

A regular meeting of the Town of Avon was held on Thursday, December 13, 2018 at 6:00 P.M. at the Avon Opera Block/Town Hall, 23 Genesee Street, Avon, New York 14414, with the following members present:

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, and Councilmen Malachy Coyne, James Harrington and Paul Drozdziel

OTHERS: Attorney James Campbell, Code Enforcement Officer Brian Glise, and Town Clerk Sharon Knight MMC/RMC

VISITORS: Janet Manko

Supervisor LeFeber called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance.

Supervisor LeFeber asked for any visitor comments and there were none.

RESOLUTION #212 APPROVAL OF MINUTES

On motion of Deputy Supervisor Mairs, seconded by Supervisor LeFeber the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to approve the minutes of November 29, 2018, as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION - ATTORNEY REPORT

Attorney Campbell provided the following report:

He is looking forward to the first of the year and working with the Board to identify and prioritize projects for 2019.

There is the possibility an Oak Openings project amendment might be requested. Supervisor LeFeber spoke of an invoice that is due to the Town of Avon. We might get something in the mail in a few days and Supervisor LeFeber will contact Attorney Campbell if nothing is received.

Supervisor LeFeber would like to revise the Town of Avon CIP. He stated that some items have been completed and reprioritizing/adding items may be needed. Supervisor LeFeber will start the list and forward to fellow Board Members for consideration.

DISCUSSION – CODE DEPARTMENT

Code Enforcement Officer Glise provided the following report:

Last night a home on Garden Street was in need of coordinating with the Red Cross and the Livingston County Department of Social Services.

He stated that he provided to the Board a proposal from General Code for possible code changes.

A late deliveries complaint was received on Oak Openings.

Joyful Beginnings new building will be reviewed tomorrow and there is a possibility that the Certificate of Occupancy will be issued. A backflow device was installed this week.

DISCUSSION – ENGINEER REPORT

David Willard, Engineer MRB Group Engineer was not in attendance.

DISCUSSION – HIGHWAY/WATER REPORT

Highway/Water Superintendent Tom Crye was not in attendance.

DISCUSSION – TOWN CLERK REPORT

Town Clerk Knight reported on the following:

- Communications were received and forwarded to the Town Board via email:
 - November Town Clerk's report
 - November 29, 2018 minutes for review
 - Email from Mercy Flight Central Report
 - New York State Town Clerk's Association – Registered Municipal Clerk Award to Sharon M. Knight
 - Quote upgrade to Court/Board Room
 - Davis-Ulmer - Fire Sprinkler System Maintenance

I have just one request of the Board, which has a daily impact on the employees that work in the Town Hall/Opera Block, and therefore is very important to each of the employees. The heat or lack thereof continues to be an issue for most of the offices within the Town Hall. With the tax collection season about to begin it's urgent to have a plan to regulate the building temperature in a cost effective way. The waste of energy is a poor use of funds and needs to be corrected and the cold working conditions are not acceptable. Average temperatures are ranging from the sixties to the eighties. Adjustments were made to the former water clerk's office with tremendous success. How can we working together make these necessary improvements?

DISCUSSION – TOWN CLERK REPORT-continued

Supervisor LeFeber stated that his Secretary Kim McDowell is putting together a list of heating/cooling issues for the building and Kenron is scheduled to review and make recommendations.

Currently Kelly Sloan, Motor Equipment Operator is controlling the 14 zones with the server in the basement.

Councilman Drozdziel offered to work on this project as Kenron also works with his employer.

There has been discussion at the County level in regards to submitting a County wide laserfiche grant application. It's my understanding that a meeting was held yesterday inviting the Board of Supervisors and I was wondering if anyone had attended or had an update.

DISCUSSION – ORGANIZATIONAL MEETING

Supervisor LeFeber provided notice of the organizational meeting to be held on January 2, 2018 at 6:00 P.M. at the Avon Town Hall/Opera Block.

RESOLUTION #213 RECEIVED MONTHLY REPORTS FROM THE TOWN CLERK AND SUPERVISOR

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was
ADOPTED AYES 5 NAYS 0

RESOLVE to accept the monthly reports for November 2018 from the Town Supervisor and from the Town Clerk as shown below:

Town Clerk's November 2018 Report:

<u>Total Local Shares Remitted:</u>	<u>\$ 1,057.40</u>
<u>New York State Department of Health</u>	<u>\$ 67.50</u>
<u>NYS Ag. & Markets for spay/neuter program</u>	<u>\$ 80.00</u>
<u>NYS Environmental Conservation</u>	<u>\$ 1,594.10</u>
<u>TOTAL</u>	<u>\$ 2,799.00</u>

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – COMMUNICATIONS

Supervisor LeFeber read a notice received from the New York State Town Clerk's Association and the Board congratulated Town Clerk Knight for her earning the Registered Municipal Clerk designation. Town Clerk Knight thanked the Board for their support to attend training.

Deputy Supervisor Mairs agreed to conduct audits for the Town Court, Town Clerk and Tax Collector in mid-January of 2019.

An advertisement for the open positions will be placed in the Penny Saver with responses being due by the 28th of December.

- Planning Board Member David Sharman's term is expiring and he is not interested in reapplying for the position.
- Zoning Board of Appeal – Robert Westfall continues to be interested in another term.
- Recreation Board Member – there are two open positions.

Supervisor LeFeber and Councilman Drozdziel will conduct interviews for the positions.

Supervisor LeFeber and Councilman Coyne will be attending the Water Works Committee meeting next Tuesday.

The quote from Davis Ulmer was reviewed and the Board took the following action.

RESOLUTION #214 ACCEPT THE DAVIS ULMER QUOTE

On motion of Councilman Harrington, seconded by Councilman Coyne the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to accept the Fire Sprinkler System Maintenance Quote from Davis-Ulmer as follows:



DAVIS-ULMER
FIRE PROTECTION AND SECURITY SYSTEMS

300 METRO PARK
ROCHESTER, NY 14623
P 585.546.3670
F 585.546.3673

RECEIVED

December 9, 2018

DEC 10 2018

Ms. Kim McDowell,
Avon Town Hall
23 Genesee Street
Avon NY, 14414

BY: KM

Q#18120918

Re: Fire Sprinkler System Maintenance

Davis Ulmer is pleased to provide a proposal on the above referenced project as follows:

Perform 5th year internal pipe exams on (1) wet and (1) Dry sprinkler systems and replace gauges that have been in service for five years or more.

One Thousand One Hundred Eighty Dollars, plus applicable taxes (\$ 1,180.00, plus applicable taxes)

Perform 5th year testing of Fire Department connection and associated piping.

Seven Hundred Fifty Dollars, plus applicable taxes (\$ 750.00, plus applicable taxes)

Exclusions:

1. Painting of Pipe
2. Electrical wiring of fire protection devices
3. Sunday work (unless otherwise noted above)
4. Sales Tax
5. Unknown or concealed physical conditions, including but not limited to asbestos and lead that require an increase to our cost and/or time in performance of the above scope of work. Any abatement work is specifically excluded.
6. Seismic Bracing of any piping
7. Permit, Fees, or Bonds
8. Underground
9. BACKFLOW TESTS: It is the responsibility of the Owner/Occupant that the original installation of the device that Company is testing has been approved by the authority having jurisdiction and/or insurance underwriter. Proper lighting, heat, drainage is to be provided for each device by the Owner/Occupant. Company assumes no liability for any and all losses or damages caused by device failure or RPZ relief valve discharge during or any time after testing the device. The inspection and test that Company performs on a backflow is to test the device only and does not include engineering evaluations or design recommendations.

This proposal is valid for **30 days** from the date of proposal and our price is based on mutually agreeable contract terms and conditions.



All Fire Sprinkler, Suppression, Detection and Alarm Systems
Code Compliance Inspections • 24 Hour Emergency Service • Installation

ROCHESTER · SYRACUSE · CORNING · ALBANY · NEW ENGLAND · ATLANTIC CITY · NEW YORK
CITY



DAVIS-ULMER
FIRE PROTECTION AND SECURITY SYSTEMS

300 METRO PARK
ROCHESTER, NY 14623
P 585.546.3670
F 585.546.3673

We thank you for the opportunity to offer our proposal and hope that it meets with your satisfaction. If you have additional questions, please contact me.

THE NEXT SECTION OF THIS QUOTE CONTAINS ADDITIONAL TERMS AND CONDITIONS THAT ARE A PART OF THE CONTRACT, INCLUDING LIMITATIONS OF "Company's" LIABILITY. By signing above you hereby accept the following terms & conditions:

IT IS UNDERSTOOD AND AGREED BY CUSTOMER THAT COMPANY IS NOT AN INSURER, THAT CUSTOMER SHALL OBTAIN THE TYPE AND AMOUNT OF INSURANCE COVERAGE WHICH IT DETERMINES NECESSARY. CUSTOMER ACCORDINGLY AGREES THAT THE LIABILITY OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, PARENT COMPANIES, SUBSIDIARIES, AFFILIATES AND AGENTS ARISING OUT OF OR IN ANY WAY RELATING TO OR CONNECTED WITH THE WORK PERFORMED BY THE COMPANY SHALL BE LIMITED TO THE LESSER OF \$1,000 OR THE PRICE OF THE WORK PERFORMED BY THE COMPANY. THIS LIMITATION OF LIABILITY SHALL APPLY TO ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY'S FEES, (HEREINAFTER REFERRED TO AS "DAMAGES"), SUSTAINED BY CUSTOMER OR ANY OTHER PARTY CLAIMING BY OR THROUGH CUSTOMER, AND SHALL APPLY REGARDLESS OF WHETHER SUCH "DAMAGES" ARE ACTUALLY OR ALLEGEDLY CAUSED BY THE NEGLIGENCE, PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OR VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION STANDARD OR RULE OR OTHER FAULT OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANIES, SUBSIDIARIES AND AFFILIATES.

Davis-Ulmer Enterprise, is not a Disadvantaged Business Enterprise. Furthermore, no DBE participation goals or requirements are included or inferred. Should this project involve DBE goals or requirements please advise in writing regarding the specific nature of those goals or requirements and specifically how they impact Davis-Ulmer Enterprise.

We thank you for the opportunity to offer our proposal and hope that it meets with your satisfaction. If you have additional questions, please contact me.

With Appreciation,
Pete Mitrano
Service Manager

If our quotation is acceptable, please sign below and return to my attention.

Signature *Dave LeFebre* Date 12/23/18

Purchase Order#: _____



All Fire Sprinkler, Suppression, Detection and Alarm Systems
Code Compliance Inspections • 24 Hour Emergency Service • Installation

ROCHESTER SYRACUSE CORNING ALBANY NEW ENGLAND ATLANTIC CITY NEW YORK CITY

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber - Aye

DISCUSSION – PROPOSAL R-OPTIONS, INC AND ISNTALLATION OF AN ELECTRICAL OUTLET

Councilman Drozdziel reported that next Tuesday Former Councilman Cole will be completing a walk-through of the Town Hall/Opera Block. A list of items to review continues to be developed including the current sound system in the board/court room.

Supervisor LeFeber will contact Cummings Northeast for assistance to install the recently purchase generator. Both electrical and gas line hookups are needed. The Town of Avon will receive a cut of concrete from Route #390 for the project. The solar and generator need to work together electronically.

RESOLUTION #215 AUTHORIZE THE SUPERVISOR TO SIGN A VOUCHER ACCEPTING THE QUOTE FROM R-OPTIONS, INC.

On motion of Councilman Harrington, seconded by Councilman Coyne the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to have the Supervisor's Secretary prepare a voucher to pay the required fifty percent of R-Options, Inc. as follows

R-Options, Inc.
 30 Industrial Park Cir. Ste 1
 Rochester, NY 14624
 Phone: 585-366-4125
 Fax: 585-486-1486



QUOTE

Date	Quote #
12/5/2018	6166

Name / Address

Avon Town Justice Court
 Accounts Payable
 23 Genesee Street.
 Avon, NY 14414

Ship To

Avon Town Justice Court
 Paul Drozdziel
 23 Genesee Street.
 Avon, NY 14414
 314-5232



Rep	P. O. No.	Terms
JDW	TBA	Net 30

Description	Qty	U/M	Cost	Total
~Quote for Board Room AV~				
Featured:				
~2 x 75" SONY 4K Displays (1yr warr.)				
~Add speaker bars to (right) display				
~video scaler with 2 HDMI & 1 VGA				
~x4 hdmi amplifier to drive 3rd tv in court room area				
~Flat mounted close to wall				
~structured 14"x14" box behind (right) display to hold video equipment				
~Wireless Dual Barco PC connection system with Configurable security settings				
~HDMI distribution (both displays) will receive wireless video signal				
~HDMI wall plate below (right) display for direct connection for display				
<120V power needed at tv display locations prior to installation >				
New York State Prevailing Wage Labor - Installation - testing - instruction	35	hr	110.00	3,850.00
SONY - 75" LED 4K Ultra HD High Dynamic Range (HDR) Smart TV	2		2,241.525	4,483.05
Mount Fixed - 37-70" Displays	2	ea	96.765	193.53
Thin 15W side or rear-mounted speaker set for thin displays - for Right display for enhanced audio	1		240.39	240.39
Barco - Wireless Dual presentation system with Configurable security	1		1,696.01	1,696.01
Atlona - 4K HDR HDMI Distribution Amplifier 1x4	1		394.38	394.38

Subtotal
Sales Tax (8.0%)
Total

Signature *David Lobbes*

Date *12/23/18* ...

R-Options, Inc.
 30 Industrial Park Cir. Ste 1
 Rochester, NY 14624
 Phone: 585-366-4125
 Fax: 585-486-1486



QUOTE

Date	Quote #
12/5/2018	6166

Name / Address

Avon Town Justice Court
 Accounts Payable
 23 Genesee Street.
 Avon, NY 14414

Ship To

Avon Town Justice Court
 Paul Drozdziel
 23 Genesee Street.
 Avon, NY 14414
 314-5232



Rep	P.O. No.	Terms
JDW	TBA	Net 30

Description	Qty	U/M	Cost	Total
Arlona - Conferencing HD Video Scaler for HDMI and VGA Signals	1		349.70	349.70
VersaBox - 14x14" Pro Recessed In-wall Structure Box	1		132.50	132.50
WattBox - Power Conditioner/Protection - 4 Outlets	1		84.92	84.92
1m 4K Ultra HD Premium High Speed HDMI	3		9,243.33	27.73
3m 4K Ultra HD Premium High Speed HDMI	2		26.315	52.63
Belden High Speed HDMI, 35 foot Cable Black	2	ea	108.30	216.60
Wall Plate, Single Gang, Stainless Steel with Single RCA F Connection Pass Through for Video	1	ea	10.96	10.96
Stainless steel, single-gang wall plate with a single HDMI feed-thru connector.	1	ea	13.82	13.82
Black Electrical Tape, 3/4in	1	ea	1.96	1.96
Arlington - Single Gang Low-Voltage Bracket	4		23.18	92.72
Arlington - Low-Voltage Single Gang Entrance Plate	4		4.08	16.32
8" Tywraps, Wire ties, Locking Ties, Black	50	ea	0.0898	4.49
1/4" Flip Toggle Kit W/ Screws	1		29.98	29.98
1/4 X 1in Flat Washer	20	ea	0.12	2.40

This quote is good for 30 days from date shown above. 50% down payment will be invoiced for quotes \$2,500 and above prior to the start of work NET15. PO's must be issued upon approval.

Please note all credit card transactions will be charged 4% in addition to the quoted sum.

UID# 12000277530

Signature

Date

12/23/18

Subtotal	\$11,894.09
Sales Tax (8.0%)	\$0.00
Total	\$11,894.09

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber - Aye

DISCUSSION - TOWN BOARD ROOM CHAIRS

Councilman Drozdziel provided a sampling of chairs and tables for review. There was discussion and a decision was tabled. A review of the proposals will be considered after reviewing on the “to be installed” Sony 75” LED high Dynamic Range Smart TV. A viewing of colors for the chair frame, back and seat is planned.

DISCUSSION – USE OF TOWN HALL/OPERA BLOCK

Code Enforcement Officer Glise questioned the Board if they are interested in allowing the Court and Code/Water/Supervisor Secretary to switch offices. There was a lengthy discussion and no Board action.

RESOLUTION #216 PAYMENT OF BILLS

On motion of Supervisor LeFeber, seconded by Deputy Supervisor Mairs the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to accept for payment Abstract 2018-23 in the following amounts:

Concerning ABSTRACT of Claims Number 2018-23 including claims as follows:

General Fund	Voucher #577 through #608 in amounts totaling \$33,800.84
Highway Fund	Voucher #195 through #210 in amounts totaling \$23,910.96
Water Fund	Voucher #341 through #345 in amounts totaling \$47,337.27
Cemetery Fund	No Voucher
Opera Block Capital Improvement	No Voucher
Royal Springs Lighting	No Voucher
Cross Roads Drainage District	No Voucher
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town Of Avon Fire Protection	No Voucher
Rte. 39 Water SW2	No Voucher

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #217 EXECUTIVE SESSION

On motion of Supervisor LeFeber, seconded by Councilman Harrington the following resolution was

ADOPTED AYES 4 NAYS 0 ABSTAIN 1 Councilman Coyne

RESOLVE to enter into executive session for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. TIME 6:55 P.M. inviting Attorney Campbell.

Vote of the Board: Councilman Drozdzial - Aye, Councilman Harrington - Aye, Councilman Coyne - Abstain, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #218 CLOSE EXECUTIVE SESSION

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to close executive session with no action taken at 8:03 P.M.

Vote of the Board: Councilman Drozdzial - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

On motion of Supervisor LeFeber, seconded by Councilman Drozdzial the meeting was adjourned at 8:04 P.M.

Respectfully submitted by:

Sharon M. Knight, MMC/RMC Town Clerk