

A regular meeting of the Town of Avon was held on Thursday December 9, 2021, at 6:00 P.M. at the Avon Opera Block/Town Hall, 23 Genesee Street, Avon, New York 14414.

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen James Harrington, Paul Drozdziel, and Malachy Coyne

OTHERS: Code Enforcement Officer Brian Glise, MRB Group Engineer David Willard, Attorney James Campbell (by phone), and Sharon M. Knight, MMC/RMC Town Clerk

VISITORS: Edward Forsythe and Bob Westfall

Supervisor LeFeber called the meeting to order at 6:00 P.M. and led everyone in the Pledge of Allegiance.

### **DISCUSSION – VISITOR COMMENTS**

Supervisor LeFeber asked for any visitor comments and there were none.

### **RESOLUTION #220 APPROVAL OF MINUTES**

On motion of Councilman Harrington, seconded by Deputy Supervisor Mairs the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve the minutes of November 18, 2021, as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

**Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye**

### **DISCUSSION – ATTORNEY REPORT**

Attorney Campbell reported on the following:

A draft Battery Storage local law is being circulated and reviewed by the committee. Any input by the committee or town board is encouraged.

Working with CEO Glise on several items.

Expect to receive, on the Planning Board/ZBA level, an application from Oak Openings, LLC.

CEO Glise wanted to know which office the application from Oak Openings, LLC would be turned into. Attorney Campbell stated the Code Office.

**DISCUSSION – HIGHWAY/WATER DEPARTMENT REPORT**

Highway/Water Superintendent Crye provided the following written report:

**HIGHWAY:**

- Worked in shop – servicing & maintaining equipment

**WATER:**

- Everyday maintenance & sampling
- Servicing PRV
- Changing meters

**DISCUSSION – CODE DEPARTMENT REPORT**

Code Enforcement Officer Glise reported on the following:

A lot of walk ins to the office lately.

Taking Mary Underhill, Mike Dunn, & Adam Backus on a tour of the solar farms on Monday, December 13 at 9:00 am.

**DISCUSSION-ENGINEER REPORT**

MRB Group Engineer David Willard

Does Piranha have a date to go before the board for approval? This will be discussed at the joint meeting in January.

Bill is working on the proposal for NextEra. The Draft has not been given to the village yet. We are still waiting for the village's comments on the revised plan. CEO Glise stated that communications have been strained on the Rochester Street solar installation. New people have taken over and it is tough to get ahold of who is in charge.

There was a joint water report done in 2019 on the town line tank and it identified areas that need attention. Touch ups of rusted areas are needed, the seal at the bottom of the tank needs to be looked at as well as the ladder and scaffolding.

It is suggested to take the recommendations from the 2019 report regarding the town line tank, the tank on Bronson Hill Road, and Route 15 and create an updated report to submit on the NYS IEP list to set the stage for any kind of funding once the infrastructure money is figured out.

In the meantime, get the town line tank reinspected as the last inspection was done in 2017 and it was recommended that it be inspected every three years.

A proposal for the inspection for the town line tank and for an updated report should be presented to the town board by the next meeting.

Councilman Harrington questioned the dollar amounts of projects and his questions were answered. He then asked about solar projects and their effects on drainage. Engineer Willard responded stating that each solar project should address drainage and not make the drainage worse. Fixing other problems within the Town are not considered a part of current drainage issues. New York State has declared that every solar field is drainage neutral.

A request to include Councilman Coyne and Village Mayor Freeman with developments on the Pole Bridge Drainage issue was requested. This would be for informational purposes only. The Village will be responsible for getting easements from the residents and the Town will not play a role in obtaining them. Village Trustee Zhe has been heading the scheduling of meetings with all involved.

### **DISCUSSION – TOWN CLERK DEPARTMENT REPORT**

Town Clerk Knight provided a written report dated December 7, 2021 and confirmed with the Board Members present they received the report.

There was discussion on the importance of using the New York State adopted Records Retention Schedule (LGS1) that was also adopted by the Town Board. The schedule gives you timelines for keeping materials. Town Clerk Knight requested those timelines be identified and used when filing. A thank you was extended to Councilman Drozdziel for his organization of document types. The need to have one person filing the documents for the building projects was shared by all.

### **RESOLUTION #221 ACCEPT THE MONTHLY REPORTS**

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to accept the monthly reports for November 2021 from the Town Supervisor and from the Town Clerk as shown below:

Town Clerk's November 2021 Report:

<u>Total Local Shares Remitted:</u>	<u>\$1,983.79</u>
<u>New York State Department of Health</u>	<u>\$ 22.50</u>
<u>NYS Ag. &amp; Markets for spay/neuter program</u>	<u>\$ 60.00</u>
<u>NYS Environmental Conservation</u>	<u>\$1,886.26</u>
<u>TOTAL</u>	<u>\$3,952.55</u>

**Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye**

### **RESOLUTION #222 LIVINGSTON COUNTY TRAFFIC SAFETY BOARD**

On motion of Supervisor LeFeber, seconded by Councilman Harrington the following resolution was ADOPTED AYES 5 NAYS 0

**RESOLVE** to appoint William Coyne as the Avon Representative to the Livingston County Traffic and Safety Board and Thomas Crye as the Alternate Avon Representative to the Livingston County Traffic and Safety Board.

**Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye**

### **DISCUSSION – THIRD FLOOR RENOVATION UPDATE**

Councilman Drozdziel provided the following update:

A three-hour review session with the Architect and the mechanical NEP person to talk about the plumbing, electrical, and the alarm system went well. The bid package will be in January, bids to be returned the first week in February. Lots of activity and it is shaping up nicely. The project sequencing is to build out the first floor, stairwell and third floor. Then move the second-floor offices to the first floor and then start on the second floor.

### **DISCUSSION - SUPERVISOR DEPARTMENT REPORT**

Supervisor LeFeber reported that he is requesting that Hurricane Technology attend a Town Board meeting in January to review our IT needs. It was requested that they establish and maintain a list of computers and software on each computer. We have replaced or are replacing desktops with laptops for all our department. The sonic wall is acting very well, it is like a time clock as you have a record of when employees are using their computers.

### **OPEN ITEMS**

Councilman Coyne stated we are responsible for ingress and egress only for the Village Pocket Park.

Councilman Harrington stated that about 300 to 400 people attended the Holiday Spectacular this past weekend. He was glad that we donated money. The village restaurant sold 275 hot dogs and the money was donated to charity.

Town Clerk Knight stated that seventy-five pinecone bird feeders were made at the Town Hall. She thanked the board for providing the money to allow the activity to take place. The bird feed was donated by Tim Cole from Avon Feed and Supply.

Councilman Coyne stated a surveyor was engaged to do a topical map of the parking lot area and we are actively seeking a quote for the granite curbs.

Got together with the Livingston County Water and Sewer Authority and they are getting ready to engage a Buffalo firm on how to service the people within our Town.

Councilman Drozdziel stated that someone was stuck in the elevator this week. There was discussion regarding service calls and troubleshooting the problem. Additional details will be investigated.

Kenron repaired the hot water tank for a second time. The glycol in the storage tank was low again and the heat pumps were inspected for a leak.

Councilman Drozdziel asked about the marble that is on the wall in the entrance way on the lobby side of the building. It was stated that the marble was original to the bank building. When the original renovations were done the marble was used throughout both buildings. It has been recommended that the marble be removed as it does not fit with the new renovations proposed.

**RESOLUTION #223 ACCEPT THE CLAIMS**

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to accept for payment Abstract 2021-23 in the following amounts:

<b>General Fund</b>	Amounts totaling \$18,478.75
<b>Highway Fund</b>	Amounts totaling \$13,156.64
<b>Water Fund</b>	Amounts totaling \$4,611.22
<b>Royal Springs Lighting</b>	Amounts totaling \$1,100.58

**Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye**

**DISCUSSION – VISITOR COMMENTS**

Supervisor LeFeber asked if there were any visitor comments.

Edward Forsythe reported about archiving and the risks involved in electronic copies.

Bob Westfall thanked the board for all that they have done for the APH&S. He also stated that Sundays are busy, and the puzzles are selling. The photos for the puzzles were locally provided by Larry Tetamore Photography. We appreciate everything that has been done for us.

It was stated that the window displays are nicely done.

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the meeting was adjourned at 7:10 P.M.

Respectfully submitted by:

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Sharon M. Knight, MMC/RMC Town Clerk