

A regular meeting of the Town of Avon was held on Thursday, January 24, 2019 at 6:00 P.M. at the Avon Opera Block/Town Hall, 23 Genesee Street, Avon, New York 14414, with the following members present:

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, and Councilmen Malachy Coyne (arrived at 6:04P.M.), James Harrington (arrived at 6:09 P.M.) and Paul Drozdziel

OTHERS: Attorney James Campbell, Code Enforcement Officer Brian Glise, and Town Clerk Sharon Knight MMC/RMC

VISITORS: David Wallace, Debra Salmon, Eric Huppert, Karen & Rick Crater, John Campany, Karl E Mitchell, Brian Stover, Deb Nupp, Lisa Arnold, Steve Warfle, Judy Falzoi and Janet Manko

Supervisor LeFeber called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance.

RESOLUTION #22 APPROVAL OF MINUTES

On motion of Supervisor LeFeber, seconded by Deputy Supervisor Mairs the following resolution was

ADOPTED AYES 3 NAYS 0 ABSENT 2 (Councilmen Coyne and Harrington)

RESOLVE to approve the minutes of January 10, 2019, as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Absent, Councilman Coyne - Absent, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION - ATTORNEY REPORT

Attorney Campbell reported on the following:

Along with Assessor Snyder, I'm looking at a formula for a Payment In Lieu Of Taxes (PILOT) for solar. This is uncharted territory and a plan will be developed to bring to the Town Board for consideration. Supervisor LeFeber stated that another municipality within in County has looked at this issue.

The first meeting for the "Right to Farm Committee" was held and a second meeting was scheduled today to be held at 7:00 P.M. on the 6th of March.

DISCUSSION – CODE DEPARTMENT

Code Enforcement Officer Glise was not in attendance and provided the following written report:

**DEPARTMENTAL REPORT
BUILDING & ZONING
OCTOBER 26, 2018 - JANUARY 23, 2019**

The following Building Permits were issued during the time period October 26, 2018 - January 23, 2019:

2018-0072	Bruckel	100 Ft pole & sign	10/30/2018	\$975.00
2018-0073	Schifino	Porch	11/7/2018	\$35.00
			11/7/2018-CLOSED	
2018-0074	Peffley	foundation repair	12/14/18	\$50.00
2018-0075	Cruz	Re-roof	11/7/2018-CLOSED 12/3/18	\$40.00
2018-0076	Sheflin/Griep	wood stove installation	11/9/2018-CLOSED 12/4/18	\$40.00
2018-0077	Leuschner	interior renovations	11/26/2018	\$40.00
			11/28/2018-CLOSED	
2018-0078	Rio	demolition - living space	12/5/18	\$40.00
			11/30/2018-CLOSED	
2018-0080	Nune Park	demolition	12/28/18	\$40.00
2018-0081	Nune Park	Mobile Home	12/1/2018	\$87.84
2018-0082	Rio	Addition - kitchen, bath, bed	12/5/2018	\$196.88
2018-0083	Mandell	re-roof	12/10/2018	\$35.00
2018-0084	Murtha	deck	12/12/2018	\$35.00
TOTAL PERMIT FEES FOR TIME PERIOD				\$1,614.72
FEES OUTSTANDING FOR TIME PERIOD				\$0.00
TOTAL FEES COLLECTED				\$1,614.72

The following are permits currently renewed for one year:

- Goodale permit #2017-0087 new expiration date 12/15/19
- Frazer permit #2017-0073 new expiration date 10/3/19

The following are projects/permits currently working on:

- Joyful Beginnings - completed
- Quicklee's travel plaza - permit has been received and approved
- Oak Openings - received modification from NYS DEC for washing on premises
- Matthew Buses - Special Use Permit & Site Plan have been granted/approved

- Pioneer Truck - site plan & subdivision have been approved
- Helios (Howlett Farms) solar farm is having a joint ZBA/Planning meeting in February
- Papermill Road - house renovations without a permit - Brian speaking with owner to get a permit
- Tom Mattice, Upstate Electrical Technologies Corp - interested in building on Tec Drive had meeting with Lance and Brian to get started on this project

The following actions occur on a daily basis in the code office:

- processing all paperwork through the correct channels on a timely basis
- clean-up of outstanding permits, violations and Laserfiche filing system

DISCUSSION – VISITORS COMMENTS

Supervisor LeFeber asked for Visitor Comments and they follow:

Supervisor LeFeber outlined the issues brought before the Board at the last meeting regarding Victor Sand & Gravel.

Councilman Harrington shared the detailed research he began the day after the last Town Board meeting.

There was a lengthy discussion on the following:

- Cones were set at the intersection of Oak Openings and North Avon Road this afternoon.
- Traffic is required to go North on Oak Openings Road.
- A camera will be installed at the entrance by the owner.
- An invitation was extended by an area resident to their home that would allow the Board to monitor.
- The Town Board cannot change the decisions of the Zoning Board of Appeals (ZBA) or the NYSDEC.
- The Town Board can consider remedies if there are violations and give support to the Code Officer regarding violations. Criminal procedures apply and witnesses, data count from cameras and that kind of stuff needs to be a level that can be taken into court. We may not be able to demonstrate exceeding 12 vehicles as this must be done with impartial evidence. And if you can provide enough evidence the remedies would not be to revoke the permit.
- Other remedies are available in relations to the ZBA.
- A hired professional that is familiar with the charge of evidence. Streaming to a secure area might be an option. Spending taxpayers' dollars may or may not be a good idea.
- The ZBA had a though and exhaustive process included a lesser number.
- Attorney Campbell could ask the property owner Victor Sand and Gravel to amend their application and the reality is those to the South would appeal. The conditional use permit could be changed. A public hearing would be recommended by Attorney Campbell.
- Washing stone would require approval of the Zoning Board of Appeals.

DISCUSSION – VISITORS COMMENTS-continued

- It was questioned if reviews were a part of our code and it's not required.
- Reduce the speed limit to 45 miles would be helpful.
- Never haul anything until November 29, 2019. We are establishing that he is not in compliance.
- Washing is currently taking place and has not been considered by the ZBA, again not in compliance.
- The Town permit does not allow for them to bring in materials.
- It's expected that the traffic will increase in March/April.
- Eminent domain was suggested if a neighbor could agree to look at easements or rights of property that could be a good business plan.
- If you are on Jenks Road at the top of the hill and you look to the right its Tennessee gas company. Install a road next to the gas line. There is an opening that is fifteen feet.
- Victor Sand & Gravel was approved by the DEC from seven o'clock to six o'clock, however; the ZBA reduced those hours.
- Signage requirements that includ no Jake breaks could improve noise levels and language about tickets for hours of operation would be of beneficial.
- Tickets are provided for a time stamp at Hanson but not Victor Sand and Gravel.
- Property values are set by the Assessor and discussion could take place; there is a grievance process that starts in May.
- This is a big change. It's a seasonal store versus a Super Walmart. It's a complete game changer.
- The Zoning Board has changed the whole environment.

Visitor Janet Manko described her efforts to find out about scheduled meeting of the Right to Farm Committee. Discussion included ways to share information with the public. In addition, notes of meetings and notices of meeting held by committees will be placed on the website and the Town Clerk's Bulletin Board that is located at the street level of the Opera Block. There was discussion on those in attendance at the last meeting, including the makeup of the committee. The next meeting is scheduled for 7:00 o'clock on the 6th day of March.

The Board requested that minutes of the Zoning Board of Appeals and Planning Board be placed on the website.

DISCUSSION – ENGINEER REPORT

David Willard, MRB Group Engineer provided the following report:

An applicant who wishes to purchase two acres in the Steele Development Park is in the works. The IDA is looking at water infrastructure improvements. The work may be completed by our Highway/Water Department. It's expected that the Clark Patterson Group would be the designers for the project. The Town of Avon is currently maintaining the area.

DISCUSSION – ENGINEER REPORT-continued

The storm and water line could be dedicated to the Town Board once the project is completed. A Planning Board review process would need to be completed.

It may require the Town Board to review and this would be in concert with the Town Planning Board. There was a question on the Planned Development Districts (PDD) requirements for minimum lot size and it was determined that there is not a minimum.

It's time for further action on the Water Study that was completed for the Village of Avon and the Town of Avon by MRB Group. The Village authorized the study and to have the Town of Avon to be the lead agency. There was a modification in the language of the document after being reviewed by the Attorney Campbell. The funding of the project will come out of a fund (known as Schedule C), held by the Village of Avon and is collected through the sale of water in both the Village and Town. A copy of the proposal for professional services entitled Joint Village and Town of Avon Water Study will be signed by the Mayor and then sent to the Supervisor to sign. A kick-off meeting will be held on the 6th of March.

RESOLUTION #23 ACCEPT AND MOVE FORWARD WITH A WATER STUDY CONDUCTED BY MRB GROUP WITH THE VILLAGE OF AVON

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to authorize Supervisor LeFeber to enter into an agreement with MRB Group regarding a Joint Water Study Project.

Vote of the Board: Councilman Drozdzziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – HIGHWAY/WATER REPORT

Highway/Water Superintendent Crye was not in attendance.

DISCUSSION – TOWN CLERK REPORT

Town Clerk Knight reported on the following:

DISCUSSION – TOWN CLERK REPORT-continued

- Communications were received and forwarded to the Town Board via email:

St. Agnes Church request for donation
Livingston County Dog Control Semi-Annual Report
Avon Chamber of Commerce January Minutes
Senior Citizen Exemption Information
Livingston County Planning Department – Community Cleanup Earth Day
NYS Comptroller Annual Report Highlights Finances

A publication of the New York State Town Clerks Association entitled “Town Recorder” Fall Edition was recently received in our office. Again, reporting that we owe a huge debt of gratitude to the Senate bill sponsor Senator Cathy Young (R-Jamestown) and “Avonite” for amending the bill to remove the troublesome provisions that would have affected New York State Registrars.

The Town Clerk’s Office will be open on the last Saturday of the month in January from eight until noon to offer additional hours for tax collection and other business that comes into our office.

Files have been brought to the Town Board meeting to be destroyed as recommended by the Town Clerk/Records Management Office in accordance with the Town of Avon Adopted MU-1 Schedule. There was discussion on keeping the water payment stubs for the years 2011 and 2012.

RESOLUTION #24 DESTROY RECORDS

On motion of Supervisor LeFeber, seconded by Deputy Supervisor Mairs the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to authorize the Town Clerk to destroy records as presented:

Town of Avon
Index of Destroyed Records

In accordance with the current SARA
MU-1 Records Retention &
Disposition Schedule,
the following records have been
determined to be obsolete and are
to be destroyed:

Record Series Name or Description	MU-1 Section Number	Inclusive Dates	Cubic Feet Destroyed	Date Record Obsolete
Access Registration Forms	Transportation & Engineering 23.[634]a	2014	1/2 inch	Jan-19
Correspondence	General 10.[10]	2017	3/4 inch	2018
Tax Collection Records	Tax Collection 1.[595]a, 2.[596],3[597]b	2012	1 ¼ boxes	2018
Town Clerk's monthly report	Fiscal 7.[251]	2012	1 box	2018
Legal Ad	General 8.[8]b	2012	1/8 inch	2018
Budget Files	Fiscal – Budget 1.[51]	2011-2012	2 inch	2017-2018

Department Approval: _____ Date: _____

RMO Approval: _____ Date: _____

Confidential?

Yes X

No _____

Board Approval: _____ Date: _____

Attorney Approval: _____ Date: _____

Date of Destruction

Record Series Name or Description	MU-1 Section Number	Inclusive Dates	Cubic Feet Destroyed	Date Record Obsolete
Vouchers	Fiscal – Claims & Payments 1.[275]	2012	2 boxes	2018

Department Approval: _____ Date: _____

RMO Approval: _____ Date: _____

Confidential?

Yes X

No _____

Board Approval: _____ Date: _____

Attorney Approval: _____ Date: _____

Date of Destruction

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #25 PAYMENT OF BILLS

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington the following resolution was
ADOPTED AYES 5 NAYS 0

RESOLVE to accept for payment Abstract 2019-2 in the following amounts:

Concerning ABSTRACT of Claims Number 2019-02 including claims as follows:

General Fund	Voucher #28 through #48 in amounts totaling \$35,442.43
Highway Fund	Voucher #14 through #20 in amounts totaling \$2,637.46
Water Fund	Voucher #7 through #7 in amounts totaling \$127.95
Cemetery Fund	No Voucher
Opera Block Capital Improvement	No Voucher
Royal Springs Lighting	No Voucher
Cross Roads Drainage District	No Voucher
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town Of Avon Fire Protection	Voucher #1 through #1 in amounts totaling \$464,552.00
Rte. 39 Water SW2	No Voucher

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #26 ACCEPT THE 2018 BUDGET END OF YEAR REPORT

On motion of Councilman Coyne, seconded by Councilman Harrington the following resolution was
ADOPTED AYES 5 NAYS 0

RESOLVE to accept the Town of Avon 2018 Budget End of Year Report as provided by Supervisor LeFeber.

TOWN OF AVON



2018 Budget End of Year Report

Submitted on January 24, 2019

By

David LeFeber, Supervisor

Town of Avon

Individual Fund Performance

General Fund - A - Townwide

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$1,155,186.00	\$1,190,506.00	\$855,293.29	-\$335,212.71	-28.16%
Expense:	\$1,155,186.00	\$1,190,506.00	\$960,196.63	-\$230,309.37	-19.35%

General Fund - A, composite performance impact on budget: -\$104,903.34

General Fund - B - Outside Village

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$190,109.00	\$190,109.00	\$175,888.77	-\$14,220.23	-7.48%
Expense:	\$190,109.00	\$190,109.00	\$152,405.97	-\$37,703.03	-19.83%

General Fund - B, composite performance impact on budget: \$23,482.80

Highway Fund - DA - Townwide

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$630,258.00	\$630,258.00	\$472,906.85	-\$157,351.15	-24.97%
Expense:	\$630,258.00	\$630,258.00	\$450,560.45	-\$179,697.55	-28.51%

Highway Fund - DA, composite performance impact on budget: \$22,346.40

Highway Fund - DB - Outside Village

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$386,001.00	\$386,001.00	\$405,223.35	\$19,222.35	4.98%
Expense:	\$386,001.00	\$386,001.00	\$339,613.11	-\$46,387.89	-13.66%

Highway Fund - DB, composite performance impact on budget: \$65,610.24

Water Fund - SW - Town of Avon Water District

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$579,096.00	\$584,462.00	\$538,647.10	-\$45,814.90	-7.84%
Expense:	\$579,096.00	\$584,462.00	\$491,711.73	-\$92,750.27	-15.87%

Water Fund - SW, composite performance impact on budget: \$46,935.37

Rt. 39 -Water Fund

	Budgeted	Revised	Actual	Variance	Performance
Revenue:	\$10,441.00	\$10,441.00	\$10,442.35	\$1.35	0.01%
Expense:	\$10,441.00	\$10,441.00	\$8,207.50	-\$2,233.50	-21.39%

Cap. Project - Water Fund - H, composite performance impact on budget: \$2,234.85

Special District Fund - SF - Town of Avon Fire District

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$455,443.00	\$455,443.00	\$455,443.00	\$0.00	0.00%
Expense:	\$455,443.00	\$455,443.00	\$455,443.00	\$0.00	0.00%

Special District Fund - SF, composite performance impact on budget: \$0.00

Cemetery Fund - C - East Avon Cemetery

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$4,589.00	\$4,589.00	\$4,522.45	-\$66.55	-1.45%
Expense:	\$4,589.00	\$4,589.00	\$2,948.83	-\$1,640.17	-35.74%

Cemetery Fund - C, composite performance impact on budget: \$1,573.62

Crossroads Drainage District

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	0.00%
Expense:	\$1,000.00	\$1,000.00	\$0.00	-\$1,000.00	-100.00%

Crossroads Drainage District Fund - CR, composite performance impact on budget: \$1,000.00

Bruckel Drainage District

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$500.00	\$500.00	\$500.00	\$0.00	0.00%
Expense:	\$500.00	\$500.00	\$0.00	-\$500.00	-100.00%

Bruckel Drainage District Fund - BD, composite performance impact on budget:

\$500.00

Royal Springs Drainage District

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	0.00%
Expense:	\$3,000.00	\$3,000.00	\$0.00	-\$3,000.00	-100.00%

Royal Springs Drainage District Fund - RS, composite performance impact on budget:

\$3,000.00

Royal Springs Lighting District

	<u>Budgeted</u>	<u>Revised</u>	<u>Actual</u>	<u>Variance</u>	<u>Performance</u>
Revenue:	\$14,250.00	\$13,250.00	\$13,250.00	\$0.00	0.00%
Expense:	\$14,250.00	\$14,250.00	\$11,344.37	-\$2,905.63	-20.39%

Royal Springs Lighting District Fund - RL, composite performance impact on budget:

\$2,905.63

Total composite budget fund impact for 2018: \$64,685.57

2018 Receipts for the Year

	<i>General Fund A</i>	<i>General Fund B</i>	<i>Highway Fund DA</i>	<i>Highway Fund DB</i>	<i>Water Fund SW</i>	<i>Special Fund SF</i>	<i>Cemetery Fund</i>	<i>Crossroads Drainage Dist</i>	<i>Bruckel Drainage Dist</i>	<i>Royal Springs Drainage Dist</i>	<i>Royal Springs Lighting Dist</i>	<i>Water Capital</i>	<i>Rte 39 Water Capital</i>
January	\$620,031.75	\$78,990.89	\$309,198.49	\$2.87	-\$777.18	\$455,443.00	\$21.85	\$1,000.00	\$500.00	\$3,000.00	\$13,250.00	\$0.00	\$10,441.19
February	\$4,787.66	\$36,355.01	\$245.91	\$2.84	\$96,544.56	\$0.00	\$21.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
March	\$13,266.45	\$36.38	\$45,311.01	\$2.11	\$23,906.39	\$0.00	\$19.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.19
April	\$20,261.38	\$1,009.33	\$26,614.40	\$264,740.47	\$7,594.79	\$0.00	\$21.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.11
May	\$50,817.25	\$719.59	\$12,533.74	\$2.72	\$86,012.27	\$0.00	\$1,621.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.10
June	\$13,152.24	\$380.98	\$26,715.79	\$2.98	\$45,430.15	\$0.00	\$371.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.09
July	\$10,244.53	\$496.34	\$5,263.50	\$1.81	\$19,194.12	\$0.00	\$1,496.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.09
August	\$17,572.01	\$663.12	\$11,899.32	\$1.22	\$88,932.45	\$0.00	\$21.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.09
Septembe	\$8,490.40	\$39,582.22	\$26,262.71	\$140,462.71	\$35,143.69	\$0.00	\$21.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
October	\$39,293.78	\$14,846.06	\$1,681.64	\$1.33	\$18,640.31	\$0.00	\$721.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.09
	\$5,776.89	\$2,562.96	\$7,007.14	\$1.18	\$88,452.77	\$0.00	\$21.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08
Decembei	\$51,598.95	\$245.89	\$173.20	\$1.11	\$29,572.78	\$0.00	\$161.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.06
Totals:	\$855,293.29	\$175,888.77	\$472,906.85	\$405,223.35	\$538,647.10	\$455,443.00	\$4,522.45	\$1,000.00	\$500.00	\$3,000.00	\$13,250.00	\$0.00	\$10,442.35

\$2,936,117.16 Total Reciepts for 2018

2018 Disbursements for the Year

	<i>General Fund A</i>	<i>General Fund B</i>	<i>Highway Fund DA</i>	<i>Highway Fund DB</i>	<i>Water Fund SW</i>	<i>Special Fund SF</i>	<i>Cemetery Fund</i>	<i>Crossroads Drainage Dist</i>	<i>Bruckel Drainage Dist</i>	<i>Royal Springs Drainage Dist</i>	<i>Royal Springs Lighting Dist</i>	<i>Water Capital</i>	<i>Rte 39 Water Capital</i>
<i>January</i>	\$99,705.94	\$88,652.54	\$54,133.54	\$9,918.89	\$42,680.52	\$455,443.00	\$171.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>February</i>	\$37,884.96	\$5,396.59	\$23,243.24	\$8,196.44	\$59,936.34	\$0.00	\$171.57	\$0.00	\$0.00	\$0.00	\$1,221.28	\$0.00	\$0.00
<i>March</i>	\$44,205.57	\$3,558.49	\$25,283.06	\$17,767.40	\$28,733.02	\$0.00	\$171.57	\$0.00	\$0.00	\$0.00	\$1,082.95	\$0.00	\$0.00
<i>April</i>	\$47,906.76	\$4,173.83	\$56,610.00	\$95,135.30	\$13,385.63	\$0.00	\$171.57	\$0.00	\$0.00	\$0.00	\$2,017.62	\$0.00	\$0.00
<i>May</i>	\$45,604.89	\$5,447.35	\$85,419.96	\$7,507.64	\$60,862.01	\$0.00	\$171.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>June</i>	\$55,439.19	\$7,564.46	\$17,891.44	\$16,337.21	\$23,580.39	\$0.00	\$451.57	\$0.00	\$0.00	\$0.00	\$988.42	\$0.00	\$2,103.75
<i>July</i>	\$87,149.43	\$6,554.54	\$22,696.92	\$19,011.09	\$99,941.25	\$0.00	\$171.57	\$0.00	\$0.00	\$0.00	\$985.46	\$0.00	\$0.00
<i>August</i>	\$82,687.82	\$8,420.10	\$21,953.14	\$2,222.99	\$13,666.00	\$0.00	\$451.57	\$0.00	\$0.00	\$0.00	\$1,943.14	\$0.00	\$0.00
<i>Septembe</i>	\$123,688.07	\$3,573.88	\$51,045.87	\$5,007.48	\$72,064.10	\$0.00	\$171.57	\$0.00	\$0.00	\$0.00	\$1,010.53	\$0.00	\$0.00
<i>October</i>	\$80,605.79	\$14,610.57	\$26,398.40	\$10,334.40	\$11,628.43	\$0.00	\$171.57	\$0.00	\$0.00	\$0.00	\$1,026.39	\$0.00	\$0.00
<i>Novembe</i>	\$78,628.01	\$5,358.75	\$33,937.25	\$15,131.28	\$11,935.75	\$0.00	\$171.57	\$0.00	\$0.00	\$0.00	\$1,068.58	\$0.00	\$0.00
<i>Decembe</i>	\$176,690.20	-\$905.13	\$31,947.63	\$133,042.99	\$53,298.29	\$0.00	\$501.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,103.75
<i>Totals:</i>	\$960,196.63	\$152,405.97	\$450,560.45	\$339,613.11	\$491,711.73	\$455,443.00	\$2,948.83	\$0.00	\$0.00	\$0.00	\$11,344.37	\$0.00	\$8,207.50

\$2,872,431.59 Total Disbursements for 2018

Revenue From Other Governments

Mortgage Tax	\$71,070.30
Sales Tax Receipts Balance	\$14,524.14
State Snow Rem. & Cty. Snow Removal & Road Maint.	\$116,529.16
Equipt. Rental - Other Govts.	\$55,565.84
Grants - State and Federal	\$14,107.96
NYS Per Capita Aid	\$38,854.00
Misc. Revenues Other Govts.	\$116,529.16
Consolidated Highway Aid (CHIPPS)	\$140,461.37
NYS Real Property Tax Admin.	\$0.00
Equalization & Assessment	\$0.00
total:	\$567,641.93

Revenue by Fund

	<i>Budgeted</i>	<i>Revised</i>	<i>Actual</i>
General Fund - A - Townwide	\$1,155,186.00	\$1,190,506.00	\$855,293.29
General Fund - B - Outside Village	\$190,109.00	\$190,109.00	\$175,888.77
Highway Fund - DA - Townwide	\$630,258.00	\$630,258.00	\$472,906.85
Highway Fund - DB - Outside Village	\$386,001.00	\$386,001.00	\$405,223.35
Water Fund - SW - Town of Avon Water District	\$579,096.00	\$584,462.00	\$538,647.10
Special Fire District Fund - SF	\$455,443.00	\$455,443.00	\$455,443.00
Crossroads Drainage	\$1,000.00	\$1,000.00	\$1,000.00
Bruckel Drainage	\$500.00	\$500.00	\$500.00
Royal Springs Drainage	\$3,000.00	\$3,000.00	\$3,000.00
Royal Springs Light.	\$14,250.00	\$13,250.00	\$13,250.00
Cemetery	\$4,589.00	\$4,589.00	\$4,522.45
Route 39 Water	\$10,441.00	\$10,441.00	\$10,442.35
totals	\$3,429,873.00	\$3,469,559.00	\$2,936,117.16

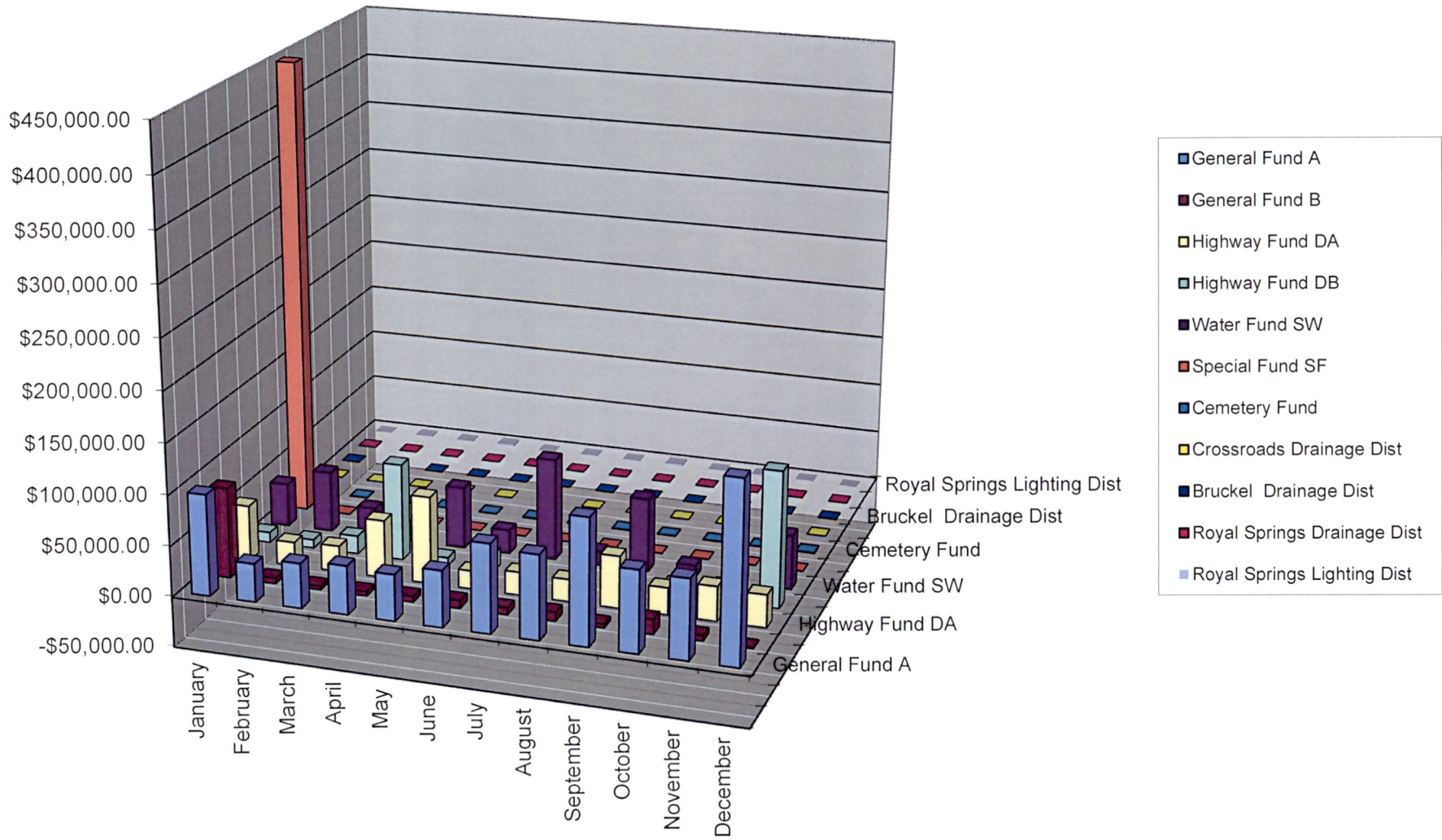
Expenses by Fund

	<i>Budgeted</i>	<i>Revised</i>	<i>Actual</i>
General Fund - A - Townwide	\$1,155,186.00	\$1,190,506.00	\$960,196.63
General Fund - B - Outside Village	\$190,109.00	\$190,109.00	\$152,405.97
Highway Fund - DA - Townwide	\$630,258.00	\$630,258.00	\$450,560.45
Highway Fund - DB - Outside Village	\$386,001.00	\$386,001.00	\$339,613.11
Water Fund - SW - Town of Avon Water District	\$579,096.00	\$584,462.00	\$491,711.73
Special Fire District Fund - SF	\$455,443.00	\$455,443.00	\$455,443.00
Crossroads Drainage	\$1,000.00	\$1,000.00	\$0.00
Bruckel Drainage	\$500.00	\$500.00	\$0.00
Royal Springs Drainage	\$3,000.00	\$3,000.00	\$0.00
Royal Springs Light.	\$14,250.00	\$14,250.00	\$11,344.37
Cemetery	\$4,589.00	\$4,589.00	\$2,948.83
Route 39 Water	\$10,441.00	\$10,441.00	\$8,207.50
totals	\$3,429,873.00	\$3,470,559.00	\$2,872,431.59

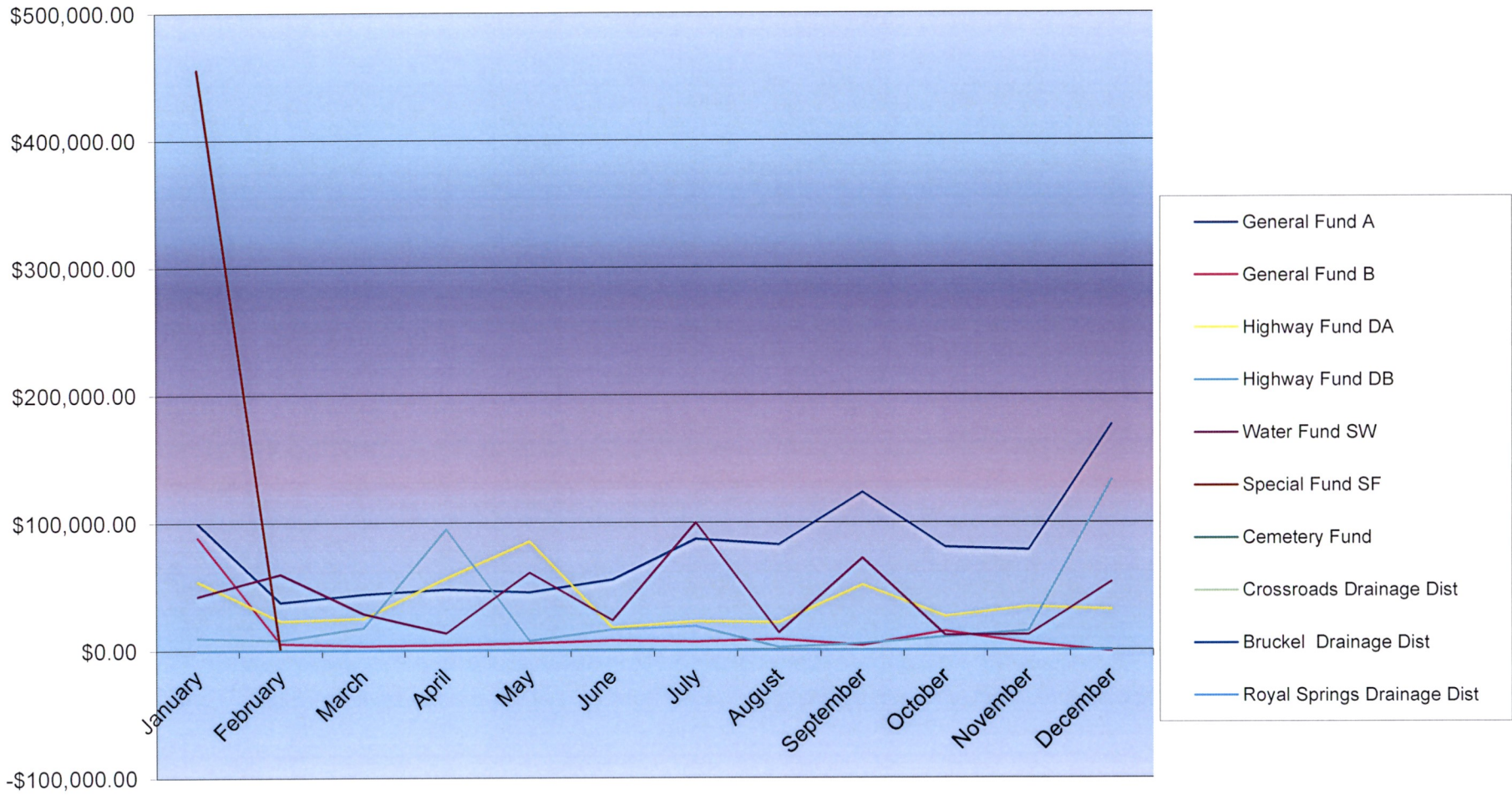
Revenue Sources

Property Taxes	\$1,702,480.00
Payment in Lieu of Taxes	\$66,680.18
Franchise Fees	\$35,703.63
Interest & Earnings	\$512.49
Penalties & Interest	\$5,434.31
Fees & Permits	\$16,374.46
Fines & Forfeitures	\$84,000.50
Water Rents	\$426,367.92
Revenue From Other Governments	\$437,004.81
Misc.	\$147,450.90
Grants	\$14,107.96
	\$2,936,117.16

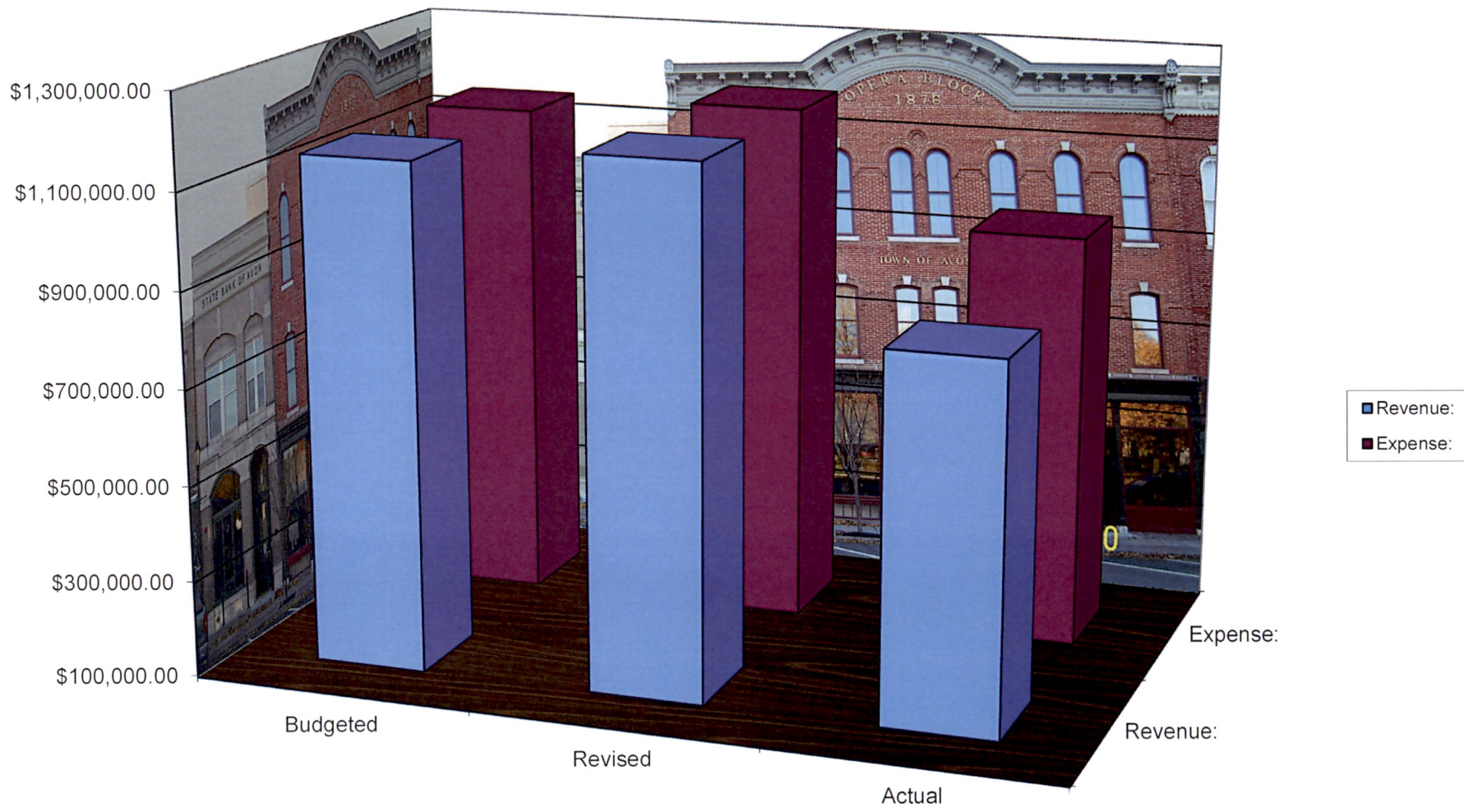
2018 Disbursements



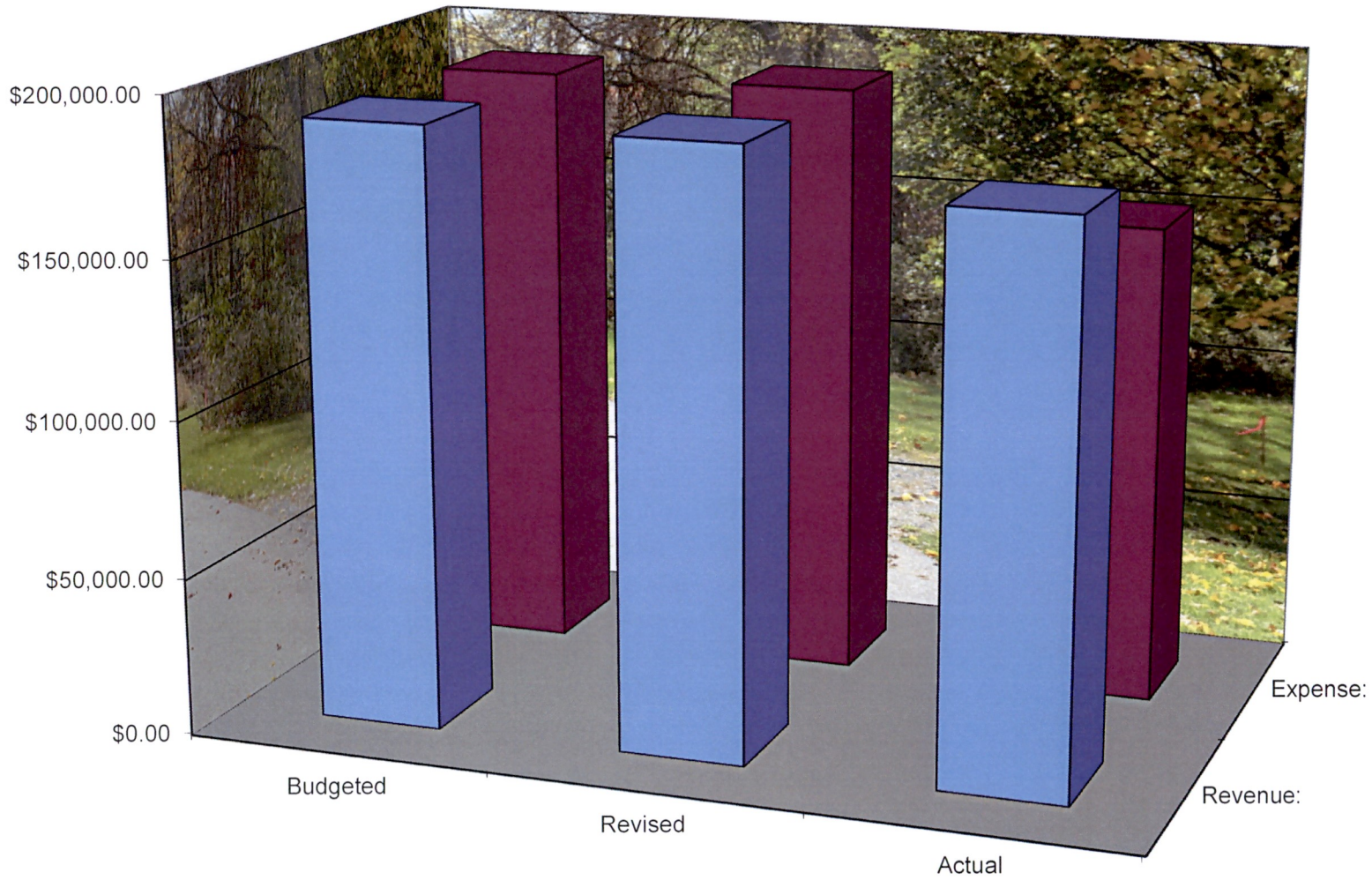
2018 Disbursements



2018 General Fund A - Townwide

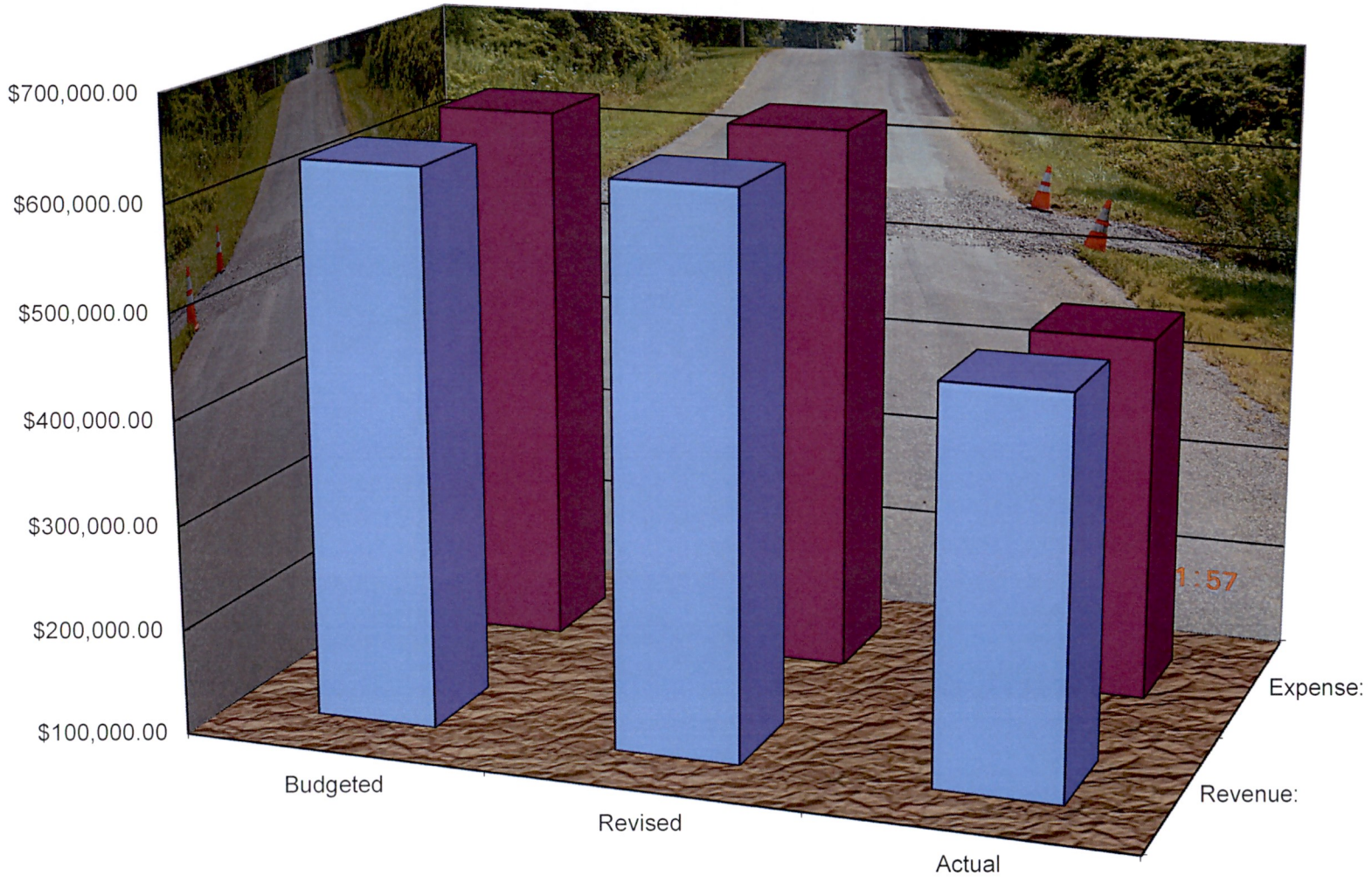


2018 General Fund B - Outside Village

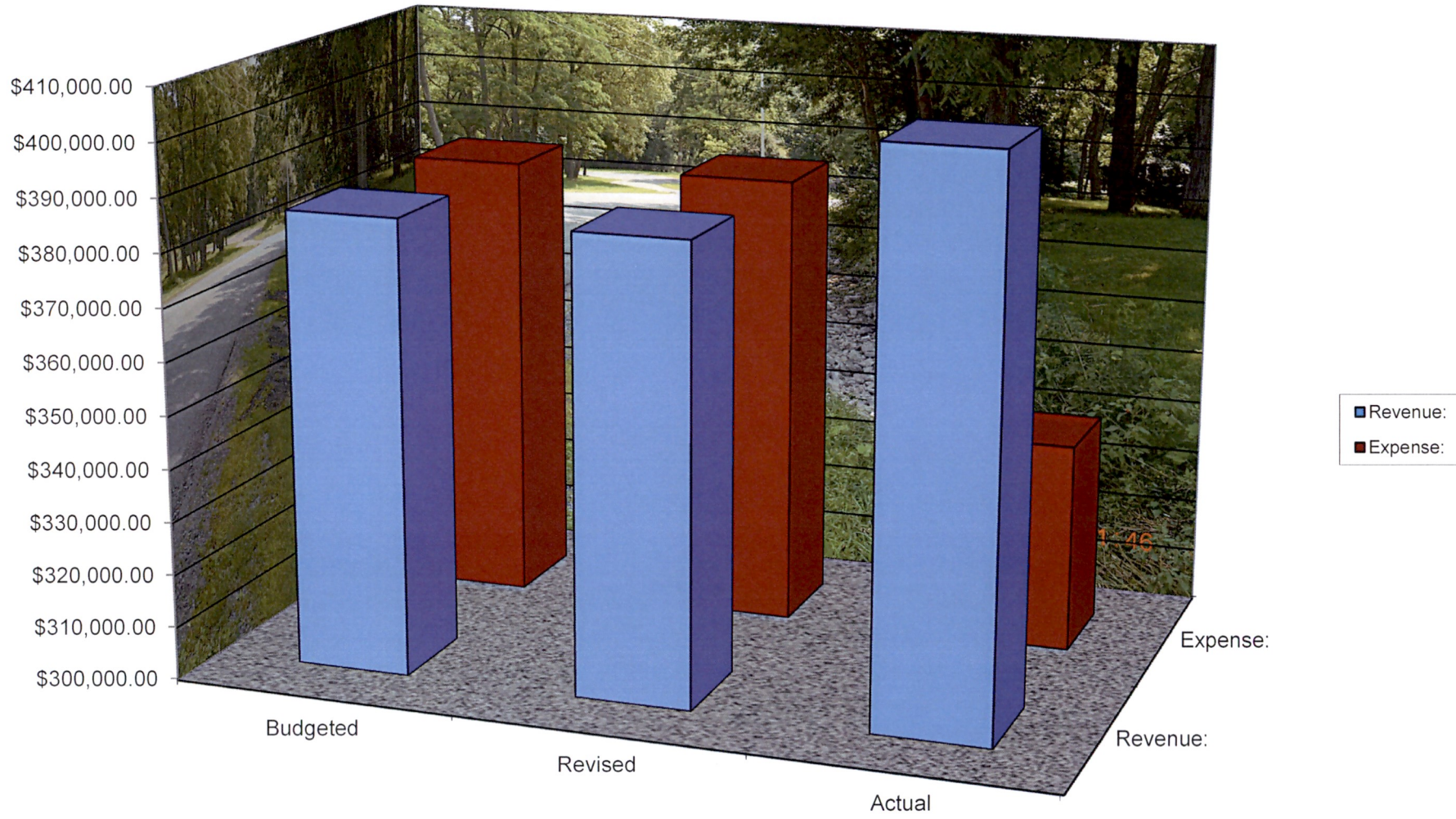


■ Revenue:
■ Expense:

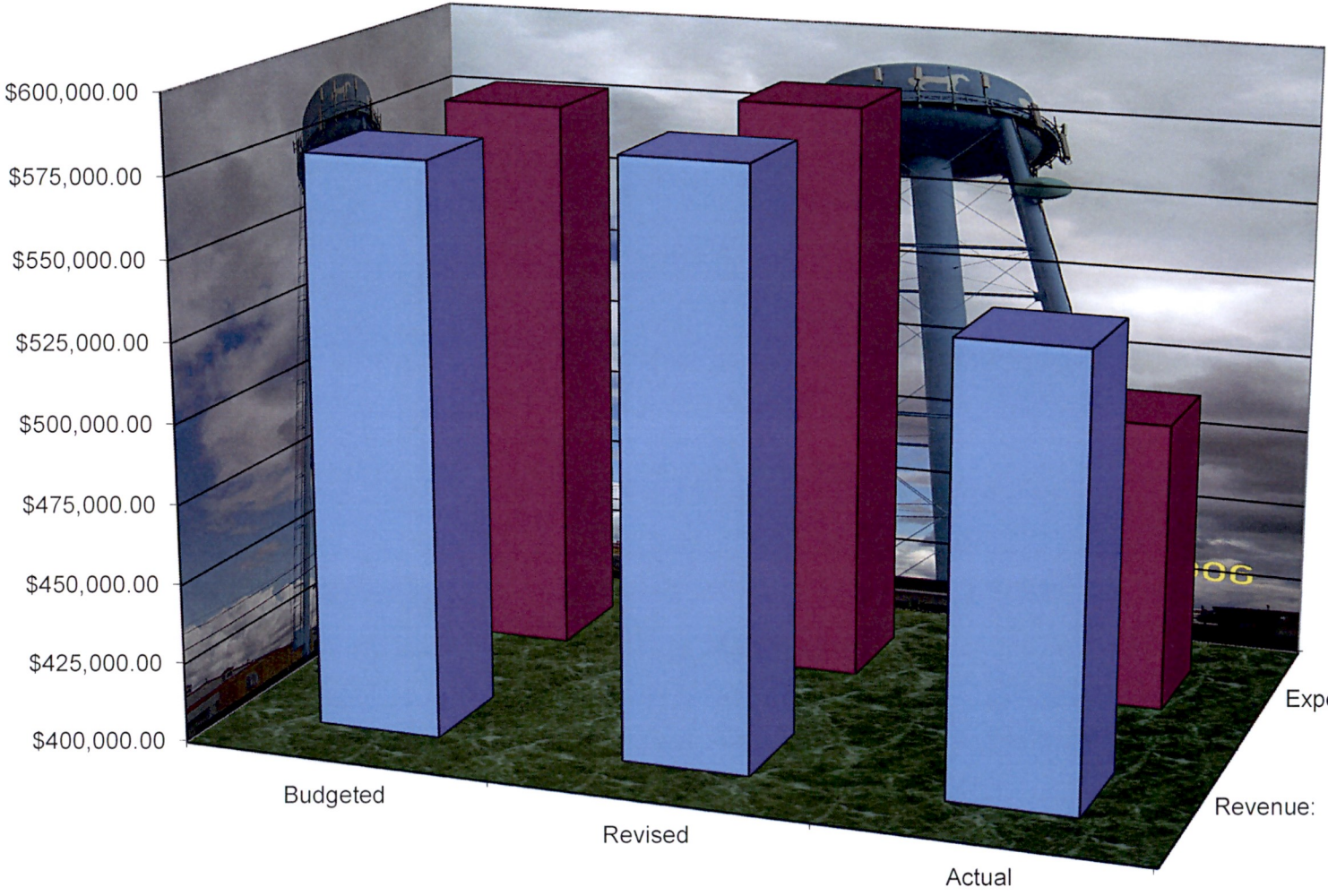
2018
Highway Fund DA - Townwide



2018
Highway Fund DB - Outside Village



**2018
Water Fund**

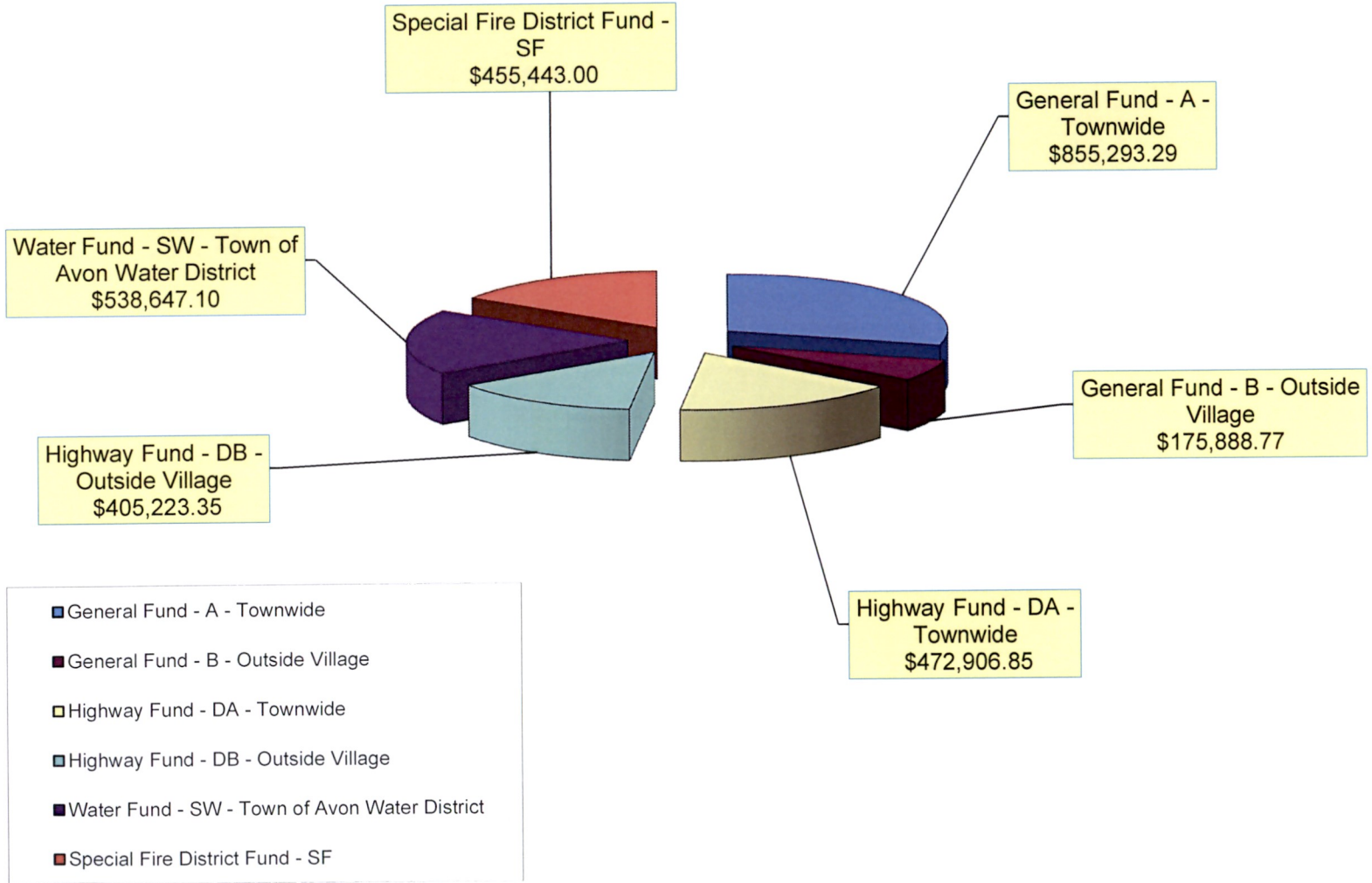


■ Revenue:
■ Expense:

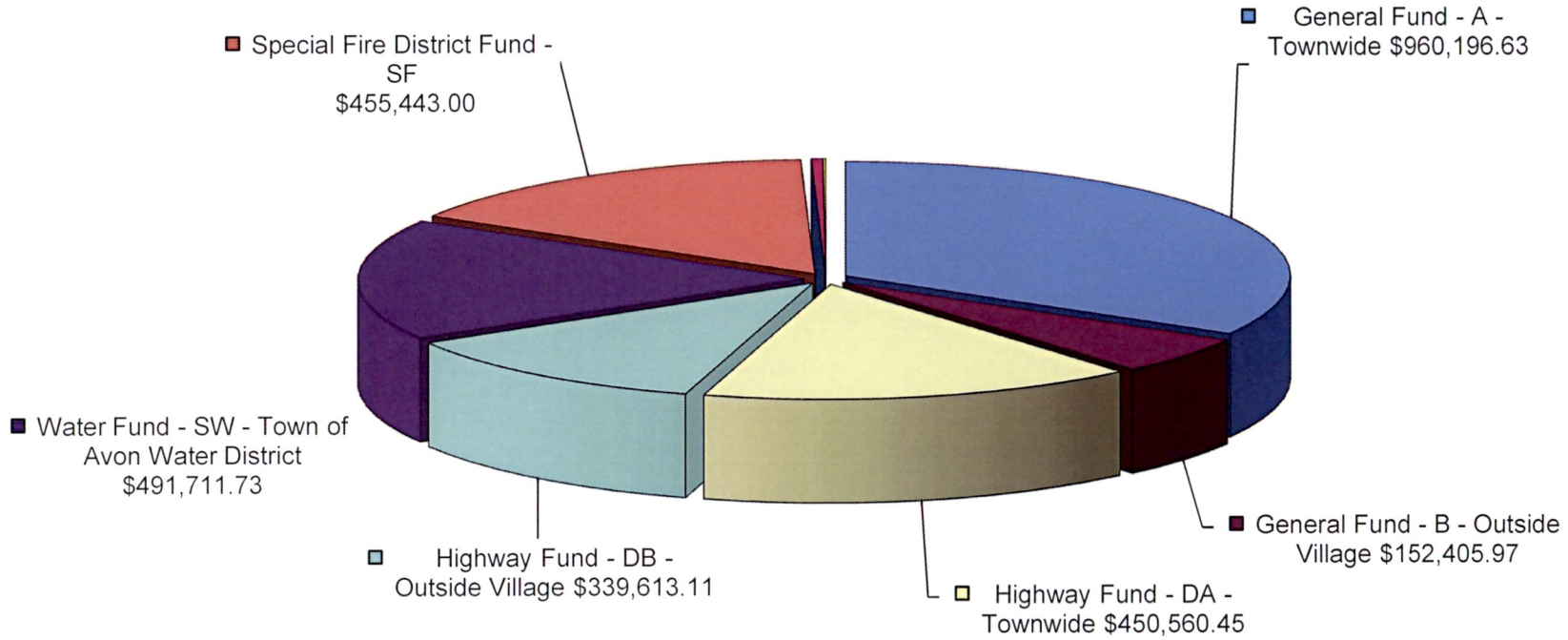
Expense:

Revenue:

2018 Revenue

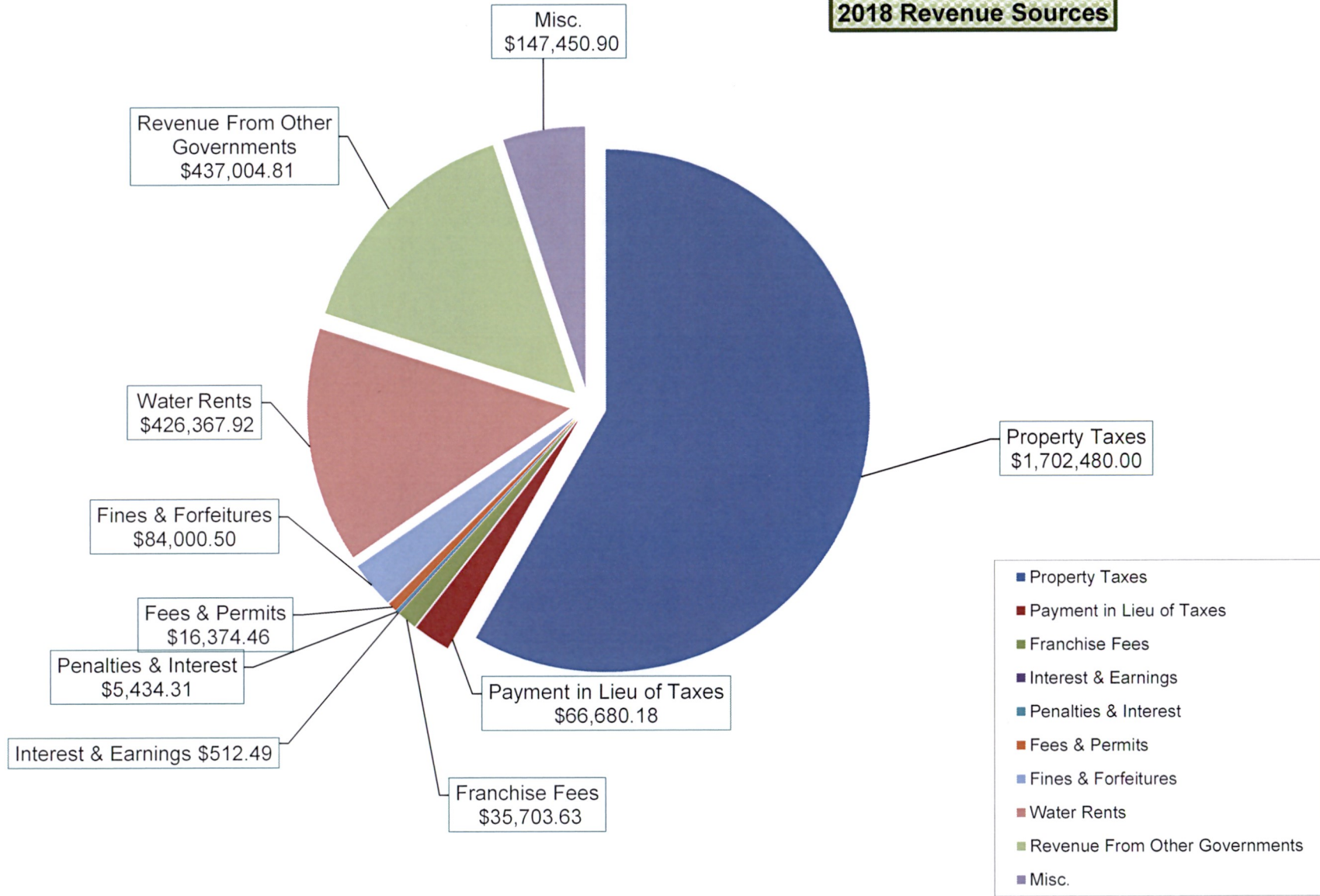


2018 Town Expenses



- | | | |
|---------------------------------------|---|-----------------------------------|
| ■ General Fund - A - Townwide | ■ General Fund - B - Outside Village | ■ Highway Fund - DA - Townwide |
| ■ Highway Fund - DB - Outside Village | ■ Water Fund - SW - Town of Avon Water District | ■ Special Fire District Fund - SF |

2018 Revenue Sources



RESOLUTION #26 ACCEPT THE 2018 BUDGET END OF YEAR REPORT-continued

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – AUDITS

Deputy Supervisor Mairs stated that a recommendation of the Town Audit was that the Justices sign the monthly reports.

There was discussion on if the Water Department should be audited annually by a Town Board Member. This year a paid audit will be conducted.

RESOLUTION #27 ACCEPT AUDIT OF TOWN CLERK AND TAX COLLECTOR

On motion of Councilman Harrington, seconded by Supervisor LeFeber the following resolution was
ADOPTED AYES 5 NAYS 0

RESOLVE to accept the Audits provided by Deputy Supervisor Mairs for the Town Clerk and Tax Collector Records.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION #28 ACCEPT AUDIT OF TOWN COURT

On motion of Councilman Harrington, seconded by Supervisor LeFeber the following resolution was
ADOPTED AYES 5 NAYS 0

RESOLVE to accept the Audits provided by Deputy Supervisor Mairs for the Town Court.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – SUPERVISOR REPORT

Supervisor LeFeber reported on the following:

The state is looking to take away the AIM Monies provided to towns. We receive around \$38,000.00 per year and this will affect future budgets. This might require the town to go over the 2 percent tax cap.

Chips money is also very important to the Town and we get about \$150,000.00 per year to help with the roads. This is not in the works to be taken away but may be in the future.

There was discussion on Reserve Funds. The town has an equipment reserve fund and an Opera Block reserve fund and they may have been improperly put in place and we may need to have public hearing.

Supervisor LeFeber asked the board if they were interested in having Attorney Campbell move forward with rectifying the error. The board seemed to agree.

Ray Wagner will charge the town \$350.00 to help with the water reinstatement fund balance for a portion of the 2017 Towns Annual Update Document. The town must file the Annual Update Documents by the first of March.

RESOLUTION #29 ALLOW THE SUPERVISOR TO SIGN AN AGREEMENT WITH RAY WAGNER

On motion of Deputy Supervisor Mairs, seconded by Councilman Coyne the following resolution was

ADOPTED AYES 5 NAYS 0

RESOLVE to allow Supervisor LeFeber to sign an agreement not to exceed \$350.00 with Ray Wagner.

Vote of the Board: Councilman Drozdzziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION - LETTER TO ENGAGE SERVICES FOR AN AUDIT

The town did its due diligence in seeking out bids for the work in question. The Bonadio Group is not eligible because they are currently a water consult. Ray Wagner was the only one who gave us a quote. We budgeted \$10,000.00 for the audit and the cost will be \$9950.00

RESOLUTION #30 ALLOW THE TOWN SUPERVISOR TO ENGAGE SERVICES FOR A TOWN AUDIT

On motion of Deputy Supervisor Mairs, seconded by Councilman Coyne the following resolution was

ADOPTED AYES 5 NAYS 0

Resolve to allow Supervisor LeFeber to sign an engagement letter with Ray Wagner for a town audit for the year 2018.

Vote of the Board: Councilman Drozdzial - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – SUPERVISOR’S REPORT-continued

Supervisor LeFeber stated he spoke with Assessor Snyder regarding changes to the senior exemption. Assessor Snyder said that it would take time to look into and figure out what financial impact it would have on the town. Any changes would take effect in March of 2020.

Supervisor LeFeber spoke with Hurricane Technologies regarding the Bonadio IT audit. This will need to be discussed in closed session due to the sensitive nature of the audit. This will be a good time for Hurricane to asses our IT equipment.

Supervisor LeFeber has been working on receivables and outstanding monies owed to the town. One is Mike Valley and we should send him a curtesy letter regarding responsibility for his outstanding receivable.

Supervisor LeFeber received a call from the Livingston County Dispute Settlement Center to meet with an Arbitrator regarding an issue with a customer disputing their water reconciliation bill. Only the entire Board can take action so it was recommended by Attorney Campbell not to participate.

OPEN ITEMS

Councilman Coyne asked if the Right to Farm Committee is allowed to put example laws on the website. Attorney Campbell stated they are all public record.

Councilman Coyne also asked if it is ok to meet with the Engineer to discuss the parking lot as there will be expenditures. Supervisor LeFeber stated this would be ok.

Deputy Supervisor Mairs stated that he met with the ambulance crew last week. Tim Batzel, Kevin Patrick and he reviewed suggestions regarding their spending and reserves. The ambulance has many new members on their board. We would like them to put together a five year plan for equipment and to identify other goals along with how much they spend each year.

OPEN ITEMS-continued

Henrietta Ambulance was willing to come in 4 years ago but they feel it is more viable to go with the County. The fly car is making money and two ambulances are running. They need EMT's and they are hard to keep; they also need drivers.

Councilman Drozdziel talked about the boardroom renovations including the 75 inch Monitors, furniture, and speakers.

Councilman Harrington asked if the gentleman from the Worm Farm payed his bill for the water hook up.

There was discussion regarding the phones and internet being turned off. There was discussion about automatic payment.

On motion of Deputy Supervisor Mairs, seconded by Supervisor LeFeber the meeting was adjourned at 8:45 P.M.

Respectfully submitted by:

Sharon M. Knight, MMC/RMC Town Clerk