

\*A presentation of the Workplace Violence complaint had a determination announced at the November 17 2022 Town Board Meeting

A regular meeting of the Town of Avon was held on Thursday, August 25, 2022 at 6:00 P.M. at the Avon Opera Block/Town Hall, 23 Genesee Street, Avon, New York 14414.

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen James Harrington, Paul Drozdziel, and Malachy Coyne

OTHERS: Highway/Water Superintendent Thomas Crye, Code Enforcement Officer Brian Glise, Attorney James Campbell, MRB Group Engineer David Willard, and Sharon M. Knight, MMC/RMC Town Clerk

VISITORS: Edward Forsythe, Kevin Lillis, Bruce Maxon and Cindy Kellen

Supervisor LeFeber called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance.

### **DISCUSSION – OPEN PUBLIC HEARING**

Supervisor LeFeber opened the public hearing by reading the following legal notice:

## **TOWN OF AVON**

**23 Genesee Street, Avon NY 14414**

### **Legal Notice for Public Hearing to Receive Comment on the Town of Avon Consolidated Water District Improvements**

**WHEREAS**, the Town Board of the Town of Avon has determined that it is necessary to make significant improvements to the water distribution facilities within the Town of Avon Consolidated Water District, since such facilities are aging and in need of significant repair; and

**WHEREAS**, the Town Board of the Town of Avon recognizes there is a need to provide safe and potable drinking water to its customers within the Consolidated Water District and that appropriate improvements to the existing water distribution facilities will assist in meeting those needs; and

**WHEREAS**, in order to accomplish such need, the Town Board of the Town of Avon is proposing an improvement project that will replace approximately 36,500 linear feet of 70+ year old cast-iron pipe with new PVC watermain, replace the existing East Avon PRV Vault and complete minor improvements to the East Avon water tank so that it meets current standards; and

**WHEREAS**, the Town Board is empowered to authorized such improvements subject to the provisions of New York State Town Law §202-b; and

**WHEREAS**, this Public Hearing Notice is made pursuant to and in compliance with Town Law § 193; and

**DISCUSSION – OPEN PUBLIC HEARING-continued**

**NOW THEREFORE BE IT RESOLVED**, that pursuant to New York State Town Law, a public hearing be held on the 25<sup>th</sup> day of August, 2022 at 6:00 p.m. at the Town Hall located at 23 Genesee Street, Avon, New York, with respect to the proposed replacement of approximately 36,500 linear feet of 70+ year old cast-iron pipe with new PVC watermain, replacement of the existing East Avon PRV Vault and completion of minor improvements to the East Avon water tank so that it meets current standards and other improvements as more particularly described in the Preliminary Engineering Report dated June 2022, prepared by MRB Group, which said report is on file in the Avon Town Clerk's office; and be it further

**RESOLVED**, that the maximum amount proposed to be expended for the improvements is \$9,000,000.00; and be it further

**RESOLVED**, that the anticipated cost for such improvements shall be borne by the Town of Avon Consolidated Water District; and be it further

**RESOLVED**, that a copy of Preliminary Engineering Report dated June, 2022, prepared by MRB Group, describing the proposed improvements to be constructed therein shall be available for the public inspection at the Avon Town Clerk's Office; and be it further

**RESOLVED**, that at the time and date aforementioned, all interested parties may be heard concerning the proposed improvements to the Town of Avon Consolidated Water District as noted above and described in more detail in the Preliminary Engineering Report.

**Dated:** July 28, 2022

**Published:** August 11, 2022

By order of the Avon Town Board

Sharon Knight, MMC/RMC - Town Clerk

**DISCUSSION – RECEIVE COMMENT ON THE TOWN OF AVON CONSOLIDATED WATER DISTRICT IMPROVEMENTS**

Supervisor LeFeber asked for public comments and they are as follows:

There was discussion of the projects and depending on grant funding some or all the projects would be completed. Included in this report are areas that were identified seven years ago to be of priority.

**DISCUSSION - PUBLIC COMMENTS**

Supervisor LeFeber asked for open comments and Oak Opening Resident Kevin Lillis addressed the Board regarding the mine and its effects on the residents and their properties. Services provided by the Town were discussed including putting together a "Committee of Town Residents". The proper place to share water issues including sand and mud in wells is the New York State Department of Conservation.

Oak Opening Resident Bruce Maxon also shared concerns.

**DISCUSSION – ATTORNEY REPORT**

Attorney Campbell provided the following report:

He and Code Enforcement Office Glise were in court on Tuesday of this week regarding property on Jenks Road regarding code violations. The property owner was fined \$250.00. She is scheduled to attending the next Zoning Board of Appeals on September 26, 2022. The owner is expected to seek recommendations for improved housing of the animals. Additional appearances will continue if needed.

The next steps were reviewed regarding the proposed Water Improvement project.

An executive session regarding PILOT negotiations will be requested near the end of the meeting.

**DISCUSSION – CODE DEPARTMENT REPORT**

Code Enforcement Officer Glise provided the following report:

Pole Bridge Solar landscaping should happen the Monday after Labor Day.

Rochester Solar is done and MRB Group is scheduled next week for inspection.

Twin Cedars is still moving along.

Solar Tour for Code Enforcement Office and one Planning Board Member has been scheduled. On September 26<sup>th</sup> it will be opened to others if space allows.

Six Sprouts Solar is in a holding position.

CP Ward will be working at the ARC building for storage.

**DISCUSSION – HIGHWAY/WATER DEPARTMENT REPORT**

Highway/Water Superintendent Crye provided the following written report:

HIGHWAY: mow back, mowing guard rails in Town and County roads, parks and cemetery, work in shop, shoulder material, assisted other Towns, brush, signage, shoulder work.

WATER: maintenance and sampling. Highway and Water Inventory approval was requested to be accepted.

**RESOLUTION #173 ACCEPT HIGHWAY AND WATER INVENTORY**

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was ADOPTED AYES 5 NAYS 0

**RESOLUTION #173 ACCEPT HIGHWAY AND WATER INVENTORY-continued**

RESOLVE to accept the Highway and Water Inventory Report as follows:

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INVENTORY OF HIGHWAY MACHINERY, TOOLS AND EQUIPMENT **RECEIVED**

HIGHWAY LAW, SECTION 142(3)

(To be prepared by the Town Superintendent and filed with the Town Board on or before September 30 in each year.)

AUG 25 2022

SHARON M. KNIGHT  
TOWN CLERK/TAX COLLECTOR

TOWN OF AVON HIGHWAY DEPARTMENT				
COUNTY OF LIVINGSTON				
DATE OF INVENTORY SEPTEMBER 1, 2022				
QUANTITY	DESCRIPTION	YEAR MANUFACTURED	PURCHASE PRICE	CONDITION
	<b>"TRUCKS"</b>			
	WESTERN STAR	2014	\$180,000.00	GOOD
	FORD F-350	2021	\$35,000.00	NEW
	KENWORTH T800	2011	\$157,799.00	GOOD
	STERLING LT9511	2007	\$148,570.00	GOOD
	FORD 650	2007	\$63,590.00	GOOD
	PETERBILT 567	2021	\$210,000.00	NEW
	KENWORTH T800	2017	\$198,000.00	GOOD
	JOHN DEER 550G BULLDOZER	1990	\$18,000.00	GOOD
	FORD F250 P/U	2018	\$27,130.00	GOOD
	<b>"TRAILERS"</b>			
	INTERSTATE EQUIPMENT TRAILER MODEL 40 DLA	2008	\$14,982.00	GOOD
	HOMEMADE TRAILER - FLATBED	1998	\$1,500.00	GOOD
	REC TRAILER - HAULMARK	2009		GOOD
	Corn Pro UT-21HT, 81"x17' tilt +4'	2020	\$6,495.00	NEW
	<b>MACHINERY "EQUIPMENT"</b>			
	JOHN DEERE 6330 2WD CAB TRACTOR	2011	\$45,408.00	GOOD
	LINK-BELT 80X EXCAVATOR WITH HYDRAULIC THUMB, DIGGING BUCKET, DITCHING BUCKET, RAM HOE AND TAMPER	2016	\$118,725.00	GOOD
	HYSTER 10,000 LBS. FORKLIFT	???	\$1,000.00	GOOD
	JOHNSON VANGUARD STREET SWEEPER	1994	\$1,200.00	GOOD
	BLAW-KNOX-RW100 ROADWIDER"Shared with 5 Towns"	2008	\$192,580.00	GOOD
	HAMM-HD090V ROLLER"Shared with 5 Towns"	2008	\$106,755.00	GOOD
	JOHN DEERE - 6320 - MFWD CAB TRACTOR	2006	\$44,720.53	GOOD
	CAT 950GC Loader	2021	\$220,000.00	NEW
	JOHN DEERE 310SL BACKHOE LOADER	2016	\$92,701.92	GOOD
	JOHN DEERE 5100E TRACTOR WITH H240 LOADER & BUCKET & PALLET FORKS	2014	\$56,000.00	GOOD
	CAT M318 Wheeled Excavator	2022	\$280,000.00	NEW
	Wacker Nueson RD12 ROLLER	2017	\$11,000.00	GOOD
	CASE ROLLER 752 "SHARED WITH TOWN OF LIMA"	1987	\$43,000.00	GOOD
	CAT GRADER 12G	1974	\$31,000.00	GOOD
	BUFFALO-SPRINGFIELD TIRE ROLLER "CAL. LEI. YORK"	1966	\$875.00	GOOD
	SWEEPSTER BROOM CH6	1998	\$5,206.00	GOOD
	YORK RAKE 72"	1998	\$675.00	GOOD
	JOHN DEERE 31B POST HOLE AUGER	2000	\$600.00	GOOD
	CLARKE FORKLIFT	???	\$0.00	GOOD
4	CHIP SPREADER BOXES	1960's-1990	\$2,000.00	GOOD
	<b>MACHINERY EQUIPMENT "MOWERS"</b>			
	<b>BRUSH WOLF MOWER</b>			
2	IS3300Z FERRIS MOWERS	2022	\$30,000.00	NEW
	BUSH-HOG 326 ROTARY MOWER 72"	2012	\$3,776.72	GOOD
	DIAMOND 72" SIDE MOUNT ROTARY MOWER	2006	\$15,800.00	GOOD

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QUANTITY	DESCRIPTION	YEAR MANUFACTURED	PURCHASE PRICE	CONDITION
	BUSH-HOG 326 ROTARY MOWER 72"	2015	\$4,295.00	GOOD
	TUNER HYDRA/BOOM MOWER	1984	\$1,000.00	USED/GOOD
	<b>MACHINERY EQUIPMENT " SNOW &amp; ICE"</b>			
	TENCO PLOW & WING "2014" WESTERN STAR	2014	WITH TRUCK BID	GOOD
	HARDER DUMP BOX SANDER E144	2014	WITH TRUCK BID	GOOD
	WESTERN 8 Foot W/2ft. Extensions	2021	\$7,800.00	NEW
	TENCO PLOW & WING "2011" KENWORTH	2011	WITH TRUCK BID	GOOD
	TENCO PLOW & WING "2007 Sterling"	2007	WITH TRUCK BID	GOOD
	FISHER 10' HYDO-TURN PLOW	2007	\$5,189.00	GOOD
	Salt Dog SHPE 2000	2021	\$3,900.00	NEW
	TENCO PLOW & WING "2021 Peterbilt	2021	WITH TRUCK BID	NEW
	TENCO PLOW & WING "2017 Kenworth	2017	WITH TRUCK BID	GOOD
	HARDER DUMP BOX SANDER E144	2007	WITH TRUCK BID	GOOD
	HARDER DUMP BOX SANDER E144 S/S	2021	\$8,000.00	NEW
	HARDER DUMP BOX SANDER E144	2011	\$5,500.00	GOOD
	HARDER DUMP BOX SANDER E144 S/S	2017	\$7,500.00	GOOD
	VICKING PLOW & WING	1994	\$6,150.00	GOOD
	TENCO PLOW & WING "1990 FORD L9000"	1990	\$6,000.00	GOOD
	WESTERN 8 1/2FT.PRO PLUS ULTRA MOUNT	2018	\$5,000.00	NEW
	<b>MACHINERY EQUIPMENT "TOOLS"</b>			
	TOPCON RL-H3C LASER LEVEL	2007	\$849.00	GOOD
	STIHL CUT OFF SAW	1999	\$756.45	GOOD
	DAVID WHITE TRANSIT/LEVEL	1996	\$350.00	GOOD
	3" DIAPHRAGM PUMP	1986	\$900.00	GOOD
	MILLER Thunderbolt 210	2021	\$700.00	NEW
	FALCON INDUSTRIAL SERIES 4000 5HP GENERATOR	2014	\$750.00	GOOD
	JOHN DEERE 18" BUCKET 410X	2017	\$1,200.00	GOOD
	SANDBLASTER FILTER	2017	\$200.00	GOOD
	SANDBLASTER HOOD	2017	\$400.00	GOOD
	SANDBLASTER CLEMCO POT	2017	\$600.00	GOOD
	SANDBLASTER GUN	2017	\$300.00	GOOD
	JACK HAMMER 90LB TOKU TB90	2014	\$800.00	GOOD
	AIRMAN AIR COMPRESSOR	2006	\$7,500.00	GOOD
	EDCO ROAD SAW	2016	\$2,000.00	GOOD
	TSURUMI 2" PUMP	2017	\$450.00	GOOD
	HONDA 1" PUMP	2017	\$450.00	GOOD
	LINCON 255/MIG WELDER	2001	\$1,895.00	GOOD
	Hypertherm Powermax45 XP	2021	\$2,000.00	NEW
	LINCON 255/MIG WELDER	2004	\$1,639.00	GOOD
	DANA HYD. HOSE MACHINE T-460	1997	\$650.00	GOOD
	RAMCO 5000 LBS. HOIST	1997	\$1,000.00	GOOD
	RAMCO 50 TON PRESS	1997	\$1,000.00	GOOD
	SHARK PRESSURE WASHER	2018	\$1,725.00	GOOD
	SHARK PRESSURE WASHER	2016	\$2,500.00	GOOD
	PUMA AIR COMPRESSOR	2016	\$989.00	GOOD
	5 HP. AIR COMPRESSOR	1994	\$1,380.00	GOOD
	LINCON ARC WELDER	1987	\$350.00	GOOD

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Town of Avon Water Department  
Fixed Asset Record: 9/1/2021

SHARON M. KNIGHT  
TOWN CLERK/TAX COLLECTOR

Purchase Date:	Year Made:	Description:	ID number:	Cost:	Condition:
<b>Trucks:</b>					
2020	2020	Ford F-250 Grey	1FD7X2B60LED38122	\$ 39,631.50	New
<b>Trailers:</b>					
2020	2002	Wachs Vac Trailer	1E9BT19222C297025	\$ 5,600.00	New/Used
<b>Hand Tools/Tools:</b>					
2005	2000	Trailer hitch for Ford pickup	na.	\$ 163.00	Good
2001	2000	Duralite modular shoring system aliminum cage		\$ 5,000.00	Good
2001	2001	Homelite 3" 4hp pump		\$ 250.00	Good
2005	2004	Cub Cadet Snow Blower Teumseh 10 HP	1G176B10286	\$ 600.00	Good
2004	2004	Health tech transmitter	501225345	\$ 500.00	Good
2004	2003	Dayton generator 5000 watt w/ 9 HP Honda	14343309	\$ 1,600.00	Good
2004	2003	Speedaire compressor w/ 5.5 HP honda	90220009147	\$ 400.00	Good
2004	2004	Werner step ladder	5904	\$ 49.00	Good
2004	2003	FS55 RC Stihl weed eater	262465326	\$ 200.00	Good
2004	2003	Husquavna leaf blower 125 BT	6024028	\$ 350.00	Good
2017	2017	Dayton submersible pump	22L05	\$ 200.00	Good
2004	2004	1/2" DeWalt hammer drill	864578	\$ 250.00	Good
2004	2004	4 1/2" DeWalt hand grinder	915508	\$ 250.00	Good
2004	2004	DeWalt recprocating saw	292280	\$ 250.00	Good
2004	2004	1/2" DeWalt impact wrench	57052	\$ 250.00	Good
2010	2010	DeWalt 20v cordless drill	387250	\$ 250.00	Good
2010	2010	DeWalt 18v cordless drill	998739	\$ 250.00	Good
2010	2010	DeWalt 18v saw-all	1766	\$ 250.00	Good
2010	2010	Stihl chop saw TS400	na.	\$ 400.00	Good
1989	1958	REX pipe crimper	na.	\$ 200.00	Good
2015	2014	Schonstedt metal detector	329712	\$ 500.00	Good
2003	2003	Magnetic Locator	195186	\$ 600.00	Good
2004	2003	Heli-flux magnetic locator	501225345	\$ 600.00	Good
1995	1995	Ford Model 77 taping machine	na.	\$ 1,500.00	Good
2018	2018	REX Schonstedt pipe and cable locator	354112	\$ 2,600.00	Good
2020	2020	Milwaukee M18 Transfer Pump		\$ 200.00	New

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Town of Avon Water Department  
Fixed Asset Record: 9/1/2022

2020	2020	Allegro 12" Fresh Air Blower	387101	\$ 600.00	New
2020	2020	Honda 3" Trash Pump	WAWJ-1100422	\$ 2,000.00	New
		Misc. Hand tools	na.	\$ 1,500.00	
<b>Chlorine Testing:</b>					
2008	2007	Lamotte 1200 Chlorine DPD tester	2356-4303	\$ 350.00	Good
2010	2009	Lamotte 1200 Chlorine DPD tester	8465-0803	\$ 350.00	Good
2015	2015	Hach Chlorine test kit	17010E319606	\$ 500.00	Good
<b>Water computer system:</b>					
2017	2017	Telemetry system		\$ 150,000.00	Good
2021	2021	Stridex remote access system		\$ 500.00	New
<b>Office Furniture and Computers:</b>					
2000	2000	5 drawer blueprint cabinet		\$ 300.00	Good
2000	2000	2 four drawer filing cabinets		\$ 300.00	Good
2000	2000	Blueprint hanger carts		\$ 300.00	Good
2001	2000	Water works software and palm pilot		\$ 2,000.00	Good
1990	1990	Wooden press board desk		\$ 150.00	Good
2005	2004	HP Deskjet 600c	US590111BP	\$ 150.00	Good
2005	2004	Brothers fax machine	U56583K7K820688	\$ 100.00	Good
2005	2004	Dell Monitor	5322DE3P8D59	\$ 100.00	Good
2004	2003	Dell computer tower w/ keyboard and mouse	FTXBB11	\$ 500.00	Good
2006	2006	HP Inkjet 6055 printer	CNRK703865	\$ 200.00	Good
2012	2010	Dell Laptop	19T9GV1	\$ 350.00	Good
2015	2015	Handheld workabout PSION Teklogix inc	A6224000402C	\$ 400.00	Good
2017	2016	APC backup network 40	4B1248P26065	\$ 200.00	Good
2017	2016	APC backup pro 1000	3B1626X18186	\$ 200.00	Good
2017	2016	Dell computer precision 3620 Tower	16875D2(Tower)	\$ 350.00	Good
2017	2016	Dell Monitor	CN-0T4KPW(Monitor)	\$ 150.00	Good
2018	2018	Dell Laptop	38697700286	\$ 800.00	Good
2019	2019	Dell laptop	Tom Cook	\$ 800.00	Good
<b>Agar Pump Station:</b>					

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Town of Avon Water Department  
Fixed Asset Record: 9/1/2021

2005		Pump house on 1,000 sq. ft. lot			Good
		Marathon Electric pump (Booster 2)	16-5869		Good
		Marathon Electric pump (Booster 1)	16-5869		Good
		Marathon Electric pump (Jockey)	16-5869		Good
2017	2016	Westpointe humidifier	D20508269021510420015	\$ 200.00	Good
2000	2000	Desk		\$ 75.00	Good
2000	2000	Bard heat/ac		\$ 1,000.00	Good
2005	2003	Cummins Generator		\$ 20,000.00	Good
2005	2003	Cummins Transfer switch		\$ 5,000.00	Good
2017	2017	Hach CL17		\$ 500.00	Good
<b>Lakeville Road PRV</b>					
2005		Water shed booster pressure			Good
2005	2004	Bard Heat/AC	158K041950994-07	\$ 1,000.00	Good
2010	2009	Oasis dehumidifier	442673137	\$ 200.00	Good
<b>Coyne Farm and 5&amp;20 Valve</b>					
2005	2005	Altitude Valve and pit			Good
<b>E. Lima Tank</b>					
1987		500,000 gal. Tank			Good
2016	2015	Comfort zone heater	3183863	\$ 200.00	Used/Good
2005	2004	Stenner CL2 injector	6060520923	\$ 300.00	Good
2005	2004	Stenner CL2 injector	6060520921	\$ 300.00	Good
2017	2016	Eyewash station		\$ 150.00	Good
2017	2017	Hach CL17	172990013606	\$ 500.00	Good
2017	2016	Westpointe Dehumidifier	D20508269	\$ 200.00	Good
<b>Tower</b>					
1955	1955	100,000 Gal Water Tower			Good
2017	2017	Hach CL17	172990013606	\$ 500.00	Good
2005	2005	Stenner CL2 injector	6060520922	\$ 300.00	Good
2005	2005	Stenner CL2 injector	606055924	\$ 300.00	Good
2010	2008	Dayton heater		\$ 200.00	Good
2017	2015	Westpointe Dehumidifier	240294503017203E21	\$ 200.00	Good



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Town of Avon Water Department  
Fixed Asset Record: 9/1/2021

2017	2017	Eyewash station		\$ 200.00	Good
2005	2003	Ariston water heater	40920	\$ 300.00	Good
<b>Lake Road PRV</b>					
2005		Reducing station			Good
2015	2013	Pro fusion heater	4003316	\$ 250.00	Used/Good
<b>Polebridge PRV</b>					
2005		Reducing station			Good
2005	2005	Bard heat/ac	158D04190450-01		Good
2017	2016	Westpointe Dehumidifier	24029450027202000000	\$ 200.00	Good
<b>Fowlerville Rd Vault</b>					
1998	1998	Valve and meter			Good
<b>Agar Water Shed:</b>					
2010		16'x25' shed		\$ 6,000.00	Good
<b>Quantity:</b>					
1		Complete hydrant		\$ 2,100.00	Good
3		valve risers			New
1		12' 8" ductile with flange end			New
1		6" main line valve			New
5		8" main line valve			New
2		hydrant anker pipe			New
1		4" ductile pipe with flange end			New
12		6" plastic joint restraint			New
4		8" plastic joint restraint			New
4		8" ductile uni flange			New
1		8" mechanical joint T			New
2		8" taping sleeve T			New
5		8" ductile joint restraint			New
6		6" ductile joint restraint			New
1		12" taping sleeve			New
3		8" 45 deg mechanical joint			New

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Town of Avon Water Department  
Fixed Asset Record: 9/1/2021

3	3" 22 deg mehanical joint			New
1	6" 90 deg mechanical joint			New
2	6" 22 deg mechanical joint			New
11	standard curb stop			New
1	oversized curb stop			New
8	curb stop caps			New
3	12" repair clamp with 1" tap			New
4	12" by 13" repair clamp			New
2	12" hymax			New
5	8" hymax			New
6	8" repair clamp with 1" tap			New
3	8" repair clamp			New
2	8" repair clamp with 3/4" tap			New
1	8" bell joint leak clamp			New
1	12" bell joint			New
4	6" repair clamp			New
3	4" repair clamp			New
2	3" hymax			New
1	6" butterfly valve			New
1	12" bronze saddle 1" tap			New
1	8" bronze saddle 1.5" tap			New
6	8" bronze saddle 1" tap			New
2	8" bronze saddle 3/4" tap			New
1	4" bronze saddle 3/4" tap			New
1	4" bronze saddle 1" tap			New
2	1.5" corp			New
2	1.5" curb stop			New
9	1" mueller corps			New
6	1" curb stop			New
6	3/4" corp			New
2	3/4" curb stop			New
2	1/2" corp			New
2	1/2" curb stop			New
3	1" off/on with meter hook up			New

Town of Avon Water Department  
Fixed Asset Record: 9/1/2021

4	3/4" off/on with meter hook up			New
1	3/4" compression fitting T			New
1	1" compression fitting T			New
11	1" union			New
4	3/4" union			New
2	2" union			New
8	3/4" to 1" union			New
1	2" male compression fitting			New
2	3/4" pressure reducer valve			New
	misc hydrant parts		\$ 2,000.00	Good
	misc meter parts		\$ 3,000.00	Good
	<b>Total Value of Parts</b>		<b>\$ 20,000.00</b>	
<b>Future:</b>				

**Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye**

**DISCUSSION – ENGINEER REPORT**

MRB Group Engineer David Willard provided the following report:

There was discussion on the grant application including the financial aspects and scoring criteria.

**DISCUSSION – TOWN CLERK’S REPORT**

Town Clerk Knight confirmed receipt of the Town Clerk’s report dated July 26, 2022 as received by the Town Board.

There was discussion on the legal advertisement not appearing in the *Livingston County News* with the change in the start time of the September 1, 2022 meeting to 4:00 P.M. Attorney Campbell spoke of this happening in other Towns, and it has caused a lot of legal issues.

The following destruction of records was presented, and the Board took the following action.

**RESOLUTION #174 APPROVAL OF DISTRUCTION OF RECORDS**

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was ADOPTED AYES 5 NAYS 0

Resolve that the Town Clerk destroy the following records:

**Town of Avon**  
Index of Destroyed Records

In accordance with the current SARA LGS-01 Records Retention & Disposition Schedule, the following records have been determined to be obsolete and are to be destroyed:

<b>Record Series Name or Description</b>	<b>LGS-1 Section Number</b>	<b>Inclusive Dates</b>	<b>Cubic Feet Destroyed</b>	<b>Date Record Obsolete</b>
Complaints/Request for services	General 77	1996-2008	3 inches	1997-2009
Correspondence	General 53b,c	1978-2018	3 inches	1984-2018
Town Highway Barn - BAN	Fiscal 485b	1996-1997	1/2 inch	2003
Contracts	General 32	2001-2009 2012-2014	1/2 inch	2007-2019
Snow & Ice Contract	Transportation & Engineering 1086	2010 & 2012	1/8 inch	2016 & 2019

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Todd Mart Vs Town of Avon	Attorney, Council or Public Defender 98	1978	1/8 inch	1983
Record of Payments	Fiscal 73	1992-1999	1/8 inch	1997-2004
Elections Annual Report	Elections 363e	2012-2017	1/8 inch	2013-2018
Certificate of Insurance	Building & Property Regulations 116a	1996-1999	1/8 inch	2001-2004
Duplicates	General Administration 58	1994-2008	7 inches	1994-2008

Confidential? Yes

No

Department Approval: \_\_\_\_\_ Date: \_\_\_\_\_

RMO Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Destruction

\_\_\_\_\_

Board Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Attorney Approval: \_\_\_\_\_ Date: \_\_\_\_\_

**Vote of the Board: Councilman Drozdzziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye**

**DISCUSSION – TOWN CLERK’S REPORT-continued**

A request was received from Bobby Barrett to extend his thanks to Highway/Water Superintendent Crye, Supervisor LeFeber and Councilman Harrington for the installation of an addition to the Stop Signs at Pole Bridge/Henty/Littleville Road intersection.

A review of outstanding highway complaints was discussed and included:

- Request for use of the brush pile and the hours are on the website
- Request to place speed limit signs on Lake Road - Approved
- Request to reduce speed limit on Lake Road – No action
- Request for fill on Lake Road – Will be completed next week
- Request for installation of Right to Farm – on the agenda for later in the meeting

A request was also made to assist with a procedure for complaints to the Code Department when the office is not open, and the person does not have email.

Although not due for annual training of the Workplace Violence Prevention Policy until October I took the training to assist with the completion of an Incident Report. The Town policy requires the report to be presented to myself or Deputy Supervisor Mairs. The report was then presented to Deputy Supervisor Mairs and copies to the Town Board and Attorney.

An additional request was to lock the counter drawers and identify the Town Clerk’s office space.

**RESOLUTION #175 ENTER INTO EXECUTIVE SESSION**

On motion of Councilman Harrington, seconded by Deputy Supervisor Mairs the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to enter executive session for the purpose of the medical, financial, credit or employment history of a person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a person or corporation and discussion regarding proposed, pending, or current litigation inviting Attorney Campbell. TIME 6:50 P.M.

**Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye**

**RESOLUTION #176 CLOSE EXECUTIVE SESSION**

On motion of Supervisor LeFeber, seconded by Deputy Supervisor Mairs the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to close executive session with no action taken at 7:11 P.M.

**Vote of the Board: Councilman Drozdziel – Aye, Councilman Harrington – Aye, Councilman Coyne – Aye, Deputy Supervisor Mairs – Aye, Supervisor LeFeber – Aye**

**RESOLUTION #177 ACCEPT THE CLAIMS**

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following was ADOPTED AYES 5 NAYS 0

RESOLVE to accept for payment Abstract 2022-16 in the following amounts:

**Concerning ABSTRACT of Claims Number 2022-16 including claims as follows:**

<b>General Fund</b>	Amounts totaling \$8,743.20
<b>Highway Fund</b>	Amounts totaling \$2,731.62
<b>Water Fund</b>	Amounts totaling \$11,076.72

**Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye**

**RESOLUTION #178 CLOSE PUBLIC HEARING - RECEIVE COMMENT ON THE TOWN OF AVON CONSOLIDATED WATER DISTRICT IMPROVEMENTS**

On motion of Supervisor LeFeber, seconded by Councilman Harrington the following resolution was ADOPTED AYES 5 NAYS 0

\*A presentation of the Workplace Violence complaint had a determination announced at the November 17 2022 Town Board Meeting

RESOLVE to close the public hearing for the Avon Consolidated Water District Improvements.

**Vote of the Board: Councilman Drozdzial – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye**

**DISCUSSION - MINUTES**

Town Clerk Knight asked if the minutes would be considered for approval and Supervisor LeFeber respond not at this time.

On motion of Councilman Harrington, seconded by Supervisor LeFeber the meeting was adjourned at 7:12 P.M.

Respectfully submitted by:

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Sharon M. Knight, MMC/RMC Town Clerk