:

Upon a motion made by Deputy Mayor Hoffmann and seconded by Trustee Comeau the Board adjourned at 7:35pm by a unanimous vote. (Trustee McCormick absent).

Respectfully submitted,



Heather Randall
Village Clerk