

A regular meeting of the Town of Avon was held on Thursday, January 25, 2018 at 6:00 P.M. at the Avon Opera Block/Town Hall, 23 Genesee Street, Avon, New York 14414, with the following members present:

PRESENT: Supervisor David LeFeber and Deputy Supervisor Thomas Mairs, Councilman Malachy Coyne and Councilman James Harrington

OTHERS: Attorney James Campbell, MRB Group Engineer Shawn Bray., Highway/Water Superintendent Thomas Crye, and Town Clerk Sharon Knight
MMC/RMC

VISITORS: Janet Manko, Judy Falzoi, Michael Froome, Chuck Morgan, Scott Rozanski, and Kelly Cole

Supervisor LeFeber called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance.

DISCUSSION – VISITORS COMMENTS

Supervisor LeFeber asked for Visitor Comments and they follow:

Update on the request to lower speed limit.

Customers that knowingly took water from the Town of Avon has there been an action? Attorney Campbell stated that the Town is working with The Biondio Group on these issues and who they might apply to.

RESOLUTION #33 APPROVAL OF MINUTES

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was

ADOPTED AYES 4 NAYS 0

RESOLVE to approve the minutes of January 11, 2018, as presented by e-mail and to request they be published on Town of Avon website at townofavon-ny.org.

Vote of the Board: Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION - ATTORNEY REPORT

Attorney Campbell reported on the following:

- I have finished the negotiations with AT&T and have given them my final comments and I should hear back from them within the next few weeks. The

Board has already taken action to allow the Supervisor to sign the final document and then it will be provided to the Town Clerk for the Official Records.

DISCUSSION - ATTORNEY REPORT-continued

- Moving forward with reconciliation and different questions come up and we are answering.
- I have received a correspondence from Quicklee's Engineer regarding easements. Descriptions have been reviewed and forwarded to MRB Group. The most recent comments have been forwarded to Landtec, Quicklee's Engineer.

DISCUSSION – HIGHWAY/WATER DEPARMENTS

Highway/Water Superintendent Thomas Crye reported on the following

Highway - A lot of snow removal, shop maintenance and truck maintenance, drainage -open culverts and driveway pipes, repairs to plows and wings.

Water - Read the meters, changed a few meters, normal rounds, running system, paperwork on the backflows and stuff like that.

DISUCSSION – ENGINEER REPORT

MRB Group Engineer Shawn Bray reported on the following:

Draft bid documents were provided to the Board prior to the meeting and discussion resulted in a final document. The legal notice needs to be prepared. The Board took the following action:

RESOLUTION #34 ADVERTISE FOR BID

On motion of Supervisor LeFeber, seconded by Deputy Supervisor Mairs the following resolution was

ADOPTED AYES 4 NAYS 0

RESOLVE to accept the bid documents and request the Attorney, Engineer and Town Clerk draft a legal notice for advertisement requesting bids to be open on Tuesday, February 20 at 11:00 A.M.

Vote of the Board: Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #35 RESCIND RESOLUTION # 220 ADOPTED DECEMBER 14, 2017 – APPROVE THE PROPOSAL FROM SUNCOMMON

On motion of Deputy Supervisor Mairs, seconded by Supervisor LeFeber the following resolution was

ADOPTED AYES 4 NAYS 0

RESOLVE to resend resolution #220 adopted December 14, 2017 approving the proposal from Sun Common.

Vote of the Board: Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISUCSSION – ENGINEER REPORT-continued

There was discussion regarding easements for Quicklee’s sewer.

DISCUSSION – CODE DEPARTMENT

Code Enforcement Officer (CEO) Glise was not in attendance.

RESOLUTION #36 SCHEDULE A JOINT MEETING WITH THE VILLAGE OF AVON

On motion of Deputy Supervisor Mairs, seconded by Councilman Coyne the following resolution was

ADOPTED AYES 4 NAYS 0

RESOLVE to schedule a joint meeting for Monday, March 12, 2018 at 6:00 P.M., at the Avon Village Hall, 74 Genesee Street Avon, New York, 14414 for the purpose of attending a Joint Meeting with the Village of Avon Board of Trustees.

Vote of the Board: Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – TOWN CLERK REPORT

Town Clerk Knight reported on the following:

- Communications were received and forwarded to the Town Board via email:

Foil Appealed to Town Board

L. Donna Clark
L. Sent from Sheriff Dougherty
Speed limit Royal Springs Development
State Liquor Authority –Farview Golf Course

DISCUSSION – TOWN CLERK REPORT-continued

Tax Audit 2017
Town Clerk Audit 2017
Watershed event final 2018 Jan

Livingston County Emergency Management Director Niedermaier dropped off a binder entitled Public Information Guide for our use. Please feel free to review the information and it will be available for the public.

I was asked to review a list of duties for Records Inventory Clerk and Registrar of Vital Records and these tasks will be completed.

Improvement to the tax collection season was initiated with Livingston County Real Property Department and it's worked out very well. To date fourteen bills were not paid by the escrows. Double payments and refund checks have been mailed out.

The atmosphere at the Town Hall/Opera Block makes it a great place to work as everyone is enjoying working together. A thank you for the Board's appointments to the employees was expressed.

RESOLUTION #37 APPOINTMENTS OF KELLY SLOAN AND NICK MAZZA (ALTERNATE) TO THE POSITION OF TRAFFIC & SAFETY BOARD MEMBER

On motion of Councilman Coyne, seconded by Deputy Supervisor Mairs, the following resolution was
ADOPTED AYES 4 NAYS 0

RESOLVE to appoint Kelly Sloan and Nick Mazza (alternate) to the position of Traffic & Safety Board Member, term to expire December 31, 2021.

Vote of the Board: Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – COURT AUDIT – THOMAS MAIRS

Councilman Mairs gave his report on the 2017 year end audits he performed in the Court Office for both Justices. Everything is in order and up to date. There are 526 suspensions and a lot of cases. Holly and Jeannette are doing a great job. On the same day an audit of the Town Clerk's Office and Tax Collection was completed. Records

were reviewed and everything balances out and they are doing a great job. Going forward it was recommended that another Board Member complete the audit.

DISCUSSION – COURT AUDIT – THOMAS MAIRS-continued

Comments from Jeanette and Sharon were considered. I'm recommending the Board to sponsor a lunch and for Town Hall/Opera Block and employees would be asked to present information to each other about what each of the office does. Town Clerk Knight and Deputy Supervisor Mairs will schedule during the lunch hour and all of the offices would be closed. A lunch will be set-up in late March. Communications is very important when considering things like FOIL requests. Sharing the responsibilities of each person would help a lot.

RESOLUTION #38 APPROVE AUDIT OF COURT, TOWN CLERK AND TAX RECORDS

On motion of Councilman Coyne, seconded by Supervisor LeFeber, the following resolution was

ADOPTED AYES 4 NAYS 0

RESOLVE approve the audit reports that show that everything is in order and up to date.

Vote of the Board: Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – ACCEPT THE SUPERVISOR'S 2017 BUDGET END OF YEAR REPORT

Supervisor LeFeber provided and spoke of his responsibility to provide an end of year report. A more extensive report would be prepared by Baldwin Business Services and that will also to given to the Board and Town Clerk. Any questions now or in the future would be addressed.

RESOLUTION #39 ACCEPT THE SUPERVISOR'S 2017 BUDGET END OF YEAR REPORT

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was

ADOPTED AYES 4 NAYS 0

RESOLVE to accept the 2017 Budget End of Year Report as follows:

TOWN OF AVON



2017 Budget End of Year Report

Submitted on January 25, 2018

By

David LeFeber, Supervisor

Town of Avon

RECEIVED

JAN 25 2018

SHARON M. KNIGHT
TOWN CLERK / TAX COLLECTOR

2017 Receipts for the Year

	<i>General Fund A</i>	<i>General Fund B</i>	<i>Highway Fund DA</i>	<i>Highway Fund DB</i>	<i>Water Fund SYF</i>	<i>Special Fund SF</i>	<i>Cemetery Fund</i>	<i>Crossroads Drainage Dist</i>	<i>Bracket Drainage Dist</i>	<i>Royal Springs Drainage Dist</i>	<i>Royal Springs Lighting Dist</i>	<i>Water Capital</i>	<i>Res-39 Water Capital</i>
<i>January</i>	\$720,745.28	\$53,686.61	\$262,889.25	\$239,739.19	\$32,231.29	\$391,321.00	\$21.83	\$1,000.00	\$500.00	\$3,000.00	\$12,500.00	\$0.00	\$10,441.09
<i>February</i>	\$21,086.17	\$1,619.28	\$36,457.22	\$1,016.90	\$32,874.91	\$0.00	\$21.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.16
<i>March</i>	\$5,832.46	\$35,486.45	\$11,165.93	\$2.66	\$70,761.51	\$0.00	\$19.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
<i>April</i>	\$15,635.84	\$251.06	\$10,625.66	\$2.62	\$6,211.09	\$0.00	\$1,371.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.17
<i>May</i>	\$91,694.35	\$1,126.05	\$59,539.78	\$2.72	\$49,261.04	\$0.00	\$371.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
<i>June</i>	\$9,058.19	\$641.01	\$4,020.64	\$1.63	\$72,047.05	\$0.00	\$321.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.16
<i>July</i>	\$11,175.90	\$2,300.02	\$4,414.98	\$0.94	\$10,807.25	\$0.00	\$1,271.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.16
<i>August</i>	\$3,998.52	\$735.95	\$23,954.46	\$0.68	\$38,049.72	\$0.00	\$686.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.15
<i>September</i>	\$10,605.33	\$40,170.90	\$2,638.54	\$0.63	\$60,263.46	\$0.00	\$971.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.16
<i>October</i>	\$16,499.03	\$6,764.15	\$11,205.15	\$0.55	\$10,042.66	\$0.00	\$21.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.16
<i>November</i>	\$48,528.50	\$910.77	\$100,265.48	\$0.42	\$7,226.85	\$0.00	\$1,621.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.15
<i>December</i>	\$7,416.75	\$441.34	\$277.94	\$140,412.78	\$54,497.98	\$0.00	\$621.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.13
Totals:	\$962,276.52	\$144,133.89	\$527,455.01	\$381,181.72	\$444,274.81	\$391,321.00	\$7,322.15	\$1,000.00	\$500.00	\$3,000.00	\$12,500.00	\$0.00	\$10,442.85

\$2,885,407.65 Total Receipts for 2017

2017 Disbursements for the Year

	<i>General Fund A</i>	<i>General Fund B</i>	<i>Highway Fund DA</i>	<i>Highway Fund DB</i>	<i>Water Fund SF</i>	<i>Special Fund SF</i>	<i>Cemetery Fund</i>	<i>Crossroads Drainage Dist</i>	<i>Branch 1 Drainage Dist</i>	<i>Royal Springs Drainage Dist</i>	<i>Royal Springs Lighting Dist</i>	<i>Water Capital</i>	<i>Res-19 Water Capital</i>
<i>January</i>	\$71,328.27	\$8,594.78	\$37,032.71	\$16,498.35	\$28,517.38	\$0.00	\$168.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>February</i>	\$42,748.92	\$65,063.71	\$30,001.84	\$4,172.60	\$54,806.88	\$391,321.00	\$168.12	\$0.00	\$0.00	\$0.00	\$1,067.33	\$0.00	\$0.00
<i>March</i>	\$34,390.10	\$25,906.32	\$27,666.64	\$3,314.98	\$65,135.03	\$0.00	\$168.12	\$0.00	\$0.00	\$0.00	\$2,122.18	\$0.00	\$0.00
<i>April</i>	\$35,818.00	\$5,849.95	\$103,501.27	\$11,425.23	\$20,674.70	\$0.00	\$168.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>May</i>	\$42,283.29	\$6,788.42	\$214,304.85	\$26,868.01	\$14,549.92	\$0.00	\$185.39	\$0.00	\$0.00	\$0.00	\$2,037.13	\$0.00	\$0.00
<i>June</i>	\$58,128.32	\$5,741.87	\$20,494.39	\$142,547.03	\$69,874.85	\$0.00	\$150.89	\$0.00	\$0.00	\$0.00	\$990.47	\$0.00	\$2,148.75
<i>July</i>	\$73,642.85	\$8,069.08	\$15,041.87	\$100,904.55	\$115,997.66	\$0.00	\$713.14	\$0.00	\$0.00	\$0.00	\$931.69	\$0.00	\$0.00
<i>August</i>	\$55,444.31	\$2,189.14	\$15,326.02	\$1,477.89	\$26,197.41	\$0.00	\$308.14	\$0.00	\$0.00	\$0.00	\$950.14	\$0.00	\$0.00
<i>September</i>	\$94,528.49	\$3,757.53	\$19,486.08	\$3,431.83	\$44,257.90	\$0.00	\$448.14	\$0.00	\$0.00	\$0.00	\$976.30	\$0.00	\$0.00
<i>October</i>	\$61,715.63	\$6,603.80	\$22,729.41	\$25,462.72	\$66,190.01	\$0.00	\$168.14	\$0.00	\$0.00	\$0.00	\$906.99	\$0.00	\$0.00
<i>November</i>	\$40,760.11	\$1,034.20	\$15,468.62	\$5,080.36	\$13,914.09	\$0.00	\$448.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>December</i>	\$201,726.63	\$5,918.54	\$38,420.50	\$10,774.34	\$78,789.00	\$0.00	\$728.19	\$0.00	\$0.00	\$0.00	\$2,040.62	\$0.00	\$6,148.75
Totals:	\$812,514.92	\$145,517.34	\$559,474.20	\$351,957.89	\$598,904.83	\$391,321.00	\$3,822.67	\$0.00	\$0.00	\$0.00	\$12,022.85	\$0.00	\$8,297.50

\$2,883,833.20 Total Disbursements for 2017

Revenue From Other Governments

Mortgage Tax	\$129,314.45
Sales Tax Receipts Balance	\$6,554.20
State Snow Rem. & Cty. Snow Removal & Road Maint.	\$116,593.79
Equip. Rental - Other Govts.	\$26,905.87
Grants - State and Federal	\$105,000.00
NYS Per Capita Aid	\$38,854.00
Misc. Revenues Other Govts.	\$116,593.79
Consolidated Highway Aid (CHIPS)	\$140,412.16
NYS Real Property Tax Admin.	\$0.00
Equalization & Assessment	\$0.00
total:	\$680,228.26

Revenue by Fund

	<i>Budgeted</i>	<i>Revised</i>	<i>Actual</i>
General Fund - A - Townwide	\$1,073,206.00	\$1,147,248.00	\$962,276.52
General Fund - B - Outside Village	\$190,827.00	\$196,382.00	\$144,133.59
Highway Fund - DA - Townwide	\$794,477.00	\$796,870.00	\$527,455.01
Highway Fund - DB - Outside Village	\$382,298.00	\$494,892.00	\$381,181.72
Water Fund - SW - Town of Avon Water District	\$560,658.00	\$596,391.00	\$444,274.81
Special Fire District Fund - SF	\$391,321.00	\$391,321.00	\$391,321.00
Crossroads Drainage	\$1,000.00	\$1,000.00	\$1,000.00
Bruckel Drainage	\$500.00	\$500.00	\$500.00
Royal Springs Drainage	\$3,000.00	\$3,000.00	\$3,000.00
Royal Springs Light.	\$14,000.00	\$12,500.00	\$12,500.00
Cemetery	\$4,526.00	\$6,331.00	\$7,322.15
Route 39 Water	\$10,441.00	\$10,441.00	\$10,442.85
totals	\$3,426,254.00	\$3,656,876.00	\$2,885,407.65

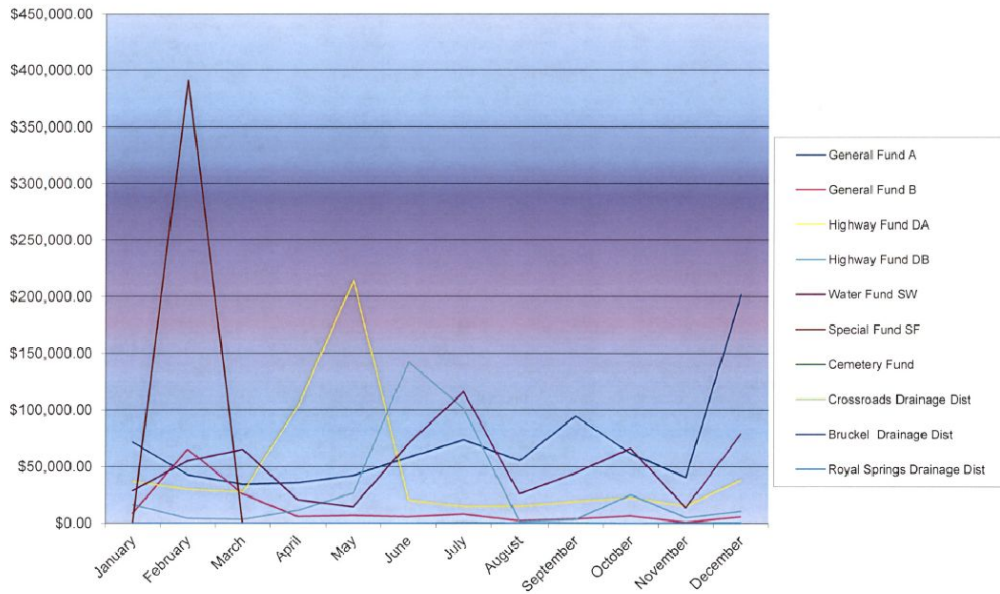
Expenses by Fund

	<i>Budgeted</i>	<i>Revised</i>	<i>Actual</i>
General Fund - A - Townwide	\$1,073,206.00	\$1,147,248.00	\$812,514.92
General Fund - B - Outside Village	\$190,827.00	\$196,382.00	\$145,517.34
Highway Fund - DA - Townwide	\$794,477.00	\$796,870.00	\$559,474.20
Highway Fund - DB - Outside Village	\$382,298.00	\$494,892.00	\$351,957.89
Water Fund - SW - Town of Avon Water District	\$560,658.00	\$596,391.00	\$598,904.83
Special Fire District Fund - SF	\$391,321.00	\$391,321.00	\$391,321.00
Crossroads Drainage	\$1,000.00	\$1,000.00	\$0.00
Bruckel Drainage	\$500.00	\$500.00	\$0.00
Royal Springs Drainage	\$3,000.00	\$3,000.00	\$0.00
Royal Springs Light.	\$14,000.00	\$14,000.00	\$12,022.85
Cemetery	\$4,526.00	\$6,331.00	\$3,822.67
Route 39 Water	\$10,441.00	\$10,441.00	\$8,297.50
totals	\$3,426,254.00	\$3,658,376.00	\$2,805,556.94

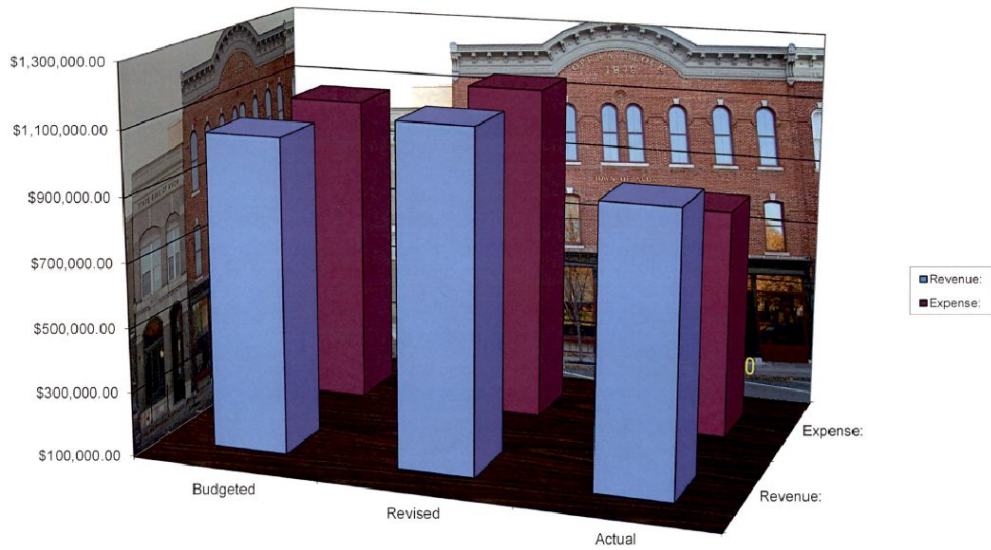
Revenue Sources

Property Taxes	\$1,637,608.00
Payment in Lieu of Taxes	\$13,779.18
Franchise Fees	\$34,721.30
Interest & Earnings	\$430.30
Penalties & Interest	\$6,932.37
Fees & Permits	\$22,679.88
Fines & Forfeitures	\$91,136.20
Water Rents	\$347,166.30
Revenue From Other Governments	\$458,634.47
Misc.	\$167,319.65
Grants	\$105,000.00
	\$2,885,407.65

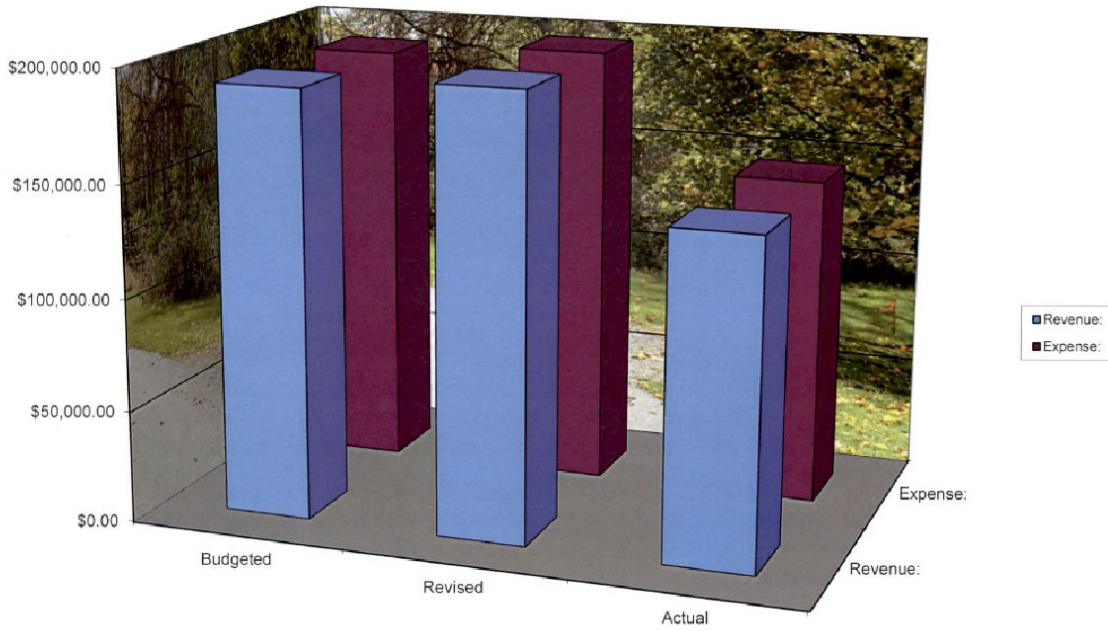
2017 Disbursements



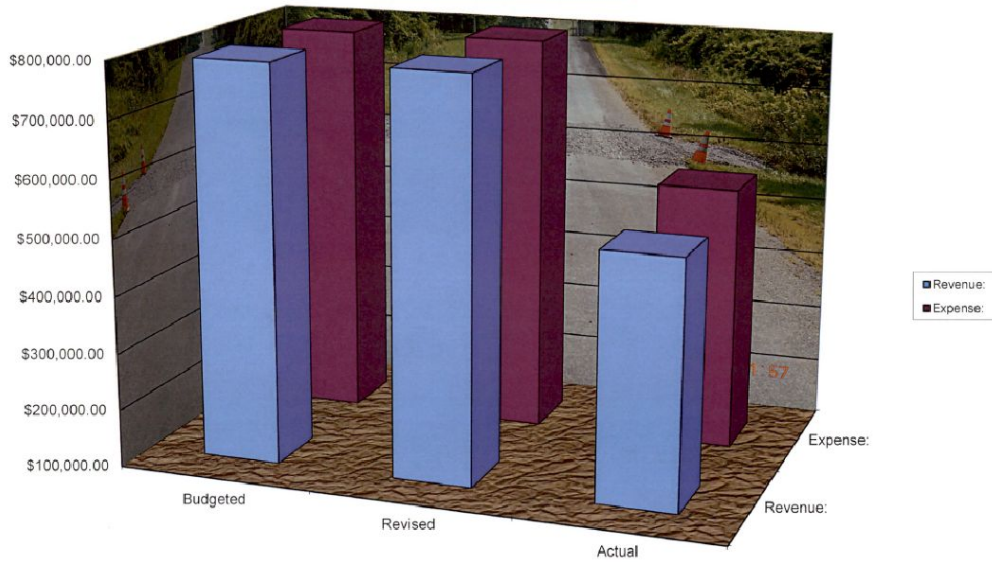
2017 General Fund A - Townwide

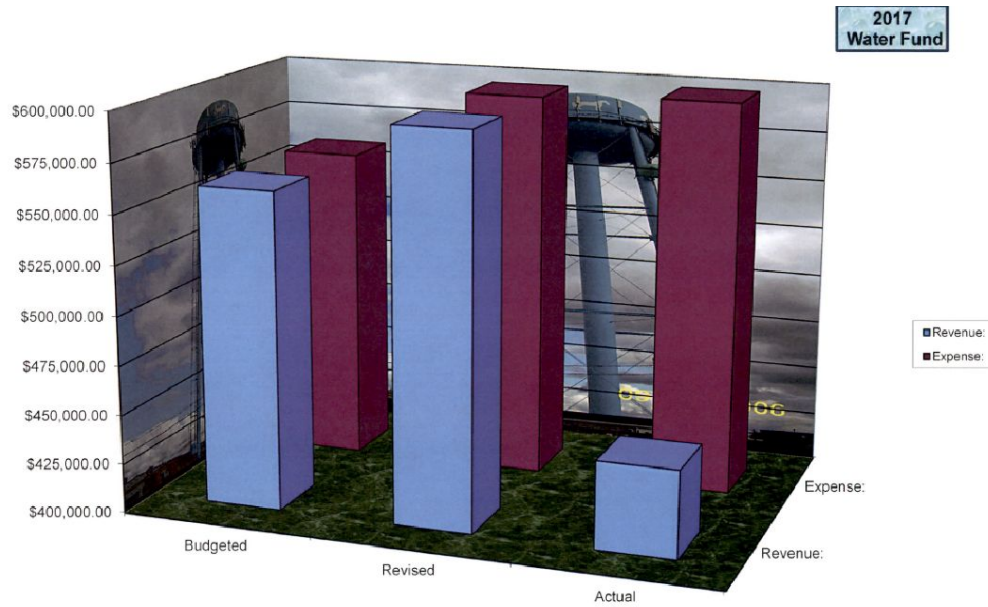
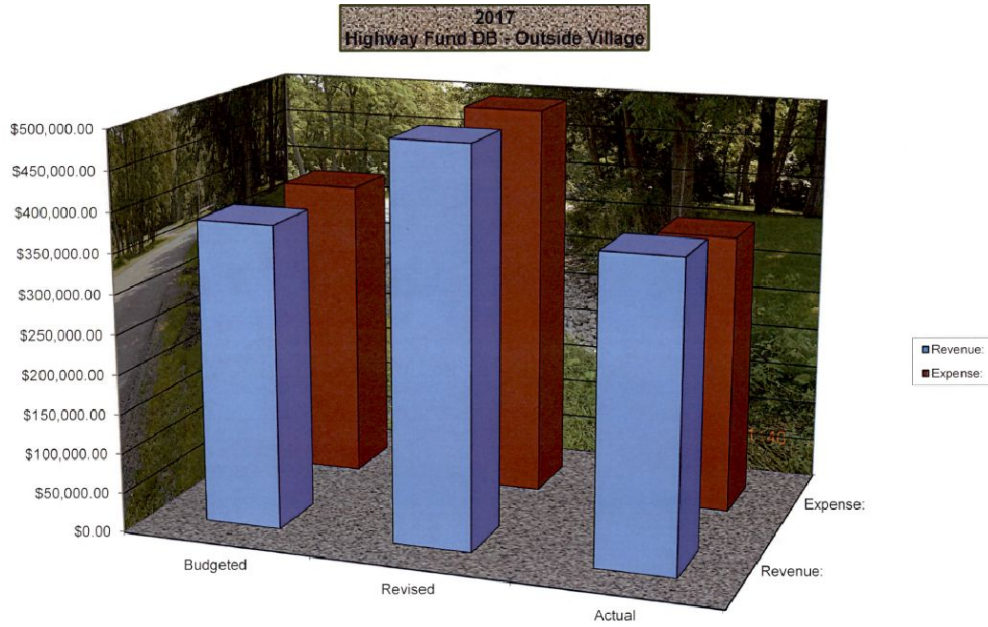


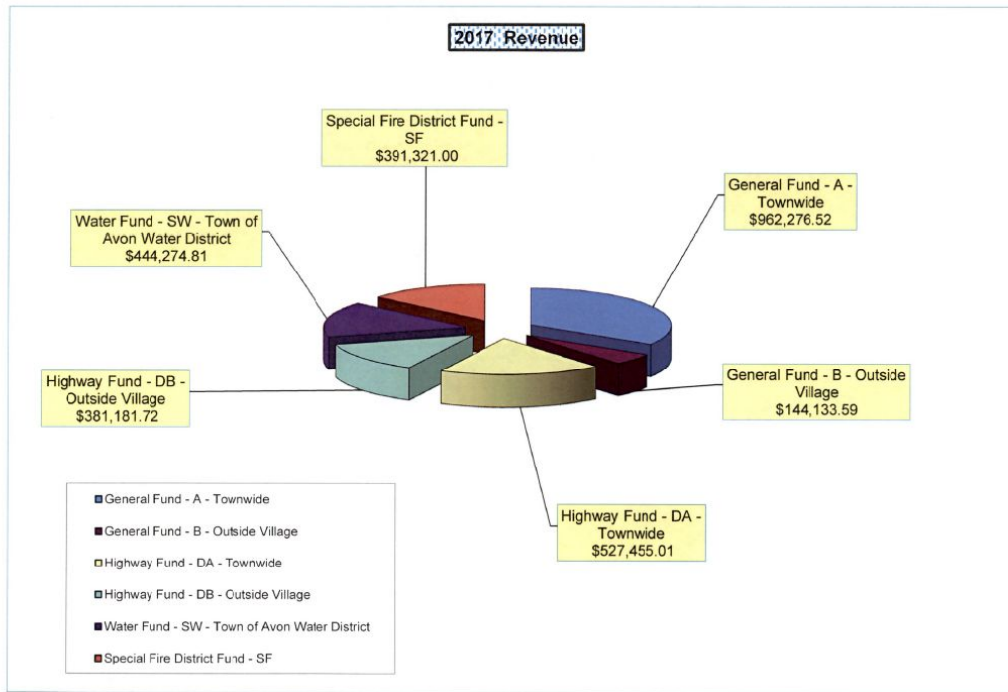
2017 General Fund B - Outside Village



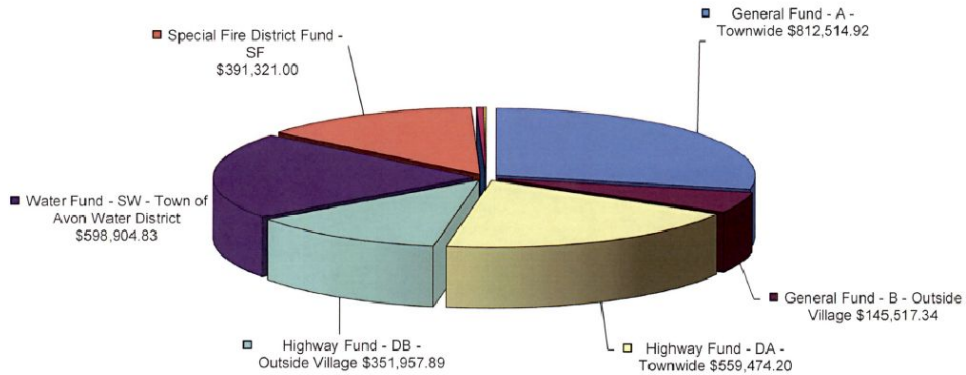
2017 Highway Fund DA - Townwide





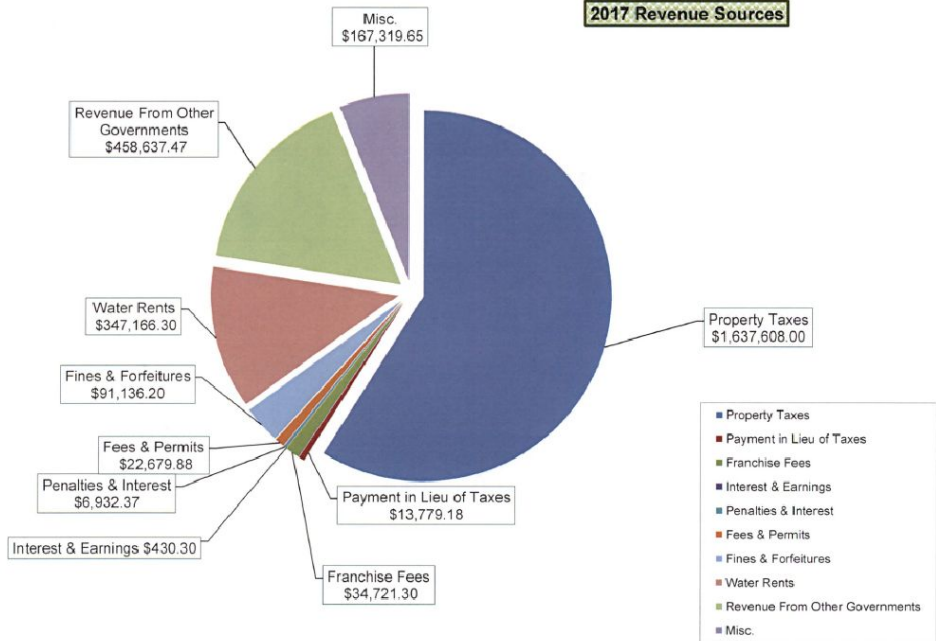


2017 Town Expenses



General Fund - A - Townwide	General Fund - B - Outside Village	Highway Fund - DA - Townwide
Highway Fund - DB - Outside Village	Water Fund - SW - Town of Avon Water District	Special Fire District Fund - SF

2017 Revenue Sources



Vote of the Board: Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye
DISCUSSION – SOLAR MORATORIUM COMMITTEE

Supervisor LeFeber reported that we have a large scale moratorium and a report of the Solar Moratorium Committee was provided as follows.

Michael Froome reported the following:

We are done and we have recommendations concerning zoning laws. We used a New York State model law. We did research on how much area there is in the Town for solar and it is very small. The substation we would use is in Rush and the area crosses three counties, and six towns and would be less than 100 acres. We don't feel a very descriptive law is necessary. If the Board want to change that we will reconsider our recommendation. There was discussion regarding prime agricultural soils.

Attorney Campbell stated that he would review the committees draft after the word document is provided to him and then make a recommendation to the Town Board as these are big legislative policies.

RESOLUTION #40 PAYMENT OF BILLS

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was
ADOPTED AYES 4 NAYS 0

RESOLVE to accept for payment Abstract 2018-2 in the following amounts:

Concerning ABSTRACT of Claims Number 2018-02 including claims as follows:

General Fund	Voucher #31 through #48 in amounts totaling \$ 67,557.52
Highway Fund	Voucher #13 through #22 in amounts totaling \$ 6,969.69
Water Fund	Voucher #185 through #193 in amounts totaling \$ 16,702.30
Cemetery Fund	No Voucher
Opera Block Capital Improvement	No Voucher
Royal Springs Lighting	No Voucher
Cross Roads Drainage District	No Voucher
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town Of Avon Fire Protection	Voucher #1 through #1 in amounts totaling \$ 455,443.00
Rte. 39 Water SW2	No Voucher

Vote of the Board: Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

OPEN ITEMS

Councilman Coyne questioned how much oversight there is for engineering time on projects? How is this monitored on site? Off site – check with both people that are working on the project.

Councilman Jim Harrington – Questioned a voucher for New York State Labor Laws and wanted to know how long this would go on. Supervisor LeFeber stated that we are bound by the laws of New York State Labor Laws.

There was a lengthy discussion regarding a FOIL request by Judy Falzoi which was denied by the Town Clerk and then was appealed to the Town Board. The discussion including but was not limited to the following:

- Attorney Campbell requested copies all of the correspondences relating to Judy Falzoi's request including the Town Clerk's response this will allow him to prepare a response to the appeal.
- A number of FOIL requests have been made.
- Will the appeal be withdrawn?
- The Board has ten days to respond and the Attorney is going out of town so he needs to know if the appeal is going to be withdrawn.
- Supervisor LeFeber has provided the information to the Town Clerk and includes several years of re-levy information.
- Town Clerk Knight stated that her responsibilities have been completed with the FOIL
- The information provided yesterday by Supervisor LeFeber is the exact information that was requested in the denied FOIL request. The Town Clerk was asked to provide this information to Ms. Falzoi in paper format without the twenty-five cent charge.
- The information has not been certified by the Town Clerk.
- Visitor Falzoi reviewed the information and stated that she will send a letter to the Town Clerk withdrawing the appeal. She questioned if the appeal would still be sent to Albany. Attorney Campbell would review the statue on that.
- Supervisor LeFeber stated that he has sixty days to respond to FOIL requests and the Town Clerk has five days.
- Attorney Campbell provided guidance on the time frames of the Freedom of Information Law. If the documents exist we want to respond within the five days or tell when they will be available. The amount of time depends on the availability of the documents. If it's readily available we should not use sixty days.

- The recent one Attorney Campbell determined that it would be sixty days based on the volume of the request.
- The work volume of records needs to be shared with the Town Clerk when the request is received.

OPEN ITEMS-continued

- If there is cost we can assess a reasonable rate in addition to the twenty-five cents per page. Estimated costs need to be provided. Time is based on the nature of the request.
- Visitor Falzoi stated FOIL requests should not be withheld to prevent someone from getting the information in a timely fashion. Second, the Town can charge for the time it takes to compile the information such as coping not to obtain the record.
- Town Clerk explained the specifics of this specific FOIL request and how we got to this point. The information should have been provided years ago when the Board took action to re-levy the water bills to allow for a certified resolution to be provided to Livingston County Real Property to re-levy the charges.
- Supervisor LeFeber state the re-levy information was withheld during previous years so that it would not be put in the minutes. He did not think it appropriate to have specific names and dollar amounts include in the minutes.
- Attorney Campbell explained the law in regards to what is a public record. We stated that we have a problem internally. The Town Clerk will continue to get the requests and needs to get the information from the Departments within a reasonable time as we need to comply. The Town Clerk needs to be more aggressive in requesting the information as its not feasible to have all of the records with the Town Clerk.
- Town Clerk Knight responded to clarify the timeline of this request as well as the many FOIL requests that have been received regarding the water issues and there are several that remain outstanding. The Water Clerk/Supervisor's Secretary is new at FOIL requests and specific laws were shared in conversation today and we are working on improvements of sharing information in a timely fashion.
- Supervisor LeFeber stated that he began working on the requests yesterday as they have been working on reconciliation of water bills.
- Supervisor LeFeber spoke of revamping water billing to get the bills out for February and we are working diligently with the new staff.
- Outstanding FOIL requests were discussed.

VISITOR COMMENTS

Supervisor LeFeber asked for any public comments and there were none.

RESOLUTION #41 EXECUTIVE SESSION

On motion of Supervisor LeFeber, seconded by Councilman Harrington the following resolution was

ADOPTED AYES 4 NAYS 0

RESOLVE to enter into executive session for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the

RESOLUTION #41 EXECUTIVE SESSION-continued

appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. TIME 7:35 P.M. inviting Kelly Cole

Vote of the Board: Councilman Coyne - Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber - Aye

RESOLUTION #42 CLOSE EXECUTIVE SESSION

On motion of Councilman Coyne, seconded by Councilman Harrington the following resolution was

ADOPTED AYES 4 NAYS 0

RESOLVE to close executive session with no action taken at 8:48 P.M.

Vote of the Board: Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber - Aye

On motion of Deputy Supervisor Mairs, seconded by Supervisor LeFeber the meeting was adjourned at 8:48 P.M.

Respectfully submitted by:

Sharon M. Knight, MMC/RMC Town Clerk