

A regular meeting of the Town of Avon was held on Thursday, December 28, 2023 at 6:00 P.M. at the Avon Town Hall, 23 Genesee Street, Avon, New York 14414.

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen Paul Drozdziel, Councilmen Malachy Coyne, Councilmen James Harrington.

OTHERS: Brian Glise Code Enforcement Officer and Diana Farrell, Town Clerk

ABSENT: Tom Crye, Highway/Water Supervisor and Dave Willard MRB Group Engineer, Attorney Campbell

VISITORS: Cindy Kellen, Kitty Bressington, Edward Forsythe, Janet Manko, Judy Falzoi, Bob Westfall.

Supervisor David LeFeber called the meeting to order at 6:01 P.M. and led those in attendance in the Pledge of Allegiance.

VISITOR COMMENTS: Supervisor David LeFeber asked if there were any visitor comments and there were few. Judy Falzoi made mention she would like to discuss the proposed LED Lighting on Royal Springs.

RESOLUTION # 226 APPROVAL OF MINUTES OF DECEMBER 14, 2023

On motion of Deputy Supervisor Thomas Mairs seconded by Supervisor David LeFeber the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve the minutes of December 14, 2023, as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION – ENGINEERING REPORT

MRB Group Engineer Dave Willard was not present. He will be at next meeting on January 2, 2024 along with Bill Davis, MRB.

DISCUSSION- HIGHWAY/WATER REPORT

Highway/Water Superintendent Crye was not present but sent the following report:

HIGHWAY:

- **Snow removal**
- **Trees & brush**

- **Cleaning & maintenance shop & equipment**

WATER:

- **Everyday maintenance & sampling**
- **Lead & copper inventory**

DISCUSSION-ATTORNEY REPORT

Attorney Campbell was not present.

DISCUSSION- CODE ENFORCEMENT REPORT

Code Enforcement Brian Glise gave the following report:

- Final walk through Agar Rd (CSG1) would like to close out their permits.
- Henty Rd (CSG2) would like to close out as well.
- Piranha moving along with building.

DISCUSSION – TOWN CLERK REPORT

Diana Farrell gave following report:

- Tax bills sent out. Tax season starts.
- Office running continues to be steady.
- Foot traffic from 12/15/23-12/28/23 – approximately 41 (town clerk only) not including Court night or other departments.
- Looking at the layout of Website. Needs up-dated

DISCUSSION- Discussion about proposal from National Grid regarding Outdoor Lighting LED conversion program. They are offering an opportunity to enhance the lighting quality and energy to the Royal Springs development. Councilmen Paul Drozdziel has questions regarding the proposal as well as two residents, Janet Manko and Judy Falzoi. Judy Falzoi is concerned with the height, lighting volume and also the brightness going into windows of houses. The representative is on vacation until next week and will contact her to have some of our concerns answered. This will be discussed again on January 25, 2024.

RESOLUTION #227 APPROVAL TO SIGN AGREEMENT WITH LIVINGSTON COUNTY

On motion of Deputy Supervisor Thomas Mairs, seconded by Councilmen Malachy Coyne the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to sign an agreement with Livingston County for ARPA allocation given to the Town of Avon in the amount of \$20,000, to be used for the third-floor renovations.

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington – Aye, Councilman Coyne – Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION- The Court Clerk will be out of the office for the month of January. The former deputy court clerk, Rose Khoobyar will be helping out few hours a week. She will be paid by voucher.

DISCUSSION- We will be sending a letter to the current building cleaner terminating our services at the end of January following the terms of our contract.

RESOLUTION # 228 ACCEPT THE LINE TRANSFER

On motion of Councilmen James Harrington seconded by Councilmen Paul Drozdziel the following resolution was ADOPTED AYES 5 NAYS 0.

RESOLVE to accept the transfers.

| TOWN OF AVON | | | | |
|--|------------------------------|------------------|---------------------------------------|----------------------|
| PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 12/28/2023 MEETING: | | | | |
| BUDGET YEAR: 2023 | | | | |
| | | | | |
| | | | <u>GENERAL FUND - TOWNWIDE</u> | |
| | | | | |
| | <i>Transfer From:</i> | | UNANTICIPATED REVENUE | |
| | | A2401 | Interest | \$ 70,557.00 |
| | | A4089 | Federal Aid (ARPA) | \$ 273,701.00 |
| | | | | \$ 344,258.00 |
| | | | | |
| | <i>Transfer To:</i> | | | |
| | | A1110.100 | Justice Pers Serv | \$ 1,170.00 |
| | | A1110.401 | Justice Court Grant, Contr Exp | \$ 483.00 |
| | | A1220.102 | Sup Secretary, Pers Serv | \$ 1,304.00 |
| | | A1220.400 | Supervisr, Contr Exp | \$ 55.00 |
| | | A1315.400 | Comptroller, Contr Exp | \$ 1,755.00 |
| | | A1320.400 | Auditor Contr Exp | \$ 10,870.00 |
| | | A1420.400 | Attorney, Contr Exp | \$ 7,955.00 |
| | | A1620.400 | Buildings Contr Exp | \$ 22,500.00 |
| | | A1680.400 | Central Data Proc, Contr Exp | \$ 3,880.00 |
| | | A1910.400 | Unallocated Insurance | \$ 5,785.00 |
| | | A3310.400 | Traffic Control, Contr Exp | \$ 1,940.00 |
| | | | | |

| | | | | |
|--|-----------------------|--------------------|--|----------------------|
| | | A7310.400 | Yout Services, Contr Exp | \$ 11,840.00 |
| | | A8160.100 | Refuse, Pers Serv | \$ 1,325.00 |
| | | A9950.900 | Transfers Captial Projects | \$ 273,701.00 |
| | | | | \$ 344,563.00 |
| | | | <u>GENERAL FUND - OUTSIDE VLLAGE</u> | |
| | | | | |
| | Transfer From: | | | |
| | | | UNANTICIPATED REVENUE | |
| | | B2555 | Building Permits | \$ 40,805.00 |
| | | B2110 | Zoning Fees | \$ 3,995.00 |
| | | | | \$ 44,800.00 |
| | | | | |
| | Transfer To: | | | |
| | | B1420.400 | Attorney, Contr Exp | \$ 7,625.00 |
| | | B1440.400 | Engineer, Contr Exp | \$ 23,400.00 |
| | | B3620.103 | Safety Insp Clerk, Pers Serv | \$ 3,270.00 |
| | | B6410.400 | Publicity, Contr Exp | \$ 1,645.00 |
| | | B8020.400 | Planning, Contr Exp | \$ 8,840.00 |
| | | B9055.800 | Disability Insurance | \$ 10.00 |
| | | BB9060.800 | Hospital & Med Insurance | \$ 10.00 |
| | | | | \$ 44,800.00 |
| | | | | |
| | | | <u>HIGHWAY FUND - OUTSIDE VILLAGE</u> | |
| | | | | |
| | Transfer From: | | | |
| | | DB.5110.400 | General Repairs, Contr Exp | \$ 44,340.00 |
| | | | | \$ 44,340.00 |
| | | | | |
| | Transfer To: | | | |

| | | | | |
|--|------------------------------|------------------------|--|---------------------|
| | | DB5112.20 0 | Perm Improvements, Cap Outlay | \$ 38,000.00 |
| | | DB9055.80 0 | Disability Insurance | \$ 340.00 |
| | | DB9060.80 0 | Hosp & Med Insurance | \$ 6,000.00 |
| | | | | |
| | | | | \$ 44,340.00 |
| | | | | |
| | | | <u>WATER FUND</u> | |
| | <i>Transfer From:</i> | | UNANTICIPATED REVENUE | |
| | | SW2140 | Metered Sales | \$ 76,000.00 |
| | | SW2144 | Water Svc Charges | \$ 1,530.00 |
| | | | | \$ 77,530.00 |
| | | | | |
| | <i>Transfer To:</i> | | | |
| | | SW1440.4 00 | Engineer, Contr Exp | \$ 3,220.00 |
| | | SW8320.4 00 | Source Supply Pwr & Pump, Contr Exp | \$ 13,700.00 |
| | | SW8340.4 00 | Transmission & Dist Contr Exp | \$ 3,060.00 |
| | | SW8340.4 02 | Transmission & Dist Contr Exp Maint | \$ 57,550.00 |
| | | | | \$ 77,530.00 |

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington – Aye, Councilman Coyne – Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

RESOLUTION # 229 ACCEPT THE INTER-FUND TRANSFER

On motion of Councilmen James Harrington seconded by Councilmen Paul Drozdziel the following resolution was ADOPTED AYES 5 NAYS 0.

RESOLVE to accept the Inter-Fund transfers.

Transfer From AA.9950.9 - \$989,243.62

**Transfer To BB5031 - \$39,134.12
DB5031 - \$54,137.50**

HH5031 - \$895,972.00

Vote of the Board: Councilman Drozdziel - Aye, Councilman Harrington – Aye, Councilman Coyne – Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION- Supervisor David LeFeber mentioned that the Organizational meeting will be held on January 2, 2024 at 6:00 p.m. at 23 Genesee St. We will be also talking about water and Bill Davis, MRB, Jason Molino, Livingston County and Dave Willard, MRB will be present.

RESOLUTION # 230 ACCEPT THE CLAIMS

On motion of Supervisor David LeFeber seconded by Councilmen Paul Drozdziel the following resolution was ADOPTED AYES 5 NAYS 0.

RESOLVE to accept for payment Abstract 2023-24 in the following amounts:

Concerning ABSTRACT of Claims Number 2023-24 including claims as follows:

| | |
|---------------------------------|-------------------------------|
| General Fund | Amounts totaling \$ 27,514.02 |
| Highway Fund | Amounts totaling \$ 8,867.61 |
| Water Fund | Amounts totaling \$ 4,979.96 |
| Cemetery Fund | No Voucher |
| Opera Block Capital Improvement | No Voucher |
| Royal Springs Lighting | Amounts totaling \$ 1,310.40 |
| Cross Roads Drainage District | No Voucher |
| Bruckel Drainage District | No Voucher |
| Royal Springs Drainage | No Voucher |
| Town of Avon Fire Protection | No Voucher |
| Rte. 39 Water SW2 | No Voucher |

Vote of the Board: Councilman Drozdziel – Aye, Councilman Coyne- Aye, Councilman Harrington - Aye, Deputy Supervisor Mairs - Aye, Supervisor LeFeber – Aye

DISCUSSION- The Town of Lima Board has invited our Board to one of their meetings in January.

DISCUSSION - OPEN ITEMS:

Councilmen Paul Drozdziel mentioned as the third-floor nearing completion the Town will have to determine guidelines for the building use. Bob Westfall mention some of the uses that could happen. The Town did receive a grant for musical performance when the third-floor complete. We are hoping for the project completion at the end of January. The stairs are almost completed.

Visitor comments:

Judy Falzoi mentioned the power outage on January 6, 2024.

On a motion of Councilmen James Harrington seconded by Deputy Supervisor Thomas Mairs the meeting was adjourned at 7:13 P.M.

Respectfully submitted by:

Diana Farrell, Town Clerk