

A Special Budget Meeting of the Town of Avon was held on Tuesday, October 8, 2024 at 4:00 P.M. at the Avon Town Hall located at 23 Genesee Street, Avon, New York with the following members present:

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen Malachy Coyne, James Harrington and Paul Drozdziel

VISITORS: Deb Spratt, Amy Peri

OTHERS: Highway/Water Superintendent Tom Crye, Historian Clara Mulligan, Town Justice David Hoffmann, Jeanette Cullinan, Court Clerk, Code Enforcement Officer Brian Glise, Town Clerk Diana Farrell, and Assessor Tami Snyder

Supervisor LeFeber called the meeting to order at 4:00 p.m. and read the legal notice as follows:

TOWN OF AVON  
LEGAL NOTICE

RESOLVE that a special budget meeting has been scheduled for Tuesday, October 8, 2024 at 4:00 P.M., at the Avon Town Hall, 23 Genesee Street Avon, New York 14414 for the purpose of budget discussions and any other business that might come before the Board.

By order of the Town Board  
Diana Farrell, Avon Town Clerk  
Dated: September 5, 2024

Visitor comments: Deb Spratt asked about the wages the Highway employees receive. Supervisor LeFeber mentioned that she also should consider the benefit package they receive in addition to the hourly wage. Supervisor LeFeber mentioned the benefits package is detailed in the Employee Handbook.

Deb Spratt also has been following the Board of Commissioners' meetings. She mentioned the budget hearing is upcoming and also there will be an election later this year for open spots on the District Board of Commissioners. Mrs. Spratt did provide the Town Board with financial documents related to the Fire District.

### **Assessor Department:**

Supervisor LeFeber welcomed Tami Snyder to the meeting to discuss the Assessor portion of the budget and the following items were highlighted:

She asked why the Board of Assessment Review Clerk Services were not included in the Budget. Supervisor LeFeber mentioned it was an oversight and this will be included in the budget.

The contractual line was less than the request. Tami explained it was higher than normal because the department was going to purchase some envelopes to be used in 2026.

Assessor Snyder said her term is to expire in 2025. At this time, she is planning to seek another term. The term is for 6 years.

### **Code Department:**

Supervisor LeFeber welcomed Code Enforcement Officer Brian Glise to the meeting to discuss the Code portion of the budget and the following items were highlighted:

Code Enforcement, Brian Glise asked about budgeting for Code Codification. The Board is planning to adopt the revised Comprehensive Plan before this happens.

There was discussion about an ad being placed to advertise for the Code position.

### **Highway/Water Department:**

Supervisor LeFeber welcomed Highway/Water Superintendent Thomas Crye to the meeting to discuss the water and highway portion of the budget and the following items were highlighted:

#### **Cemetery:**

Highway/Water Superintendent, Tom Crye got quotes for mowing of Town of Avon properties for next year if we are short on labor. We discussed the Avon Cemetery which we helped the Association out financial with the mowing. The Town Highway Department this year also did some work on the driveways.

### Water:

Not much on water. Keep building cash reserves. Continue annual meter and hydrant replacement program. In the budget there is funding for the Town Line tank improvements. Also, the Capital Project from 2004 is paid off.

### Highway:

Discussed Generator for town barns but will hold off.

Paving of the Highway garage parking lot is in the budget.

Road repairs are budgeted to keep the roads in good condition.

Equipment purchases for 2025 will include a mover. We will start building reserves for future Highway equipment purchases.

### **Historian Department:**

Supervisor LeFeber welcomed Historian Clara Mulligan to the meeting to discuss the historian portion of the budget and the following items were highlighted:

Moved onto 1<sup>st</sup> floor office and things are going well. Budget looks fine. She appreciates all the support she receives from the Board.

### **Town Clerk Department:**

Supervisor LeFeber asked the Town Clerk to discuss the Town Clerk portion of the budget, and the following items were highlighted:

Planning on keeping Heather Randall as deputy clerk for the time being.

Surrounding Clerks offered to assist during tax season.

Supervisor LeFeber mentioned if the building project is completed next year we may consider some furniture and updating the Town Clerk office.

### **Recreation Department:**

Supervisor LeFeber asked Emily Cosimano to discuss the recreation portion of the budget and the following items were highlighted.

Discussed bringing swimming back for 2025. Approximately would cost \$26,000. The Town received a grant for \$19,000. The balance the program will be paid by the Town and fees charged to the participants.

**Justice Department:**

Supervisor LeFeber welcomed Justice David Hoffmann and Court Clerk Jeannette Cullinan to the meeting to discuss the court portion of the budget and the following items were highlighted:

The Court activity is increasing and the need for more money for security was brought to the Board's attention. The contractual line was increased by \$1500 to cover increased security costs for 2025.

Court Clerk Cullinan mentioned compensation received by Court Clerk's in other Towns and made the Board aware that are pay is lower per hour. Supervisor LeFeber asked Judge Hoffmann if he cared to change the request for the Court Clerks pay, he responded "not at this time."

On motion of Deputy Supervisor Mairs, seconded by Councilman Harrington, the meeting adjourned at 7:00 P.M

Respectfully submitted by

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Diana Farrell, Town Clerk