

A special water work session of the Town of Avon was held on Wednesday, January 20, 2021 at 1:00 P.M. at the Avon Opera Block/Town Hall, 23 Genesee Street, Avon, New York 14414, and via Join.Me phone number 1-646-307-1990 and conference call number 152-725-660# of the Avon Town Board. The following members participated:

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen James Harrington, Malachy Coyne (left at 3:07), and Paul Drozdziel (left at 2:55 P.M.)

OTHERS: MRB Group Engineers David Willard and Bill Davis, Water Laborer and Motor Equipment Operator Kelly Sloan, and Sharon M. Knight, MMC/RMC Town Clerk

VISITORS: None

Supervisor LeFeber called the meeting to order by reading the following legal notice at 1:00 P.M. and led those in attendance in the Pledge of Allegiance.

TOWN OF AVON
LEGAL NOTICE

RESOLVE that a special water work session has been scheduled for Wednesday January 20, 2021 at 1:00 P.M., at the \ von Opera Block/Town Hall Building, 23 Genesee Street Avon, New York 14414 for the purpose of water work session with MRB Group and any other business that might come before the Board.

You may also listen to the meeting remotely by calling 1-646-307-1990. Once connected, enter 152-725-660#.

***PLEASE NOTE THAT BECAUSE OF CERTAIN RESTRICTIONS OR RECOMMENDATIONS RESULTING FROM THE COVID-19 PANDEMIC THAT MAY BE PROMULGATED BY EXECUTIVE ORDER OF THE GOVERNOR OF THE STATE OF NEW YORK, OR THE CENTER FOR DISEASE CONTROL, CERTAIN OF THE ABOVE MEETINGS MAY BE HELD ON A REMOTE BASIS. PLEASE CONSULT THE TOWN'S WEBSITE BEFORE EACH MEETING TO FIND OUT IF SUCH MEETING WILL BE HELD AT THE TOWN HALL OR REMOTELY.**

By order of the Town Board
Sharon M. Knight, MMC/RMC, Avon Town Clerk
Dated: January 14, 2020

1:00 P.M. Review year end water budget – performance for 2020 and review of reserves

Supervisor LeFeber reported that we have reserves of \$300,000.00 within our checking and savings. For 2020, we were ahead approximately \$50,000.00. Its approximately the same in other years. Other things play a part in that average such as a one-time payment of \$93,000.00 from advance payment of cell tower lease and re-levy of water estimates occurring in prior years.

The Village water rate to us will remain the same. We expect less slippage due to replacing water meters and other tasks. If we stay status quo we can expect the same \$50,000.00 each future year.

1:15 P.M. Number of meter change outs for 2021

Kelly Sloan changes meter each year and is replacing our older meters to radio read. The cost of purchasing and types of meters were discussed. The life expectancy of meters including blue tower and Neptune were considered.

MRB Group Engineer Bill Davis spoke of a GIGP Grant that came out for water meters and the deadline is the 12th of February. An engineering report would be required. The grant is for seventy-five/twenty-five percent. The cost for the engineering is approximately \$6,000 to \$7000. The expected reduced number of applications due to the short timeframe may increase our chances to be awarded the grant. It would cost approximately \$153,000 to replace 200 meters. The seventy-five percent is approximately \$115,000.00.

The total state funding is 17 million for the entire state. An outstanding question is if this includes labor costs.

Completion of the required Grant Report Outline includes geographic area, mapping of the system, water efficiencies, installation of water meter, back flow prevention and replacement of malfunction or new meters to increase efficiency.

MRB Group is preparing a grant application for the Village of Belmont. The awards timeframe is unknown.

The Board appeared to support doing a resolution at the next meeting authorizing MRB Group to apply for the grant.

Plan B would be to purchase one-hundred meters each year over the next five years.

1:30 P.M. Decide path forward on GIS proposal

A proposal dated December 10th was provide by MRB Group for professional services of a GIS System Update. This is an upgrade of the 2009 Arc Reader software used daily by multiple Town departments. The layers need updating. The County/State has updates available at no cost including tax parcels, street centerlines and aerial photographs. Other proposed layers identified as high priority are watermains (installed since 2008), culverts, storm sewers and outfalls, and street signs.

If approved the Town staff would collect each of the data layers with the exception of the layers available through the County and State. The Village of Avon has a survey grade GPS equipment that the Town would request to borrow. It could take up to four minutes for each location to connect and then record.

MRB Group would assist staff to and set uniform procedures to collect the data.

Mapping with County tax parcels and the number of accounts would be paid per year.

The ESRI Online ArcGIS software annual subscription costs would be one Master Administrator Account at \$500.00 per year, smart phone apps would be an addition \$350.00 per user login and desktop \$100.00 per user login.

Collecting the points would include using the Village equipment and it is recommended to plan one year to collect all of the points.

GIS has been used for fifty years and MRB Group has been using for the last 10 – 15 years.

The total cost for this project is \$26,100.00 and includes

The ArcGIS online setup and GIS Viewer Updates and includes 2020 County Tax parcels, NYS Street centerlines, NYS Aerial photographs, NYS Address points and watermain and optional storm sewer, culverts, and street signs that are collected and completed as a part of this project. \$6,800.00.

GPS Data Collection \$5,000.00

ArcGIS Online configuration for water department including training \$5,800.00.

GIS Utility Mapping \$8,500.00.

There was a lengthy discussion on the health of the water budget and the need to continue to replace water meters. MRB Group Engineer Davis reported of a possible grant that would assist with the purchase of meters that is due the 12th of February. The health of the highway budget would approve some meters.

Additional projects could include town road culvers – approximately 43 miles of road \$8,500.00, storm sewer mapping – approximately 4 miles of storm sewer main \$7,500, Street Signs – approximately 300 posts \$1,500.00 and totals \$15,200.00. Additionally, Highway Department – current pavement conditions – annual windshield survey, paving history, culvert/ditch cleaning, street sign replacements \$4,500.00.

All of the templets would be included for all of the parts.

RESOLUTION # 29 AUTHORIZE THE SUPERVISOR TO SIGN FOR A GRANT TO BE PREPARED BY MRB GROUP

On motion of Councilman Harrington, seconded by Deputy Supervisor Mairs the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to approve the entire proposal provided by MRB Group at a cost of \$13,000.00 and authorize the Supervisor to sign the agreement. An amendment to the proposal would be to include the development of all the templets identified for mapping.

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Councilman Mairs - Aye, Supervisor LeFeber – Aye

1:45 P.M. Water station review of costs and estimate of usage by customers

There was a lengthy discussion on building a water sales station area near the water tower in East Avon. A review of the Town of Avon parcel does not have enough space and we would more than likely be on neighboring properties of the East Avon Fire Department or the East Avon Presbyterian Church. The cost would be approximately \$54,000 and includes a credit card reader, the building, stone driveway, monthly fees for internet connection, etc.

The results of the discussion were its unclear of the customer base to support which led to tabling the discussion.

2:00 P.M. Review of water main replacement on Route 15, North of 5 & 20 plus extension and opportunity at Mulligan Farms

There was a discussion on an informal request from the Mulligan Farm to purchase water from the Town of Avon and the need to replace water lines on Route #15 from Routes #5/20 heading North. Highlights of the discussion included minimum usages rates, possible pass-through fees if water is provided on the west end of Barber Road, other possible customers if the district is extended, areas of land in the conservancy, the potential for a large water customer with an agreement. Attorney Campbell would need to provide recommendations of the agreement. It was questioned if the Board would be replacing water lines on Route #15 heading North to the end of the current line (approximately to the home previously owned by James Steele) without the request from potential customer, Mulligan Farms. Copies of a draft extension revenue projections versus annual debt was provided and also had been emailed to the Board by the Supervisor's Secretary. It was determined the next step would be for Supervisor LeFeber and Councilman Coyne to have conversation with the potential customer. The benefit to the Consolidated Water District would be getting assistance to help pay for the \$340,000.00 water upgrade.

2:15 P.M. Discuss other water rates and our water rate and determine if we need to change

The current rates and future of the Consolidate Water District was discussed including the following.

Our biggest future challenge will be a new water tower.

If the Board agrees to a water price increase, a summary letter would be prepared to include the fact that there has not been a water rate increase in almost twenty years.

We have agreed to the following improvements:

\$20,000.00 for meter replacement.

\$5,000.00 to \$6,000.00 for the grant preparation.

\$13,000.00 for the GIS Software.

Continued discussion for an upgrade to our water infrastructure on Route #15.

Our water revenue is approximately \$480,000 per year that includes:

Labor \$100,000

Purchase water from the Village \$225,000

Four debt payments at \$85,000 principal and \$6,000 for interest

Electric, sampling and chloring.

Our system is in good shape our Telemetry was upgraded recently and hydrants are working.

Looking to the future includes a storage tank project and maybe other projects with the last payment coming off about the time the of the last payment.

Future projects will be determined based on what the County chooses to improve.

Water rates have not increase in seventeen years. In 2001, the minimum was raised from 5500 to 8000 gallons. and no other increase has been realized. MRB Group provided Livingston county water systems existing water rates and we are above the mid-point. The Village out of district rate was shared. There are many ways to charge. The average household pays the minimum. We are above the min point with other Towns. These are things to think about. Increase could be for minimums and large water users.

We can cover everything in our budget and no decisions are needed.

Our biggest challenge is what is the County going to do and where are we going to put the tower.

There was discussion on increasing water customers by adding Mulligan Farms and the Royal Springs Development. It is known that animals will increase production with good water.

Town Clerk Knight reported that Developer Peter Kolokouris has provided a map requesting an expansion to the Royal Springs Development. Prior to development a rezone will need to be approved by the Town Board and then sent onto the Planning Board.

On motion of Councilman Harrington seconded by Deputy Supervisor Mairs, the meeting was adjourned at 3:10 P.M.

Respectfully submitted by:

Sharon M. Knight, MMC/RMC Town Clerk