

A Regular meeting of the Town of Avon was held on Thursday, January 9, 2025 at 6:00 P.M. at the Avon Town Hall, 23 Genesee Street, Avon, New York 14414.

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen Malachy Coyne, Councilmen Paul Drozdziel

ABSENT: Councilmen James Harrington, Brian Shannon, Code Enforcement Officer, Tom Crye, Highway/Water Supervisor

OTHERS: Attorney James Campbell, Dave Willard MRB Group Engineer, Bill Davis, MRB Group Engineer, Diana Farrell, Town Clerk,

VISITORS: Deb Spratt, Charles Bailey, Cindy Kellen, Alyssa Hill, Allison Hayes

Supervisor David LeFeber called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance.

VISITOR COMMENTS: Visitor Deb Spratt commented that she hoped the negotiations with the Highway Employees to proceed quickly.

Note: Councilmen Harrington was absent from this meeting due to surgery.

RESOLUTION #16 APPROVAL OF MINUTES OF MEETING OF DECEMBER 30, 2024

On motion of Supervisor LeFeber seconded by Councilmen Drozdziel the following resolution was ADOPTED AYES 3 NAYS 0 ABSTAIN 1 ABSENT 1

RESOLVE to approve the minutes of December 30, 2024 as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Abstain, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Absent

RESOLUTION # 17 APPROVAL OF MINUTES OF ORGANIZATIONAL MEETING OF JANUARY 2, 2025

On motion of Councilmen Coyne seconded by Councilmen Drozdziel the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to approve the Organizational meeting minutes of January 2, 2025 as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Absent

DISCUSSION-ATTORNEY REPORT –

Attorney Jim Campbell was present.

- Been quiet due to holidays
- Avon On The Green submitted the financial information needed to calculate the pilot payment.
- Monitoring the compliance that Peter Bruckel has agreed to at the Travel Plaza.

DISCUSSION- HIGHWAY/WATER REPORT

Highway/Water Superintendent Crye was not present, report was given via email:

HIGHWAY:

- **Snow removal**
- **Shop**

WATER:

- **Everyday maintenance & sampling**

DISCUSSION- CODE ENFORCEMENT REPORT

Code Enforcement Brian Shannon was not present, report was given via email:

- Spoke with Mr. Peter Bruckel about the pile of concrete along Rt. 390, he told me that when they were going to start the project initially the equipment was not accessible. He then told me that they should be starting the breakdown of the concrete within the next couple of weeks. I asked him to please keep me advised. Advised him this needs to be done ASAP! Unsure on the time frame that we had given to have it removed.
- Working on updating the list of commercial businesses in the Town so that I can start scheduling inspections.
- I start my 9C codes class on January 21 - 24. The test will be the following Wednesday the 29th.
- Working on some complaints. Sounds like the lighting issue from National Grid has been rectified as they adjusted the lighting and installed shields to direct the lighting down.
- Met with Mr. Jim Garner about the property at 5642 Tec Drive, Vermeer wants to utilize a construction type office trailer for approximately (6) months next to the existing building. More to come with that.
- Stopped by the bottle redemption center to see if they were actually conducting any business out of the location at 2312 Lakeville Road. No business is currently being conducted. Still no electric work being done as of today 1/8/2025. The permit has expired; we gave him (1) month to get done. Which expires on 1/21/2025.

Thank you for everything and everyone's help as I get acclimated with everything.

DISCUSSION – ASSESSOR REPORT

- Viewed the financial information presented to the Town from Avon On The Green. She wondered if we should get the information from their CPA to verify the accuracy. She is going to calculate the Pilot payment amount for Attorney Campbell to review. The Town will bill Avon On The Green the invoice in February.
- The Board of Assessment has 3 openings. Assessor Snyder has 7 interviews and will give the Board the names and feedback on the interviews and ask the Board to make the final decision. Due to the joint meeting with the Village at our next regular board meeting we will be looking at these recommendations in February.
- Assessor Snyder is considering getting Laserfiche. She is looking at “Read-only.” The Board was in support of this.

DISCUSSION – ENGINEERING REPORT

Dave Willard from MRB was present and following report was given:

- Two of the three RFPs for the tank inspection have come back.
- Mr Willard gave a brief overview of the Triphammer Road Waterline project proposed by the Village of Avon and Town of Geneseo. It could possibility connect to the Towns waterline at the intersection of Rte 39 and Triphammer Road. Bill Davis is at Village meeting at this time and will join us later to talk more about the project.

DISCUSSION – TOWN CLERK REPORT

Diana Farrell was present, and report was given:

- Foot traffic at the Clerk’s office has been busy as taxes are in full force.
- Continue to process dog licenses, notary, DEC sales, marriage licenses

RESOLUTION # 18 ACCEPT THE MONTHLY REPORTS TOWN SUPERVISOR & TOWN CLERK

On motion of Deputy Supervisor Mairs seconded by Councilman Drozdziel the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to accept the monthly reports for December 2024 from the Town Supervisor and from the Town Clerk as shown below:

Town Clerk’s December 2024 Report:

<u>Total Local Shares Remitted:</u>	\$ 396.21	-
<u>New York State Department of Health</u>	\$ 45.00	_____

<u>NYS Ag. & Markets for spay/neuter program</u>	<u>\$ 21.00</u>	<u>-</u>
<u>NYS Environmental Conservation</u>	<u>\$ 37.79</u>	<u>-</u>
<u>TOTAL</u>	<u>\$ 500.00</u>	<u>-</u>

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Absent

DISCUSSION: Our scheduled joint meeting with the Village of Avon will be on January 23, 2025. We would like to have the following discussions:

- SRO Contract
- Joint Tank Project
- Phase II of the MRB joint tank study
- Schedule future meeting dates
- Parking in Village
- Trail Towns

RESOLUTION #19 AMEND 2025 FEE SCHEDULE

On motion of Councilman Drozdziel seconded by Councilman Coyne the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1.

RESOLVE to accept to amend the 2025 fee schedule.

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Absent, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

Demolition	\$50.00
Move/Relocate Structure	\$30.00
Truss Construction Stickers	\$25.00
Single Family Residence - with foundation	.15 sq. ft . \$200.00 Min
Single Family Residence - without foundation	.15 sq. ft . \$185.00 Min
Double/Multi-family - with foundation	.20 sq. ft . \$250.00 Min
Double/Multi-family - without foundation	.20 sq. ft . \$215.00 Min
Mobile Homes	.12 sq. ft . \$100.00 Min
Modular Homes - with foundation	.15 sq. ft . \$200.00 Min
Modular Homes - without foundation	.15 sq. ft . \$185.00 Min

Basement/Foundation/Crawl Space	\$35.00
Accessory Bldgs:	
including but not limited to: Sheds, Garages, Barns - with foundation	.10 sq. ft . \$50.00 Min
including but not limited to: Sheds, Garages, Barns - w/o foundation	.10 sq. ft . \$25.00 Min
Porches/Decks/Three Season Room	.10 sq. ft . \$50.00 Min
Interior Alterations	.12 sq. ft . \$50.00 Min
Additions	.12 sq. ft . \$75.00 Min
Fences	\$30.00
Chimney/Fireplace/Woodstove	\$40.00
Wheelchair Ramps	\$25.00
Pool – Above Ground with enclosure	\$50.00
Pool – In Ground with enclosure	\$60.00
Hot Tub	\$30.00
Re-roofing	\$40.00
Generator/Furnace/Hot Water Heater Installation	\$40.00
Tank Installation/Removal	\$25.00
Tower Construction	\$10/linear foot
Tower Collocation	\$25.00 + \$1/linear foot
Tower Equipment Repair	\$200.00
Sign Permits	\$1.50 sq.ft. \$25.00 Min
Sign Permits – Temporary	\$25.00
Site Visit – Flood Zone Interpretation	\$25.00
Additional Site Visit	\$25.00
Certificate of Occupancy/Compliance NOT under Permit	\$50.00

Permit One Year Renewal Fee \$50.00

Commercial/Industrial

Truss Commercial Construction Stickers \$50.00

0 to 4,000 sq. ft floor space .15 sq. ft.

4,001 sq. ft + .12 sq. ft.

Commercial Storage Buildings .10 sq. ft.

Commercial Foundations/Crawl Space \$100.00

Special Use Permits \$25.00

Planning Board/Zoning Board of Appeals Publication Fees \$45.00 per notice

Area/Use Variance \$15.00

Site Plan Review \$50.00

Subdivision Application \$50.00 + \$10.00 per lot

Tower Conditional Use Permit Application Fee \$500.00

Tower Conditional Use Permit \$1,000.00

All Solar:

Type 1 & 2 Solar Energy \$5.00/KW

Other professional fees as they apply within the code

Cemetery Fees:

Single plot (approx. 4x10) with corner markers	\$625.00
Double plot (approx. 8x10) with corner markers	\$1,200.00
Grave Opening –Adult size grave	\$750.00
Grave Opening – Still born, youth size and cremations	\$500.00
South Avon Cemetery plot (approx. 4 x 4) with corner markers	\$625.00
Weekend – Holiday Burials Additional	\$300.00

Town Clerk**Service Fees:**

Photocopies per page	\$0.25
EZPass	\$25.00

Dog Fees:

Annual license: spayed/neutered	\$10.00
unsprayed/unneutered	\$15.00
Guide or service dog (defined Article 7 of the State Ag. & Markets Law)	\$.00
Purebred license: 1 – 10 dogs	\$25.00
11 – 25 dogs	\$50.00
26 – more dogs	\$100.00
Replacement tag	\$3.00
Enumeration	\$5.00

Town Code Books:

Town of Avon Code Book - Current General Code Price	Current
Supplements	Cost of last update divided by the # of copies
Subdivision of Land – Chapter 113	\$25.00
Design Criteria and Construction Specifications for Land Development	\$25.00
Zoning – Chapter 130	\$25.00

Peddler/Solicitor:

For a person licensed as a hawker, peddler or solicitor:

For a period of six months or less	\$25.00
For a period in excess of six months but not for more than one year	\$100.00
Application For Operating Permit	\$100.00

For a person licensed to assist a hawker, peddler, or solicitor:

For a period of six months or less	\$15.00
For a period more than six months but not for more than one year	\$50.00

Highway Department Fees:

Brush and tree dumping	\$50.00 per six-wheel loader
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Water Department Fees:

Tapping fees – short side	\$2,400.00
Tapping fees – long side	\$3,200.00
Tapping fees – state road	\$4,400.00
Tapping fees – over standard 1- inch service	as per quote
Meter Pit with above	Current Cost
Meter Pit (includes meter)	Current Cost
Termination of existing water service at water main	\$800.00
Meter & Reader Below 1”	Town Supplied
Meter & Reader Above 1”	Current Cost
Shut off/turn on existing service	\$32.50 per event
Remove meter in addition to turn on/off	\$12.50 per event
Inspection	\$50.00 per visit

Dump Day Fees: (10 tire limit)

Motorcycle tires	\$5.00
Car and small truck sixteen inches or under	\$7.00
Large Pick-up truck or SUV tires over sixteen inches	\$15.00
Dump truck	\$25.00
Tractor tire	\$50.00

TV'S (one per household)

No Charge

Engineering, Attorney & Other Professional Services:

DISCUSSION: We have been contacted by LCWASA about participating in a pilot program to find water leaks. The Authority and several other municipalities will apply for the Grant. The Grant will supply equipment and fund an individual to help municipalities if the grant is awarded.

The BAN for GAP funding for the Town Hall project is due February 15, 2025. Supervisor LeFeber will be meeting with the Town financial consultant and Community Bank on this matter.

DISCUSSION: Highway Superintendent Crye is interested in purchasing Heavy Duty Rear Boom Mower. The cost is approximately \$53,000. It has been budgeted. The mower will be purchased through SourceWell which is an acceptable way to make the purchase without having to get three quotes.

DISCUSSION: The Board continued discussions on acceptable uses for the third floor of the Opera Block. It was decided the use of the space and application form to use the area will change over time. The space was improved to be used by the public. Concerns of the space competing with other facilities that charge to over costs was discussed. It is realized that a certain amount of money will be needed to maintain the condition of the building just due to normal use. At this time the application criteria will remain unchanged.

DISCUSSION: Bill Davis, MRB Group Engineer arrived from the Village meeting. We talked more about the Triphammer Road Watermain Replacement Project. We talked about involvement from the Town of Avon. At this time, the Town will not be involved in the project but we do support the connection at Rte 39 and Triphammer Road. The Town does have 4 customers in the service area. Discussion also included the cost of the project. It was pointed out that the current line is owned by the Village. The water contract between the Town and Village of Avon states that the cost of transmission line and their replacement is borne by the owner of the infrastructure. This clearly will not be a project fundable by Schedule C.

RESOLUTION # 20 AUTHORIZE SUPERVISOR LEFEBER TO SIGN THE LETTER OF SUPPORT FOR THE TRIPHAMMER ROAD WATERMAIN REPLACEMENT PROJECT

On motion of Deputy Supervisor Mairs seconded by Councilman Drozdziel the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to approve Supervisor LeFeber to sign letter.

Vote of the Board: Councilman Drozdzziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Absent, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION: Bill Davis, MRB Group Engineer stated that the Village of Avon just signed the contract for MRB to do the design for the Joint Tank Project. The Town has previously approved the contract with MRB provided the Village signs also.

DISCUSSION: The Board and MRB talked further about Phase II of the Joint Tank Study. This includes a possible connection to the County water system. It provides redundancy and increase pressure and a supplemental water source as the Village filtration plant nears its capacity to produce water. The timing of this discussion to occur is important as a regional project is in the early stages of design. The importance of Avon is that in the design and possible construction it is necessary to have the proper diameter pipes put in to meet this need for Avon. It was discussed that a meeting to determine water rate by the water works committee is coming up soon and it would be appropriate to discuss Phase II of the Joint Tank Study at this time.

RESOLUTION # 21 AUTHORIZING IMPROVEMENTS TO THE STREET LIGHTING IN ROYAL SPRINGS LIGHTING DISTRICT

On motion of Supervisor LeFeber seconded by Deputy Supervisor Mairs the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1.

RESOLVE to authorize improvements to the street lighting in the Royal Springs lighting district using the LED 35W bulbs.

Vote of the Board: Councilman Drozdzziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Absent, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #22 ACCEPT THE CLAIMS

On motion of Supervisor LeFeber seconded by Councilman Coyne the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to accept for payment Abstract 2025-1 in the following amounts:

Concerning ABSTRACT of Claims Number 2025-1 including claims as follows:

General Fund	Amounts totaling \$	11,791.46
Highway Fund	Amounts totaling \$	2,295.07
Water Fund	Amounts totaling \$	517.56
Cemetery Fund	No Voucher	
Opera Block Capital Improvement	No Voucher	

Royal Springs Lighting	No Voucher
Cross Roads Drainage District	No Voucher
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town of Avon Fire Protection	No Voucher
Rte. 39 Water SW2	No Voucher

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Absent

OPEN DISCUSSION BOARD MEMEBERS:

Councilman Coyne discussed Papermill Park improvements. The Town may be able to get funding from NYS.

Deputy Supervisor Mairs stated that he will be meeting the Town Clerk and the Justice Clerk to their 2024 audit. Most likely be in February.

Councilman Drozdziel would like to go into Executive Session to discuss an acquisition.

VISTOR COMMENTS: Avon resident Deb Spratt asked Bill Davis if it was a benefit to the community to have MRB as both Town and Village Engineer. Bill Davis responded yes. Avon resident Charles Bailey wanted to let the Board know he was recently elected to be the Chair for the East Avon Fire District Commissioners. Also was appointed to be the liaison between the fire district and the Town of Avon.

RESOLUTION #23 ENTER INTO EXECUTIVE SESSION

On motion of Deputy Supervisor Mairs, seconded by Councilman Coyne the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to enter executive session for the purpose of discussing an acquisition. The Town Board invited Attorney Campbell to participate. TIME 8:00 P.M.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Absent

RESOLUTION #24 CLOSE EXECUTIVE SESSION

On motion of Councilman Coyne, seconded by Councilman Drozdziel the following resolution was ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to close executive session with no action taken at 8:45 P.M.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Absent

On motion of Councilman Harrington seconded by Councilman Coyne the meeting was adjourned at 8:46 P.M.

Respectfully submitted by:

Diana Farrell, Town Clerk