

A regular meeting of the Town of Avon was held on Thursday, December 14, 2023 at 6:00 P.M. at the Avon Town Hall, 23 Genesee Street, Avon, New York 14414.

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen Paul Drozdziel, Councilmen Malachy Coyne, Councilmen James Harrington.

OTHERS: Brian Glise Code Enforcement Officer and Diana Farrell, Town Clerk

ABSENT: Tom Crye, Highway/Water Supervisor and Dave Willard MRB Group Engineer

VIA PHONE: Attorney Campbell

VISITORS: Kitty Bressington, Cindy Kellen, Brian Thorn and Bob Westfall

Supervisor David LeFeber called the meeting to order at 6:01 P.M. and led those in attendance in the Pledge of Allegiance.

VISITOR COMMENTS: Supervisor David LeFeber asked if there were any visitor comments and there were none.

RESOLUTION # 218 APPROVAL OF MINUTES OF NOVEMBER 30, 2023

On motion of Deputy Supervisor Thomas Mairs seconded by Councilmen Malachy Coyne the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve the minutes of November 30, 2023, as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION-ATTORNEY REPORT

Attorney Campbell via phone gave the following report:

- Public hearing January 11, 2024 5:15 p.m. on the Proposed Solar Local Law. Received Bob Westfall email and will make consideration.

DISCUSSION- HIGHWAY/WATER REPORT

Highway/Water Superintendent Crye was not present but sent the following report:

HIGHWAY:

- **Shop & equipment cleaning**

- **Snow removal**
- **Brush**

WATER:

- **Everyday maintenance & sampling**
- **Lead & copper inventory**

DISCUSSION – ENGINEERING REPORT

MRB Group Engineer Dave Willard was not present.

DISCUSSION- CODE ENFORCEMENT REPORT

Code Enforcement Brian Glise gave the following report:

- Agar Rd(CSC1) would like to close out their permits. Final walk next week.
- Possible sub-division land into 5 lots on Rte 15 at Steele Farm.
- An interested mechanic questioning Tech Park uses; would like heavy truck repair/storage of trucks. May come to Board to talk about his interest.
- Solar Local law; spoke to County regarding Solar Code; had good feedback.

DISCUSSION – TOWN CLERK REPORT

Diana Farrell gave following report:

- Continue to prepare for the upcoming tax season.
- Office running continues to be steady.
- Working w/ Laserfiche vs Docuware for digital software. Looking to see what would be best for Town. Working with Village to do a combo agreement. Meeting next week for Docuware w/ amount
- Foot traffic from 12/5/23-12/14/23 – approximately 66 (town clerk only) not including Court night or other departments.

RESOLUTION # 219 ACCEPT THE MONTHLY REPORTS

On motion of Deputy Supervisor Thomas Mairs seconded by Councilmen James Harrington the following resolution was ADOPTED AYES 5 NAYS 0.

RESOLVE to accept the monthly reports for November from the Town Supervisor and from the Town Clerk as shown below:

Town Clerk's November 2023 Report:

Total Local Shares Remitted:	\$ 784.70
New York State Department of Health	\$ 22.50
NYS Ag. & Markets for spay/neuter program	\$ 45.00
NYS Environmental Conservation	\$ 2,378.40
TOTAL	\$ 3,230.60

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington - Aye, Councilman Coyne - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION # 220 SCHEDULE PUBLIC HEARING FOR THE PROPOSED SOLAR LOCAL LAW 1 FOR JANUARY 11, 2024 AT 5:15PM 23 GENESEE ST AVON NY

On motion of Councilmen Malachy Coyne, seconded by Councilmen James Harrington the following resolution was ADOPTED AYES 5 NAYS 0 ABSTAIN 0

RESOLVE to schedule a public hearing January 11, 2024 at 5:15 p.m. at 23 Genesee St, Avon, NY on Proposed Solar Law.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington – Aye, Councilman Coyne – Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION # 221 BOARD MEETING OF JANUARY 11, 2024 TO BEGIN AT 5:00 P.M 23 GENESEE ST AVON NY

On motion of Deputy Supervisor Thomas Mairs, seconded by Councilmen James Harrington the following resolution was ADOPTED AYES 5 NAYS 0 ABSTAIN 0

RESOLVE to begin Town Board meeting of January 11, 2024 at 5:00 p.m.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington – Absent, Councilman Coyne – Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION # 222 APPROVAL OF SIGN AGREEMENT WITH MENGEL METZGER BARR & CO

On motion of Deputy Supervisor Thomas Mairs, seconded by Councilmen Malachy Coyne the following resolution was ADOPTED AYES 5 NAYS 0 ABSTAIN 0

RESOLVE to sign agreement with Mengel Metzger Barr & Co for auditing Town of Avon records for 2023.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington – Aye, Councilman Coyne – Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – At the next meeting will arrange Deputy Supervisor Thomas Mairs to perform an audit on Town Clerk office as well as the Court Department.

RESOLUTION # 223 ACCEPT THE DESTRUCTION OF RECORDS

On motion of Councilmen James Harrington, seconded by Councilmen Paul Drozdziel the following resolution was ADOPTED AYES 5 NAYS 0 ABSTAIN 0

RESOLVE to destroy records.

Town of Avon
Index of Destroyed Records

In accordance with the current LGS-1 Records Retention & Disposition Schedule, the following records have been determined to be obsolete and are to be destroyed:

Record Series Name or Description	LGS-1 Section Number	Inclusive Dates	Cubic Feet Destroyed	Date of Record Obsolete
Conservation License Applications	License & Permits 610c	1998-2002	1 box	2001-2005
Contracts	General-Legal Agreement 32	2016	4 sheets	2023
Equipment Purchase Quote	Fiscal-Purchasing 547	2017	5 sheets	2023
Unapproved Quote	Public Property & Equipment 806c	2017	10 sheets	2023
Inter-Municipal Agreements	Transportation & Eng 1086	2017	1/8”	2023
Foil Reqs(Freedom of Information)	Public Access to Records	2016-2018	3”	2018-2021
Handicap Permits	Transportation & Engineering	2018-2022	4.5”	2023

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington – Aye, Councilman Coyne – Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION # 224 VILLAGE OF AVON TRUSTEES BEING LEAD AGENT FOR SEQP PROCESS FOR PROJECT JAGUAR TUBULAR

On motion of Councilmen Malachy Coyne, seconded by Councilmen James Harrington the following resolution was ADOPTED AYES 5 NAYS 0 ABSTAIN 0

RESOLVE the Town of Avon has no objection for Village of Avon assuming Lead Agency for the action.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington – Aye, Councilman Coyne – Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION # 225 ACCEPT THE CLAIMS

Councilmen James Harrington had questioned few claims. Abstract number 531 from Shaffer Landscape, LLC from the General vouchers.

Also, abstract number 538 from KD Enterprises Commercial Cleaning, Inc.

On motion of Supervisor David LeFeber seconded by Councilmen James Harrington the following resolution was ADOPTED AYES 5 NAYS 0.

RESOLVE to accept for payment Abstract 2023-23 in the following amounts:

Concerning ABSTRACT of Claims Number 2023-23 including claims as follows:

General Fund	Amounts totaling \$	63,191.45
Highway Fund	Amounts totaling \$	6,002.48
Water Fund	Amounts totaling \$	27,898.47
Cemetery Fund	No Voucher	
Opera Block Capital Improvement	No Voucher	
Royal Springs Lighting	No Voucher	
Cross Roads Drainage District	No Voucher	
Bruckel Drainage District	No Voucher	
Royal Springs Drainage	No Voucher	
Town of Avon Fire Protection	No Voucher	
Rte. 39 Water SW2	No Voucher	

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION- Clean Energy community 1000 points. Fill out sheet and received additional \$10,000_

DISCUSSION- Governor Hochul grant. Village of Avon /ACS joint meeting on January 11, 2024.

DISCUSSION- Comprehensive plan had preliminary meeting a week ago. Continue to move forward on selecting steering committee.

DISCUSSION - OPEN ITEMS:

Councilmen James Harrington had question regarding – Avon of Green – at the last joint meeting Trustee Batzel made mention with pilot suggested reviewing every 5 years.

Councilmen Paul Drozdziel gave update on 3rd floor renovations. Will not be complete by the end of year.

Visitor comments: None.

On a motion of Councilmen James Harrington seconded by Councilmen Paul Drozdziel the meeting was adjourned at 6:48 P.M.

Respectfully submitted by:

Diana Farrell, Town Clerk