

A regular meeting of the Town of Avon was held on Thursday, June 25, 2020 at 6:00 P.M. at the Avon Opera Block/Town Hall, 23 Genesee Street, Avon, New York 14414, and via Join.Me phone number 1-646-307-1990 and conference call number 152-725-660# of the Avon Town Board. The following members participated:

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen James Harrington, Malachy Coyne, and Paul Drozdziel

OTHERS: MRB Group Engineer David Willard, Code Enforcement Officer Brian Glise, Attorney James Campbell, Deputy Town Clerk Ellen Zapf, and Sharon M. Knight, Town Clerk

VISITORS: None

Engineer William Davis asked for names of those on the JoinMe meeting and there was no reply.

Supervisor LeFeber called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance.

RESOLUTION #87 APPROVAL OF MINUTES

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to approve the minutes of June 11, 2020, as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – ATTORNEY REPORT

Attorney Campbell reported on the following items that are currently being worked on:

- Barilla Article 7
- Code Enforcement matters with Brian.

Councilman Harrington asked questions about the Barilla Article 7 and they were answered by Attorney Campbell.

DISCUSSION – ENGINEER DEPARTMENT REPORT

Engineer David Willard updated the Board on the projects that he is working on as follows:

- Still waiting for Clark Patterson to provide in the County's Water Study with a projected meeting in late June.
- Supervisor LeFeber reported of the need to hold a Water Works Committee Meeting to set the water rate. This usually occurs in the March/April time frame, however; it has not been scheduled due to Covid 19. It's recommended to ask the County for an executive summary prior to the Water Works Committee Meeting. Scheduling could occur in July.
- Supervisor LeFeber stated that there was a leak on an intersection in East Avon and we have older water lines in that area. The Board needs to look at water financials and may have to use reserves and our own labor for improvements. MRB Group was asked to put together a quote with and without extending the Water District to the intersection of North Avon Road, Barber Road and Route #15.
- There has not been additional information on the Paper Mill Park grant.

DISCUSSION – CODE DEPARTMENT REPORT

Code Enforcement Officer Brian Glise provided the following report:

- Four new houses are being built.
- Mr. Kolokouris may want to start building again in Royal Springs Development. There are approximately three lots in the original 99 lots already approved that have not been built on. Attorney Campbell suggested to review the minutes and approved original site plan.
- Complaints have come in for long grass, Oak Openings Road, and vacant homes on both Route #15 and Littleville Road.
- There was a joint meeting with five projects and four were approved. Visitor Judy Falzoi attended the meeting and had issues hearing and/or speaking at the meeting. The logistics of staying six feet apart are being worked on. Any suggestions for improvements are welcomed as this is a work in progress. There are delays when using join.me. When calling in it's clearer on a cell phone rather than a computer.

DISCUSSION – TOWN CLERK DEPARTMENT REPORT

Emailed documents:

Change of duties: Town Law Section 119, Resolutions #38 Town Clerk's Claims Process, Chapter 45, Cemeteries and Monuments, Use of Facilities – regulations application and agreement – Use of Opera Block.

Letter Mrs. McKee – Town, Planning and Zoning Board of Appeals Boards
Position Appointments

Village of Avon – Online Public Meeting

There was discussion on training the Town Clerk and Deputy Town Clerk on the voucher system provided by EFPR Solutions. After a lengthy discussion the Board appeared to agree the preparation of vouchers would be returned to the Town Clerk's Office. The Board requested Town Clerk Knight to make needed changes to Town Board Resolution #38 Town Clerk's Claim Process, adopted January 26, 2012 for consideration at the next meeting.

Congratulations were shared with Deputy Town Clerk Zapf for earning her Registered Municipal Clerk certification from the New York State Town Clerk's Association.

There was discussion on asking Jose Alvarado to increase his duties to include cleaning after court twice per month. There was discussion on identifying specific tasks as well as a recommendation of salary. Town Clerk Knight was asked to prepare duties.

There was a discussion on the need to adopt regulations related to opening the building. The discussion at the previous meeting was changed. Covid is constantly changing and the employees that work in the building have a daily view of the needs of the building. The Board took the following action.

RESOLUTION #88 APPOINT TOWN CLERK'S OFFICE TO IMPLEMENT PROCEDURES FOR COVID 19

On motion of Councilman Drozdziel, seconded by Councilman Harrington the following resolution was
ADOPTED AYES 5 NAYS 0

RESOLVE to appoint Town Clerk Knight to implement procedures for Covid 19 for the Town Hall/Opera Block.

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Councilman Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – SUPERVISOR REPORT

Supervisor LeFeber updated the Board on the following items:

The fire alarm went off the other night and it took a lengthy time to find that an electric heater running continuously at full capacity was overheating. Code Enforcement Officer Glise will investigate and make recommendation to have a box installed at the Town Hall/Opera Block and Highway Departments. The recommendation would include cost and downside of having a knox-box.

Work on Bronson Hill Road and Sutton Road Bridge to be completed in 2021.

A letter from Mr. Blowers regarding drainage information on Lake Road.

DISCUSSION PAYMENT OF BILLS

Councilman Harrington suggested to get bid in the future for dump days.

RESOLUTION #89 PAYMENT OF BILLS

On motion of Deputy Supervisor Mairs, seconded by Councilman Drozdziel the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to accept for payment Abstract 2020-12 in the following amounts:

Concerning ABSTRACT of Audited Vouchers from 06/13/2020 to 06/25/2020 including claims as follows:

General Fund	Amounts totaling \$28,670.15
Highway Fund	Amounts totaling \$1,998.60
Water Fund	Amounts totaling \$45,980.74
Cemetery Fund	No Voucher
Opera Block Capital Improvement	No Voucher
Royal Springs Lighting	No Voucher
Cross Roads Drainage District	No Voucher
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town of Avon Fire Protection	No Voucher
Rte. 39 Water SW2	No Voucher

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Councilman Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – OPEN ITEMS

Councilman Harrington complemented the work of the Highway Department at Paper Mill Park. He recently visited and there were 20-30 people enjoying the park. There is a garbage bucket that is emptied weekly.

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the meeting was adjourned at 8:00 P.M.

Respectfully submitted by:

Sharon M. Knight, MMC/RMC
Town Clerk